FIRE SPRINKLER SYSTEMS
SEMI-ANNUAL WATERFLOW ALARM TEST FORM

DATE: _____

Agency: _____

Building: _____

Address: _____

Name (Print): _____

Signature: _____

(You will need a pen and a watch or timer)

Task 1 – Fire Alarm   **Comments**

- Contact the fire alarm monitoring company.
  Tell them to put the fire alarm on "Test" for 1 hour.   _____

- Familiarize yourself with the fire alarm panel to insure
  you know how to silence and reset the system.   _____

- Inform occupants that a test is in progress, not a drill.   _____

Task 2 – Inspection

- Perform the Monthly/Quarterly Inspection.
  Identify the test valve.   _____

Task 3 – Testing

- Open the test valve and begin timing.   _____
- When the alarm sounds, write down the time from
  opening to alarm sounding.   _____
- Close valve slowly. It should take at least 5
  seconds to close the valve.   _____

- Reset the fire alarm system.   _____
- Compare the time to previous tests.
  If there is a steady trend toward longer times, note it.   _____

Task 4 – Documentation

- Make sure this form is filled out legibly and
  stored neatly at the riser.   _____

<u>Riser #1</u>-Type   Wet   Dry

Did alarm sound?   Yes   No   _____

Time to alarm - _____Min _____Seconds   _____

<u>Riser #</u>2 – Type   Wet   Dry

Did alarm sound?   Yes   No   _____

Time to alarm - _____Min _____Seconds   _____

<u>Riser #3</u> – Type   Wet   Dry

Did alarm sound   Yes   No   _____

Time to alarm - _____Min _____Seconds   _____