



# Fairmeadow PTA Volunteer Sign-Up Sheet

## Make A Difference!

The Fairmeadow PTA asks for your support. Fairmeadow PTA volunteers are a key component in the success of Fairmeadow and make a substantial difference in the education and welfare of our children. There are opportunities to volunteer during school hours and after school or evenings listed below. **Volunteering is a great way to meet and connect with other Fairmeadow parents!**

Let us know how you can help by checking any number of the items below. Please return the form to the office by September 6<sup>th</sup>.

**Name:** \_\_\_\_\_

**Child(ren) and Room #(s):** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

### PTA Coordinator Positions (all positions can be shared)

- \_\_\_\_\_ VP of Programs – oversees PTA Programs
- \_\_\_\_\_ Parliamentarian
- \_\_\_\_\_ Green Team Coordinator – helps Fairmeadow be green and reduce paper usage
- \_\_\_\_\_ Special Education Liaison – helps organize an Inclusive Schools Week, helps connect parents with resources and one another with regard to Special Education issues
- \_\_\_\_\_ Noon Activities Coordinator- coordinates schedule and volunteers for Noon Activities
- \_\_\_\_\_ International Fair Coordinator – leads a team organizing an evening of international activities
- \_\_\_\_\_ Theater Production Coordinator- helps coordinate an after school theater production

### School Hour Volunteer Opportunities

*On-going or repeating events:*

- \_\_\_\_\_ Noon Art - organizes art projects for students one day each week
- \_\_\_\_\_ Noon Lego Club - organizes and supervises lego building one day each week
- \_\_\_\_\_ Noon Crafts - organizes knitting, sewing or other crafts periodically during the year
- \_\_\_\_\_ Green team - helps Fairmeadow be green, help the PTA reduce the amount of paper used
- \_\_\_\_\_ Lost and Found - maintains the lost and found rack and sends unclaimed items to charity

*One-time events*

- \_\_\_\_\_ Parent Coffees – one morning after drop off in August, September and May
- \_\_\_\_\_ Picture Day – one day in September
- \_\_\_\_\_ Kinder Open House - January
- \_\_\_\_\_ Spring Art Fair –February
- \_\_\_\_\_ Children’s Theater 3<sup>rd</sup> – 5<sup>th</sup> Grade – Rehearsals tentatively in February, performances in March
- \_\_\_\_\_ Spring Book Fair – sets-up, sells books and helps break down book fair in April
- \_\_\_\_\_ Staff Appreciation Week Coordinator -May
- \_\_\_\_\_ Discovery Day – a day in May where parents and teachers share their talents

**Non – School Hours Volunteer Opportunities**

*One-time events*

- \_\_\_\_\_ Family Dinner Evening (August 25)
- \_\_\_\_\_ Silent Auction – March 14
- \_\_\_\_\_ Family Math Night - February
- \_\_\_\_\_ Ice Skating Parties – two Wednesdays in January
- \_\_\_\_\_ Cinco de Mayo Celebration - May
- \_\_\_\_\_ International Evening- late April
- \_\_\_\_\_ May Fete Parade – helps Fairmeadow build and enter a float in the Palo Alto May Fete parade

**Share your skills!**

Please list any talent you would like to share or an interest you would like to explore.

**Questions?** Please contact Claire Kirner or Karrie Chen, PTA Presidents at:  
[kirnerclaire@gmail.com](mailto:kirnerclaire@gmail.com) or [swkarrie@yahoo.com](mailto:swkarrie@yahoo.com)