

Recognizing Prior Learning (RPL) Application Form

Challenge for Credit

NSCC recognizes prior learning in several ways, please see reverse for "Transfer Credit". RPL leads to credits if you can demonstrate that your prior learning is equivalent to NSCC course and/or program learning outcomes. This may be done through challenge exams, interviews, demonstrations, projects, case studies a portfolio assessment or a combination of these. There is no charge for challenge credit processing for **full-time students**.

Requests for RPL assessment from **part-time students and prospective students** (general public, that is, a potential student who has not officially registered in a program at the NSCC), require payment of a non-refundable fee equivalent to the cost of tuition for single course (1 unit). This fee will cover the assessment of prior learning for all curriculum content (courses) making up the applicant's program of interest. Payment must be made at time of RPL application submission.

Name _____ Student # (if applicable) _____ Program (if applicable) _____
 (_____) _____
 E-mail Address _____ Telephone _____

If you are seeking RPL for more than one credit, a separate application must be submitted with each credit being challenged.

By signing this application, I certify that all the information/documents provided to support this request are authentic, accurate and true. I understand that my application for credit may be denied if I have falsified any information in any way. I authorize the use of all enclosed documentation (assignments, projects, exams, and portfolio) by the faculty assessor(s) for the purpose of assessing credit.

Please attach all supporting documentation to this application.

 RPL Applicant's Signature _____ Date _____

I am requesting assessment of prior learning for the following NSCC course in _____ Program.

NSCC Course Name (Example: Project Management)	NSCC Course Code (Example: MGMT 3111)

Recognizing Prior Learning Assessment Approval Section

The Academic Chair is asked to return the completed form to Student Services.

- Approved: Approved means that all processes have been completed. If approved, it will be assumed by Student Services that the student has fulfilled all requirements to receive full recognition for the credit.
- Learning Contract Required _____
- Learning Contract will be prepared by: _____
- Denied. Why: _____

 Faculty Signature _____ Date _____

 Academic Chair from Applicable School _____ Date _____

 Registrar's Signature _____ Date _____

 Credit Posted on PeopleSoft _____ Date _____

 RPL Fee Paid _____ Date _____

Recognizing Prior Learning (RPL) Application Form

Transfer Credit

NSCC recognizes prior learning in several ways, please see reverse for "Challenge for Credit". Students who have successfully completed the equivalent of an NSCC course at another post-secondary institution may apply for Transfer Credit. It is solely the learner's responsibility to provide appropriate documentation from the other institution(s) to support the application for transfer credit. A course outline with learning outcomes is the preferred documentation; this material will be submitted to a content expert for evaluation. A demonstration of competency may also be required. Transfer credits are available to students enrolled in a program; there is no charge for the evaluation.

Name _____ Student # (if applicable) _____ Program (if applicable) _____
 (_____) _____
 E-mail Address _____ Telephone _____

If you are seeking more than one Transfer Credit, a separate application must be submitted for each Transfer Credit. If the credits are all from the same institution only one official transcript is required.

*By signing this application, I certify that all the information/documents provided to support this request are authentic, accurate and true. I understand that my application for credit may be denied if I have falsified any information in any way. I authorize the use of all enclosed documentation (assignments, projects, exams, and portfolio) by the faculty assessor(s) for the purpose of assessing credit. **Please attach all supporting documentation to this application.***

 RPL Applicant's Signature Date

TRANSFER CREDIT:

I am requesting that my credit from:

Be used at NSCC as a credit for:

 University/College

 Course Name (i.e. Project Management)

 Course Name (i.e. Project Management)

 Course Code # (i.e. MGMT 3111)

 Course Code # (i.e. MGMT 3111)

- Official Transcript attached.
- Course outline attached

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 Faculty Signature Date

 Academic Chair from Applicable School Date

 Registrar's Signature Date

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