

North Santiam School District

Sublimity School

"We Change Kids' Lives"

431 E. Main St/PO Box 269

Sublimity, OR 97385

Phone: 503-769-2459

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Missy Riesterer
Principal



Andy Gardner
Superintendent

Thank you for volunteering in our district. Your help is greatly appreciated. We request you read the following information and sign where indicated to verify your agreement. These guidelines are to protect the students in our care.

1. **Volunteers must maintain the confidentiality of students. Repeating names of students in conjunction with learning ability, behavior and personal information could result in the volunteer being held personally liable if the parents of the student make a civil suit.**
2. **Volunteers must wear a "Volunteer" badge**
3. **Volunteers should discuss concerns, if any, with the principal so any misconceptions or misunderstanding can be corrected concerning school procedures or policies.**
4. **Volunteers must report to the office before proceeding to their workplace.**
5. **Employee/Volunteer Background Information form must be completed and returned to the school prior to participating in any school activity.**

*** Please circle where you are interested in helping out***

Classroom: Room Volunteer / Field Trip Chaperone / Class Parties and Projects

School: Pictures / Book Fair / PBS Store / Christmas Bazaar

PTC: Auction (anywhere) / Donations / Set up for Auction / Decorations for Auction/Advertising for Auction / Class Project Coordinator

Student Name: _____ Students' Teacher: _____

I, _____ have read, understood and agree to the above information concerning identification and confidentiality in the school setting.

Signature: _____ Date: _____

Address: _____

Phone: _____ Email Address: _____