

Syllabus
ENG 273: WOMEN IN LITERATURE I
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Extended Learning Institute (ELI) – Distance Learning
 Northern Virginia Community College

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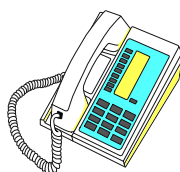
IMPORTANT DATES: You will receive a Quick-Start Syllabus in the mail, which will confirm your registration in this course and contain your course enrollment dates, as described below. If you do not receive this course enrollment confirmation by 10 days after the course is scheduled to begin, contact ELI registration immediately at (703) 323-3368.

Start Date: This is your official start date; all other dates are based on it. Your enrollment does not necessarily correspond to campus enrollment dates. You are expected to meet a schedule for submission of your work (see details in Course Progress section), so **you need to buy your course materials and start on time.**

Last Refund Date: This is the last date on which you can drop this course and receive a refund of your tuition. This is also the last date on which you can drop this course and add another course without paying additional tuition. To drop this course, use the NovaConnect online or telephone registration system, or send a written request to ELI Registration. Written requests must be received by this date.

Last Date for Withdrawal: This is the last date on which you can withdraw from this course without grade penalty. Use the NovaConnect online or telephone registration system to drop the course, or send a written request to ELI Registration so that it is received by this date. You will receive a grade of "W." If you do not send in the minimum required assignments as specified by the instructor by this date, you will be administratively withdrawn with no refund.

End of Enrollment Date: All assignments and examinations should be completed by this date. (Also see the information in the section on Course Progress and Incomplete Grades.)



For questions not answered in this *Syllabus*, call the **ELI Hotline** at (703) 323-3347 or (800) 627-5443. ELI staff members are available between 8:30am and 8:30pm Monday through Thursday, 8:30am and 5:00pm Friday, and some Saturdays (hours vary by semester). If you are hearing impaired, call the V/TDD number, (703) 323-3717.

Getting Started

Welcome to ELI! This *Syllabus* provides information on your course requirements, required books and materials, assignments and examinations, and policies governing your enrollment. **Be sure to read this *Syllabus* carefully.** While you have some flexibility in how you complete this course, your enrollment is based on the dates listed in your Quick-Start Syllabus. **It is important to start your course on time.**

Course-Specific Information

Course Materials

The textbook(s) and other materials you will need to purchase for this course are:

- Gilbert, Sandra M. and Gubar, Susan M. [The Norton Anthology of Literature by Women: The Tradition in English](#), Second Edition, W.W. Norton & Co., 1996.
- Bronte, Charlotte. [Jane Eyre](#)
- Austen, Jane. [Northanger Abbey](#)
- Perry, Ann. [Bethlehem Road](#)
- Shelley, Mary. [Frankenstein](#)
- ENG 273 Videotape
- **Course Guide** for ENG 273 (includes assignments, information on exams and other course details)

You may order textbooks and other course materials from the NVCC bookstore by phone, fax, e-mail or mail. Call 1-888-SHIP-TEXT or use the [ELI Textbook Order Form](#). You may also purchase course materials in the ELI section of any campus bookstore. Before traveling to the bookstore, call ahead to confirm that your books are in stock. Take a copy of this *Syllabus* with you when purchasing your course materials, so you are sure to get the right books for your course.

Some textbooks may be ordered online at <http://direct.mbsbooks.com/novaeli.htm>. Please note that ELI *Course Guides* are not available from this site. Most *Course Guides* are available at no charge on ELI's Web site at <http://eli.nvcc.edu/courses.htm>.

Course Summary

This course is an examination of literary works written by women and dealing primarily with women. There is an emphasis on the ways in which women have been portrayed in literature during different time periods, the relationship between these portrayals and the actual lives of women. The attitudes of women toward their lives and roles in society are central to the reading. The course, the first of a two-semester sequence, focuses on seventeenth, eighteenth, and nineteenth century literature. There are many concerns to be considered: images and stereotypes of women in literature; different attitudes about women in different time periods; legal, cultural, social and psychological influences on the portrayals of women in different time periods, and the changing lives of women writers through time. Various types of literature are assigned to give students exposure to poetry, essays, and fiction, both the short story and the novel.

Well-known writer, scholar and teacher Cleanth Brooks has written that "Truth is a matter of the heart's response as well as the mind's logic." Here he has embodied what I think is essential to the study of literature: responding with both

the heart and the mind. It is a passionate life quest for some of us as teachers and scholars in the field. For you it may be a mere tasting of great literature. Whatever it is for us, this two-fold process of literary study is, as Robert L. McGuire says in his book Passionate Attention: An Introduction to Literary Study:

...an act of faith. It is a statement of belief in the possibility that these peculiar marks which are called letters and words can somehow embody a person's experience in such a way as to make that experience available to another. Literature, whether it be fiction, poetry, critical, expository, or whatever affirms the human community and the uniqueness of the individual. To deny this paradox is to deny the paradox of being human, of being both common and unique in the same moment.

Literature proves the richness, not the limitations of being human, and literary study is an experience in understanding and appreciating the profundity of the experiences of many other people told from the unique perspective of the individual writers. The study of literature enriches our perceptions, broadens our horizons, expands our minds and makes us complete.

For hundreds of years women writers worked in lonely solitude to preserve their experiences as unique and valuable. Often they were denied publication or, when published, full status as important contributors to the literary canons of the Western world. Now that in the twentieth century women have more time and more opportunities than ever before to write and be accepted for their talents and vision, there is a growing body of work by women that is worthy of separate study, apart from other literature courses. Thanks to the publication in 1985 (and now the second edition) of The Norton Anthology of Literature by Women, there is an easily accessible body of work by women that we can examine to understand women's experiences, and, as Carol Gilligan (Harvard psychologist) says, to "hear" their different voices. I hope you enjoy your experiences in hearing these different, sometimes long-silent voices.

Prerequisite: Eng 112 or permission of instructor.

Course Objectives

If you successfully complete this course, you will:

1. have gained a broader and deeper understanding of the cultural, social, literary, historical, and personal range of literature in English written by women over the seventeenth, eighteenth, and nineteenth century
2. be able to analyze and interpret individual works through college-level written discourse
3. understand the literary concerns, themes, styles and symbols of these writers

Course Progress

ELI is designed for students with busy and sometimes irregular schedules. Most ELI courses do not require fixed assignment due dates. However, research shows that students are most successful with independent study when they start their course work on time and make steady progress. To help you do this, we suggest that you try to follow the timeline below. **Base the months on your specific enrollment dates. Submit only one assignment at a time.**

Month 1	<p>Week 1: Review text and Course Guide; Anne Bradstreet selections (Anthology)</p> <p>Week 2: Mary Wollstonecraft selection (Anthology); Response Paper 1 due</p> <p>Week 3: Mary Shelley selection (Anthology); <u>Frankenstein</u></p> <p>Week 4: <u>Frankenstein (continued)</u></p>	
Month 2	<p>Week 5: Exam 1</p> <p>Week 6: Jane Austen, <u>Northanger Abbey</u></p> <p>Week 7: Margaret Fuller selections (Anthology)</p> <p>Week 8: Charlotte Bronte, <u>Jane Eyre</u></p>	<p>Your <u>Last Withdrawal Date</u> falls approximately 9 weeks after your enrollment begins. By this date, you must have submitted at least one assignment or your instructor will automatically withdraw you from the course with no refund.</p>
Month 3	<p>Week 9: Major Paper 1 due (on <u>Jane Eyre</u>)</p> <p>Week 10: Exam 2</p> <p>Week 11: Emily Dickinson, all selections (Anthology); Response Paper 2 due</p> <p>Week 12: Rebecca Harding Davis, <u>Life in the Iron Mills</u> (Anthology); Sarah Orne Jewett selection (Anthology)</p>	<p>Two response papers are due during weeks 12-15 over any of the five writers studied</p>
Month 4	<p>Week 13: Charlotte Perkins Gilman, <u>The Yellow Wallpaper</u>; Ann Perry, <u>Bethlehem Road</u></p> <p>Week 14: Edith Wharton selections (Anthology)</p> <p>Week 15: Major Paper 2 due (Comparison and/or contrast of two works)</p> <p>Week 16: Final Exam, Complete Course Evaluation</p>	<p>Your <u>End of Enrollment Date</u> falls approximately 4 months after your enrollment begins. By this date, you should have completed all work for the course. If you have not, but you have satisfactorily completed approximately 50% of the course work (see Grading Scale for specific requirements), you may request a grade of Incomplete (I). See the section on Incomplete Grades for more information.</p>

Course Evaluation Survey

Please take time to complete the Course Evaluation survey at the end of your course. This is a short, online survey that provides valuable feedback to ELI and its instructors. You will have an opportunity to complete the survey when you go to the Testing Center for your final exam. Or, you can complete the survey at your convenience by going to <http://eli.nvcc.edu/courseeval.htm>.

Grading Scale

The course grading criteria are listed below.

<u>Assignment</u>	<u>% of Final Grade</u>
Responses (four)	20% (5% each)
Analysis Paper I (on <u>Jane Eyre</u>)	15%
Analysis Paper II (comparison/contrast)	15%
Exam 1	15%
Exam 2	15%
Final Examination	20%

Final grades will be based on the following scale:

A = 90–100%

B = 80–89%

C = 70–79%

D = 60–69%

F = Below 60%

NOTE: For ENG 273, you must pass the final examination in order to pass the course, regardless of how well you do on the other assignments. Please keep a personal record of all your grades so that you can compute your own course grade.

The Questionnaire and the first assignment are due by the end of the fifth week of your enrollment. You need to get started to show that you are involved with the course, though you won't be withdrawn until your official withdrawal date, if you have not submitted work.

If you do not submit at least one assignment by your Last Withdrawal Date, you will be automatically withdrawn from the course with no refund. **If you do not withdraw and do not finish your course assignments, you will receive a grade based upon the work you have submitted. Usually, this grade is an "F."** If you are past your Last Withdrawal Date but have mitigating circumstances that prevent you from finishing the course, contact your instructor in writing to request a "W" grade.

If you are making progress in your course, but your End of Enrollment date is near and extenuating circumstances prevent you from completing all of the course assignments, you may request a grade of Incomplete. To request a grade of Incomplete for this course, you must have satisfactorily completed all work through Week 10.

If you are receiving financial aid, course withdrawal or a grade of "F" may impact your status. Please contact the Financial Aid office for further information.

Using Technologies

Email

All NVCC students automatically receive a student email account through the Virginia Community College System (VCCS). If you use email for course-related correspondence, you must use this account (instructors will not reply to non-VCCS accounts). For information on how to set up and access your account, go to <http://www.nvcc.edu/ithd/studentmail.html>, or call the IT Help Desk at (703) 426-4141.

TV/Video Programs

This course requires watching a videotape you purchase in the campus bookstore with your textbooks and *Course Guide*. The videotape includes the following programs:

- Lesson 1. Anne Bradstreet
- Lesson 2. Mary Wollstonecraft
- Lesson 3. Margaret Fuller
- Lesson 4. Emily Dickinson
- Lesson 5. Davis, Jewett, Gilman
- Lesson 6. Anne Perry
- Lesson 7. Wharton

In addition, the film versions of Northanger Abbey and Jane Eyre are available on reserve in each campus Learning Resource Center (LRC).

ELI Policies and Procedures

The policies and procedures are listed below in alphabetical order.

Academic Dishonesty

Academic dishonesty includes cheating, plagiarism, and other forms of dishonorable conduct (see the *Student Handbook*, available from each campus counseling center or online at <http://www.nvcc.edu/resources/stubandbook> for more detailed information). Such dishonesty will not be tolerated. Penalties can range from the issuance of failing grades (on an assignment, an exam, the course) to being referred to the Dean of Student Development for further disciplinary action, which can include expulsion from the College.

Examinations

You are expected to take your examinations at one of the NVCC campus Testing Centers. Be sure to allow enough time to complete your exam before the Testing Center closes; Testing Centers have specific policies relating to the administration of ELI exams. For Testing Center locations, hours of operation and policies, go to <http://www.nvcc.edu/resources/testing/testcenters.htm>, or call one of Testing Center telephone numbers listed in this *Syllabus*.

At all Testing Centers, you will be required to show photo identification to receive your examination. You will also be required to provide your student ID number (NovaConnect Empl ID) and the appropriate **EXAM PASS**, which is located at the end of this *Syllabus*. **If you have received a W grade, you must have written permission from your instructor to take exams.** Be sure to take this permission with you to the Testing Center to take the exam.

Please note: Children are not allowed in the Testing Centers.

Examination Proctors

All students who live in the metropolitan Washington, DC, area are expected to take their examinations on an NVCC campus. If you cannot travel to an NVCC campus because you live outside of the metropolitan area, you will need a proctor for your examinations. It is the student's responsibility to secure a proctor and to pay any fees charged by the proctor.

ELI requires that a proctor be a **staff member at a testing center at a college or university**. Proctors **cannot** be a family member, employer, or someone with whom the student works. Incarcerated students should suggest an educational officer or counselor as their proctor. Disabled and other students who do not have access to an educational institution should suggest an alternative proctor, preferably an educator.

Requests for proctored exams and proctors must be approved by ELI. ELI reserves the right to reject requests for proctors for any reason. To request a proctor, complete the Proctor Request Form attached to this *Syllabus* and send it with a copy of the Exam Passes and the required proctor statement to ELI. Send your request as soon as possible so your exams will not be delayed.

Graduation

If you plan to graduate in the current semester, you must complete all work before the College's regular semester ends, regardless of your ELI End of Enrollment Date. Check the *Schedule of Classes* for the date when "Classes and Examinations End" and the "Last Day to Apply for Graduation." Be sure to inform your instructor so you can establish an accelerated study schedule and so your instructor can receive and grade your work before the deadline.

Incomplete Grades

If you are making progress in your course (which is defined as having satisfactorily completed approximately 50% of all assignments and examinations, as specified by the instructor), but your End of Enrollment date is near and extenuating circumstances prevent you from completing all of the course assignments, you

may request a grade of Incomplete. To request a grade of Incomplete, you must submit a letter to your instructor requesting an Incomplete grade and providing the reasons you are unable to meet the End of Enrollment Date. At ELI, students who receive an Incomplete grade will be given up to four months from their End of Enrollment Date to finish all course work.

**Information
for Students
outside the
Washington
Metro Area**

You need to pay special attention to exams and deadlines. If you cannot travel to an NVCC campus to take exams, see the previous section on taking proctored exams. Keep a copy of all work you submit in case the original is lost in the mail. You should receive responses to your assignments within two or three weeks; if you do not, contact your instructor or call the ELI office.

**Limited
Services
During
Holidays**

Many campus offices, as well as the Learning Resource Centers, are closed or have limited hours during holiday and semester breaks. Be sure to call first before you arrive on campus to use these facilities. Faculty also may not have regular office hours during those times, which may delay the return of your assignments.

**NVCC ID
Cards**

An NVCC ID card is required to use materials in the library and learning labs. You may obtain an ID card at any campus.

**Parking on
Campus**

For visits to campus (to buy books, use the library, take an exam, etc.), you may park at a meter, park in a visitor lot, or purchase a parking sticker for the semester from the campus security office.

**Submission of
Work**

Try to submit your work according to the timeline suggested in the Course Progress section. Submit one assignment at a time. **Include a self-addressed envelope for the return of each assignment.** Attach a full-page cover sheet to your work with the following information:

Your Name
Student ID Number (NovaConnect Empl ID)
Course, Section Number, and Instructor's Name
Assignment Name and/or Number

Mail your work to:

Extended Learning Institute (ELI)
Attention: ENG 273
Northern Virginia Community College
8333 Little River Turnpike
Annandale, VA 22003-3796

Try to complete your work in a timely manner so that you can send it via the U.S. mail. If your instructor accepts assignments via email, this information will be included in your *Course Guide*. If you are at, or past, your deadline for sending an assignment, you can send it by fax at (703) 323-3392. **Do not routinely send assignments by fax.** If you must send an assignment by fax, it must be typed so your instructor can read it. Anything sent by fax that is not readable will be returned to you via U.S. mail.

You can also bring your work to the ELI office. **Please note that ELI's office address is not the same as its mailing address.** The map in this *Syllabus* provides directions. A drop box is available for assignments dropped off after hours.

Be sure to keep a copy of all work you submit and also keep the graded copy that is returned to you with your instructor's comments. Without these copies, any later discussion concerning your grade will be based solely on ELI's records.

Campus Learning Resource Centers and Bookstores

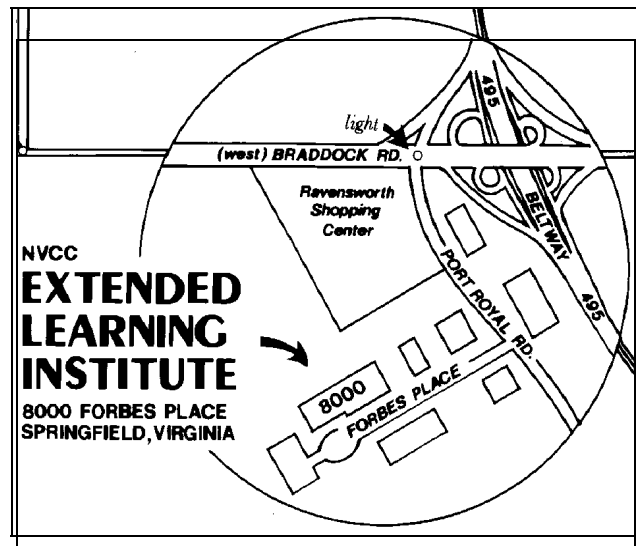
Alexandria	Annandale	Loudoun	Manassas	Woodbridge
3001 N. Beauregard St.	8333 Little River Turnpike	1000 Harry Flood Byrd Highway (Route 7), Sterling	6901 Sudley Road	15200 Neabsco Mills Rd.
Learning Resource Center (Library) (703) 845-6231	Learning Resource Center (Library) (703) 323-3128	Learning Resource Center (Library) (703) 450-2567	Learning Resource Center (Library) (703) 257-6640	Learning Resource Center (Library) (703) 878-5733
Testing Center (703) 845-6035	Testing Center (703) 323-3149 (703) 323-3833	Testing Center (703) 450-2508	Testing Center (703) 257-6645	Testing Center (703) 878-5616
Computer Lab (703) 845-6041	Computer Lab (703) 323-3298	Computer Lab (703) 450-2521	Computer Lab (703) 257-6639	Computer Lab (703) 878-5713
Bookstore (703) 671-0043 (703) 845-6221 (888) SHIP-TEXT	Bookstore (703) 425-2558 (703) 323-3185	Bookstore (703) 430-9639 (703) 450-2589	Bookstore (703) 368-8554 (703) 257-6667	Bookstore (703) 670-0050 (703) 878-5774
TDD (703) 845-6016	TDD (703) 323-3744	TDD (703) 450-2548	TDD (703) 368-3748	TDD (703) 878-5790

Extended Learning Institute Office and Mailing Addresses

The Extended Learning Institute offices are located at 8000 Forbes Place in Springfield, Virginia. It is conveniently located just off the Capital Beltway, I-495, at the Braddock Road Exit, Number 54A. This information is provided for students needing to drive to the offices to meet with an instructor, to register, or to drop off a paper.

Please note that the mailing address is not the same as the office address. **Be sure to mail everything to:**

Extended Learning Institute (ELI)
Northern Virginia Community College
8333 Little River Turnpike
Annandale, VA 22003-3796



ELI Examination Passes

ENG 273: WOMEN IN LITERATURE I

EXTENDED LEARNING INSTITUTE
Northern Virginia Community College
EXAM PASS

Final Exam (with evaluation) Form 1-05-A

NAME: _____

STUDENT ID# (NOVACONNECT EMPL ID): _____

(Be sure to take a photo-ID with you to the lab.)

ENG 273: WOMEN IN LITERATURE I

EXTENDED LEARNING INSTITUTE
Northern Virginia Community College
EXAM PASS

Exam 2 Form 1-05-A

NAME: _____

STUDENT ID# (NOVACONNECT EMPL ID): _____

(Be sure to take a photo-ID with you to the lab.)

ENG 273: WOMEN IN LITERATURE I

EXTENDED LEARNING INSTITUTE
Northern Virginia Community College
EXAM PASS

Exam 1 Form 1-05-A

NAME: _____

STUDENT ID# (NOVACONNECT EMPL ID): _____

(Be sure to take a photo-ID with you to the lab.)

Proctor Request Form

For students who cannot travel to a campus testing center, the Extended Learning Institute requires that a proctor be a **staff member at a testing center at a college or university**. Proctors **cannot** be a family member, employer, or someone with whom the student works. Incarcerated students should suggest an educational officer or counselor as their proctor. Disabled and other students who do not have access to an educational institution should suggest an alternative proctor, preferably an educator. Requests for proctored exams and proctors must be approved by ELI. ELI reserves the right to reject requests or proctors for any reason. For approved requests and proctors, exams will be sent to the proctor. For denied requests or proctors, an ELI staff member will contact the student. If the proctor charges a fee, payment is the student's responsibility.

STUDENT AND COURSE INFORMATION (Student: Please print or type.)

DATE: _____ STUDENT ID# (EMPL ID): _____
LAST NAME: _____ FIRST: _____ MI: _____
STREET: _____ CITY: _____ STATE: _____ ZIP: _____
PHONE # HOME: () _____ WORK: () _____
COURSE NUMBER: _____ COURSE NAME: _____
REASON FOR REQUESTING A PROCTOR: _____

YOUR SIGNATURE: _____

PROCTOR INFORMATION (Proctor: Please print or type.)

PROCTOR'S LAST NAME: _____ FIRST: _____ MI: _____
TITLE: _____ ORGANIZATION: _____
STREET: _____ CITY: _____ STATE: _____ ZIP: _____
COUNTRY IF NOT U.S.: _____ WORK PHONE: () _____
EMAIL ADDRESS: _____

PROCTOR: Please include the following statement on a copy of your organization's letterhead. Be sure to include the date and your signature:

"I agree to serve as a proctor for _____. I certify that the information I provided on the Proctor Request Form is correct."

STUDENT: Please send this completed form, your proctor's statement on letterhead, and a copy of the Exam Passes for your course to:

Proctor Request - Attn: ENG 273
Extended Learning Institute (ELI)
Northern Virginia Community College
8333 Little River Turnpike
Annandale, VA 22003-3796
FAX Number: (703) 323-3392