

BUSINESS CASE TEMPLATE

PART 1: GENERAL INFORMATION

1. Name of Allowance: Messing Allowance.
2. Description:

This is an allowance paid to officers with permission to reside outside barracks performing duties away from home station and officers with permission to reside outside barracks performing duties at the home station, in accordance with Defence Force Regulations S3 Para 49A, 49B.

3. Number on Spreadsheet: 53

PART 2 BUSINESS CASE PROPOSAL

Please tick relevant box:

Maintain X
Modify □

In both instances, please provide a thorough and considered business case for maintaining the allowance either as is or in modified format. The modifications should also be detailed, and include information on any revisions of the headings outlined in the Allowances Template.

The Department should confirm that the allowances represent value for money and provide additional or higher value work which can not be considered as part of the normal responsibilities, flexibilities or duties expected of a person in such a post.

This information should be returned to Sighle.de.barra@per.gov.ie by 31 January, 2012.

SECTION (a) BUSINESS CASE FOR RETAINING ALLOWANCE

(Please complete headings below)

(1) What does the employer receive in return for the allowance?

The individual is away from their home for operational reasons.

(2) Is the allowance cost effective/represent value for money?

The allowance is paid for the vouched cost of the individual's contribution to their messing fund account of his/her mess and therefore is accounted for.

(3) Other Pertinent Issues (e.g. why duties cannot form part of grade/post; impacts/risks if duties/responsibilities not undertaken)

Defence Force Regulations S3 Para 49A, 49B refers.

SECTION (b) BUSINESS CASE FOR RETAINING ALLOWANCE ON MODIFIED BASIS

(1) What does the employer receive in return for the allowance?

(2) Is the allowance cost effective/represent value for money?

(3) What type of modification is proposed – e.g. change in rate; change in method of payment; change basis on which allowance is paid; reduce number of persons in receipt of allowance; other?

(4) What would be the estimated total savings derived from the modification?

(5) Other Pertinent Issues (e.g. why duties cannot form part of grade/post; impacts/risks if duties/responsibilities not undertaken))
