

Pocono Arts Council
December 2015 Holiday Store
November 27 – January 2
ARTSPACE Gallery
18 N. 7th Street Stroudsburg , PA 18360
www.poconoarts.org / 570-476-4460

Name: _____

Address: _____ City _____ State _____ Zip _____

Phone: _____ Email: _____

By signing below I agree to all of the rules listed below:

Signature _____ Date _____

I am requesting (Check one) Wall space _____ or Floor space for table _____

Payment amount: ☐ \$30, I will volunteer to gallery sit ☐ \$40, I do not want to volunteer

Circle one - CK Charge Card# _____ Exp Date _____

Above half is to kept by ARTSPACE

Below half is to be given to Artist

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- Artist must be a member of the Pocono Arts Council
- Length and hours of the store are based upon volunteer assistance. The PoconoArts staff will manage the store 10AM-4PM Monday – Friday. Weekend hours will need volunteer help.
- Art is exhibited on a consignment basis. Although the Pocono Arts Council will do all it can to protect your works, PoconoArts is not responsible for lost, stolen or damaged items.
- PoconoArts' commission is 20% of retail price for artists who volunteer to gallery sit and 25% for those who do not volunteer. All payments from sales will be sent to the artist listed above in early January.
- Artist's names will be hung in designated areas in the gallery.
- The artist must arrange to have their art delivered to the gallery and hung / displayed in the artist's assigned area on **Tuesday, November 24, or Wednesday, November 25, 10am-3pm**. All inventory sheets must be given to PoconoArts when art is hung / displayed.
- Space is reserved on a first come, first served basis. A \$30 or \$40 fee is required before a space can be reserved.
- **All artwork must be marked** (i.e. sticker, label etc.) with **A) Number** - Same as line number of inventory sheet, **B) title** – i.e. waterfall or card, **C) Your name D) Retail price**. You must **pick up** the unsold balance of your art on **Monday, January 5, 2015, 10am – 3pm**.