

Financial Aid Office

95 N. 300 W.
Salt Lake City, UT 84101

Office: 801-524-8111

Fax: 801-524-1900

E-mail: finaid@ldsbc.edu

All verification forms/documents are due within 3 weeks of the Financial Aid Office's request. If you cannot meet this deadline, please contact the Financial Aid Office.

This documentation/information will be compared to your FAFSA. If differences are found, your FAFSA will be corrected by the Financial Aid Office. Please check your "To Do List" in your Student Center frequently to see if any additional items are being requested.

All items(spaces) highlighted in red must be completed/filled out for this form to be considered complete.

Student Information

Name

Student ID

Date

A. Household Information

Family Household -- Be sure to include:

1. **Spouse**, if you are married, and were married at the time you completed the FAFSA.
2. **Your children** if you will provide more than half their support from July 1, 2013 to June 30, 2014. Children born before Jan 1, 1990 cannot be included unless they will receive more than half of their total support from you between July 1, 2013 and June 30, 2014. Include children who would be required to provide your information if they were completing a FAFSA for 2013-14.
3. Other people, who are currently living with you, and receive more than half their total support from you and will continue to do so through June 30, 2014.

Remember to include missionaries and/or unborn child (if the child will be born before June 30, 2014, give the due date instead of age).

Also write in the name of the college, for any household member (excluding your parent(s), who will be attending college at least half time between July 1, 2013 and June 30, 2014, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Write the names of all household members in the space(s) below. *(Enter each name/age, etc. on a separate line.)*

Name

(List yourself as "me" on the first line)

Age

Relationship
to you

(list "self" for you)

College Attending

(List LDSBC for yourself. Do not include school name for parent)

Will be
Enrolled at
least Half
Time?

(Yes or No)

B. Student - Tax and Income Information - Required

Select only one response below:

- ☐ I filed a Tax Return and used the IRS Data Retrieval Tool in FAFSA
- ☐ I filed a Tax Return and will submit a copy of my 2012 IRS Tax Return Transcript - received from the IRS
- ☐ I did NOT file a Tax Return, was not employed, had no income earned from work. Explain below how living expenses were met*.
- ☐ I did NOT file a Tax Return, but was employed and earned income. Provide all copies of 2012 IRS W-2 forms, list names of all employers, the amount earned from each employer, and whether IRS W-2 forms are provided.

*If you were serving a full-time LDS mission, please list that information below. As an example of what to enter for the Income Earned, if you received \$300/month for living expenses on your mission, you would have received approximately \$3,600/year. Enter the estimated amount into the "2012 Income Earned" column.

Employer's Name / Sources of Income	2012 Income Earned	IRS W-2 Provided? (Type Yes or No)
<div></div>	<div></div>	<div></div>

C. Spouse(s) Tax and Income Information - Must be completed if you are married. If you are single, skip to section D.

Select only one response below:

- ☐ Spouse filed a Tax Return and used the IRS Data Retrieval Tool in FAFSA
- ☐ Spouse filed a Tax Return and will submit a copy of my 2012 IRS Tax Return Transcript - received from the IRS
- ☐ Spouse did NOT file a Tax Return, was not employed, had no income earned from work. Explain below how living expenses were met.
- ☐ Spouse did NOT file a Tax Return, but was employed and earned income. Provide all copies of 2012 IRS W-2 forms, list names of all employers, the amount earned from each employer, and whether IRS W-2 forms are provided.

*If spouse was serving a full-time LDS mission, please list that information below. As an example of what to enter for the Income Earned, if you received \$300/month for living expenses on your mission, you would have received approximately \$3,600/year. Enter the estimated amount into the "2012 Income Earned" column.

Employer's Name / Sources of Income	2012 Income Earned	IRS W-2 Provided? (Type Yes or No)
<div></div>	<div></div>	<div></div>

D. Additional Financial Information - Required

1. Did any persons listed in "A. Household Information" receive benefits from **SNAP** (formerly known as food stamps) any time during the 2011 or 2012 calendar years?

☐ Yes

☐ No

2. Complete this section if one of the parents listed in "A. Household Information" **paid child support** in 2012.

Name of Person Who
Paid Child Support

Name of Child

Name of Person/
Agency Paid

Amount Paid in 2012

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E. Signature

By signing this worksheet, I (we) certify that all the information reported to qualify for federal student aid is complete and correct. I also understand that if I purposely give false or misleading information that I may be fined, sentenced to jail, or both.

Student's Signature

Date

This worksheet must be printed and signed.

You may submit this document in **one** of the following ways:

1. Deliver in person - 2nd floor of the LDSBC
2. Scan & e-mail to finaid@ldsbc.edu
3. Take a **clear** picture with your cell phone and e-mail to finaid@ldsbc.edu
4. Fax to 801-524-1900
5. Evening students can use the new after hours dropbox that is located right across from offices #228 & #229 on the 2nd floor
6. Mail to address is listed on the top of the first page (*please use this option as a last resort as it will take longer to process*)