

TOPEKA PUBLIC SCHOOLS	REGULATION NUMBER: 2280-1
SUBJECT:	DATE OF ISSUE: 10/15/86
USE OF TOBACCO IN DISTRICT FACILITIES	REVISIONS: 01/05/96; 08/01/96; 02/02/12
	PREPARING OFFICE: EDUCATIONAL SERVICES

I. PURPOSE:

To comply with the Kansas Clean Air Act, K.S.A. 21-6109, et seq., K.S.A. 72-53,107 (and amendments thereto) and Board of Education Policy No. 2280 governing the use of tobacco products by persons who are not employees or students of the school district. As used in this regulation, "patron" means any person who is not an employee or student of the Topeka Public Schools **and "tobacco products" shall include any form of tobacco including, but not limited to, cigars, cigarettes, pipes, smokeless tobacco and electronic cigarettes.**

II. PERSONNEL AFFECTED:

All District Personnel

III. PROCEDURES:

- A. Pursuant to the laws of the state of Kansas, no person is allowed to smoke or use tobacco products in any school district building. Pursuant to Board of Education Policy Nos. 2280, 4550, and 8175, no person is allowed to smoke or use tobacco products in any building owned or operated by the Topeka public Schools. The regulation of smoking or use of tobacco products outside on school district-owned or -operated grounds is a matter of Board of Education Policy and Administrative Regulations. This regulation is intended to provide guidance for enforcement issues relating to use of tobacco products by patrons.
- B. Building administrators shall prohibit patrons from smoking or otherwise using any tobacco product within any school district building, and building administrators may not assign any areas within or outside any school district building as designated smoking areas for patrons.
- C. Signs clearly stating that smoking or any other use of tobacco products is prohibited by state law and Board of Education policy shall be posted in each building. Building administrators shall ensure that the appropriate signs, secured from Central Services, are posted.
- D. At all home games and other athletic events, arts events, or other school district-sponsored functions involving the public, every attempt should be

USE OF TOBACCO IN DISTRICT FACILITIES (Continued)

made to give notice that all persons are requested to observe the Board of Education's smoke-free policy and refrain from smoking or using tobacco products while in any building or on any grounds owned or operated by the Topeka Public Schools.

- E. Patrons found smoking or otherwise using tobacco products in violation of this policy should be asked to cease. If they refuse to do so or otherwise fail to comply with the request, they should be asked to leave the premises. Public rights of way, such as streets and sidewalks maintained by the city of Topeka, are not covered by Board policy or this regulation and are places where persons can smoke or otherwise use tobacco products without violating Board Policy No. 2280. If they refuse to cease and refuse to leave, they should be advised that continued refusal to comply may be handled as a matter of criminal trespass. If they still refuse or cease or to leave, school district security or other appropriate law enforcement authority may be called to deal with the person.