

Receiving a Computer from the Computer Technology Services Program

Please fill out the following application to apply for a refurbished computer from the Computer Technology Services program. The application can be returned to the Business & Technology Center located at the Urban Research & Outreach/Engagement Center (UROC):

Business & Technology Center
2001 Plymouth Ave N
Minneapolis, MN 55411

If you have any questions about the application or the program, please contact Wilson Maceno at 612-624-3556 or at wmaceno@umn.edu. Below is an outline of the eligibility guidelines.

ELIGIBILITY

To receive a computer from the Computer Technology Services, a potential recipient must live in the Twin Cities area and be below the 150% poverty level or be currently enrolled in a government assistance program. Below are the current 2011 poverty guidelines:

| Persons in Family | Max Allowed Income |
|-------------------|--------------------|
| 1 | \$16,335.00 |
| 2 | \$22,065.00 |
| 3 | \$27,795.00 |
| 4 | \$33,525.00 |
| 5 | \$39,255.00 |
| 6 | \$44,985.00 |
| 7 | \$50,715.00 |
| 8 | \$56,445.00 |

For households that qualify under the net income test (150% poverty level), acceptable documentation for the application process includes any the following:

- The prior year's state, federal or tribal tax return
- Three consecutive months' worth of income statements from an employer or paycheck stubs within the current calendar year
- A Social Security statement of benefits
- A Veteran Administration statement of benefits
- A retirement/pension statement of benefits
- An Unemployment/Workmen's Compensation statement of benefits
- Federal or tribal notice letter of participation in General Assistance

Below is a list of examples of government assistance programs that recipients can be enrolled in:

- Adult & Child Mental Health Case Management
- Employment Services
- Medicaid
- Food Support of Financial Assistance
- Supplemental Security Income (SSI)
- Section 8 or other Federal Public Housing Assistance
- Low-Income Home Energy Assistance Program (LIHEAP)
- The National School Lunch Program's "Free Lunch" Program
- Head Start
- MFIP

Other qualifications

- College bound students with proof of acceptance
- New immigrants

Note: If you do not meet the eligibility requirements, you are still able to buy a computer from us at a low cost. Please fill out the application and return it to the Business & Technology Center.

| | | |
|--|--|--|
| Which program qualification do you meet? | | |
| <input type="checkbox"/> Income eligibility | <input type="checkbox"/> Unemployment benefits | <input type="checkbox"/> Government assistance program |
| <input type="checkbox"/> College bound student | <input type="checkbox"/> Disability services | <input type="checkbox"/> New immigrant |
| Would you prefer to have a laptop or a desktop? | | |
| <input type="checkbox"/> Laptop (laptops are limited and may not be available) | | <input type="checkbox"/> Desktop |
| How did you hear about the program? | | |
| FOR OFFICE USE ONLY | | |
| Proof of eligibility shown: | | |
| <input type="checkbox"/> Yes | | <input type="checkbox"/> No |

Signatures

If you are under 18, you must have a parent or legal guardian sign this application.

Applicant's Printed Name: _____ Date: _____

Applicant's Signature: _____ Date: _____

Parent's/Guardian's Printed Name: _____ Date: _____

Parent's/Guardian's Signature: _____ Date: _____

Agreement/Disclaimer

Please initial by each of the agreements below:

1. _____ I agree not to sell this donated computer or obtain profit from it.
2. _____ I consent to have my picture/child's picture taken or a video taken of me and/or my child/children while at the Computer Take Home Workshop to use for promotional and informational purposes through a variety of communication venues.
3. _____ I understand that I have to volunteer for 3 hours at the refurbishing lab or I will buy my volunteering hours for \$30. I also understand that I need to attend two computer classes of my choice from the following options:
 - Computer Basics (2 hour class)
 - Typing for All Levels (1 hour class)
 - Internet Basics & Safety (2 hour class)
 - Microsoft Word 2010 (2 hour class)
 - Microsoft Excel 2010 (2 hour class)
 - Microsoft PowerPoint 2010 (2 hour class)
4. _____ I understand the computer will be covered by a 90 day warranty. If the computer stops functioning, we will fix or replace it at no extra cost. There is an option to buy a 12 month warranty for \$20 after the 90 day warranty is up. The 12 month warranty will cover any repairs that need to be made on the computer. If we can't fix it, we will replace the computer for you (based on availability). The warranty does not include exposure to poor conditions, tampering, physical damage, lack of maintenance, and servicing by others. Refurbished laptop batteries are not guaranteed to hold a charge and are not covered by this warranty. The Computer Technology Services program is not responsible for software we did not install.
5. _____ I understand that Computer Technology Services is not responsible for any injuries, damages, penalties, or losses, including legal costs and expenses, incurred by me or any other person caused by the transportation, installation, use of or any other matters relating to the computer.
6. _____ The statements on this application are true, complete and correct to the best of my knowledge.
7. _____ I understand that I am responsible for getting my computer home and is not the responsibility of the Computer Technology Services program. (There will be a hand truck available for you to use to move the computer into your car.)