

Essential Management Skills Registration Form

Please complete this form and fax or mail with payment to the address below.

Once registration and payment have been received, a confirmation e-mail with further details will be sent to you.

Please complete all fields

First name	Last name	Other name
Member <input type="checkbox"/> Yes <input type="checkbox"/> No	Member number	
Employer	Employee title	
Employer address	City	Province
	Postal code	Business telephone
Business fax	E-mail (Mandatory)	

Your course details

Date	Duration & Time: 3 days from 8:30 a.m. – 4:30 p.m.
Location	Institute Member Price: \$949 (plus appl. taxes*) Non-Member Price: \$1,099 (plus appl. taxes*)

* To view the current scheduled dates and locations, please visit our website at www.insuranceinstitute.ca, click on the "Management Development" menu on the left.

* For the total cost including taxes for each province, please visit www.insuranceinstitute.ca, select 'Prices' on the course overview page

Payment Choice

Money order ☐ Personal cheque ☐ Company cheque ☐ Visa ☐ Master Card ☐ AMEX ☐

Name as it appears on credit card	
Card number	Expiry date
Current date	Amount
Signature	

Mail or fax

with payment (information) to:

The Insurance Institute of Canada
18 King Street East, 6th Floor
Toronto, Ontario
M5C 1C4
(Fax) 416-362-1126

Contact:

Karen Bergin, Learning & Development Consultant of the Insurance Institute of Canada at kbergin@insuranceinstitute.ca

Internal Use Only:

M.O./Co. / Pers. / VISA / M.C. / AMEX	Date Received	Date processed	Batch number
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Insurance Institute

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