

**DEPARTMENT OF CAFETERIA
ALL INDIA INSTITUTE OF MEDICAL SCIENCE
Ansari Nagar, New Delhi-11002**

Ltd. Tender No 01 (Dough Kneading Machine) /2014-15/Café

Sub:- Purchase of Dough Kneading Machine, reg.

Terms & conditions

1. The quotation should reach this office on or before 17.09.2014 up to 12.30 Pm duly sealed marked Ltd T. No._01 (Dough Kneading Machine) /2014-15/Café. All quotation should be type written. Quotation written in pencil will not be entertained.
2. RATE QUOTED MUST INCLUDE ALL TYPE OF TAXES AND OTHER POSSIBLE EXPENSES. NO OTHER CHARGES WILL BE CONSIDERED.
3. TENDER SHOULD INVARIABLY BE SUBMITTED IN TWO BID SYSTEM CONTAINING TWO PARTS AS DETAILED BELOW:

PART-I :- TECHNO COMMERCIAL BID IN ONE SEALED COVER
PART-II :- PRICE BID/ FINANACIAL BID IN ONE SEALED COVER

BOTH THE SEALED ENVELOPS SHOULD THEN BE PUT IN OUTCOVER INDICATING THEREON:-

- i. Refrence No of the Tender:- **F.01 (Dough Kneading Machine)/2014-15/ Cafe**
- ii. Tender regarding:- **Purchase of Dough Kneading Machine**
- iii. Due date for submission of the tender:- **17/09/2014 up to 12.30 Pm**
- iv. Due date for opening of the tender:- **18/09/2014 at 12.30 Pm**

v. Name of the Firm :- _____

PLEASE NOTE THAT PRICE SHOULD NOT BE INDICATED IN THE TECHNO COMMERCIAL BID. THE PRE-QUALIFICATION DOCUMENTS INCLUDING E.M.D./BID SECURITY AS REAUURED IN THE TENDER DOCUMENT SHOULD INVARIABLE BE ACCOMPANIED WITH THE TECHNO COMMIRCIAL BID.

NOTE:-

TENDER SUBMITTED WITHOUT FOLLOWING TWO- BID SYSTEM PROCEDURE AS MENTIONED ABOVE WOULD BE SUMMARILY REJECTED.

- 4 The accredited agent or sole representative quoting on behalf of their manufacturer/proincipals must attach authority letter from their manufacturer/principals on their letter head.
- 5 The tender rates should be kept open / valid for a period of six months from the date the tenders are opened.
- 6 If the delivery is not affected on due date, the Director, AIIMS, New Delhi will have the right to impose penalty as under:-
 - a) First extension for month or part thereof _____ @ 2%
 - b) Second extension for an additional month _____ @3%
 - c) In case of non supply _____ @ 7.5%

Or

- d) In case of default Institute will have the right to procure the ordered items from open market/another party at their own risk and expenses under risk purchase clause.
- 7 Hand written quotations shall be accepted at the bisser's risk. In case of any discrepancy in the figures, the rate mentioned in words will only be considered.
- 8 EACH TENDER SHOULD BE ACCOMPANIED WITH AN EMD/BID SECURITY AMOUNTING TO Rs 5000/- BY WAY OF FDR/DEMAND DRAFT DRAWN IN FAVOUR OF 'AIIMS CAFETERIA' NEW DELHI FAILING WHICH THE TENDER SHALL NOT BE CONSIDERED FOR ACCEPTENCE AND WILL BE OUTRIGHTLY REJECTED. CASH/CHEQUE IS NOT ACCEPTABLE AT ALL. THE EMD/BID SECURITY DEPOSITED AGAINST OTHER TENDER CANNOT BE ADJUSTED OR CONSIDERED FOR THIS TENDER/RATE INQUIRY. NO INTRESET IS PAYBLE ON EMD /BID SECURITY.
- 9 In case of non supply of material within the due date i.e. with in the date of delivery, the Director AIIMS, New Delhi will have the right to impose penalty like forfeiture of performance security and removal of the name from the list of the contractor and resort to risk purchase in full or part thereof at his / her direction, his/her decision shall be final and binding.
- 10 **The Director, AIIMS New Delhi shall be the final authprity to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.**

- 11 No payment shall be made for rejected material, the tenderer would remove rejected items within one week of the date of rejection at their own cost replace immediately in case these are not removed, these will be disposed off in a manner as deemed fit by the authorities at the risk and responsibility of the supplier without any further notice.
- 12 The firm has not been blacklisted in the past by any government /private institution and there is no Vigilance/CBI case pending against the firm supplier.
- 13 **the quantity shown in the tender can be increased or decreased to any extent depending upon the actual requirement.**
- 14 The tenderers must quote rates including freight, insurance, cartage, labor charges etc. on FOB, AIIMS, New Delhi basis.
- 15 The court of Delhi will have the jurisdiction to try any matter, dispute or reference between the parties arising out of the contract. It is specifically agreed that no court outside and other the court shall have jurisdiction in the matter.
- 16 Tender by Tele-fax/telegame/fax/e.mail will not be accepted.
- 17 The Price charged for the store/equipment, under the reference by the supplier shall in no even exceed the lowest price at which the supplier the store/ equipment of same identical description to any other person/organization, institution during the period.If at any time during the said period the supplier reduced the said price of such/ store/equipment or sale such store to any person/ organization/ institution at price lower than the chargeable, he shall forthwith notify such reduction or sale to the Director, AIIMS, New Delhi and price payable for the store supplied after the date of coming into force of such reduction or sale shall stand correspondingly reduced.
- 18 The vender should enclose the copy of VAT registration.
- 19 Generally , the date of delivery for supply of items will be 30-45 days from the date of issue of the supply order but in exigency the same can be reduced upto 2 weeks depending upon the situation/requirement

20 **PAYMENT TERMS**

100% PAYMENT WILL BE MADE AFTER SUPPLY, installation & satisfactory demonstration of the said equipment subject to submission of Performance Bank Guarantee for 10% value of the order valid for the comprehensive warranty period of 2 years from any Scheduled Bank (as per list enclosed) OTHER WISE 90% PAYMENT WILL BE RELEASED AFTER INSTALLATION & BALANCE 10% PAYMENT WILL BE RELEASED AFTER WARRANTY PERIOD OR AGAINST BANK GUARANTEE FOR WARRANTY PERIOD.

The tenders will be opened on 18/09/2014 at 12.30 PM in the office of the General Manager, Café, AIIMS, New Delhi-29 in presence of the tenderers, who are present.

FOR DIRECTOR

DEPARTMENT OF CAFETERIA

Ltd. Tender No 01 (Dough Kneading Machine) /2014-15/Café

Sub:- Purchase of Dough Kneading Machine, reg.

S.No		Qty.	Rate per unit	VAT	Amt. per unit including VAT
1	<p><u>Dough Kneading machine Capacity 40 Kg.</u></p> <ul style="list-style-type: none">➤ Having a Capacity of 40 Kg➤ Made in Cast iron body mounted on heavy casted base➤ Having built in gearbox to get different speed.➤ SS steel Mixing bowl of 16 Swg stainless steel with ring bottom & shifted handle.➤ Heavy duty stainless steel attachment namely kneader, mixer.➤ Complete with 1 HP heavy duty certified motor with control/manual➤ Easy to clean➤ Easy greasing and oiling for all parts should be possible➤ Comprehensive warranty of 2 years➤ AMC FOR NEXT THREE YEARS BEYOND WARRANTY PERIOD which include every monthly inspection of the machine➤ Greasing/ oiling and other works as required, ensuring optimum working of the machine.	01			

Note:-

- Technical Demonstration of the machine quoted will be mandatory and would be part of evaluation.
- Vendor quoting the item will be responsible to arrange the demonstration of the machine for all team members.

Check List of Certificates/Documents required to be submitted in the Techno- Commercial Bid- Part-I

The tenderer are advised to submit the following certificates under the category of “ Vital documents” invariably along- with Techno-Commercial Bid. If these documents are not submitted/conditions not met,the quotation shall be summarily rejected and no further correspondence, in this regard,shall be entertained.

- Authorization letter from the manufacturer, if the quote is not a manufacturer.
(Clause No 4)
- EMD (Clause No 08)
- Non- black listing / non- debarring declaration (clause No-12)
- Fall clause (Clause No-17)
- VAT registration (Clause No 18)