

Public Works and Protective Services Committee

AGENDA

Meeting to be held **on Tuesday, August 2, 2011, at 1:00 p.m.**
in the Huntsville Municipal Council Chambers

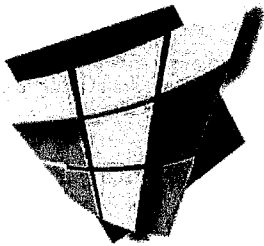
1. **CONVENE**
2. **ADOPTION OF AGENDA** – August 2, 2011
3. **DISCLOSURE – CONFLICT OF INTEREST**
4. **DEPUTATIONS** – Yvon Gravel, C.C. Tatham & Associates Ltd. (Noise By-law Exemption-District of Muskoka Road Works) **1-2**
5. **BUSINESS ARISING FROM MINUTES**
6. **REPORTS/UPDATES**
 - a) **Protective Services**

By-law Enforcement

-Nil-

Fire Department

-Nil-
 - b) **Building Services**
 - i) Second Quarter Budget Variance Report **3**
 - c) **Public Works**
 - i) Report No. PW-2011-19-Stephen Keeley, Director of Public Works – Loader Tender **4-6**
 - ii) Report No. PW-2011- 20-Julie Schell, Admin. Asst. Public Works – Event Changes and Additions **7-13**
 - iii) Report No. PW-2011-22-Stephen Keeley, Director of Public Works – Brunel Sidewalks **14-16**
 - iv) Second Quarter Budget Variance Report –Discussion **17-21**
 - v) Rural Roads – Clearwater - Discussion
 - vi) Semi-Urban Roads – Gullins Road, Pleasant Avenue, Forestview Drive - Discussion
 - vii) Urban Roads – Brunel Road, Main and Center Intersection – Discussion
7. **NEW BUSINESS**
8. **ADJOURNMENT**



C.C. Tatham & Associates Ltd.
Consulting Engineers

Collingwood

Bracebridge

Orillia

Barrie

8 Barron Drive
Bracebridge, Ontario P1L 0A1
Tel: (705) 645-7756
Fax: (705) 645-8159
Email: info@cctatham.com
Web: www.cctatham.com

July 25, 2011

via Fax
CCTA File 210542-1

Public Works & Protective Services Committee

The Town of Huntsville
37 Main Street East
Huntsville, ON P1H 1A1

**Re: Reconstruction of Muskoka Road 2 (Brunel Road)
Deputation Request for Exemption to Noise By-Law #2008-33**

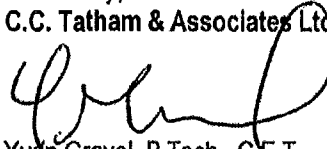
Dear Chair and Members of the Committee:

The District Municipality of Muskoka (Muskoka) has awarded the contract for the reconstruction of Brunel Road to Fowler Construction Company Ltd. C.C. Tatham & Associates Ltd. completed the design and is administering the construction contract on behalf of Muskoka. The contract includes reconstructing Brunel Road from Main Street to Florence Street, replacing some watermains and sewers on Brunel Road and on Main Street at Brunel Road, constructing new traffic signals at Main Street and Brunel Road and making improvements to the traffic signals at Main Street and Centre Street. In response to concerns received from the downtown business community, the contract specifies that construction on Brunel Road from Main Street to High Street, at the intersections of Main Street and Brunel Road and at Main Street and Centre Street will not commence until September 6/11.

In order to minimize disruption to the flow of pedestrian and vehicle traffic, we recommend that all construction on Main Street at the intersections of Brunel Road and Centre Street be completed at night. On behalf of Muskoka, we respectfully request an Exemption to Noise By-Law #2008-33, from 9:00 p.m. to 7:00 a.m., Mondays through Thursdays, from September 6 to October 6, 2011. Work will not necessarily be completed every night and not all night. The blanket exemption will provide Fowler with some flexibility to schedule their work such that construction can proceed as efficiently as possible, disruption to the public is kept to a minimum and to allow for possible delays due to inclement weather.

Thank you, for considering this request.

Yours truly,
C.C. Tatham & Associates Ltd.


Yvon Gravel, B.Tech., C.E.T.
Project Manager
YG:yg

Copy: C. Rod Covert, The District Municipality of Muskoka

R:\2010 - Projects\210542-1 - District Municipality of Muskoka - Muskoka Road 2 Reconstruction\Documents\L - Deputation Request.doc



Guide to Communicating With Town Council or a Committee of Council

DEPUTATION REQUEST

Requests for deputation, any written submissions and background information for consideration by Council must be submitted to the Town Clerk by 12:00 p.m. on the **WEDNESDAY PRIOR TO THE REQUESTED MEETING**. Requests for deputation to go to a Committee Meeting must be submitted One Week Before Committee Meetings. **PLEASE CHECK COUNCIL AND COMMITTEE CALENDARS ON WEBSITE.**

PLEASE PRINT

COUNCIL or COMMITTEE MEETING DATE: August 2, 2011	
SUBJECT: Exemption of the Noise By-Law	
NAME OF PERSON TO APPEAR: Yvon Gravel, C.C. Tatham & Associates Ltd.	
ADDRESS:	
Street Address 8 Barron Drive	
Town / City Bracebridge	Postal Code P1L 0A1
PHONE: HOME:	BUSINESS: 705-645-7756
NAME OF PERSON REQUESTING APPEARANCE: (if different from person appearing)	
PHONE: HOME:	BUSINESS:
NAME OF GROUP OR PERSON(S) BEING REPRESENTED (if applicable): District Municipality of Muskoka	
BRIEF STATEMENT OF PURPOSE OF DEPUTATION: Exemption of the Noise By-Law to permit road reconstruction to proceed at night.	
LETTER SUBMITTED WITH REQUEST: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
TYPE OF PRESENTATION: Verbal <input type="checkbox"/> Verbal / Power Point <input checked="" type="checkbox"/> Do you need a laptop supplied? <input type="checkbox"/>	
PLEASE CHECK THAT YOU HAVE READ: <input checked="" type="checkbox"/> Maximum Time Permitted for Deputations is 10 Minutes . Please Contact the Clerk's Department if additional time is required.	

Personal information on this form is collected under the legal authority of the Municipal Act, S.O. 2001, c.25, as amended. The information is collected and maintained for the purpose of creating a record that is available to the general public pursuant to Section 27 of the Municipal Freedom of Information and Protection of Privacy Act.

Please note that most presentations are televised and information on this form is made available to the public.



Division: PROTECTION SERVICES
Dept. or Board: BUILDING DEPARTMENT
Status: 30-Jun-11 **DRAFT**
Print Date: 27-Jul-11 1:52:41 PM

v. 1.0

Note: Budget Figures are:

Budget Year: 2011
Municipal Population: 18,500

Financial Report for

Q2

APPROVED

NON TAX REVENUE

#	Source	Note	2011 Budget	2011 YTD	2011 % YTD	2011 Variance	2011 Projected	% Inc/Dec
1	Revenue	a	\$ 452,800	\$ 173,511	38.3%	-\$ 152,800	\$ 300,000	-33.7%
2								
3								
4								
5								
8	Transfer from Reserves	b	\$ -			\$ 82,711	\$ 82,711	
9	Transfer from Development Charges		\$ -				\$ -	
10	Total		\$ 452,800	\$ 173,511	38.3%	-\$ 70,089	\$ 382,711	-15.5%

Notes:

a	predicting that revenue for the year will not be as high as anticipated based on a comparison to prior year
b	the result is a transfer from reserves - building department is not a revenue generator and any shortfalls during the year are offset by revenues earned in other years

OPERATING EXPENDITURES

#	Item	Note	2011 Budget	2011 YTD	2011 % YTD	2011 Variance	2011 Projected	% Inc/Dec
11	Salaries, Wages & Benefits		\$ 341,191	\$ 204,920	60.1%		\$ 341,191	0.0%
12	Materials & Supplies		\$ 27,000	\$ 9,441	35.0%		\$ 27,000	0.0%
13	Contracted Services		\$ 14,520	\$ -	0.0%		\$ 14,520	0.0%
14	Rents & Financial Expenses		\$ -	\$ -			\$ -	
15	Allocation of Summit Centre		\$ -	\$ -			\$ -	
16	Allocation of C.S. Admin		\$ -	\$ -			\$ -	
17	Allocation of Equipment		\$ -	\$ -			\$ -	
18	Transfer to Reserve - Capital		\$ 15,000	\$ 15,000	100.0%		\$ 15,000	0.0%
19	Transfer to Reserve - Operating		\$ 70,089	\$ -	0.0%	-\$ 70,089	\$ -	-100.0%
20	Total		\$ 467,800	\$ 229,361	49.0%	-\$ 70,089	\$ 397,711	-15.0%

Notes:

CAPITAL EXPENDITURES

#	Item	Note	2011 Budget	2011 YTD	2011 % YTD	2011 Variance	2011 Projected	% Inc/Dec
21	Prior Year Capital Projects						\$ -	
22	New Capital Investment						\$ -	
23	Betterment to Existing Capital Assets						\$ -	
24	Replacement of Existing Capital Asset						\$ -	
25	Total		\$ -	\$ -		\$ -	\$ -	

Notes:

SUMMARY & BENCHMARKS

#	Item	2011 Budget	2011 YTD	2011 % YTD	2011 Variance	2011 Projected	% Inc/Dec
26	Net Cost to Taxpayers (Q1 Report)	\$ 15,000	\$ 53,780	358.5%	\$ -	\$ 15,000	0.0%
27	Net Cost to Taxpayers (Q2 Report)	\$ 15,000	\$ 55,850	372.3%	\$ -	\$ 15,000	0.0%
28	Net Cost to Taxpayers (Q3 Report)						
29	Net Cost to Taxpayers (Q4 Report)						

Notes:

	transfer to/from reserve will be done at year end based on actual results

Department Head

Budget & Finance Officer



TOWN OF HUNTSVILLE

DIVISION: CAO's Office	<input type="checkbox"/> Building Services	<input type="checkbox"/> Community Services	<input type="checkbox"/>
Corporate Services	<input type="checkbox"/> Planning Services	<input type="checkbox"/> Protective Services	<input type="checkbox"/>
Public Works	<input checked="" type="checkbox"/>		

DEPARTMENT: Public Works

REPORT # PW-2011-19

Confidential: Yes ☐ No ☒

To: Public Works & Protection Committee
From: Stephen Keeley , Director of Public Works
Meeting: August 2, 2011
Subject: Loader Tender

RECOMMENDATION:

Requires Action ☒ **For Discussion Only** ☐

IT IS RECOMMENDED THAT: Report Reference No. PW-2011-19, prepared by Stephen Keeley Director of Public Works regarding the purchase of one off lease or used articulated wheel loader is received.

AND FURTHER THAT: One 2011 John Deere model 624K off lease articulated wheel loader supplied by Nortrax for \$139,624 (exclusive of HST) is approved for purchase.

AND FURTHER THAT: Stephen Keeley the Director of Public be authorized to sign the necessary documentation.

ORIGIN / BACKGROUND

Huntsville Public Works has 2 articulated wheel loaders, one 2005 John Deere model 624k with 4990 hr and one 1985 Volvo model 4500 that has over 24,000 hr and is no longer reliable.

DISCUSSION

Following the model of other municipalities to tender for used non licensed equipment for economic efficiency a tender for an off-lease/used articulated wheel loader was made public with a closing date of 12 noon June 29th. A total of 8 tenders were submitted from 5 different suppliers. Of the 8 tenders only 4 met the requirement of off lease/used while 4 of the tenders were for new machines and had to be discarded and one loader was too small to meet Town requirements.

Purchasing the model 644K Deere gives us the opportunity to standardize our loaders from both an operational and maintenance perspective thus reducing costs and downtime.

Supplier	Make	Model/Year	Hours	Req.	Weight/HP	Price
<u>Accepted Tenders</u>						
Nortrax	John Deere	624K/2011	350	Yes	34291lb/198hp	\$139,624
Aggmin Eq. Ltd.	Kawasaki	70 TMV/-2011	203	Yes	33702lb/174hp	\$151,486
Strongco LP	Volvo	L70F/2009	500	Yes	29020lb/169hp	\$157,900
Nortrax	John Deere	544K/2011	500	No	29037lb/169hp	\$125,844

Rejected Tenders

G.F. Preston SS Ltd	Doosan	DL250/2011	2	No	31592lb/160hp	\$142,484
Nortrax	John Deere	624K/2011	3	No	34291lb/198hp	\$146,624
Strongco LP	Case	721E/2011	18	No	31020lb/183hp	\$153,500
Tormont Caterpillar	Catterpillar	928Hz/2011	10	No	27818lb/152hp	\$135,546

FINANCIAL IMPLICATIONS – *(Budget & Financial Planning Officer must sign Report)*

The loader will be purchased from within the fleet maintenance budget.

INSURANCE/RISK MANAGEMENT OR HUMAN RESOURCES IMPLICATIONS – *(Human Resources Manager must sign Report)*

The loaders are an integral part of the winter maintenance program and are required to achieve maintenance standards. The aging Volvo loader presents reliability issues that threaten service delivery.

SUSTAINABILITY IMPLICATIONS

The recommended 644 John Deere off lease loader is more environmentally friendly than the Volvo 4500 it replaces. It also is the same model as our 2005 John Deere loader and therefore can share tires and rims and also presents no issues as far as operator training.

ACCESSIBILITY IMPLICATIONS

None

COUNCIL STATEMENT OF DIRECTIONS AND PRIORITIES

None

POLICIES / LEGISLATION

Procurement By Law 2007-98

CONSULTATIONS

Lockey Little Yard Fleet Coordinator
Bob Hall Road Superintendant
Ross Fisher – Working Foreman
Ron Salzman Contract Mechanic

ATTACHMENTS

None

CONCLUSION

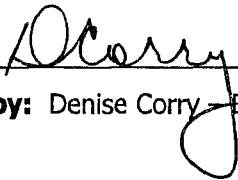
IT IS RECOMMENDED THAT: Report Reference No. PW-2011-19, prepared by Stephen Keeley Director of Public Works regarding the purchase of one off lease or used articulated wheel loader is received.

AND FURTHER THAT: One 2011 John Deere model 624K off lease articulated wheel loader supplied by Nortrax for \$139,624 (exclusive of HST) is approved for purchase.

AND FURTHER THAT: Stephen Keeley the Director of Public be authorized to sign the necessary documentation.

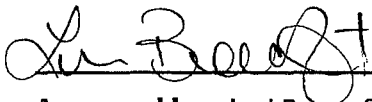


Prepared by: Stephen Keeley, Director of Public Works



Approved by: Denise Corry – Director of Corporate Services

Approved by: Kelly Pender, Chief Administrative Officer



Approved by: Lori Beecroft, Acting Budget and Financial Planning Officer

Approved by: Lisa Smith, Human Resources Manager



TOWN OF HUNTSVILLE

DIVISION:	CAO's Office	<input type="checkbox"/>	Building Services	<input type="checkbox"/>	Community Services	<input type="checkbox"/>
	Corporate Services	<input type="checkbox"/>	Planning Services	<input type="checkbox"/>	Protective Services	<input type="checkbox"/>
	Public Works	<input checked="" type="checkbox"/>				

DEPARTMENT: Public Works

REPORT # PW-2011-20

Confidential: Yes ☐ No ☒

To: Public Works & Protection Committee
From: Julie Schell, Administrative Assistant – Public Works
Meeting: August 2, 2011
Subject: Temporary Road Closings for Events

RECOMMENDATION:

Requires Action ☒ **For Discussion Only** ☐

IT IS RECOMMENDED THAT: Report Reference No. PW-2011-20, prepared by Julie Schell dated August 2, 2011, regarding "Temporary Road Closings for Events" be received;

AND FURTHER THAT: Temporary Road Closures be allowed for events shown on Appendix "A".

AND FURTHER THAT: the Mayor and Clerk be authorized to sign all documents pertaining to the above noted events, including but not limited to, temporary road closing by-laws.

ORIGIN / BACKGROUND

Public Works has received applications for two new events; one new event that requires road closures and the other does not. The organizers of The Terry Fox Run have also requested a route change for 2011.

DISCUSSION

Route maps have been attached as appendix "B" for clarity.

New event for 2011 requiring temporary road closures:

- The Royal Canadian Legion, District E Convention (Rolling Parade) **October 1/11** – Veterans Way from Brunel Rd. to West St. S., West St. S. from Veterans Way to Main St. E., River St. from Main St. E. to Brunel Rd. **(Town)** Main St. E. from West St. E. to River St., Brunel Rd. from River St to Veterans Way **(District)**.

Route change for 2011 requiring temporary lane restrictions:

- Terry Fox Run **October 1/11** –Brunel Rd. west bound lane restrictions from Park Drive to Hillcrest Dr. **(District)**.

FINANCIAL IMPLICATIONS – *(Budget & Financial Planning Officer must sign Report)*

None

INSURANCE/RISK MANAGEMENT OR HUMAN RESOURCES IMPLICATIONS – *(Human Resources Manager must sign Report)*

Independent Event Organizers will be required to provide to the Town of Huntsville, \$5,000,000.00 Liability Insurance Certificates.

SUSTAINABILITY IMPLICATIONS

None

ACCESSIBILITY IMPLICATIONS

None

COUNCIL STATEMENT OF DIRECTIONS AND PRIORITIES

None

POLICIES / LEGISLATION

None

CONSULTATIONS

Margaret Stead, Corporate Information Coordinator (maps)
Event Organizer (various)

ATTACHMENTS

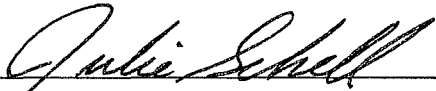
Appendix "A" – Table of Events
Appendix "B" - Route Maps

CONCLUSION

IT IS RECOMMENDED THAT: Report Reference No. PW-2011-20, prepared by Julie Schell dated August 2, 2011, regarding "Temporary Road Closings for Events" be received;

AND FURTHER THAT: Temporary Road Closures be allowed for events shown on Appendix "A".

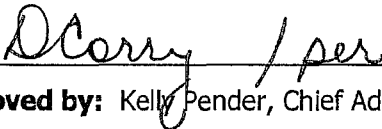
AND FURTHER THAT: the Mayor and Clerk be authorized to sign all documents pertaining to the above noted events, including but not limited to, temporary road closing by-laws.



Prepared by: Julie Schell, Administrative Assistant – Public Works



Approved by: Stephen Keeley, Director of Public Works



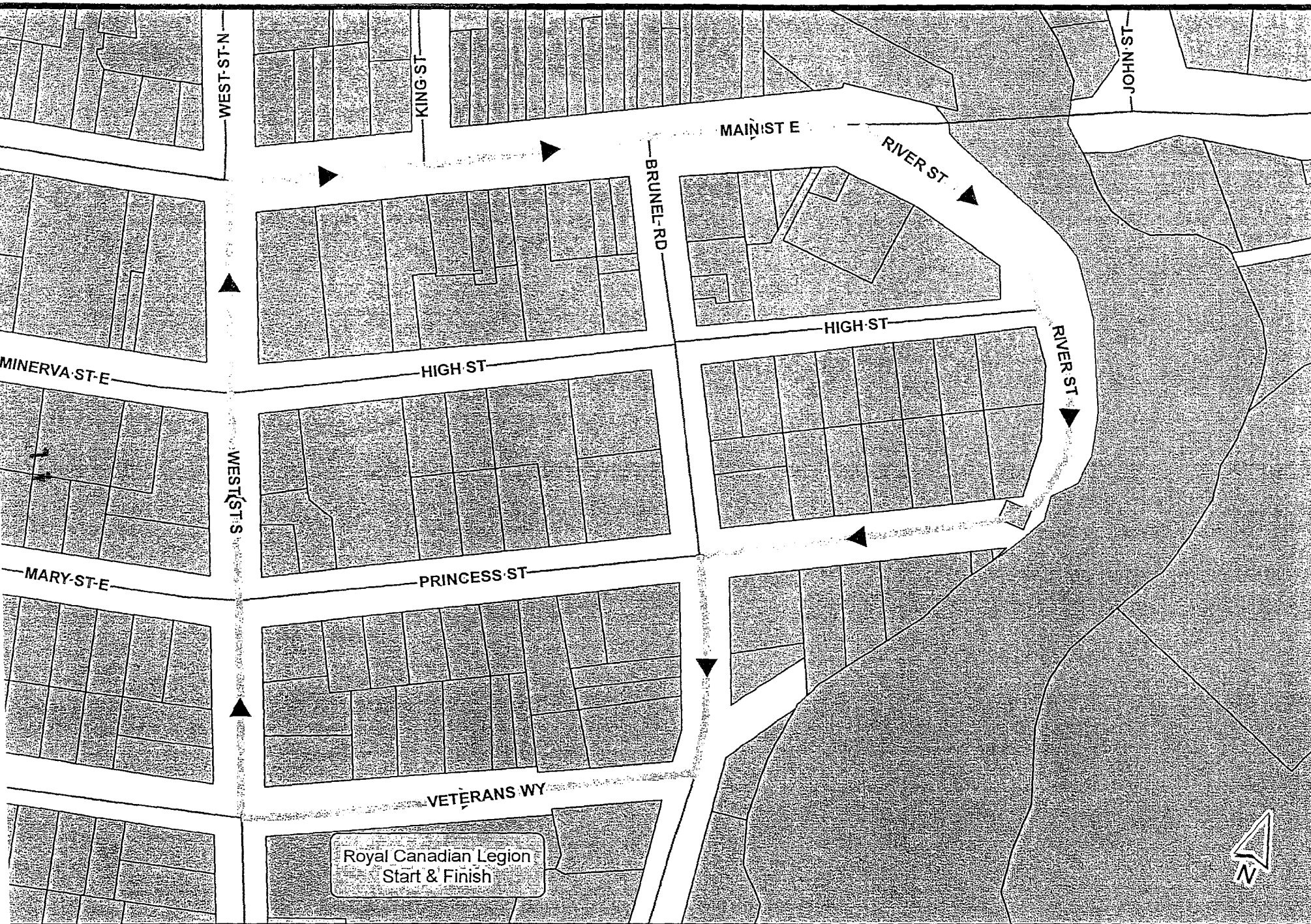
Approved by: Kelly Pender, Chief Administrative Officer

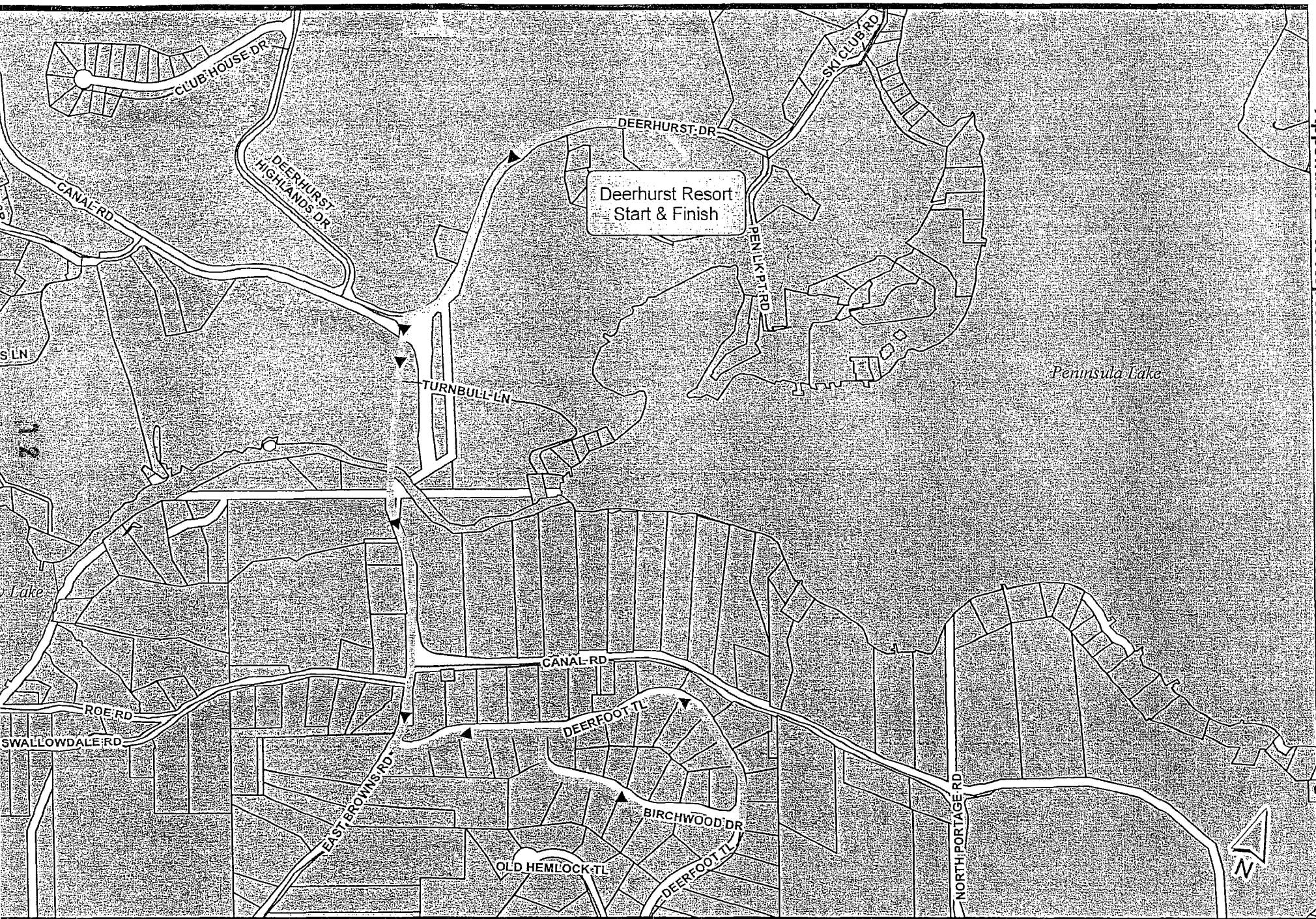
Approved by: Lisa Smith, Human Resources Manager

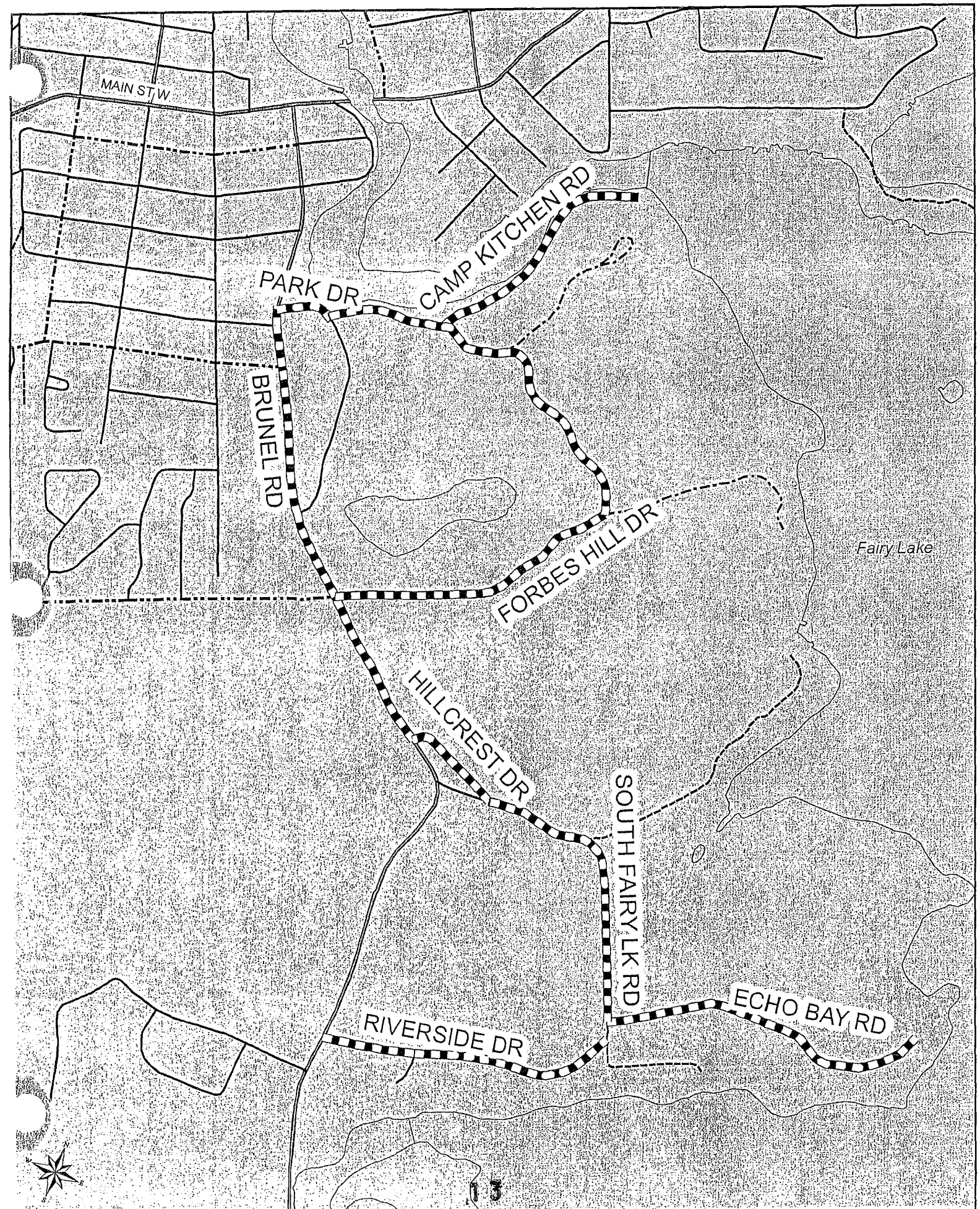
HUNTSVILLE EVENTS 2011

Event Name	Date	Time(s)	Type	Road Close/Route	Town Facilities and Property Required	Insurance	Barricades	Sign Install
District "E" Convention Royal Canadian Legion	Saturday, October 1, 2011	12:50pm – 1:30pm	Rolling Parade	<u>Main St. E. & Brunel Rd. (Dist)</u> <u>Veterans Way from Brunel Rd. to West St. S., West St. S from Veterans Way to Main St. E., River St. from Main St. E. to Brunel Rd. (Town)</u>	Frontage & Curb side in front of the Algonquin Theater to be used as a reviewing stand.	Independent	No	No
Sunlife Heart & Stroke Fundraiser	Saturday, September 4, 2011	8:30am – 10:30am	Walk/Run	None – Deerhurst Drive, Canal Road, East Browns Road, Deerfoot Trail	None	Independent	No	No
Terry Fox Run * Route Changes	Sunday September 18, 2011	11:00am – 1:00pm	Walk/Run	None – Brunel Road, Hillcrest Drive, South Fairy Lake Road, Echo Bay Road, Riverside Drive, Forbes Hill Drive, Camp Kitchen Road, Park Drive	None	Independent	Yes	No

District E Convention









TOWN OF HUNTSVILLE

DIVISION: CAO's Office	<input type="checkbox"/>	Building Services	<input type="checkbox"/>	Community Services	<input type="checkbox"/>
Corporate Services	<input type="checkbox"/>	Planning Services	<input type="checkbox"/>	Protective Services	<input type="checkbox"/>
Public Works	<input checked="" type="checkbox"/>				

DEPARTMENT: Public Works

REPORT # PW-2011-22

Confidential: Yes ☐ No ☒

To: Public Works & Protection Committee
From: Stephen Keeley, Director of Public Works
Meeting: August 2, 2011
Subject: Budget Deviation for Brunel Sidewalks

RECOMMENDATION:

Requires Action ☒ **For Discussion Only** ☐

IT IS RECOMMENDED THAT: Report number PW-2011-22, prepared by Stephen Keeley Director of Public Works, dated August 2 2011 regarding a "**Budget Deviation for Brunel Sidewalks**" be received,

AND FURTHER THAT: The Budget Deviation net of \$56,800 be approved by Committee and Council for the reconstruction of Brunel Road Sidewalks on both sides from Main Street to Princess and the west side from Princess to Veterans Way and from Cora extending 60 meters north on the west side of Brunel,

AND FURTHER THAT: This budget deviation of \$56,800 is funded from the \$962,647 of available gas tax reserves,

AND FURTHER THAT: The recommendations contained within the report be forwarded to Council for consideration and approval.

ORIGIN / BACKGROUND

Originally in the New Initiative Process only \$7200 was set aside for Brunel sidewalks to construct a link on the east side of Brunel at High Street. After engineering for the reconstruction was well underway it was determined that portions of the sidewalk needed to be replaced.

DISCUSSION

Reasons for replacement are water pipes and storm drains under and along the sidewalk, road alignment and surface quality of the existing the sidewalks. Portions that require replacement are:

1. Main to Princess both sides.
2. Princess to Veterans Way - West side
3. Cora extending about 60 meters North along the West side

Portions 1 and 2 total \$48,000 for replacement while portion 3 is estimated at \$16,000 creating a total expense of \$64,000 and a budget deviation of \$56,800.

FINANCIAL IMPLICATIONS – *(Budget & Financial Planning Officer must sign Report)*

There are numerous ways to cover this unexpected but necessary cost (budget deviation). However, the two most straight forward avenues of funding are:

1. Transfer from the \$200,000 reserves allocated to Public Works for winter control overruns
2. Use a portion of the \$962,647 available gas tax rebate reserves.

INSURANCE/RISK MANAGEMENT OR HUMAN RESOURCES IMPLICATIONS – *(Human Resources Manager must sign Report)*

The sidewalk portion near to Cora does have some cracks that have more than acceptable elevations.

SUSTAINABILITY IMPLICATIONS

Properly installed sidewalks can have a lifetime of up to 60 years. If people have the option to walk on safe sidewalks and do so rather than drive it leads to a more sustainable environment.

ACCESSIBILITY IMPLICATIONS

All sidewalk corners will be designed and built to accessible standards. It is also important to note that corners on Main and Brunel will be realigned to facilitate better access for the visually challenged.

COUNCIL STATEMENT OF DIRECTIONS AND PRIORITIES

Committee has agreed in principle to the budget deviation for Brunel sidewalks.

POLICIES / LEGISLATION

Accessibility legislation

CONSULTATIONS

Tony White – District Commissioner of Public Works and Engineering
Craig Douglas – District Road Designer
Brandon Hall – Huntsville Public Works Engineering
Yvon Gravell – CC Tatham, Project Manager for Brunel Road Reconstruction
Lori Beecroft CA – Acting Financial Officer

ATTACHMENTS

None

CONCLUSION

IT IS RECOMMENDED THAT: Report number **PW-2011-22**, prepared by Stephen Keeley Director of Public Works, dated August 2 2011 regarding a "**Budget Deviation for Brunel Sidewalks**" be received.

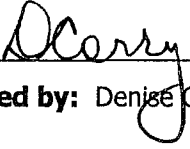
AND FURTHER THAT: The Budget Deviation net of \$56,800 be approved by Committee and Council for the reconstruction of Brunel Road Sidewalks on both sides from Main Street to Princess and the west side from Princess to Veterans Way and from Cora extending 60 meters north on the west side of Brunel.

AND FURTHER THAT: This budget deviation of \$56,800 is funded from the \$962,647 of available gas tax reserves.

AND FURTHER THAT: The recommendations contained within the report be forwarded to Council for consideration and approval.

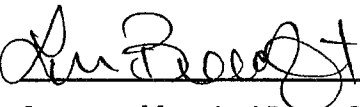


Prepared by: Stephen Keeley – Director of Public Works



Approved by: Denise Corry – Director of Corporate Services

Approved by: Kelly Pender, Chief Administrative Officer



Approved by: Lori Beecroft, Acting Budget and Financial Planning Officer

Approved by: Lisa Smith, Human Resources Manager



Division: TRANSPORTATION SERVICES
Dept. or Board: PUBLIC WORKS SUMMARY
Status: 30-Jun-11 **DRAFT**
Print Date: 27-Jul-11 1:52:41 PM

v. 1.0

Note: Budget Figures are:

Budget Year: 2011
Municipal Population: 18,500

Financial Report for

Q2

APPROVED

NON TAX REVENUE

#	Source	Note	2011 Budget	2011 YTD	2011 % YTD	2011 Variance	2011 Projected	% Inc/Dec
1	Revenue	a	\$ 916,070	\$ 519,148	56.7%	\$ -	\$ 916,070	0.0%
2								
3								
4								
7	Transfer from Gas Tax	b	\$ 563,366	\$ -	0.0%	\$ -	\$ 563,366	0.0%
8	Transfer from Reserves	b	\$ 200,000	\$ -	0.0%	\$ -	\$ 200,000	0.0%
9	Transfer from Development Charges	b	\$ 105,000	\$ 30,469	29.0%	\$ -	\$ 105,000	0.0%
10	Total		\$ 1,784,436	\$ 549,617	30.8%	\$ -	\$ 1,784,436	0.0%

Notes:

- a receivable for District and Transit grant have been included
- b transfers from reserves will be recorded when expenditures have been completed

OPERATING EXPENDITURES

#	Item	Note	2011 Budget	2011 YTD	2011 % YTD	2011 Variance	2011 Projected	% Inc/Dec
11	Salaries, Wages & Benefits		\$ 1,670,865	\$ 842,018	50.39%	\$ -	\$ 1,670,865	0.0%
12	Materials & Supplies		\$ 1,076,405	\$ 563,585	52.4%	\$ -	\$ 1,076,405	0.0%
13	Contracted Services		\$ 1,268,427	\$ 563,797	44.4%	\$ -	\$ 1,268,427	0.0%
14	Rents & Financial Expenses	a	\$ 222,068	\$ 186,794	84.1%	\$ -	\$ 222,068	0.0%
15	Allocation of Summit Centre		\$ -	\$ -		\$ -	\$ -	
16	Allocation of C.S. Admin		\$ -	\$ -		\$ -	\$ -	
17	Allocation of Equipment	b	\$ -	\$ 0		\$ -	\$ -	
18	Transfer to Reserve - Capital		\$ -	\$ -		\$ -	\$ -	
19	Transfer to Reserve - Operating		\$ 12,000	\$ 12,000	100.0%	\$ -	\$ 12,000	0.0%
20	Total		\$ 4,249,764	\$ 2,168,194	51.0%	\$ -	\$ 4,249,764	0.0%

Notes:

- a includes an allocation of the Forbes Hill debenture
- b internal allocation of equipment charges eliminated on consolidation of the public works division

CAPITAL EXPENDITURES

#	Item	Note	2011 Budget	2011 YTD	2011 % YTD	2011 Variance	2011 Projected	% Inc/Dec
21	Prior Year Capital Projects						\$ -	
22	New Capital Investment	a	\$ 1,292,518	\$ 39,989	3.1%	\$ -	\$ 1,292,518	0.0%
23	Betterment to Existing Capital Assets		\$ 27,500	\$ -	0.0%		\$ 27,500	0.0%
24	Replacement of Existing Capital Asset						\$ -	
25	Total		\$ 1,320,018	\$ 39,989	3.0%	\$ -	\$ 1,320,018	0.0%

Notes:

- a the majority of capital projects are done over the summer months when the weather allows
- currently in progress

SUMMARY & BENCHMARKS

#	Item	2011 Budget	2011 YTD	2011 % YTD	2011 Variance	2011 Projected	% Inc/Dec
26	Net Cost to Taxpayers (Q1 Report)	\$ 3,785,345	\$ 1,176,490	31.1%	\$ -	\$ 3,785,345	0.0%
27	Net Cost to Taxpayers (Q2 Report)	\$ 3,785,345	\$ 1,658,566	43.8%	\$ -	\$ 3,785,345	0.0%
28	Net Cost to Taxpayers (Q3 Report)						
29	Net Cost to Taxpayers (Q4 Report)						

Department Head

Budget & Finance Officer



Division: TRANSPORTATION SERVICES

Dept. or Board: ROADS

Status: 30-Jun-11

DRAFT

Print Date: 27-Jul-11

1:35:08 PM

v. 1.0

Note: Budget Figures are:

Budget Year: 2011

Municipal Population: 18,500

Financial Report for

Q2

APPROVED

NON TAX REVENUE

#	Source	Note	2011 Budget	2011 YTD	2011 % YTD	2011 Variance	2011 Projected	% Inc/Dec
1	Revenue		\$ 33,177	\$ 13,419	40.4%		\$ 33,177	0.0%
2								
3								
4								
7	Transfer from Gas Tax	a	\$ 563,366	\$ -	0.0%		\$ 563,366	0.0%
8	Transfer from Reserves	a	\$ 200,000	\$ -	0.0%		\$ 200,000	0.0%
9	Transfer from Development Charges	a	\$ 105,000	\$ 30,469	29.0%		\$ 105,000	0.0%
10	Total		\$ 901,543	\$ 43,888	4.9%	\$ -	\$ 901,543	0.0%

Notes:

a	transfers from reserves are done based on actual spending
---	---

OPERATING EXPENDITURES

#	Item	Note	2011 Budget	2011 YTD	2011 % YTD	2011 Variance	2011 Projected	% Inc/Dec
11	Salaries, Wages & Benefits		\$ 769,863	\$ 447,300	58.1%		\$ 769,863	0.0%
12	Materials & Supplies		\$ 303,316	\$ 123,565	40.7%		\$ 303,316	0.0%
13	Contracted Services		\$ 279,300	\$ 71,749	25.7%		\$ 279,300	0.0%
14	Rents & Financial Expenses	a	\$ 222,068	\$ 186,794	84.1%		\$ 222,068	0.0%
15	Allocation of Summit Centre		\$ -	\$ -			\$ -	
16	Allocation of C.S. Admin		\$ -	\$ -			\$ -	
17	Allocation of Equipment	b	\$ -	\$ 107,919			\$ -	
18	Transfer to Reserve - Capital		\$ -	\$ -			\$ -	
19	Transfer to Reserve - Operating		\$ 12,000	\$ 12,000	100.0%		\$ 12,000	0.0%
20	Total		\$ 1,586,547	\$ 949,327	59.8%	\$ -	\$ 1,586,547	0.0%

Notes:

a	includes an allocation of Forbes Hill debenture payment
b	internal allocation of fleet/equipment costs

CAPITAL EXPENDITURES

#	Item	Note	2011 Budget	2011 YTD	2011 % YTD	2011 Variance	2011 Projected	% Inc/Dec
21	Prior Year Capital Projects						\$ -	
22	New Capital Investment		\$ 1,271,518	\$ 39,989	3.1%		\$ 1,271,518	0.0%
23	Betterment to Existing Capital Assets						\$ -	
24	Replacement of Existing Capital Asset						\$ -	
25	Total		\$ 1,271,518	\$ 39,989	3.1%	\$ -	\$ 1,271,518	0.0%

Notes:

--	--

SUMMARY & BENCHMARKS

#	Item	Note	2011 Budget	2011 YTD	2011 % YTD	2011 Variance	2011 Projected	% Inc/Dec
26	Net Cost to Taxpayers (Q1 Report)		\$ 1,693,815	\$ 108,451	6.4%	\$ -	\$ 1,693,815	0.0%
27	Net Cost to Taxpayers (Q2 Report)	a	\$ 1,956,522	\$ 945,428	48.3%	\$ -	\$ 1,956,522	0.0%
28	Net Cost to Taxpayers (Q3 Report)							
29	Net Cost to Taxpayers (Q4 Report)							

Notes:

a	mgmt and admin salaries not allocated through payroll - revised budget to reflect - NO IMPACT on overall budget
---	---

Department Head

Budget & Finance Officer



Division: TRANSPORTATION SERVICES
 Dept. or Board: DISTRICT WORKS
 Status: 30-Jun-11 DRAFT
 Print Date: 27-Jul-11 1:42:39 PM

v. 1.0

Note: Budget Figures are:

Budget Year: 2011
 Municipal Population: 18,500

Financial Report for

Q2

APPROVED

NON TAX REVENUE

#	Source	Note	2011 Budget	2011 YTD	2011 % YTD	2011 Variance	2011 Projected	% Inc/Dec
1	Revenue	a	\$ 723,863	\$ 390,137	53.9%		\$ 723,863	0.0%
2								
3								
4								
5								
8	Transfer from Reserves		\$ -				\$ -	
9	Transfer from Development Charges		\$ -				\$ -	
10	Total		\$ 723,863	\$ 390,137	53.9%	\$ -	\$ 723,863	0.0%

Notes:

a	billing to June in process, currently in the process of reviewing billing procedures with District (receivable recorded)
---	--

OPERATING EXPENDITURES

#	Item	Note	2011 Budget	2011 YTD	2011 % YTD	2011 Variance	2011 Projected	% Inc/Dec
11	Salaries, Wages & Benefits		\$ 310,183	\$ 92,357	29.8%		\$ 310,183	0.0%
12	Materials & Supplies		\$ 168,999	\$ 93,180	55.1%		\$ 168,999	0.0%
13	Contracted Services		\$ 168,997	\$ 75,432	44.6%		\$ 168,997	0.0%
14	Rents & Financial Expenses		\$ -				\$ -	
15	Allocation of Summit Centre		\$ -				\$ -	
16	Allocation of C.S. Admin		\$ -				\$ -	
17	Allocation of Equipment	a	\$ -	\$ 115,611			\$ -	
18	Transfer to Reserve - Capital		\$ -				\$ -	
19	Transfer to Reserve - Operating		\$ -				\$ -	
20	Total		\$ 648,178	\$ 376,580	58.1%	\$ -	\$ 648,178	0.0%

Notes:

a	internal allocation from fleet to identify costs related to district road work
---	--

CAPITAL EXPENDITURES

#	Item	Note	2011 Budget	2011 YTD	2011 % YTD	2011 Variance	2011 Projected	% Inc/Dec
21	Prior Year Capital Projects						\$ -	
22	New Capital Investment						\$ -	
23	Betterment to Existing Capital Assets						\$ -	
24	Replacement of Existing Capital Asset						\$ -	
25	Total		\$ -	\$ -		\$ -	\$ -	

Notes:

--	--

SUMMARY & BENCHMARKS

#	Item	Note	2011 Budget	2011 YTD	2011 % YTD	2011 Variance	2011 Projected	% Inc/Dec
26	Net Cost to Taxpayers (Q1 Report)		-\$ 0	\$ 329,189		\$ -	-\$ 0	0.0%
27	Net Cost to Taxpayers (Q2 Report)	a	-\$ 75,685	\$ 13,557		\$ -	-\$ 75,685	
28	Net Cost to Taxpayers (Q3 Report)							
29	Net Cost to Taxpayers (Q4 Report)							

Notes:

a	mgmt and admin salaries not allocated through payroll - revised budget to reflect - NO IMPACT on overall budget
	all costs to be recovered from District plus an allocation of OH once billing has been finalized

Department Head

Budget & Finance Officer

2011



Division: TRANSPORTATION SERVICES

Dept. or Board: FLEET

Status: 30-Jun-11

DRAFT

Print Date: 27-Jul-11

1:47:57 PM

v. 1.0

Note: Budget Figures are:

Budget Year: 2011

Municipal Population: 18,500

Financial Report for

Q2

APPROVED

NON TAX REVENUE

#	Source	Note	2011 Budget	2011 YTD	2011 % YTD	2011 Variance	2011 Projected	% Inc/Dec
1	Revenue		\$ -				\$ -	
2								
3								
4								
5								
8	Transfer from Reserves		\$ -	\$ -			\$ -	
9	Transfer from Development Charges		\$ -	\$ -			\$ -	
10	Total		\$ -	\$ -	0.0%	\$ -	\$ -	

Notes:

OPERATING EXPENDITURES

#	Item	Note	2011 Budget	2011 YTD	2011 % YTD	2011 Variance	2011 Projected	% Inc/Dec
11	Salaries, Wages & Benefits	a	\$ 56,733	\$ 52,815	93.1%		\$ 56,733	0.0%
12	Materials & Supplies		\$ 334,672	\$ 222,846	66.6%		\$ 334,672	0.0%
13	Contracted Services		\$ 53,622	\$ -	0.0%		\$ 53,622	0.0%
14	Rents & Financial Expenses		\$ -	\$ -			\$ -	
15	Allocation of Summit Centre		\$ -	\$ -			\$ -	
16	Allocation of C.S. Admin		\$ -	\$ -			\$ -	
17	Allocation of Equipment	b	\$ -	\$ 516,963			\$ -	
18	Transfer to Reserve - Capital		\$ -	\$ -			\$ -	
19	Transfer to Reserve - Operating		\$ -	\$ -			\$ -	
20	Total		\$ 445,027	\$ 241,303	-54.2%	\$ -	\$ 445,027	0.0%

Notes:

a	increase in SWB actual offset by a decrease in contracted services (work done internally)
	budget only includes a % of two employees while actual includes actual time spent - offset by decrease in other depts
b	internal allocation from fleet to reflect actual cost of activities
	(without internal allocation dept is at approx 61% of budget - approx 115k/42.5% recovered from District)

CAPITAL EXPENDITURES

#	Item	Note	2011 Budget	2011 YTD	2011 % YTD	2011 Variance	2011 Projected	% Inc/Dec
21	Prior Year Capital Projects		\$ -				\$ -	
22	New Capital Investment		\$ -				\$ -	
23	Betterment to Existing Capital Assets		\$ -				\$ -	
24	Replacement of Existing Capital Asset		\$ -				\$ -	
25	Total		\$ -	\$ -		\$ -	\$ -	

Notes:

SUMMARY & BENCHMARKS

#	Item	Note	2011 Budget	2011 YTD	2011 % YTD	2011 Variance	2011 Projected	% Inc/Dec
26	Net Cost to Taxpayers (Q1 Report)		\$ 447,777	\$ 232,192	-51.9%	\$ -	\$ 447,777	0.0%
27	Net Cost to Taxpayers (Q2 Report)	a	\$ 445,027	\$ 241,303	-54.2%	\$ -	\$ 445,027	0.0%
28	Net Cost to Taxpayers (Q3 Report)							
29	Net Cost to Taxpayers (Q4 Report)							

Notes:

a	mgmt and admin salaries not allocated through payroll - revised budget to reflect - NO IMPACT on overall budget
	actual shows -ve as all amounts are recovered through other departments (eliminated upon consolidation)

Department Head

Budget & Finance Officer



Division: TRANSPORTATION SERVICES
Dept. or Board: STREET LIGHTING
Status: 30-Jun-11 **DRAFT**
Print Date: 27-Jul-11 1:50:44 PM

v. 1.0

Note: Budget Figures are:

Budget Year: 2011
Municipal Population: 18,500

Financial Report for

Q2

APPROVED

NON TAX REVENUE

#	Source	Note	2011 Budget	2011 YTD	2011 % YTD	2011 Variance	2011 Projected	% Inc/Dec
1	Revenue		\$ -				\$ -	
2								
3								
4								
5								
6								
7								
8	Transfer from Reserves		\$ -				\$ -	
9	Transfer from Development Charges		\$ -				\$ -	
10	Total		\$ -	\$ -	0.0%	\$ -	\$ -	

Notes:

OPERATING EXPENDITURES

#	Item	Note	2011 Budget	2011 YTD	2011 % YTD	2011 Variance	2011 Projected	% Inc/Dec
11	Salaries, Wages & Benefits		\$ 0	\$ -	0.0%		\$ 0	0.0%
12	Materials & Supplies	a	\$ 59,800	\$ 52,034	87.0%		\$ 59,800	0.0%
13	Contracted Services		\$ 50,000	\$ 16,047	32.1%		\$ 50,000	0.0%
14	Rents & Financial Expenses		\$ -	\$ -			\$ -	
15	Allocation of Summit Centre		\$ -	\$ -			\$ -	
16	Allocation of C.S. Admin		\$ -	\$ -			\$ -	
17	Allocation of Equipment		\$ -	\$ -			\$ -	
18	Transfer to Reserve - Capital		\$ -	\$ -			\$ -	
19	Transfer to Reserve - Operating		\$ -	\$ -			\$ -	
20	Total		\$ 109,800	\$ 68,081	62.0%	\$ -	\$ 109,800	0.0%

Notes:

a	includes streetlights not previously budgeted for (to compile a listing of all streetlights!)

CAPITAL EXPENDITURES

#	Item	Note	2011 Budget	2011 YTD	2011 % YTD	2011 Variance	2011 Projected	% Inc/Dec
21	Prior Year Capital Projects						\$ -	
22	New Capital Investment		\$ 21,000	\$ -	0.0%	\$ -	\$ 21,000	0.0%
23	Betterment to Existing Capital Assets						\$ -	
24	Replacement of Existing Capital Asset						\$ -	
25	Total		\$ 21,000	\$ -	0.0%	\$ -	\$ 21,000	0.0%

Notes:

SUMMARY & BENCHMARKS

#	Item	Note	2011 Budget	2011 YTD	2011 % YTD	2011 Variance	2011 Projected	% Inc/Dec
26	Net Cost to Taxpayers (Q1 Report)		\$ 150,833	\$ 33,873	22.5%	\$ -	\$ 150,833	0.0%
27	Net Cost to Taxpayers (Q2 Report)	a	\$ 130,800	\$ 68,081	52.0%	\$ -	\$ 130,800	0.0%
28	Net Cost to Taxpayers (Q3 Report)							
29	Net Cost to Taxpayers (Q4 Report)							

Notes:

a	mgmt and admin salaries not allocated through payroll - revised budget to reflect - NO IMPACT on overall budget

Department Head

Budget & Finance Officer