

**STATE MOTOR POOL SURPLUS SALE
GOVERNMENTAL BID OPENING DATE WILL BE THE
4th MONDAY OF EACH MONTH AT 2:00.**

The following procedures must be followed:

1. Bids must be submitted on an original State Motor Pool surplus bid form, along with a non-collusion statement, and mailed in an original state bid envelope, all of which are available by contacting: **Natalie Bunton, State Motor Pool, 601 W. McCarty Street, Suite 125, Indianapolis, Indiana 46225, Phone number (317) 232-1378.**

2. Written authorization to bid must be furnished with bid as follow:

LOCAL UNITS	CHIEF EXEC. OFFICER	APPROPRIATING BODY
County	County Commissioners	County Council
Township	Trustee	Advisory Board
City	Mayor	City Council
Town	Town Board President	Town Board
School Corp.	Superintendent	School Board

3. Mail or Deliver to address on envelop by bid opening date and time. Any bids received after the designated time for any reason will be returned to the bidder. Once a bid has been opened and read, it cannot be withdrawn.

4. Vehicles (if listed) not sold through this sale will be sold at public auction conducted at Kesler Schaefer Auto Auction, 5333 W. 46th Street, Indianapolis, IN 46254 on the first Thursday of every month, Starting at 9:00 A.M. Registration begins at 8:00 A.M.; Phone number (317) 297-2300 and ADESA, 2950 E. Main Street, Plainfield, IN 46168 on third Tuesday of every month. Starting at 1:00 P.M., Registration begins at 12:00 P.M., Phone number (317) 838-8000 for more information.

Award decisions will be made within ten (10) working days. You will be notified by mail.

The state of Indiana reserves the right to reject any and all bids.

The State of Indiana, by this invitation, does not hold itself out as a merchant in the ordinary course of selling such property, and expressly disclaims any warranties, expressed or implied, as to its merchantability or fitness for a particular purpose. Any and all such property shall be sold on an "AS IS" basis, with award to the highest responsible governmental bidder whose bid equals or exceeds market price as determined by the commissioner of the Department of Administration.

Description of items are listed at: www.in.gov/idoa/surplus/vehicles

To Whom It May Concern:

Notice of surplus vehicles will no longer be mailed to Local Units of Government; this is the last mailing you will receive. In the future you will need to refer to our web site <http://www.in.gov/idoa/motor> for instruction on submitting bids.

Alesia Walker
Program Director
State Motor Pool
(317) 232-1378