

MINUTES OF FIRST MEETING – LLC ORGANIZATIONAL MEETING OF FIRST LLC MEMBERS OF:

The first organizational meeting of th	is limited l	iability con	npany wa	s held on		
at	(time)	at		the	location	of
The following members were present	at this first	meeting:				
The following other people were pres	ent at this	first meetii	ng:			
 1. 2. person memorializing these minutes. 3. The chairperson announced that the limited liability company and dete 4. The chairperson announced 	the initial ermined that	elected as organizatio	the secre onal meet n was pre	tary of the ing was ca sent.	e meeting, a	and was the
of the articles of organization of the minutes of the first meeting. All mem 5. The following people and/or ent elected)	e limited lia	ability com	Upon in pany was nt read the	motion ma s ordered le articles o	ide and car to be attac of organizat	ried, a copy ched to the ion.

6. Upon motion made and carried by the members, the joint and individual acts of the organizer(s) of this limited liability company, the initial resolutions of the organizer, and the operating agreement were approved, ratified, and adopted as acts of the limited liability company.

7. Upon motion made and carried by th following rates until another meeting:	ie members, the	manager's salaries were fixed at the
Manager name:	Rate:	- -
		- - -
8. Upon motion made and carried, the of funds for expenses in forming the LLC.	organizer(s) of the	LLC were reimbursed from company
9. Upon motion made and carried, a copand each member read it. The initial capital upon again, membership interests tallied, ar agreement details. Membership interests were mand agreed upon by all members.	I contributions of t nd the company w vere officially mem	the operating agreement were agreed vas funded according to the operating orialized regardless of whether or not
10. Upon motion made and carried, the me a bank account.	embers agreed to s	tart business operations and establish
11. Upon motion made and carried, the me expenses on a basis v	•	•
12. Upon motion made and carried, the mheld on: Yes No.		
13 The following other items of business we	ere conducted:	

the meeting was adjourned.	discuss, upon motion by	
Dated		
Member name:	Member signature:	
	·	
Signature of Secretary of this meetin	ng that documented this form:	
	Date	