

COORDINATOR

Organization

Campaign Coordinator (please print name)

Campaign Coordinator Signature

Date

Phone

Email

**CAMPAIGN COORDINATOR INSTRUCTIONS**

Include only completed pledge forms separated into the categories below.

Please do not separate cash/checks from employee pledge forms.

When completed, please schedule a time to review and finalize this report with your Donor Relations Manager.

Please call your Donor Relations Manager directly, or our general number at (616) 459-6281. Thank You!

EMPLOYEE PLEDGE TOTALS

Include only completed pledge forms separated into the categories below:	NUMBER OF GIFTS	TOTAL \$ AMOUNT
PAYROLL DEDUCTIONS		
CASH / CHECKS Please do not separate cash/checks from employee pledge forms.		
DIRECT BILLING		
CREDIT CARD / DEBIT		
SECURITIES / STOCK GIFTS		
FUNDRAISING EVENTS		
TOTALS		

UNITED WAY USE ONLY

Donor Relations Manager

Date

Campaign Year

Account Number

Summary Only: ☐ Yes ☐ No

Is HWMUW responsible for paying designations? ☐ Yes ☐ No ☐ Partial ☐ Final

Company Campaign \$

Donor Relations Signature