

FirstService Residential Management  
1904 Clubhouse Drive  
Sun City Center, FL 33573  
(813) 642-8990 Fax: (813) 642-8790

Board Approval \_\_\_\_\_

## LEASE APPLICATION

**MUST BE SUBMITTED 10 DAYS PRIOR TO COMMENCEMENT OF LEASE**

ASSOCIATION: \_\_\_\_\_ UNIT # \_\_\_\_\_

UNIT ADDRESS: \_\_\_\_\_

TERM OF LEASE: FROM: \_\_\_\_\_ TO: \_\_\_\_\_

AGENT OR BROKER: \_\_\_\_\_ AGENT'S PHONE NO. \_\_\_\_\_

LESSORS (Owners): \_\_\_\_\_

ADDRESS: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ OTHER \_\_\_\_\_

LESSEES (Renters): \_\_\_\_\_

PERMANENT

ADDRESS: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ OTHER \_\_\_\_\_

EMERGENCY CONTACT: (Name, Relationship, City, State, Phone) \_\_\_\_\_

**Upon signing this Lease Application, I (we) signify that all parties to the lease understand and agree to the following:**

1. Application Fee as required by Association Documents, payable to the Association.
2. Registration Fee of \$50 as required by the Federation Documents, payable to The Federation of Kings Point. *(Effective July 1, 2012)*
3. One of the Lessees is at least 55 years of age. (Photocopy of Driver's License, Passport or other legal document showing birthday and photo, attached for each occupant.)
4. Appropriate Lease Addendum specific to the Association must be signed, notarized and attached.
5. Pet Agreement and pet deposit or Service Animal Request, when applicable. (Pets are only permitted in some associations)
6. Each lessee and any other invitee is subject to the rules and regulations, as a Unit Owner, and posted and/or specified in the Declaration of Condominium of this Association and in the Amendments thereto.
  - a. While residing at Kings Point, no persons under the age of 18 will be permitted to visit for a period exceeding 30 days, in any calendar year, in accordance with Article XIII.
  - b. Term of Lease must be 30 days or more, in accordance with Article XI.
    - i. All lessees are equally and severally parties to this Lease Agreement.
    - ii. Sub-leasing if permitted is subject to the same terms and conditions as the original lease.
    - iii. All leases less than 6 months are subject to Sales & Tourist Development Tax, which is the sole responsibility of the unit owner or owner's agent.
7. \*\*Realtors signing on behalf of unit owner must furnish a copy of their authorization to manage the property.
8. Lessee acknowledges Kings Point West is a Senior Safety Zone, as defined by Hillsborough County Ordinance Number 07-12 (effec.08/08).
9. I would like my name and phone number published in the directory. \_\_\_\_\_ NO

**OWNER'S OR \*\*AGENT'S SIGNATURE(s)**

**LESSEE'S (Renters) SIGNATURES(s)**

\_\_\_\_\_  
Date: \_\_\_\_\_

\_\_\_\_\_  
Date: \_\_\_\_\_

=====

**The following is for completion by FirstService Residential Management only**

Received by: \_\_\_\_\_ Date Rec'd: \_\_\_\_\_ ID: \_\_\_\_\_ \$50. Req. Fee/Ck# \_\_\_\_\_

App. Fee /Ck# & Amt. \_\_\_\_\_ Pet Agreement/Ck# & Amt. \_\_\_\_\_ Assessment Due: \_\_\_\_\_

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

## ADDENDUM TO LEASE APPLICATION

**Acadia, Acadia II, Brookfield, Corinth, Devonshire, Edinburgh, Fairbourne,  
Fairfield A, Gloucester J, Gloucester N, Grantham, Huntington, Inverness, Jameson,  
Kensington, Lyndhurst, Maplewood, Nantucket IV & V, Oakley Green, Portsmouth, Radison I & II,  
Southampton I & II, Tremont I & II, Villeroy, Worthington**

Name(s): \_\_\_\_\_

Association: \_\_\_\_\_

Unit Address \_\_\_\_\_

Unit # \_\_\_\_\_

I/we acknowledge that this condominium association does allow pet(s) but may have restrictions on visitors, lessees or guests having pets in the unit or on the association's property. **See your association documents for specific restrictions.** Harboring additional/unauthorized pets may result in a fine and removal of the pet(s), in accordance with the condominium governing documents.

**Lessee(s) are responsible for adhering to the restrictions, rules and regulations of this condominium association** and are encouraged to review the association's documents, which are available from the unit owner, FirstService Residential or the Hillsborough County Clerk of the Court.

Signature of Lessee(s)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

by \_\_\_\_\_.

☐ personally known to me

☐ produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
Notary Public

**FORM MUST BE SIGNED BY ALL LESSEE (S) OF UNIT**

**PLEASE READ ENTIRE AGREEMENT BEFORE SIGNING**

**OAKLEY GREEN CONDOMINIUM ASSOCIATION, INC.**

**PET AGREEMENT**

Owner(s) \_\_\_\_\_

Address: \_\_\_\_\_ Unit No: \_\_\_\_\_

OF **OAKLEY GREEN CONDOMINIUM ASSOCIATION, INC.**, SUN CITY CENTER, FLORIDA

Identification of Pet: (\_\_\_\_\_) dog or (\_\_\_\_\_) cat currently being kept at the above location.

Pet Identification: \_\_\_\_\_  
Breed, Color, Age, Weight (at maturity), Name

Pet Identification: \_\_\_\_\_  
Breed, Color, Age, Weight (at maturity), Name

This Pet Agreement is entered into by and between the above-identified condominium unit owner(s) (hereinafter called "Owner") and OAKLEY GREEN CONDOMINIUM ASSOCIATION, INC. (hereinafter called the "Association").

**WHEREAS**, Owner owns the above-identified house pet or pets ("Pet(s)"); and

**WHEREAS**, the Association has the responsibility for the maintenance of the common elements in the above-identified condominium as well as the responsibility for the enforcement of the rules and regulations set forth in the Declaration of Condominium; and

**WHEREAS**, Owner acknowledges understanding of the restrictions and requirements of this Agreement as follows;

**NOW, THEREFORE**, in consideration of the foregoing premises, Association and Owner hereby specifically agree as follows:

1. Owner shall deliver to Association upon the execution of this Pet Agreement the sum of Two Hundred Fifty Dollars (\$250.00) for each Pet which shall be kept and disbursed by Association in accordance with the terms hereof as a "pet bond," and Association hereby acknowledges receipt thereof by its signature hereto.
2. Association shall hold the pet bond or the balance thereof (if deductions have been made there from in accordance with the provisions hereunder). Association may commingle the pet bond(s) (or balance(s) thereof) of Owner with similar or other funds of the Association.
3. Owner acknowledges that the purpose of the pet bond is to provide a fund from which penalty fines in accordance with the provisions herein below may be deducted and also a fund from which expenses for Pet-caused damages may be paid.
4. Association shall enforce this Pet Agreement pursuant to the terms hereof, and the decision of Association to charge a penalty fine or to make a deduction to repair damage shall be in the sole discretion of Association and shall be final. If it should become necessary for Association to utilize the services of an attorney for appropriate action to enforce any provision of this Pet Agreement, Owner agrees to pay all costs and expenses reasonably incurred including, but not limited to, attorneys' fees and costs of demand or litigation associated therewith. A deduction from the pet bond for such costs and expenses may be made to the extent of funds available and Owner agrees to pay any balance due upon demand.
5. This Pet Agreement shall constitute Owner's permit to keep and harbor the Pet(s) in the condominium unit pursuant to the provisions of the Declaration of Condominium pertaining to the unit, the applicable provisions of which are as follows (all defined terms shall be as defined in such Declaration of Condominium): Article XIII: Use and Occupancy C. Pets ***At the time an individual becomes the Owner of a Unit (either by purchase from the Developer or subsequently from a third party), such individual shall be permitted to keep and harbor up to two pets (either***

***two dogs, two cats, or one dog and/or one cat) as house pets, provided that a pet agreement (to be obtained from the Management Firm) has been signed and a \$250.00 cash bond for each dog, and/or cat, is posted in accordance therewith. Thereafter, if such Unit Owner has two such house pets and one of such pets dies, such pet shall not be permitted to be replaced (and the \$250.00 pet bond for such animal shall be returned to the Unit Owner); however, upon the death of both of such pets, the Unit Owner shall be permitted to replace and harbor one pet (one dog or one cat) in the Unit, conditioned upon the execution of a new pet agreement and payment, in the event the former monies were already refunded to the Unit Owner, of the \$250.00 cash bond.***

***In no event shall a Unit Owner who keeps and harbors one dog or one cat at the time of becoming the Owner of the Unit (based upon execution of the pet agreement and payment of the cash bond) be entitled to have more than one dog or one cat in the Unit.***

***In the event an individual becomes the Owner of a Unit and does not own a dog or a cat at the time of becoming the Owner of the Unit, but subsequently decides to have a pet, such Owner shall be permitted to keep and harbor only one cat or one dog in the Unit (conditioned upon execution of the Pet Agreement and payment of the \$250.00 cash bond), and the Owner shall be entitled to replace the dog or cat upon its death.***

***In Condition to the foregoing, the Owner of a Unit shall be permitted to keep and harbor other house pets, such as birds or fish, which must be restricted to a cage, or an aquarium, and shall not in any way constitute, or be permitted to become, a nuisance to any other Unit Owner. Should one, or all, of these other house pets be or become a nuisance as evidenced by a formal complaint made by another Unit Owner to the Board or its designee, the Board shall investigate and verify the complaint and thereafter seek the removal of the offending pet(s) in a manner that does not violate the due process rights of owners. consideration for being permitted to keep a Pet(s) in accordance with the foregoing provisions, Owner specifically agrees to indemnify and hold harmless the Association from and against any and all manner of actions, causes of action, law suits, debts, claims, damages, judgments and any other liability or matter arising in law or in equity directly or indirectly as a result of this agreement or the keeping of the Pet(s) in the unit, the property of the condominium and the Kings Point complex.***

6. Owner agrees to abide by and follow the following rules and regulations regarding the Pet(s):
  - a. A Pet shall not be permitted to roam freely and unrestricted on any area defined as a common element, limited common element or other properties at Kings Point; notwithstanding the foregoing prohibition, a leashed Pet may be permitted to defecate or urinate in grassy areas located immediately adjacent to the Owner's unit provided that Owner immediately thereafter removes, disposes of, and washes away all Pet waste materials. Failure by the Owner to immediately remove, dispose of, and wash away all Pet waste materials shall constitute a "Third Infraction" as provided in Section 9(c) hereinafter.
  - b. A Pet shall be kept on a leash not to exceed ten (10) feet in length at all times when such Pet is outside of Owner's unit. Use by Owner of a "reel type" leash which possesses an expandable length in excess of ten (10) feet shall constitute a violation of this restriction.
  - c. Owner shall not allow a Pet to be a nuisance or disturb neighbors by barking or causing other loud noises or by otherwise interfering with the rights, comforts or conveniences of other unit owners or their tenants.
  - d. A Pet shall not be permitted to cause damage or destruction to any unit or to cause damage or destruction to any of the common elements, limited common elements or properties in the Kings Point complex.
  - e. A Pet shall be exercised only in the designated pet exercise areas or outside of the Kings Point complex.\*\*
7. Any complaints of damage caused by the Pet(s) from other unit owners shall be submitted to the Association in writing and shall be verified by the Association's employees or Sun City Center West security guards. Any employee of the Association and/or a Sun City Center West security guard may also file written damage complaints. Association shall determine the amount of the damage and notify Owner in writing to make the necessary repair or replacement. If Owner fails to do so within fifteen (15) days from the date of such notice, the amount of the repair or replacement will be deducted from the pet bond hereunder. In the event a deduction is made to pay for Pet damages upon Owner's failure to do so, Owner shall be notified to forthwith replenish the pet bond to the amount prior to such deduction. If the amount of the repair or replacement exceeds the amount of the pet bond, Owner agrees to satisfy the balance due upon demand. Payment for damages pursuant hereto shall not be in lieu of any right of action which the person sustaining the damage shall be entitled to independently. If the pet bond is partially or totally depleted by a payout for damages and within fifteen (15) days after notice the Owner does not replenish said pet bond to the balance existing prior to such payout, this Pet Agreement and right to keep and harbor the offending Pet(s) shall automatically terminate and the Association shall have the authority to have the Pet(s), as applicable, removed if Owner does not voluntarily accomplish such removal within thirty (30) days of demand.

8. Complaints not involving damages submitted to the Association by other unit owners at Kings Point shall be in writing and shall be verified by Association. Such complaints may also be submitted in writing by Association's employees or Sun City Center West security guards.
9. Each pet complaint submitted under paragraph 7 or 8, filed by an employee of the Association or a Sun City Center West security guard, and shall constitute an infraction for purposes of this paragraph. Each verified complaint under either paragraph from other sources shall be an infraction hereunder. Association shall take action with regard to such infractions as follows:
  - a. First infraction: Association shall notify Owner of infraction in writing.
  - b. Second infraction: Association shall notify Owner in writing warning that the next infraction will cause a penalty fine to be assessed.
  - c. Third infraction: Association shall notify Owner and deduct an amount up to the maximum allowed under the applicable provisions of Section 718.303, Florida Statutes, from the balance of the pet bond(s) as a penalty fine which Owner shall forfeit and not be entitled to recover. However, such fine shall not be levied until Owner has received written notice of the infraction in accordance with Section XIX(H) of the Declaration of Condominium for the Owner's condominium. Such notice shall give Owner the opportunity to request a hearing before a committee of Owners, created pursuant to applicable Florida law, at a time and date which shall not be more than thirty (30) days after the date of such notice.
  - d. Fourth infraction: Association shall notify Owner that this Pet Agreement is terminated and shall demand that the Pet(s), as applicable, be removed from the premises within thirty (30) days from notice. Upon verification by Owner that the Pet(s) has/have been removed, any remaining portion of the pet bond(s) then existing shall be returned to Owner. Prior to taking the action contemplated in this subparagraph, Owner shall have the same opportunity for notice and a hearing as provided in subparagraph (c) above.

Infractions for purposes of this paragraph shall cumulate only on the basis of separate twelve (12) month periods with each new period commencing on the annual anniversary date of this Agreement ("Infraction Period"). In other words, the number of infractions in any Infraction Period shall not be carried forward into the next Infraction Period for purposes of the enforcement of this paragraph.

10. This Pet Agreement shall be executed in duplicate copies and Owner's copy shall constitute the permit for the keeping and harboring of the Pet(s) until same shall be terminated by Association in accordance with the terms hereof or terminated upon the death of the Pet(s) or the removal of the Pet(s) from the Owner's unit.
11. This Pet Agreement and the permit it represents is not assignable by Owner.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

**\*\* (6e) PLEASE NOTE THAT THERE CURRENTLY EXISTS NO DESIGNATED PET EXERCISE AREAS WITHIN KINGS POINT. PETS MAY BE EXERCISED IN UNDEVELOPED AREAS OUTSIDE THE COMMON ELEMENTS OF YOUR ASSOCIATION. THIS INCLUDES THE AREAS, WHICH ARE CURRENTLY UNDEVELOPED.**

\_\_\_\_\_(Please initial) \_\_\_\_\_(Please initial)

**IN WITNESS WHEREOF**, the undersigned has executed this Pet Agreement on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**OWNER(S)**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

by \_\_\_\_\_

He/She ☐ is personally known to me or ☐ has produced \_\_\_\_\_ as identification.

My Commission Expires:

\_\_\_\_\_  
Notary Public, At Large

**WITNESSES:**

**OAKLEY GREEN CONDOMINIUM ASSOCIATION, INC.**

\_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

***For Accounting Use Only:***

**Deposit:**

Received From: \_\_\_\_\_ Amount \$ \_\_\_\_\_ Check Date: \_\_\_\_\_ Check No: \_\_\_\_\_

**Refund:**

Date: \_\_\_\_\_ Amount: \$ \_\_\_\_\_ Check No: \_\_\_\_\_