

## Account Closing Request

To Whom It May Concern:

Please close the following account(s) with your institution:

Account #	Checking	Savings	Money Market	Other*
Account #	Checking	Savings	Money Market	Other*
Account #	Checking	Savings	Money Market	Other*
Account #	Checking	Savings	Money Market	Other*

\*Note:

IRAs and investment accounts often require additional documentation. Contact your former bank for details specific to the account.

These accounts are in the name(s) of:

Primary Account Holder:

Secondary Account Holder:

(if applicable)

Address:

Please send any funds remaining in these accounts to my attention at:

\_\_\_ the address shown above

\_\_\_ the following address:

Should you have any questions, please contact me at \_\_\_\_\_ .

Thank you,

\_\_\_\_\_  
Primary Account Holder Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secondary Account Holder Signature  
(if applicable)

\_\_\_\_\_  
Date