

Art Classroom Policies

Teacher: Mrs. Dilbeck **Email:** dilbecke@smhs.org

Year: 2011-2012

Rm. #B113

Office Hours: Mon-Fri. 7:00-7:30 (regular schedule day)

Mon-Thurs. 2:30-3:00 (by appointment)

Description of Course:

Art is a year-long course. This first semester is an introductory course in which basic techniques are taught. During the second semester we will further develop the techniques taught in the first semester. This course is designed for the student that is serious about learning more about art, but no prior skills are necessary. Students will explore a variety of exercises and projects using a variety of materials throughout the semester. Students learn a process of art-making and will keep an on-going sketchbook in which they put preliminary drawings for their designs, class notes, self-evaluation, etc. It is expected that students will read about, write about, and speak about art. Art journals are read and responded to throughout the year. In the second semester the student reads about, writes about, speaks about, and evaluates art work, but on a more advanced level, and with a greater emphasis on developing personal style and understanding the elements and principles of design. A research project related to art is also completed.

Note: There is a **\$100** materials fee for this class (materials described below)

Class Expectations:

- *All rules in the SMHS handbook/agenda apply to students in my classes.**
- *Dress code will be strictly enforced.**
- *My students will be held responsible for the Attendance and Discipline rules stated on pages 11-59 of the student agenda.**
- *Students will maintain an attitude of respect towards all others in the classroom.**
- *Students are to remain in their seats when the bell rings for class to begin. If a student knows he/she is going to be tardy to my class, the student should get a tardy excuse BEFORE coming to class. If Tardy WITHOUT a note, the tardy will not be excused. Each quarter, a student is allowed two (2) tardies. A student will receive a Dean's Detention for **the third (3) tardy, and every tardy thereafter.****
- * After arriving to class, students should take their assigned seats, listen to announcements/instructions, and wait for the teacher's permission to begin their work.**
- *Students are to remain in their assigned seats and are responsible for the clean-up of their area at the end of class.**

- *Students must come to class with all necessary items. Students **may not go to their lockers or library once class has begun**. If students do not bring their necessary items to class (sketchbook, materials, etc.) it will result in point loss for not coming prepared to class.
- *All written work including, essays, reading, sketching, reports, etc. is to be done outside of class. Art class is for creating! You will need all the time you can get!!
- *A turnitin.com account must be set up for each student to be used when turning in written work; if turnitin.com is not used when submitting written work, your work cannot be graded.
- * All reports must be turned in at the beginning of class on the due date as a hard copy as well as to turnitin.com. Even if you are sick or cannot be in class you must arrange for your report to be submitted. Reports will be assigned well before the due date.
- * Academic Dishonesty and plagiarism are never tolerated and will result in a referral and the assignment that was plagiarized will not be graded and will be counted as zero points. All work must be original.
- ***Materials are never to be thrown. This is considered to be a serious violation of the rules and will result in immediate referral and possible removal from the class.**
- ***Materials are NEVER to be used as a weapon, or used to deface the tables, walls, another's project, etc. This is considered to be a serious infraction of the rules and will result in an immediate referral and possible removal from the class.**
- *Students are responsible for their materials and artworks. Store your things carefully.
- *All work must be clearly marked with the student's name and period number.
- *Bathroom visits should be taken outside of class time, however if needed students may choose to take a point from their participation grade in order to use the restroom during class.
- *Progress reports are given to students with a grade of **C- or lower**.
- ***Students who show blatant disrespect or challenging behavior to a teacher may be removed from that class for the remainder of the year. The final decision will be made by the Dean's Office and the Academic Office. ***

Deadlines

Students are responsible to meet **All Deadlines. Failure to Meet Deadlines will Result in Point Loss.** All deadlines will be posted online, and should be checked regularly.

Projects: 5 points will be taken off of the final score if a project is turned in late; a **score of 0** will be given if it is not turned in by the end of the quarter deadline.

Sketchbook: 1 point will be taken off of the final score for every day late after deadline

Reports: late papers are **not accepted** and receive a grade of **0**.

Not submitting reports to turnitin.com will cause a student to lose **1** point for every day late after deadline until the score reaches **zero**. Reports will not be graded if they have not been submitted to turnitin.com.

Oral Presentation: 5 points will be taken off of the final score for one reschedule of presentation. If the presentation is not given at the rescheduled time, a score of **0** will be assigned.

All Assignments must be turned in within the quarter they were assigned in, otherwise the score will remain a zero.

Makeup work: If a student has an excused absence from school and missed a turn-in day for an assignment, he/she will be expected to turn it in upon returning to class. All due dates will be posted on the website and should be checked often so as not to fall behind if absent for multiple days. It is the students' responsibility to let Mrs. Dilbeck know in advance if they know they will be missing class. It is also the students' responsibility to check in with Mrs. Dilbeck upon return to class to get caught up on assignments.

Grading

Semester grades are determined by scores on projects, sketchbooks, written/oral reports, participation, and a semester final project.

Studio projects	48%
Semester final project	20%
Sketchbooks	20%
Writing	10%
<u>Participation</u>	<u>2%</u>
Total	100%

Projects

*Students are graded on their success in meeting various criteria established and explained for each assignment. Each assignment focuses on particular element(s) and principle(s) of design and will be evaluated based on these criteria. For each assignment, **10** points are available per criterion. Any late projects turned in after the deadline for a project will receive a **5** point loss. All points are then added and averaged for the overall grade on the assignment, as per the **SMCHS grading policy**.

Sketchbooks

*In addition to art projects, students will also be required to keep an on-going sketchbook of drawings of their work and in order to practice techniques. The sketchbook will consist of preliminary sketches of final works, class notes, self-critiques, handouts, journal responses, etc.

* Each project will require preliminary idea sketches, and will be graded.

*Sketchbook points are earned each week for sketchbook assignments as well as at the end of each quarter for a final sketchbook check (handouts, notes, sketches, etc.) [Point totals vary] Late sketchbooks turned in after the deadline will lose **1** point for every day late.

Reports

*Students will complete **2** written art reports **per quarter** from various art periodicals and sources given by Mrs. Dilbeck. The reports will be written in the format to be discussed further in class. **Late papers will Not be accepted** and will receive a score of **zero (0)**. A low grade on a report, or a zero, can be made up by completing an **alternate museum or gallery report** by the date given, otherwise the zero will remain.

*A research/oral presentation will also be assigned. The student is allowed **1** reschedule in the case of missing their presentation date for a penalty of **5** points; after one reschedule, the grade becomes a **zero (0)**.

Participation

***50** Participation points are awarded at the beginning of each quarter. Points can be lost for **bathroom visits during class**, coming to class **unprepared without materials**, **not cleaning up** one's assigned area at end of class, **disrupting class lectures/discussions**, not participating in critiques, etc. Participation points can be made up during certain in-class activities, or by helping clean the studio before or after school for a short period of time at the discretion of the teacher.

Materials

Materials fee for the class is \$100. Please make checks out to SMCHS. Materials fee covers the use of: Bound Sketchbook, Scholastic Art Magazine, Artists Portfolio, Waterproof India Ink, Flexible Drawing Tip, Pen holder, Vine Charcoal, Charcoal Pencils, Charcoal Sticks, Erasers, Graphite Pencils, Water Soluble Pencils, Watercolor Pencils, Watercolors, Watercolor Paper, Watercolor mediums, Sepia Pencils, Tortillions, Bamboo Brushes, Pencil Sharpeners, Black Fine-tipped Marker, Linoleum Block Cutters, Linoleum Block, Printing Inks, Scratchboard, Scratchboard Tools, Printing Paper, Colored Pencils, High Quality Drawing Papers, Drawing Board, Painters Tape, and various other art materials.

What You Need to Provide:

Optional: Art Box/Tackle box/Shoe Box or a Plastic Pencil Case to hold art supplies (I would suggest this if you are serious about art and will go on in the art program here at SM).

Students will be asked to supply some materials for specific projects throughout the year

Critiques

Critiques will be held for various art projects. We will discuss as a class the elements of art and principles used in each assignment. Each student is expected to participate and give feedback to their classmates. Students will also need to give an introduction to their work of art. Each student will receive a Critique grade based on their presentation and participation. Critique dates will be assigned at the beginning of each quarter and posted on the website.

***Students who show blatant disrespect or challenging behavior to a teacher may be removed from that class for the remainder of the year. The final decision will be made by the Dean's Office and the Academic Office. ***

Contacting Mrs. Dilbeck: E-mail address: dilbecke@smhs.org

Parents and Students may correspond with me at any time during the school year. E-mail is the **preferred method** of getting in contact with me.

If you wish to leave me a voicemail you can reach my voice message system by calling the school and entering my extension: 4076 I will make a reasonable attempt to quickly respond to e-mails & phone calls.

Student and Parent Confirmation Form

Please complete this form and turn it into Mrs. Dilbeck on your return to class.

“I Read and Understood Mrs. Dilbeck’s classroom policies.”

Date: _____

Student Name (Please Print): _____

Student Signature: _____

Parent/Guardian Name (Please Print): _____

Parent/Guardian Signature _____

Home Phone Number _____

Parent E-Mail Address _____
