

**TEACHING STAFF
APPLICATION FORM**
Please complete in BLACK ink



POST APPLIED FOR:	
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PERSONAL DETAILS

Title:		Surname:	
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All Forenames:		Date of Birth:	
		Former Surname (if applicable):	
Preferred Name:		National Insurance No:	
Address:		UTR No:	
		Teacher Ref No:	
		QTS Status	Yes/No
		Day Tel No:	
		Evening Tel No:	
Post Code:		Mobile Tel No:	
Email:			

If you have been at this address for less than 5 years please provide details of previous addresses covering this period on a separate sheet.

Please indicate whether you have any family or close relationships with existing employees/employment at Global London College or children attending the College (including DUCKS) **Yes/No**

ACADEMIC & PROFESSIONAL QUALIFICATIONS

Name & Addresses of Schools/Colleges	From (Mth/Yr)	To (Mth/Yr)	Qualifications Obtained – please include A Level grades and class of degree

MEMBERSHIP OF PROFESSIONAL ASSOCIATIONS Please state whether you are a member of any technical or professional associations, and if so, which:

PERSONAL DEVELOPMENT

Have you attended any training courses/seminars to develop your skills. If yes, please list:

Course Title	Date From	Date To	Details of Course

DETAILS OF PRESENT OR MOST RECENT EMPLOYER

From	To	Position/Job Title
Name and Address		Main duties
Salary £	Responsible to	Reason for leaving

DETAILS OF PREVIOUS EMPLOYERS (in reverse order)

From	To	Position/Job Title
Name and Address		Main duties
Responsible to		Reason for leaving
From	To	Position/Job Title
Name and Address		Main duties
Responsible to		Reason for leaving

From	To	Position/Job Title
Name and Address		Main duties
Responsible to		Reason for leaving
From	To	Position/Job Title
Name and Address		Main duties
Responsible to		Reason for leaving
From	To	Position/Job Title
Name and Address		Main Duties
Responsible to		Reason for Leaving



LEISURE INTERESTS, HOBBIES, MEMBERSHIP OF ORGANISATIONS ETC

HEALTH

I declare that I know of no reasons, on grounds of mental or physical health, why I should not be able to discharge the responsibilities required by the post I am applying for.

Please note that the successful applicant will be required to authorise his/her GP to answer questions from the College's Medical Officer and, if necessary, undergo a medical examination.

REFERENCES

Please provide details of two individuals who we can contact to obtain a reference. One should be your current or most recent employer. Where you are not currently working with children but have done so in the past one referee must be from the employer by whom you were most recently employed in work with children. **Please note that references will not be accepted from relatives or from referees writing solely in the capacity of friends.**

Referee 1		Referee 2	
Name		Name	
Address		Address	
Post Code		Post Code	
Telephone No:		Telephone No:	
Fax No:		Fax No:	
Email:		Email:	

Do you agree to references being taken up if you are short-listed for the appointment? ***Yes/No**

Do you require a permit to work in the UK? ***Yes/No** If yes, do you have a current permit to work? ***Yes/No**
Shortlisted candidates will be asked to provide evidence of eligibility to work in the UK at interview.

I am aware that the post for which I am applying is exempt from the Rehabilitation of Offenders Act 1974 and therefore all convictions, cautions and bind-overs, including those regarded as 'spent' must be declared. I have not been disqualified from working with children, am not named on DfE Barred List or the Protection of Children Act List, am not subject to any sanctions imposed by a regulatory body and either:

****I HAVE NO CONVICTIONS, CAUTIONS OR BIND-OVERS OR *I HAVE ATTACHED DETAILS OF ANY CONVICTIONS, CAUTIONS OR BIND-OVERS IN A SEALED ENVELOPE MARKED CONFIDENTIAL.***

I understand that the successful applicant will be required to provide an enhanced disclosure from the DBS

To meet our obligations under Data Protection Legislation all candidates accept that by signing their application form all or part of the information provided on this form may be used and processed by Global London College for recruitment and personnel administration and for equality monitoring. Such use will be subject to the provisions of the Data Protection Act 1998

Candidates should be aware that the College reserves the right to search social media sites during the selection process in order to discover what is on your profile in the public domain

I confirm the information given in this form is correct and understand that it will be used in the selection process. I also understand that misleading statements may be sufficient grounds for cancelling any agreements made.

*delete as applicable

Signature:

Date: