

# PERSONAL FINANCIAL STATEMENT

RIVERSIDE BANK

11 GARDEN STREET, POUGHKEEPSIE, NY 12601

Date: \_\_\_\_\_

This is:  An individual statement

A joint statement. All assets and liabilities listed in this statement are joint unless otherwise indicated.

**Section 1 – Individual Information**

**Section 2 – Other Party Information**

Name: _____ Address: _____ _____ City, State & Zip: _____ Social Security #: _____ Date of Birth: _____ Position/Occupation: _____ Business Name: _____ Business Address: _____ City, State & Zip: _____ Length at present address: _____ Total Annual Income: \$ _____ Length of Employment: _____ Residence Phone: _____ Business Phone: _____	Name: _____ Address: _____ _____ City, State & Zip: _____ Social Security #: _____ Date of Birth: _____ Position/Occupation: _____ Business Name: _____ Business Address: _____ City, State & Zip: _____ Length at present address: _____ Total Annual Income: \$ _____ Length of Employment: _____ Residence Phone: _____ Business Phone: _____
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Have (either of) you or any firm in which you were a major owner ever declared bankruptcy, or settled any debt for less than the amounts owed? If yes, please provide details on a separate sheet,	Yes	No
Are (either of) you a defendant in any lawsuit or legal action?	<input type="checkbox"/>	<input type="checkbox"/>
Are (either of) you presently subject to any unsatisfied judgments or tax liens?	<input type="checkbox"/>	<input type="checkbox"/>
When, if ever, have (either of) you been audited by the IRS?		

<b>Section 3 – Statement of Financial Condition as of:</b>			
Assets	In Dollars	Liabilities	In Dollars
Cash includes checking, savings CD's See schedule A		Notes payable to banks & others See Schedule H	
Marketable Securities See Schedule B		Due to brokers	
Non-Marketable Securities See Schedule C		Accounts Payable	
Real Estate See Schedule D		Unpaid income tax	
Accounts, loans, notes receivable		Real Estate mortgages payable See Schedule D & H	
Vehicles		All other liabilities (itemize if necessary)	
Cash Surrender Value – Life Insurance See Schedule E			
Vested interest in Retirement Accounts See Schedule F			
Business Ventures See Schedule G			
All other assets (itemize if necessary)			
		<b>Total Liabilities</b>	
		<b>Net Worth</b>	
<b>Total Assets</b>		<b>Total Liabilities &amp; Net Worth</b>	

**Section 4 – This Section *MUST* be completed:**

	YES	NO	Amount
Do you have any Contingent Liabilities as endorser, co-maker or guarantor?			
Do you have any Contingent Liabilities on leases or contracts?			
Are you involved in any pending legal actions?			
Any contested income tax liens?			
Any estimated capital gains tax on the unrealized asset appreciation?			
Any other special debt or circumstances?			
If “YES” to any question(s), please describe:			
<b>TOTAL CONTINGENT LIABILITIES</b>			

**Schedule A – Cash, Checking and Savings Accounts, CDs, MoneyMarket Funds, etc.**

Name of Financial Institution	Type of A/C	Owner	(J)	If Pledged, to Whom?	Balance

**Schedule B – US Government & Marketable Securities**

# Shares or Face Value of Bonds	Description	In Name of	Registered, Pledged or Held by Others?	Market Value	Exchange Where Traded

**Schedule C – Non-Marketable Securities**

# Shares or Face Value of Bonds	Description	In Name of	Registered, Pledged or Held by Others?	Market Value	Exchange Where Traded

**Schedule D – Investments in Real Estate**

Description/Location of Real Estate	(J)	Date of Original Investment/ Amount	% Owned By You	Market Value of Your % of Investment	Present Balance	Monthly Payment	Mortgage Maturity Date	Mortgage Owed To

**Schedule E – Life Insurance Carried, Including Group Insurance**

Name of Company	Owner of Policy	Beneficiary & Relationship	Face Amount	Policy Loans	Cash Surrender Value

**Schedule F – Vested Interest in Deferred Compensation/Profit Sharing Plans**

<i>% Vested</i>	<i>Company Name</i>	<i>Account Number</i>	<i>Manner of Payout (Annuity, Lump Sum, etc.)</i>	<i>Distribution Date</i>	<i>Beneficiary</i>	<i>Amount</i>

**Schedule G – Business Ventures**

<i>Name &amp; Address of Any Business Venture In Which You Are a Principal or Partner</i>	<i>Position/Title</i>	<i>Years in Business</i>	<i>Total Assets of Business</i>	<i>Your % of Ownership</i>	<i>Net Worth of Business</i>	<i>Present Net Value of Your Business</i>

**Schedule H – Loans owing Banks, Brokers, Finance companies And Others (Master Card, VISA, etc.)**

<i>Owing To</i>	<i>(J)</i>	<i>Date of Original Borrowing</i>	<i>Present Balance</i>	<i>Due</i>	<i>Monthly Payment</i>	<i>Date of Final Payment</i>	<i>Secured By</i>

The information contained in this statement is provided to induce you to extend or to continue the extension of credit to the undersigned or to others upon the guaranty of the undersigned. The undersigned acknowledges and understands that you are relying on the information provided herein in deciding to grant or continue credit or to accept a guaranty thereof. Each of the undersigned represents, warrants and certifies that (1) the information provided herein is true, correct and complete and gives a correct and complete showing of the financial condition of the undersigned, (2) the undersigned has no liabilities direct, indirect or contingent except as set forth in this statement and (3) legal and equitable title to all assets listed herein is in the undersigned's sole name, except as may be herein otherwise noted. Each of the undersigned agrees to notify you immediately and in writing of any change in name, address or employment and any material adverse change (1) in any of the information contained in this statement or (2) in the financial condition of any of the undersigned or (3) in the ability of any of the undersigned to perform its (or their) obligations to you. In the absence of such notice or a new and full written statement, this should be considered as a continuing statement and substantially correct. You are authorized to make all inquiries you deem necessary to verify the accuracy of the information contained herein and to determine the credit-worthiness of the undersigned and the undersigned hereby authorizes all personas of whom you make such inquiries to respond thereto in full. Each of the undersigned authorizes you to answer questions about your credit experience with the undersigned.

Date Signed: \_\_\_\_\_ Signature (Individual): /s/ \_\_\_\_\_  
 Date Signed: \_\_\_\_\_ Signature (Individual): /s/ \_\_\_\_\_

**Please provide us with the name, address & phone number of your accountant:**

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**Please provide us with your e-mail address:** \_\_\_\_\_

**You may be asked to provide one or more of the following:**

<input type="checkbox"/>	Most Recent Three Years Business Tax Returns
<input type="checkbox"/>	Most Recent Three Years Accountant Prepared Business Financials
<input type="checkbox"/>	Most Recent Three Years Personal Tax Returns For Each Guarantor
<input type="checkbox"/>	Personal Financial Statement For Each Guarantor *
<input type="checkbox"/>	Business Loan Application*
<input type="checkbox"/>	Purchase Agreement
<input type="checkbox"/>	Accounts Receivable/Accounts Payable Aging
<input type="checkbox"/>	Most Recent Interim Financial Statement
<input type="checkbox"/>	Detailed Debt Schedule
<input type="checkbox"/>	Business History/Business Plan
<input type="checkbox"/>	Signed Leases
<input type="checkbox"/>	Business Insurance Agreement*
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	

\*Can be downloaded at our web site [www.riversidebankhv.com](http://www.riversidebankhv.com)

***DUE TO SECURITY REASONS, DO NOT E-MAIL THIS COMPLETED FORM TO THE BANK. PLEASE FAX BACK TO THE BANK AT 845-454-7308, ATTENTION LOAN DEPARTMENT OR MAIL TO:***

***RIVERSIDE BANK  
11 GARDEN ST  
POUGHKEEPSIE, NY 12601  
ATT: LOAN DEPARTMENT***