



# ASCEPT INTERNATIONAL TRAVEL AWARD APPLICATION FORM

## Objective

The purpose of the ASCEPT International Travel Awards is to assist eligible members to:

- Attend international conferences
- Attend short courses and workshops held overseas
- Work for short periods (<2 months) in overseas institutes (eg to learn new techniques etc).

## Eligibility

- Grants are open to members who are **no more than 6 years postdoctoral**; or no more than 6 years post fellowship of an appropriate college for medical graduates; or no more than 6 years post award of a higher degree or bachelor degree in pharmacy, dentistry or veterinary science.
- PhD students are eligible for 1 ASCEPT International Travel Award during their candidature and must be presenting, and have **presented at, at least 1 ASCEPT Annual Scientific Meeting**. In cases of multiple applications, postdoctoral researchers will have priority over PhD students.
- The Awards are not open to previous recipients of ASCEPT International Travel Awards. However, the award is available to previous recipients of no more than one IUPHAR/IUTOX/CPT Travel grant.
- Applicants must be financial members of ASCEPT at the time of application and **have been a member for at least two years prior to the application**.
- Applicants must be a resident in Australia or New Zealand.

## Funding

Council will determine the amount of the grant, subject to availability of funds, but will not exceed the cheapest return economy fare to the destination to a maximum of \$3,000. Normally financial assistance will be granted for travel by the most economical, convenient means. Access to other travel funds will be taken into consideration when deciding the final amount awarded.

ASCEPT Council reserves the right not to make any awards if applications are not of sufficient merit.

Grants will be decided, on merit, by the ASCEPT Treasurer.

## Applications

All applications (**complete electronic copy**) should be sent to: Email: [jen.coulls@ascept.org](mailto:jen.coulls@ascept.org) a minimum of 6 weeks prior to travel.

Confirmation of eligibility will occur as soon as possible. Payment will be made once proof of registration is forwarded to the Secretariat (address above).

Successful applicants are expected to provide a **written report** (of approximately one page) to Council on the outcomes of the activity. The report should be lodged with the Secretariat within 8 weeks of return to Australia or New Zealand. Successful applicants are also expected to help at future ASCEPT Annual Scientific meetings by serving as judges for student prizes or by other reasonable means.

Successful applicants are encouraged to acknowledge ASCEPT support wherever practical (eg on Poster presentations).

Retrospective applications will not be considered.

### **Applications must include:**

- A brief CV, including contributions to ASCEPT (including details of presentations at ASMs) and details of ASCEPT membership including number of consecutive years that the applicant has been a member.
- A copy of the abstract with proof of acceptance and conference registration.
- A draft travel itinerary including quotation of cheapest fares.
- A statement outlining the benefit of the grant to the applicant
- Details of previous travel grants received from ASCEPT and other travel funds available to the applicant from other sources.



**ASCEPT INTERNATIONAL  
TRAVEL AWARD  
APPLICATION FORM**

Name / Title \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone \_\_\_\_\_

Fax \_\_\_\_\_

Email \_\_\_\_\_

To be eligible for this travel grant you must be one of the following, please tick.

- |    |  |                          |
|----|--|--------------------------|
| 1. | No more than 6 years postdoctoral  | <input type="checkbox"/> |
| 2. | No more than 6 years post fellowship of an appropriate college for medical graduates                     | <input type="checkbox"/> |
| 3. | No more than 6 years post award of a higher degree or bachelor degree in dentistry or veterinary science | <input type="checkbox"/> |
| 4. | PhD student in final year  | <input type="checkbox"/> |
| 5. | PhD student not in final year  | <input type="checkbox"/> |

PhD students must also provide a letter of support from their Head of Department / Supervisor confirming that they are students who would benefit from the proposed travel.

Please provide details of the conference, course, workshop or work experience you wish to take part in

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Retrospective applications will not be considered.