Fayetteville Technical Community College

REQUEST FOR DUPLICATE DEGREE, DIPLOMA OR CERTIFICATE

Name: _____ ID# _____

Address: _____

City/State/Zip: _____

Phone Number: _____

Document 1: _____ Date: _____

Document 2: _____ Date: _____

Document 3: _____ Date: _____

Date of Request: _____ Staff Initials: _____

Requested by: _____ Phone: ☐ Mail: ☐ In Person: ☐

Date Mailed: _____ Staff Initials: _____

Please complete the form and return it to one of the following:
- In Person: Information Desk in the Tony Rand Student Center
- Mail to: Student Services, PO Box 35236, Fayetteville, NC 28303-0236
- Email to: carterm@faytechcc.edu
- Phone calls are accepted at (910) 678-8226 but the below information will be required for an accurate search.

NOTE: All requests are processed on a monthly basis.
Thank you