

Return to:
Tammy Fuentez
International Student Office
Labette Community College
200 S 14th Street
Parsons, KS 67357
Fax: 620.421.2309

Transfer Eligibility Form
for all F-1 students currently in the U.S.
- transfer **to** Labette Community College

All students currently in F-1 status at any type of institution in the U.S. must have this form properly completed before a transfer can be effected according to the Immigration and Naturalization Service. Admission to Labette Community College (LCC) will not be denied without this form; however, F-1 legal status cannot be maintained without properly following transfer procedures. It is the student's responsibility to maintain his or her F-1 status and to complete the instructions as described below for a transfer.

To the Student:

Complete Section 1 of this form. Have the DSO at the institution from which you are transferring complete Section 2. It is preferred you have this form sent directly to LCC.

Upon arrival at LCC, you will be required to check in with the International Student Office, Second Floor Student Union. You should bring all of your travel documents: passport, visa, I-94, previous I-20's, your LCC I-20, and this form (if it has not already been sent to us). To maintain F-1 Status, you should complete #11 on the LCC I-20 and bring it in to the International Advisor/Recruiter within 15 days of beginning attendance at LCC.

SECTION 1 To be completed by the student

Family Name: _____

Given Name(s): _____

Date of Birth (mo/day/year): _____ / _____ / _____

Semester for which you will enroll at LCC:
Fall 20____ Spring 20____ Summer 20____

Name of school last authorized to attend in the U.S.:

I authorize the release of information requested on this form for the purpose of the transfer schools.

Student Signature

Date

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SECTION 2 To be completed by the Designated School Official (DSO) of the school last authorized to attend

8 CFR 214.2 (f)(8) An F-1 student who is maintaining status may transfer to another Service-approved school by following the notification procedure prescribed in paragraph (f)(8)(ii) of this section. An F-1 student who was not pursuing a full course of study at the school he or she was last authorized to attend is ineligible for school transfer and must apply for reinstatement under the provisions of paragraph (f)(16) of this section.

Dates of attendance _____ to _____

Current Status: _____ In-Status _____ Out-of-Status _____ Details: _____

Periods of authorized Practical Training (please list beginning and ending dates)

Full-time Curricular _____

Part-time Optional _____

Full-time Optional _____

As the Designated School Official completing this form, I verify the information above is accurate to the best of my knowledge.

Signature

Date

Typed/Printed Name: _____

Title: _____ Phone: (_____) _____ - _____

Email: _____@_____._____

Name & Address of School: _____

