

# **MUNICIPAL SERVICES COMMITTEE AGENDA**

Monday, January 26, 2015 at 12:05 p.m.

Chairman: Mayor M. Heyck,

6.

Councillor R. Alty, Councillor A. Bell, Councillor B. Brooks, Councillor L. Bussey, Councillor N. Konge, Councillor P. Son,

Councillor C. Vanthuyne, and

Councillor D. Wong.

Canadian Municipalities (FCM) Board Meeting.

<u>Item</u>	<u>Description</u>
1.	Approval of the agenda.
2.	Disclosure of pecuniary interest and the general nature thereof.
ANNEX A 3.	A report from the RCMP regarding monthly statistics.
ANNEX B 4.	A memorandum regarding whether to amend Greater Land Application By-law No. 4756 (for surveyed parcels) and By-law No. 4757 (for unsurveyed parcels) to update legal descriptions for acquisition.
ANNEX C 5.	A memorandum regarding whether to acquire, for one dollar, Lot 14 Block 307 Plan 4542 from Redcliff Developments (the parcel on Niven Drive adjacent to Redcliff townhouses at 100 Lemay Drive) and rezone the property to Nature Preserve.
ANNEX D	

A memorandum regarding whether to submit a proposal to host a Federation of



Item No.	<u>Description</u>
ANNEX E 7.	(For Information Only) Minutes of Social Issues Committee for November 6 and December 4, 2014.
8.	A discussion regarding Northern Arts and Cultural Centre core funding.
9.	A report from Mayor Heyck regarding weekly activities.

DM#416529 Page 2



MONTHLY
Mayor's / Chief's
Policing Report
November, 2014

Yellowknife Detachment
"G" Division
Northwest Territories





The Yellowknife Detachment responded to a total of 1,009 calls for service during the month of November, 2014.

OCCURRENCES	Nov. 2014	Year to Date	Nov. 2013	Year Total 2013
Assaults (all categories)	44	814	57	1,254
Break and Enters (Residence & Business)	8	98	30	172
Theft of Motor Vehicle	7	84	4	71
Theft Under \$ 5000.00	30	465	48	595
Theft Over \$ 5000.00	3	9	1	13
Drugs ( Possession )	7	68	7	130
Drugs (Trafficking)	6	44	9	91
Liquor Act	103	1,771	169	1,661
Unlawful Sale (Bootlegging)	0	0	0	0
Causing a Disturbance / Mischief (including public intoxication)	360	5,006	474	4,055
Impaired Driving	27	248	28	114
Other Complaints	359	3,052	340	5,175
Total Violations	1,009	16,012	1.167	18,176
Total Calls for Service	1,009	11,848	1,093	13,331
# of Patrols to Community	n/a	n/a	n/a	n/a

CATEGORY	Nov. 2014	Year to Date	Nov. 2013	Year Total 2013
Prisoners	419	6,034	408	5,450
Intermittent Prisoners				
Other Detachment's Prisoners				
Total Prisoners (mth)	419	6,034	408	5,450

JUSTICE REPORTS	Nov. 2014	Year to Date	Year Total 2013
Victim Service Unit Referrals	23	85	95
Youth Alternative Measures (YCJA Warnings)			
Youth Diversion (Community Justice Referrals)			
Adult Diversion (Community Justice Referrals)			
Emergency Protection Orders (Detachment Initiated)			
ODARA Reports			

# Annual Performance Plan (A.P.P.'S) Community Priorities

Community approved APP'S are (1) eg: Substance Abuse

(2) eg: Domestic Violence

(3) eg: Youth

(4) eg: Community Policing/Aboriginal Awareness

(1) This month the detachment addressed the issue of Substance abuse by:

During the month of November, 2014, officers lodged 419 prisoners, an increase of 11 prisoners from November, 2013. Members conducted 62 foot patrols in and around the downtown core.

On November 17, the Detachment participated in the National Addictions Week Sober March. Members participated in the sobriety march and setup an information booth.

During November the Detachment spoke with Ms. Lydia Bardak and several of her volunteers about the Citizen Response Team. The Detachment continues to offer volunteers an opportunity to participate in a police ride-along, where they can witness the interaction between police and the public.

The Yellowknife Detachment is working closely with the Department of Justice and Social Services with Wellness Court. The Detachment has begun releasing individuals for upcoming court dates in hopes they will be referred to various support programs.

(2) This month the detachment addressed the issue of Domestic Violence by:

During the month of November Members responded to several complaints of domestic violence and, when sufficient evidence existed, laid the appropriate charges. Victims were provided information regarding Victim Services, Emergency Protection Orders, and the Victim of Crimes Act.

Throughout the month Ms. Marie Speakman and Ms. Laura Boileau, both from Yellowknife Victim Services, attended the Detachment to discuss any concerns and ways to improve service. They also spoke with Members about the Victim Services program and answered specific questions. This provided an opportunity for Members new to the Detachment to familiarize themselves with the program and the support they offer.

(3) This month the detachment was involved with youth by:

During November a Member of the General Investigation Section assisted with the "Take a Kid to Work" initiative. This Member provided a tour of the Yellowknife Detachment and spoke about being a police officer. This Member also attended a grade nine class where they discussed the Youth Criminal Justice Act with students and staff.

On November 10, and 11, Members of the Yellowknife Detachment assisted with the Cadet Vigil and participated in Remembrance Day ceremonies.

On November 27, several Legal Studies students and their teacher attended the Detachment where they were provided a tour. Members spoke about law enforcement and answered questions.

Throughout the month Detachment School Liaison Officers attended their respective schools, where they interacted with students and staff. Members ensured school contact lists and SAFE plans were updated.

Throughout the month one Member volunteered twenty-five hours with the local Army Cadet Corp. They assisted with regular training, Biathlon training, and the sports and fitness nights.

(4) This month the detachment was involved with Community Policing/Aboriginal Awareness by:

On November 18, a Member met with Ms. Leona Martin and Worship Heyck regarding the Citizens on Patrol (COP) program. Ms. Martin is taking steps in reinitiating the program: further meetings are planned for early 2015.

On November 30, a Member participated with the "Malcolm Austin Day" by escorting two youths, in a marked police vehicle, from their residence to the NJ MacPherson School gymnasium.

# Notable Occurrences for the Month:

On November 20, Members of the Yellowknife Detachment responded to a plane crash on Great Slave Lake. Detachment Members worked closely with Yellowknife Search and Rescue, the Yellowknife Fire Department, and Stanton Hospital.

On November 23, Members of the Yellowknife Detachment responded to a complaint of a male who had wandered into the woods. With the assistance of Yellowknife Search and Rescue the male was successfully located.

# Community Policing Activities or Events (if not identified in the APP's)

The Detachment has been involved in a number of community events this past month:

During the month November Yellowknife Detachment Auxiliary Members worked four shifts adding additional 30 hours of volunteer police coverage.

This month the Yellowknife Detachment has worked closely with local Search and Rescue on several files. Their knowledge and assistance is greatly appreciated.

Should you have any questions or concerns regarding this report, please feel free to contact me to discuss.

Detachment Commander: Inspector F. Gallagher.

telephone: (867) 669 5200.

Insp. Mike Babineau, 0.2897

External Distribution List:
OIC District
District Advisory NCO
Sue Crookedhand - "G" Division Criminal Operations
Sgt. Warren Gauchier - "G" Division Client Services

Document created 2012-01-24

<u>Amended 2012-03-02 RWS</u>

<u>Amended 2012-08-28 WRG</u>

<u>Amended 2014-09-15 WRG</u>

MONTHLY Mayor's / Chief's Policing Report December, 2014

Yellowknife Detachment "G" Division Northwest Territories





The Yellowknife Detachment responded to a total of 928 calls for service during the month of December, 2014.

OCCURRENCES	Dec. 2014	Year to Date	Dec. 2013	Year Total 2013
Assaults (all categories)	39	853	51	1,254
Break and Enters (Residence & Business)	8	106	10	172
Theft of Motor Vehicle	6	90	6	71
Theft Under \$ 5000.00	22	487	25	595
Theft Over \$ 5000.00	0	9	0	13
Drugs ( Possession )	6	74	13	130
Drugs (Trafficking)	1	45	11	91
Liquor Act	104	1,875	115	1,661
Unlawful Sale (Bootlegging)	0	0	0	0
Causing a Disturbance / Mischief (including public intoxication)	387	5,393	428	4,055
Impaired Driving	15	248	27	114
Other Complaints	340	3,392	322	5,175
Total Violations	928	16,940	1,008	18,176
Total Calls for Service	928	12,776	914	13,331
# of Patrols to Community	n/a	n/a	n/a	n/a

CATEGORY	Dec. 2014	Year to Date	Dec. 2013	Year Total 2013
Prisoners	422	6,457	376	5,450
Intermittent Prisoners				
Other Detachment's Prisoners				
Total Prisoners (mth)	422	6,457	376	5,450

JUSTICE REPORTS	Dec. 2014	Year to Date	Year Total 2013
Victim Service Unit Referrals	9	94	95
Youth Alternative Measures (YCJA Warnings)			
Youth Diversion (Community Justice Referrals)			
Adult Diversion (Community Justice Referrals)			
Emergency Protection Orders (Detachment Initiated)			
O'DARA Reports			

# Annual Performance Plan (A.P.P.'S) Community Priorities

Community approved APP'S are (1) eg: Substance Abuse

(2) eg: Domestic Violence

(3) eg: Youth

(4) eg: Community Policing/Aboriginal Awareness

(1) This month the detachment addressed the issue of Substance abuse by:

During the month of December, 2014, officers lodged 422 prisoners, an increase of 46 prisoners from December, 2013.

Members conducted 66 foot patrols in and around the downtown core.

During December the Detachment spoke with Ms. Lydia Bardak and several of her volunteers about the Citizen Response Team.

The Yellowknife Detachment is working closely with the Department of Justice and Social Services with Wellness Court. The Detachment has begun releasing individuals for upcoming court dates in hopes they will be referred to various support programs.

December 31st, Supervisors of the Yellowknife Detachment met with Social Workers from the Department of Health and Social Services. This provided an opportunity to discuss mutual investigations and ways of improving services.

(2) This month the detachment addressed the issue of Domestic Violence by:

During the month of December Members responded to several complaints of domestic violence and, when sufficient evidence existed, laid the appropriate charges. Victims were provided information regarding Victim Services, Emergency Protection Orders, and the Victim of Crimes Act.

Throughout the month Ms. Marie Speakman and Ms. Laura Boileau, both from Yellowknife Victim Services, attended the Detachment to discuss any concerns and ways to improve service.

(3) This month the detachment was involved with youth by:

During the month several Grade one students and their teachers attended the Detachment for a school visit. The students and staff toured the Detachment, the cell block area, and the Police Dispatch Centre. Everyone had an opportunity to view the Emergency Response Team equipment and a marked police vehicle.

Throughout the month one Member volunteered with the local Army Cadet Corp. They assisted with regular training, and the sports and fitness nights.

(4) This month the detachment was involved with Community Policing/Aboriginal Awareness by:

December 5th, Members and Auxiliary Members of the Detachment participated in several vehicle check stops. Members were focusing on impaired drivers and traffic violations.

December 31<sup>st</sup>, Members conducted both a foot and snow machine patrol of the fireworks put on by the City of Yellowknife. Members worked closely with Municipal Enforcement Officers.

# Notable Occurrences for the Month:

December 11<sup>th</sup>, Members attended a domestic dispute at a residence in N'Dilo. General Duty Members along with the General Investigations Section (GIS) and Forensic Identification Section conducted the investigation. One individual was charged for stabbing their common-law spouse. This individual faces several charges and an upcoming court date. The victim was provided support from Victim Services.

December 12<sup>th</sup>, Members assisted the Yellowknife Fire Department with a suspicious fire. The incident is still under investigation with the assistance of the Fire Marshall.

December 13<sup>th</sup>, Members attended a residential building in Yellowknife, NT, in relation to a stabbing. One male was brought to hospital with nonlife threatening injuries. Police responded and conducted a thorough investigation where one male was arrested and charged with assault causing bodily harm.

December 14<sup>th</sup>, Members conducted an investigation where two individuals had been severely injured; one would eventually succumb to their injuries. The investigation was taken over by the Major Crime Section (MCU) with assistance from GIS. The matter is still under investigation.

December 18<sup>th</sup>, Members attended a report a barricaded male with potential hostages. General Duty Members, assisted the Emergency Response Team, Hostage Negotiators, and GIS with the response. After several hours one adult male was arrested without injury. The male is facing numerous charges with an upcoming court date.

During the month of December Members with GIS worked closely with the Canada Border Services Agency. GIS Members located and arrested one individual and a Canada wide warrant.

# Community Policing Activities or Events (if not identified in the APP's)

The Detachment has been involved in a number of community events this past month:

December 5<sup>th</sup>, Corporal Duplissea attended the Sister's in Spirit meeting held at the K'alemi Dene School in N'Dilo. Corporal Duplissea spoke with the group and to some of those in attendance.

December 11th, Corporal Picknell attended an Airport Security Table Top Exercise held at the Yellowknife Airport.

During the month December three Yellowknife Detachment Auxiliary Members worked five shifts adding additional 38.5 hours of volunteer police coverage.

Should you have any questions or concerns regarding this report, please feel free to contact me to discuss.

Detachment Commander: Inspector F. Gallagher.

telephone: (867) 669 5200.

External Distribution List:

OIC District

District Advisory NCO

Sue Crookedhand - "G" Division Criminal Operations

Sgt. Warren Gauchier - "G" Division Client Services

Document created 2012-01-24

Amended 2012-03-02 RWS

Amended 2012-08-28 WRG

Amended 2014-09-15 WRG



# **MEMORANDUM TO COMMITTEE**

**COMMITTEE**: Municipal Services

**DATE:** January 26, 2015

**DEPARTMENT:** Planning and Development

**ISSUE:** Whether to amend Greater Land Application By-law No. 4756 (for surveyed

parcels) and By-law No. 4757 (for unsurveyed parcels) to update legal

descriptions for acquisition.

### **RECOMMENDATION:**

#### That:

- 1. Council proceed with Second and Third Reading of By-law No. 4756 with the following amendments in Schedule "A":
  - 1) Adding "Lot 2, Block 313, Plan 4600" and "Lot 3 (Remainder), Block 201, Plan 2396;
  - 2) Deleting "Road, Plan 937";
  - 3) Replacing "Lot A, Block 9, Plan 879" with "Parcel A, Block 9, Plan 879", and "Lot 40, Subdivision No. 1, Plan 2043" with "Lot 40, Airport Road Subdivision No. 1, Plan 2043";
- 2. By-law No. 4757 be amended to exclude parcels F2, F4, F5 and F6 in the landfill area (surveyed as Lot 2, Block 313, Plan 4600), Grace Lake South parcels D3, D4 and D5 excluding the 100' Reserve along Grace Lake (surveyed as Lots 5 to 7, Block 569 on the survey sketch plan Project #2014-18-058) and Woodyard parcels B5 and B6 (surveyed Lot 3, Block 201, Plan 2396) and By-law No. 4757 be held in abeyance pending further amendments until the final remaining parcel(s) are surveyed with legal description.
- 3. By-law No. XXXX, a by-law to acquire fee simple title to Grace Lake South parcels (Lots 5 to 7, Block 569, Project #2014-18-058 and Road, Plan 83), be presented for adoption; and
- 4. By-law No. YYYY, a by-law to acquire leasehold interest in the parcels adjacent to McMeekan Causeway and the parcel adjacent to Lot 10, Block A, Plan 3801, as shown on Schedule "A" of the by-law, be presented for adoption.

# **BACKGROUND:**

On October 28, 2013, Council gave First Reading to By-law No. 4756 and By-law No. 4757 (Attachments 1 and 2) and directed Administration to submit the Greater Land Application 2013 to the Department of Municipal and Community Affairs, Government of the Northwest Territories (GNWT). Administration submitted a letter explaining the intent of the Greater Land Application and was directed by the GNWT to submit separate applications. Administration has since submitted separate land applications for several unsurveyed parcels. The required land surveys are either completed or in progress with the survey sketch under review. Based on the survey status, amendments are required to update the legal descriptions.

COUNCIL POLICY / RESOLU	COUNCIL POLICY / RESOLUTION OR GOAL:			
Council Objective 2(a)	Maintain, Respect, Preserve and Enhance the Natural Environment, Natural Heritage and Green Space.			
Council Objective 2(d)	Promote a Range of Commercial, Residential and Institutional Development and Revitalization Opportunities.			
Motion 0273-13	That Council direct Administration to submit the Greater Land Application 2013 to the Department of Municipal and Community Affairs,			

Government of the Northwest Territories.

## **APPLICABLE LEGISLATION, BY-LAWS, STUDIES, PLANS:**

- 1. Cities, Towns, and Villages Act; and
- 2. Land Administration By-law No. 4596, as amended.

### **CONSIDERATIONS:**

#### Legislative

Sections 53 and 54 of the *Cities, Towns, and Villages Act*, state that a municipality may acquire and dispose of real property only if the acquisition or disposition is specifically authorized or approved by a by-law. Section 4(d) of Land Administration By-law No. 4596, as amended, stipulates that the City may acquire fee simple or leasehold interest in any real property which is required for municipal purposes. Section 5(k) requires that a by-law for the acquisition or disposal of land shall include the legal description of the land to be acquired, or, in the case of a lease of unsurveyed lands, a description of the parcel and sketch sufficient to identify the property to be leased.

### **Status of Land Applications**

Administration has submitted several land applications based on By-law Nos. 4756 and 4757 since November 2013. Where fee simple interest is not available for acquisition, the application has been adjusted for leasehold instead. As listed in the table below, necessary amendments to the by-laws are required to further proceed with the land application. The table also provides details and status of each application.

Land Application	Survey Sketch /Legal Description	Current By-law and Survey Status	Acquisition By-law Recommendations
Land adjacent to Lot 1 Block 313 in the landfill area (fee simple tile)	Lot 2, Block 313, Plan 4600	<ul> <li>Lot survey is completed</li> <li>The same parcels are included in current By-law No. 4757 as parcels F2, F4, F5 and F6 by sketch.</li> <li>Lot 2, Block 313 is ready to be transferred once the acquisition by-law is adopted</li> </ul>	<ul> <li>Include Lot 2, Block 313 in Bylaw No. 4756 and remove parcels F2, F4, F5 and F6 from By-law No. 4757 (see updated Map F in Attachment 3)</li> <li>Proceed with Second and Third Reading of By-law No. 4756</li> </ul>
Grace Lake South parcels (fee simple title) See Attachment 4	Lots 5 to 7, Block 569, Project #2014- 18-058 and ROAD, Plan 83	<ul> <li>The same parcels are included in current By-law No. 4757 as parcels D3, D4 and portion of D5 excluding the 100' Reserve by sketch</li> <li>Lot survey sketch is under review by the GNWT</li> </ul>	<ul> <li>Remove parcels D3, D4 and portion of D5 from By-law No. 4757 (See updated Map D in Attachment 3);</li> <li>Adopt acquisition By-law No. XXXX (Attachment 4) for these parcels and the adjacent road parcel</li> </ul>
Woodyard parcels (fee simple title)	Lot 3, Block 201, Plan 2396	<ul> <li>The same land is included in current By-law No. 4757 as two separate parcels (B5 and B6) by sketch</li> <li>Application is under review by the GNWT</li> </ul>	- Add Lot 3, Block 201 to By-law No. 4656 and remove parcels B5 and B6 from By-law No. 4757 (see updated Map B in Attachment 3).
Parcels adjacent to McMeekan Causeway (leasehold)	n/a	<ul> <li>These parcels are included in current By-law No. 4757 for fee simple title acquisition;</li> <li>The GNWT will consider</li> </ul>	<ul> <li>Adopt leasehold acquisition By-law No. YYYY for these parcels (Attachment 5);</li> <li>Land survey is not required at</li> </ul>
Land adjacent to Lot 10, Block A, Plan 3801 near the government dock (leasehold)	n/a	waterfront land applications for leasehold interest only at this time; - Waiting for the GNWT decision.	this time for leasehold acquisition.  - Keep these parcels in By-law No. 4757 for future fee simple title application

# **ALTERNATIVES TO RECOMMENDATION:**

No viable alternative is identified at this time.

### **RATIONALE:**

Land applications for several unsurveyed parcels were submitted based on Greater Land Application By-law No. 4756 and By-law No. 4757. It was advised that waterfront parcels are not available for fee simple title acquisition at this time. With the required land survey completed or under review, new acquisition by-laws and amendments to By-law No. 4756 and By-law No. 4757 are required to apply for leasehold interest instead, and to include legal description and fix legal description errors in the existing by-laws. Adopting proper acquisition by-laws are necessary for further proceeding with the applications.

# **ATTACHMENTS:**

- 1. Current By-law No. 4756 (DM #376934);
- 2. Current By-law No. 4757 (DM #376932);
- 3. Updated Maps B, D and F in Schedule "A" of By-law No. 4757 (DM #415944);
- 4. By-law No. XXXX (DM #415954) Schedule "A" (DM#415787); and
- 5. By-law No. YYYY (DM #415946) Schedule "A" (DM#415968).

Prepared: January 13, 2015: WY/jh



# **BY-LAW NO. 4756**

**BA 296** 

A by-law of the Council of the Municipal Corporation of the City of Yellowknife authorizing the Municipal Corporation of the City of Yellowknife to acquire fee simple title interest in land for the Municipal Corporation of the City of Yellowknife, in the Northwest Territories.

PURSUANT to Section 53 of the Cities, Towns and Villages Act, S.N.W.T., 2003, c. 22;

WHEREAS the said parcels of land are available for acquisition by the Municipal Corporation of the City of Yellowknife;

NOW THEREFORE, THE COUNCIL OF THE MUNICIPAL CORPORATION OF THE CITY OF YELLOWKNIFE, in regular session duly assembled, hereby enacts as follows:

### **APPLICATION**

- 1. That the Municipal Corporation of the City of Yellowknife is hereby authorized to acquire fee simple title in all those parcels of land more particularly described as in Schedule "A", attached hereto and forming part of this by-law.
- 2. THAT the Mayor and City Administrator of the Municipal Corporation of the City of Yellowknife, or lawful deputy of either of them, are hereby authorized in the name and on the behalf of the Municipal Corporation of the City of Yellowknife, to execute all such forms of application, deeds, indentures, and other documents as may be necessary to give effect to this by-law and to affix thereto the corporate seal of the Municipal Corporation of the City of Yellowknife as the act and deed thereof, subscribing their names in attestation of such execution.

DM#376934 Page 1

By-law No. 4756 BA 296

# **EFFECT**

3.		come into effect upon r on 75 of the <i>Cities, Town</i>	eceiving Third Reading and otherwise and Villages Act.	meets the
Read a	a First time this	_ day of	, A.D. 2013.	
			Mayor	
			City Administrator	
Read a Second Time this	Second Time this	day of	, A.D. 2013.	
			Mayor	
			City Administrator	
Read a	a Third Time and Finally	Passed this	day of, A.	D., 2013.
			Mayor	
			City Administrator	

DM #376934 Page 2

By-law No. 4756 BA 296

hereby certify that this by-law has been made in accordance with the requirements of the <i>Cities, Town</i> and <i>Villages Act</i> and the by-laws of the Municipal Corporation of the City of Yellowknife.
City Administrator

DM #376934 Page 3

By-law No. 4756 BA 296

# By-law No. 4756 Schedule "A"

Lots 4 to 9, Block G, Plan 1028

Lots 9 and 10, Block 202, Plan 2168

Road, Plan 937

Road, Plan 1716

Road, Plan 979

Road, Plan 2070

Lot 5, Block D, Plan 70

Lot 2, Block 201, Plan 2396 and

Lot 20, Block 133, Plan 2259

Lot 2, Block 201, Plan 2396

Lot 28, Block 61, Plan 140

Lot24, Block 133, Plan 2259

Lot 34, Block 151, Plan 3695

Lot A, Block 9, Plan 879

Lot 1, Block 166, Plan 2096

Lot 1, Block 504, Plan 1015

Block 106, Plan 483

Block 107, Plan 483

Lot 40, Subdivision No. 1, Plan 2043

DM #376934 Page 4



# **BY-LAW NO. 4757**

**BA 297** 

A by-law of the Council of the Municipal Corporation of the City of Yellowknife authorizing the Municipal Corporation of the City of Yellowknife to acquire fee simple title interest in land for the Municipal Corporation of the City of Yellowknife, in the Northwest Territories.

PURSUANT to Section 53 of the Cities, Towns and Villages Act, S.N.W.T., 2003, c. 22;

WHEREAS the said parcels of land are available for acquisition by the Municipal Corporation of the City of Yellowknife;

NOW THEREFORE, THE COUNCIL OF THE MUNICIPAL CORPORATION OF THE CITY OF YELLOWKNIFE, in regular session duly assembled, hereby enacts as follows:

### **APPLICATION**

- 1. That the Municipal Corporation of the City of Yellowknife is hereby authorized to acquire fee simple title in all those parcels of land more particularly described as:
  - All that parcel of land, as shown in a hatched pattern on Schedule "A", attached hereto and forming part of this by-law.
- 2. THAT the Mayor and City Administrator of the Municipal Corporation of the City of Yellowknife, or lawful deputy of either of them, are hereby authorized in the name and on the behalf of the Municipal Corporation of the City of Yellowknife, to execute all such forms of application, deeds, indentures, and other documents as may be necessary to give effect to this by-law and to affix thereto the corporate seal of the Municipal Corporation of the City of Yellowknife as the act and deed thereof, subscribing their names in attestation of such execution.

### **EFFECT**

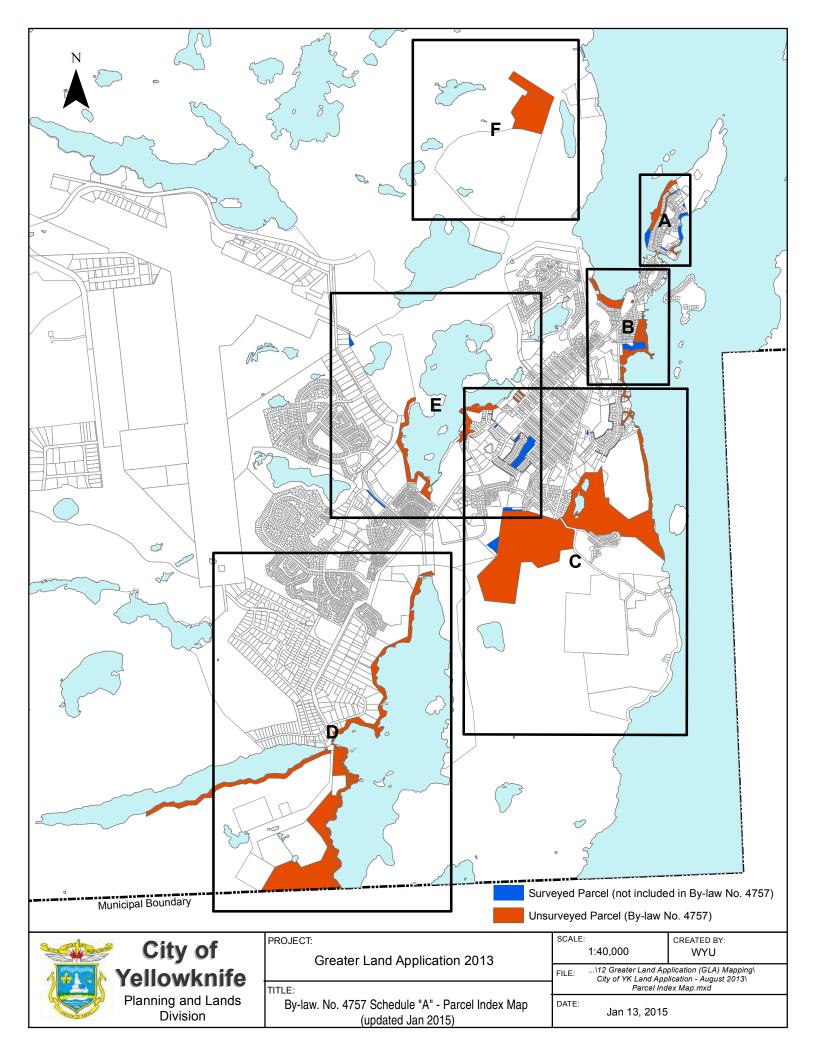
3. That this by-law shall come into effect upon receiving Third Reading and otherwise meets the requirements of Section 75 of the *Cities, Towns and Villages Act*.

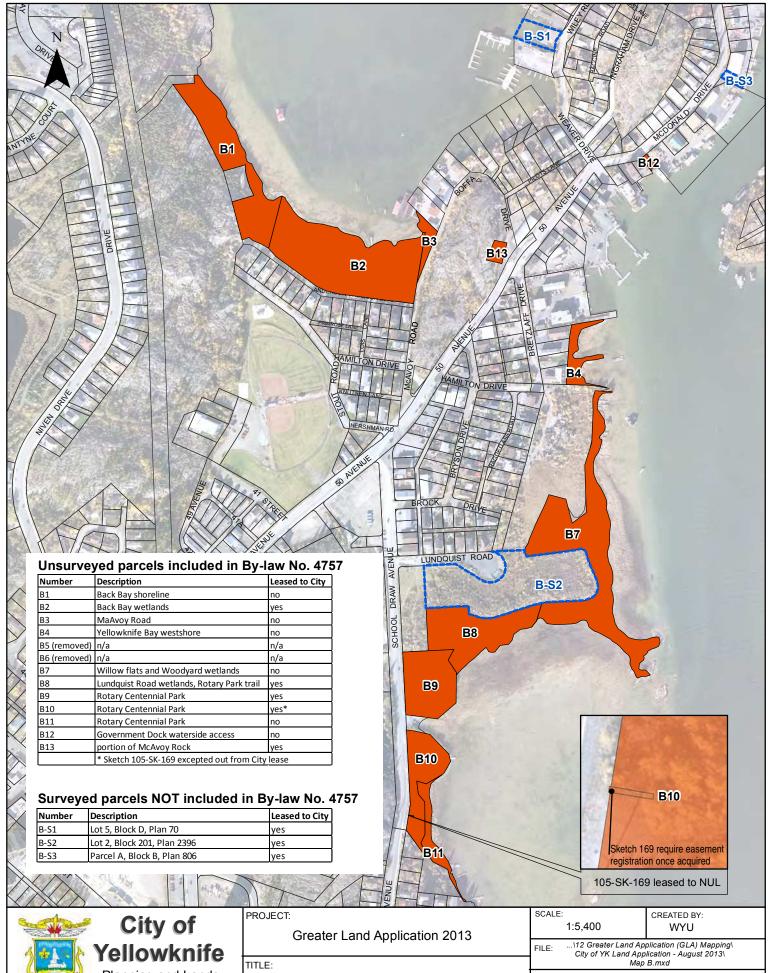
DM#376932 Page 1

By-law No. 4757 BA 297

_ day of	, A.D. 2013.	
	Mayor	
	City Administrator	
	City Administrator	
Read a Second Time this day of	, A.D. 2013.	
	Mayor	
Read a Third Time and Finally Passed this	day of, A.D., 2013	3.
	Mayor	
	City Administrator	
		vns
	City Administrator	
	day of	City Administrator

DM #374558 Page 2



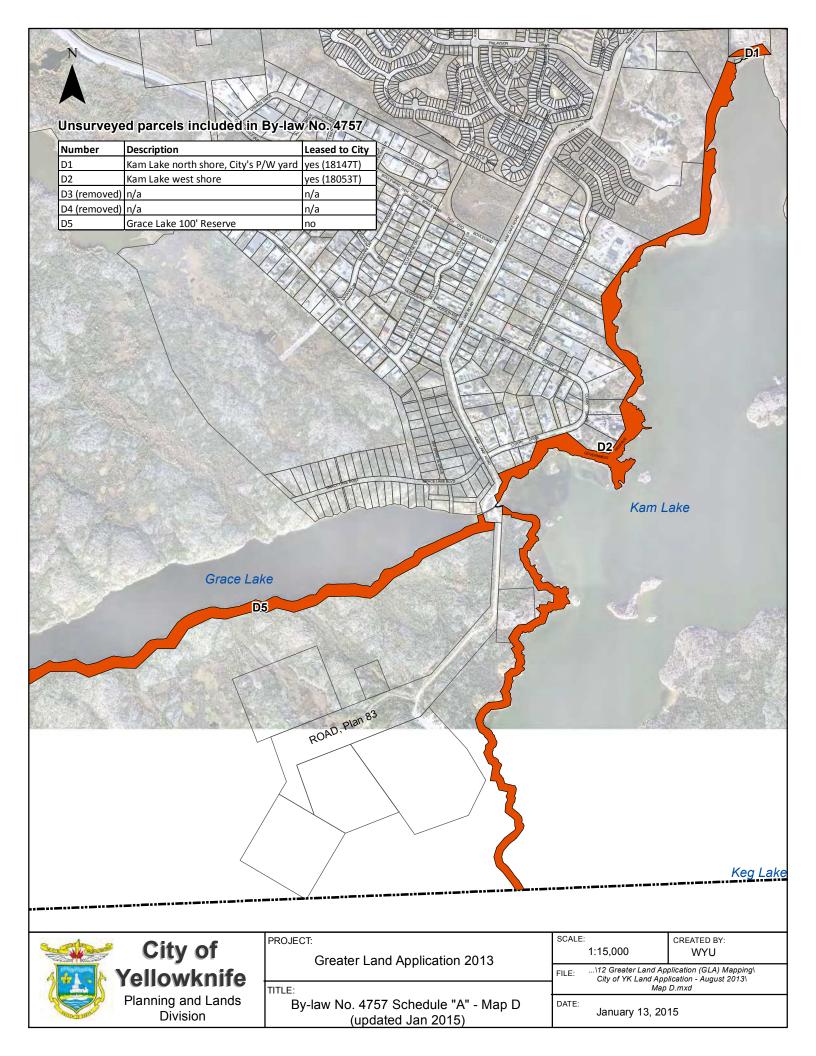


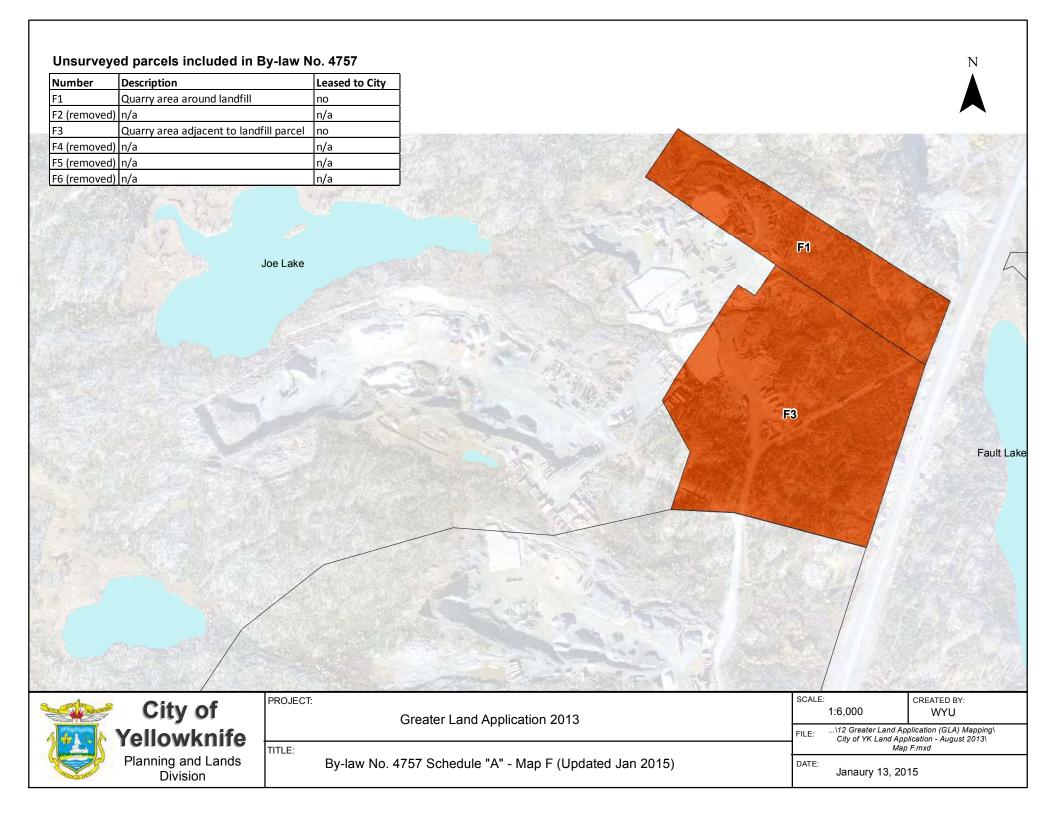
Planning and Lands Division

By-law No. 4757 Schedule "A" - Map B (updated Jan 2015)

DATE:

January 13, 2015







# **BY-LAW NO. XXXX**

**BAXXX** 

A by-law of the Council of the Municipal Corporation of the City of Yellowknife authorizing the Municipal Corporation of the City of Yellowknife to acquire fee simple title in land for the Municipal Corporation of the City of Yellowknife, in the Northwest Territories.

PURSUANT to Section 53 of the Cities, Towns and Villages Act, S.N.W.T., 2003, c. 22;

WHEREAS the said parcels of land is available for acquisition by the Municipal Corporation of the City of Yellowknife;

NOW THEREFORE, THE COUNCIL OF THE MUNICIPAL CORPORATION OF THE CITY OF YELLOWKNIFE, in regular session duly assembled, hereby enacts as follows:

### **APPLICATION**

1. That the Municipal Corporation of the City of Yellowknife is hereby authorized to acquire fee simple title in all those parcels of land more particularly described as:

ROAD, Plan 83, and Lots 5 to 7, Block 569,

as shown on Schedule "A" (survey sketch Project #2014-18-058) attached hereto and forming part of this by-law.

2. That the Mayor and City Administrator of the Municipal Corporation of the City of Yellowknife, or lawful deputy of either of them, are hereby authorized in the name and on the behalf of the Municipal Corporation of the City of Yellowknife, to execute all such forms of application, deeds, indentures, and other documents as may be necessary to give effect to this by-law and to affix thereto the corporate seal of the Municipal Corporation of the City of Yellowknife as the act and deed thereof, subscribing their names in attestation of such execution.

### **EFFECT**

3. That this by-law shall come into effect upon receiving Third Reading and otherwise meets the requirements of Section 75 of the *Cities, Towns and Villages Act*.

DM#415954 Page 1

By-law No. XXXX BA XXX

Read a First time this day of	, A.D. 2015.
	Mayor
	City Administrator
Read a Second Time this day of	, A.D. 2015.
	Mayor
	City Administrator
Read a Third Time and Finally Passed this	day of, A.D., 2015.
	Mayor
	City Administrator
I hereby certify that this by-law has been made in accordand Villages Act and the by-laws of the Municipal Corpo	
Schedule "A" DM #415787	City Administrator

DM #415954 Page 2

PROJECT NUMBER: 14-39-YK



# **BY-LAW NO. YYYY**

**BL YYY** 

A BY-LAW of the Council of the Municipal Corporation of the City of Yellowknife authorizing the Municipal Corporation of the City of Yellowknife to acquire a leasehold interest in land for the Municipal Corporation of the City of Yellowknife, in the Northwest Territories.

PURSUANT to Section 53 of the Cities, Towns and Villages Act, S.N.W.T., 2003, c. 22;

WHEREAS the said parcel of land is required for municipal purposes by the Municipal Corporation of the City of Yellowknife;

NOW THEREFORE, THE COUNCIL OF THE MUNICIPAL CORPORATION OF THE CITY OF YELLOWKNIFE, in regular sessions duly assembled, hereby enacts as follows:

### **APPLICATION**

- 1. THAT the Municipal Corporation of the City of Yellowknife is hereby authorized to acquire a leasehold interest in land more particularly described as:
  - All that parcel of land, as shown in a hatched pattern on Schedule "A", attached hereto and forming part of this by-law.
- 2. THAT the Mayor and City Administrator of the Municipal Corporation of the City of Yellowknife, or lawful deputy of either of them, are hereby authorized in the name and on the behalf of the Municipal Corporation of the City of Yellowknife, to execute all such forms of application, deeds, indentures, and other documents as may be necessary to give effect to this by-law and to affix thereto the corporate seal of the Municipal Corporation of the City of Yellowknife as the act and deed thereof, subscribing their names in attestation of such execution.

### **EFFECT**

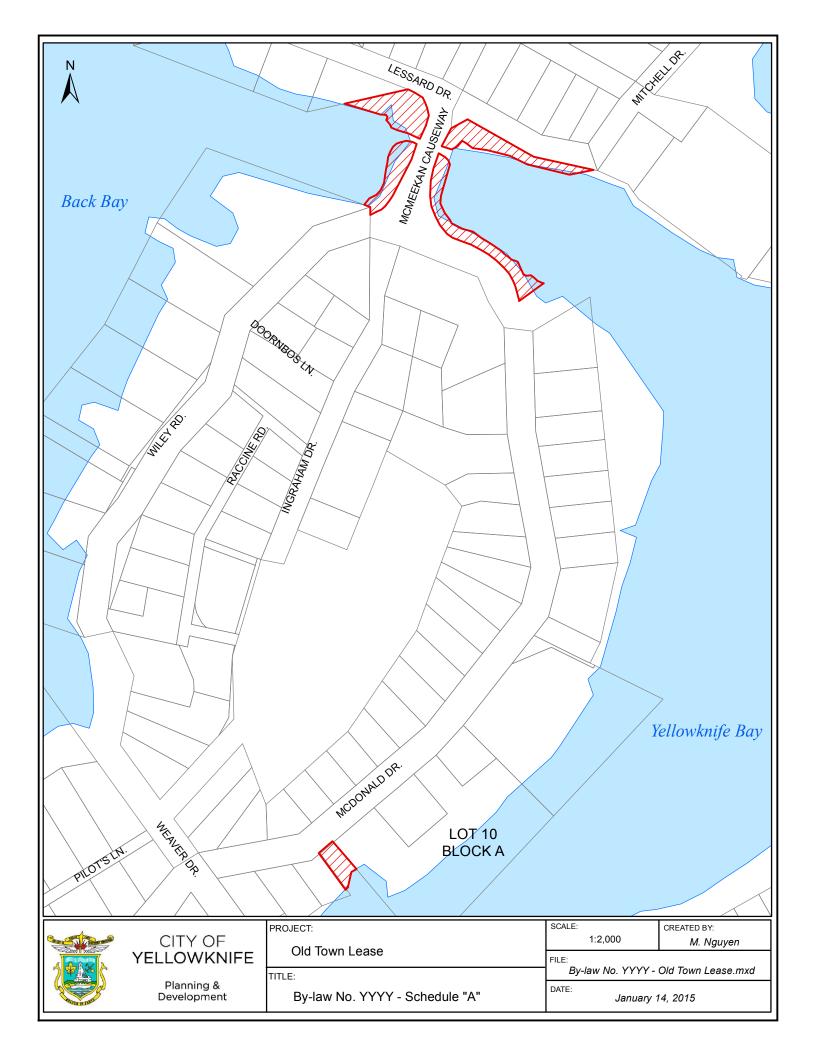
3. THAT this by-law shall come into effect upon receiving Third Reading and otherwise meets the requirements of Section 75 of the *Cities, Towns and Villages Act*.

DM#415946 Page 1

By-law No. YYYY BL YYY

Read a First time this day of	, A.D. 2015.
	Mayor
	City Administrator
Read a Second Time this day of	, A.D. 2015.
	Mayor
	City Administrator
Read a Third Time and Finally Passed this	, A.D., 2015.
	Mayor
	City Administrator
I hereby certify that this by-law has been made in acco and Villages Act and the by-laws of the Municipal Cor	
	City Administrator
Schedule "A" DM #415968	

DM #415946 Page 2





# **MEMORANDUM TO COMMITTEE**

**COMMITTEE**: Municipal Services

**DATE:** January 26, 2015

**DEPARTMENT:** Planning and Development

ISSUE: Whether to acquire, for one dollar, Lot 14 Block 307 Plan 4542 from Redcliff

Developments (the parcel on Niven Drive adjacent to Redcliff townhouses at 100

Lemay Drive) and rezone the property to Nature Preserve (NP).

### **RECOMMENDATION:**

1. That By-law No. XXXX, a by-law to acquire Lot 14, Block 307, Plan 4542 be presented for adoption; and

2. That By-law No YYYY, a by-law to amend Zoning By-law No. 4404, as amended, by rezoning Lot 14, Block 307, Plan 4542 and adjacent portion of ROAD Plan 2732, from R3-Medium Density to NP – Nature Preserve, be presented for adoption.

## **BACKGROUND:**

In 2012 Redcliff Developments Ltd. ("the Developer") acquired Lot 13, Block 307 (formerly a portion of Lot 10, Block 309, Plan 3953) within Niven Lake Phase V from the City of Yellowknife ("the City"). Lot 13, Block 307 was then subdivided (see Attachment 3) and the development of 16 condominium townhomes is now complete. During land sale negotiations, it was agreed with the Developer that Lot 14, Block 307 would be transferred back to the City given the irregular shape of the property, the use of existing foundations, and how the subsequent subdivision and condominium plan took shape. The Developer is now ready to transfer the land back to the City for the price of \$1. The lot is currently zoned Medium Density (R3) and would be rezoned to Nature Preserve (NP). The land consists of a rock outcrop and some mature vegetation (see Figure 1 below for context).

Figure 1 – Context Map and Streetview Image of Lot 14 Block 307



# **COUNCIL POLICY / RESOLUTION OR GOAL:**

Council Objective #1 (c) Emphasize Fairness, Value and Transparency in Financial Decisions, Program Delivery and Land Administration.

Council Objective #2 (a) Maintain, Respect, Preserve and Enhance the Natural Environment, Natural Heritage and Green Space.

## APPLICABLE LEGISLATION, BY-LAWS, STUDIES, PLANS:

- 1. Land Administration By-Law No. 4596, as amended;
- 2. Zoning By-law No. 4404, as amended; and
- 3. Cities, Towns and Villages Act S.N.W.T 2003.

### **CONSIDERATIONS:**

### Legislative

Pursuant to Section 53 of the *Cities, Towns and Villages Act* and Section 4 of the Land Administration By-law No. 4596, as amended, the acquisition of land must be authorized by by-law.

## Zoning

Rezoning the land to Nature Preserve will ensure it is left in its natural state moving forward. If the acquisition is approved, the land would be combined with the adjacent Nature Preserve lands going north from the development toward Great Slave Lake.

### **Financial Implications**

The land would be acquired for \$1 and no maintenance would be required as the land would be left in its natural state. In 2014, property tax of \$2,432.00 was collected on Lot 14, Block 307. This would be lost revenue moving forward.

### **ALTERNATIVES TO RECOMMENDATION:**

- 1. That the City does not acquire Lot 14, Block 307, Plan 4542.
- 2. That the City not rezone Lot 14 Block 307 Plan 4542 from R3 Medium Density to NP Nature Preserve.

# **RATIONALE:**

It is standard practice to negotiate taking back remnant land during a land sale and development of this scale. Lot 14, Block 307, Plan 4542 backs onto land currently zoned Nature Preserve and acts as a natural curbside buffer from the townhome development.

# **ATTACHMENTS:**

- 1. By-law No. XXXX (DM# 415703);
- 2. By-law No. YYYY (DM# 415738), Schedule A to By-law YYYY (DM# 416041); and
- 3. Original Plan of Subdivision (DM# 415926).

Prepared: November 24, 2014; KPW/kpw

Revised: January 13, 2015; DL



# **BY-LAW NO. XXXX**

**BAXXX** 

A BY-LAW of the Council of the Municipal Corporation of the City of Yellowknife in the Northwest Territories, authorizing the City of Yellowknife to acquire fee simple title in land for the Municipal Corporation of the City of Yellowknife, in the Northwest Territories.

PURSUANT TO Section 53 of the Cities, Towns and Villages Act S.N.W.T, 2003, C.22.

WHEREAS the said parcel of land is available for acquisition by the Municipal Corporation of the City of Yellowknife;

NOW, THEREFORE, THE COUNCIL OF THE MUNICIPAL CORPORATION OF THE CITY OF YELLOWKNIFE, in regular sessions duly assembled, enacts as follows:

#### **APPLICATION**

- 1. That the Municipal Corporation of the City of Yellowknife is hereby authorized to acquire fee simple title in that parcel of land, more particularly described as Lot 14, Block 307, Plan 4542.
- 2. THAT the Mayor and City Administrator of the Municipal Corporation of the City of Yellowknife, or lawful deputy of either of them, are hereby authorized in the name and on the behalf of the Municipal Corporation of the City of Yellowknife, to execute all such forms of application, deeds, indentures, and other documents as may be necessary to give effect to this by-law and to affix thereto the corporate seal of the Municipal Corporation of the City of Yellowknife as the act and deed thereof, subscribing their names in attestation of such execution.

#### **EFFECT**

3. That this by-law shall come into effect upon receiving Third Reading and otherwise meets the requirements of Section 75 of the *Cities, Towns and Villages Act*.

DM# 415703 Page 1

By-law No. XXXX BA-XXX

Read a First time this day of	, A.D. 2015.
	Mayor
	City Administrator
Read a Second Time this day of	, A.D. 2015.
	Mayor
	City Administrator
Read a Third Time and Finally Passed this	day of, A.D., 2015.
	Mayor
	City Administrator
	ccordance with the requirements of the <i>Cities, Towns</i>
and Villages Act and the by-laws of the Municipal (	Corporation of the City of Yellowknife.
	City Administrator

DM #415703 Page 2



# **BY-LAW NO. YYYY**

**BZ YYY** 

A BY-LAW of the Council of the Municipal Corporation of the City of Yellowknife in the Northwest Territories, authorizing the Municipal Corporation of the City of Yellowknife to amend City of Yellowknife Zoning By-law No. 4404, as amended.

#### **PURSUANT TO:**

- a) Sections 12 to 32 inclusive of the *Community Planning and Development Act*, S.N.W.T., 2013, c.9; and
- b) Due notice to the public, provision for inspection of this by-law and due opportunity for objections thereto to be heard, considered and determined.

WHEREAS the Municipal Corporation of the City of Yellowknife has enacted Zoning By-law No. 4404, as amended;

AND WHEREAS the Municipal Corporation of the City of Yellowknife wishes to amend Zoning By-law No. 4404, as amended;

NOW THEREFORE, THE COUNCIL OF THE MUNICIPAL CORPORATION OF THE CITY OF YELLOWKNIFE, in regular session duly assembled, hereby enacts as follows:

#### **APPLICATION**

- 1. That Zoning By-law No. 4404, as amended, be amended by:
  - A) Rezoning Lot 14, Block 307, Plan 4542 and adjacent portion of ROAD Plan 2732 from R3-Medium Density to NP-Nature Preserve as shown on "Schedule A" attached hereto and forming part of this by-law.

#### **EFFECT**

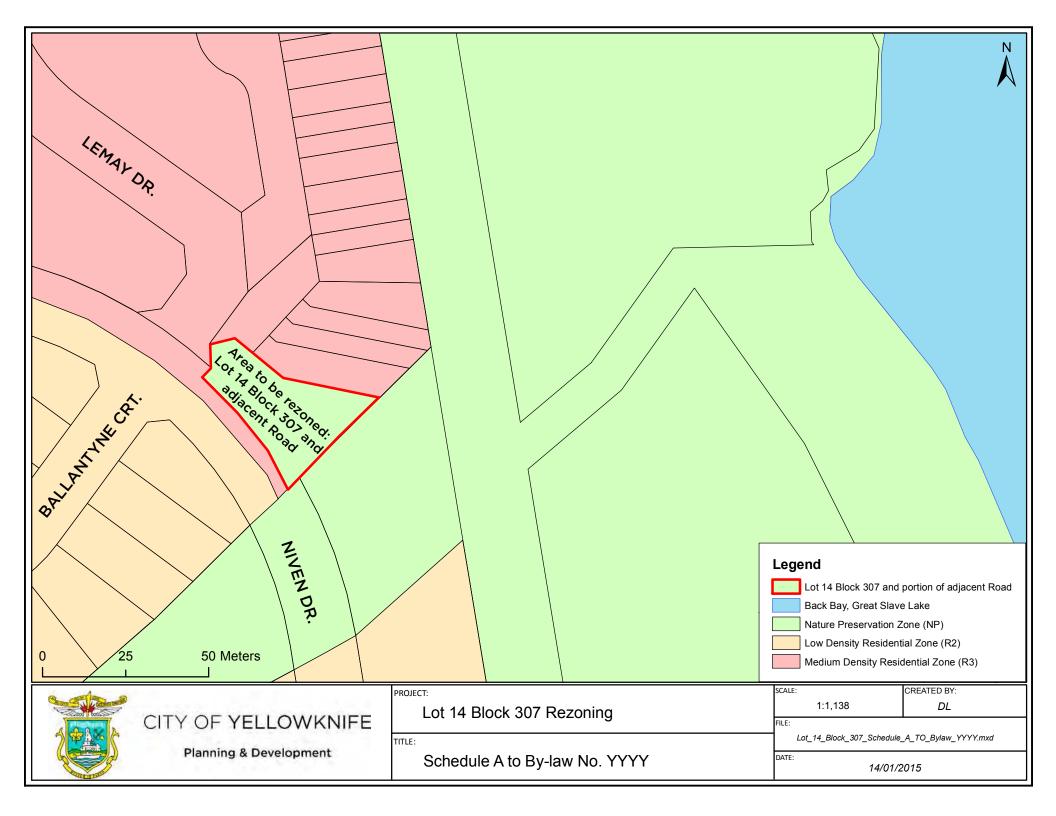
2. That this by-law shall come into effect upon receiving Third Reading and otherwise meets the requirements of Section 75 of the *Cities, Towns and Villages Act*.

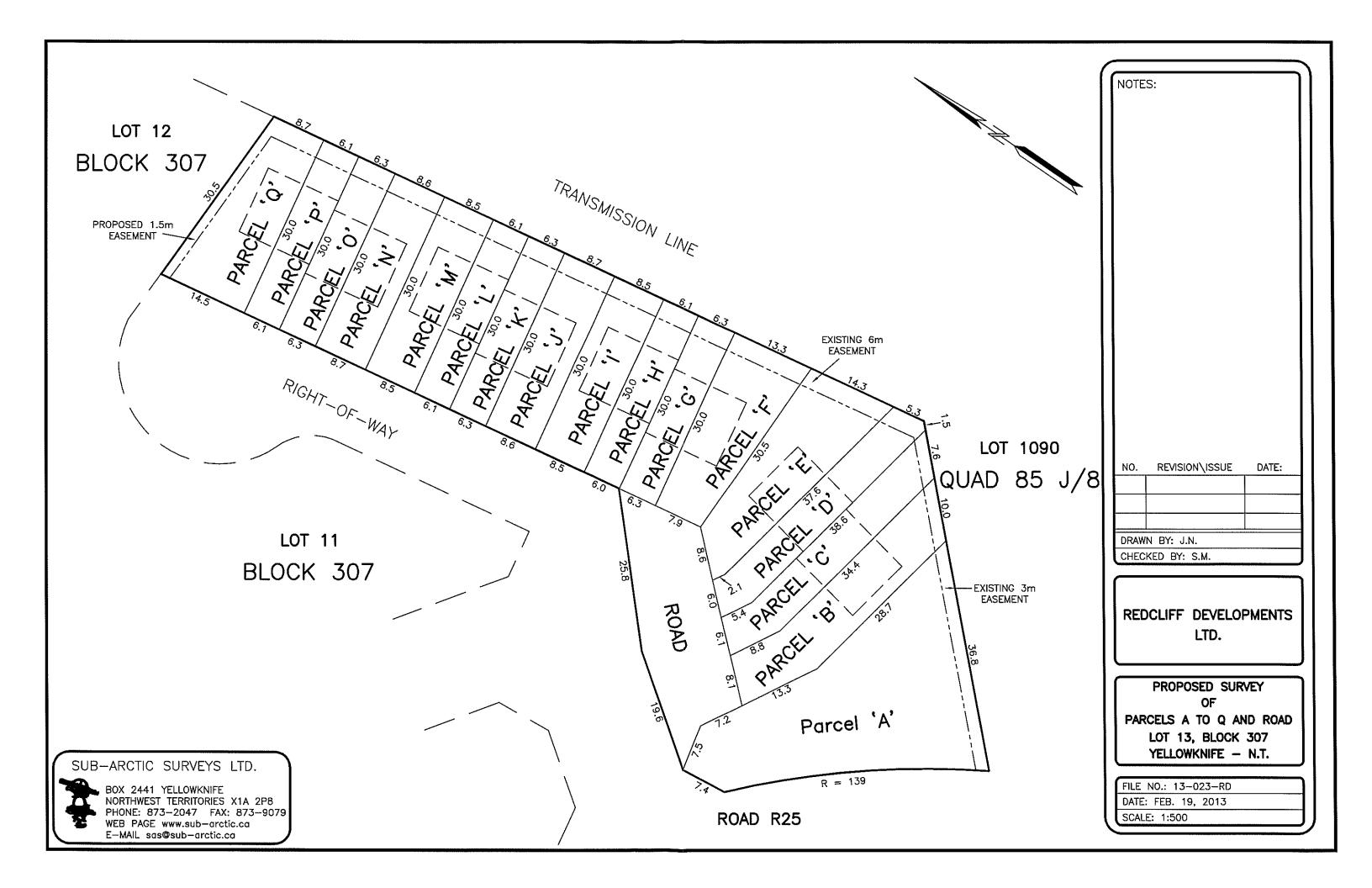
DM#415738 Page 1

By-law No. YYYY BZ YYY

Read a First time this day of	, A.D. 2015.	
	Mayor	
	City Administrator	
Read a Second Time this day of	, A.D. 2015.	
	Mayor	
	City Administrator	
Read a Third Time and Finally Passed this	day of	, A.D., 2015.
	Mayor	
	City Administrator	
I hereby certify that this by-law has been made in a and Villages Act and the by-laws of the Municipal		
	City Administrator	
Schedule A DM #416041		

DM #415738 Page 2







# **MEMORANDUM TO COMMITTEE**

**COMMITTEE**: Municipal Services

**DATE:** January 26, 2015

**DEPARTMENT:** Communications and Economic Development

**ISSUE:** Whether to submit a proposal to host a Federation of Canadian Municipalities

(FCM) Board Meeting.

#### **RECOMMENDATION:**

That Council directs Administration to submit a proposal, based on a Request for Proposals, to host a Federation of Canadian Municipalities Board Meeting.

# **BACKGROUND:**

The FCM represents cities and communities across Canada. As one organization, the FCM strives to achieve common goals and deliver services that provide the best possible quality of life to Canadian citizens. The City of Yellowknife is an active member of the FCM, in fact, in 2011 the City received the Sustainable Communities Award for Community Planning. Due to the City's good standing with FCM we are eligible to submit a proposal to host Board Meetings.

The City's proposal to host the meeting is supported by the NWT Conference Bureau, which is run through NWT Tourism.

#### **COUNCIL POLICY / RESOLUTION OR GOAL:**

Motion # 0255-14 That Council adopt the Tourism Development Strategy (July 2014).

Council Objective 1(a) Realize opportunities to encourage economic growth and diversity.

Tourism Strategy Goal 2: Support the growth of tourism conference by coordinating conference

bid packages.

# **APPLICABLE LEGISLATION, BY-LAWS, STUDIES, PLANS:**

City of Yellowknife 2015 – 2019 Tourism Strategy; and City of Yellowknife 2014 – 2019 Economic Development Strategy.

# **CONSIDERATIONS:**

The following criteria are referenced in the FCM Terms of Reference to host annual Board Meetings.

The City, in consultation with the NWT Conference Bureau has assessed the City's capability to meet the FCM criteria using the chart below. Included are referenced services and related expenses which the host City is required to provide at their cost.

Criteria	Yes / No
<b>Hotel Accommodations</b>	As the selection of a Host Municipality is made 2
	to 3 years in advance of the actual meetings, it is
	not necessary to name a specific hotel.
	Municipalities are requested to demonstrate that
	they either meet the criteria or that there are
	hotel and transportation facilities currently under
	construction that would meet the criteria.
150 guest rooms at hotel(s) rated three stars or better	Yes
by the CAA, within 0.5 km of the meeting site.	
These hotel rooms should be in hotels that	Yes
demonstrate sustainable practices related to waste	
management, energy, air quality, water, procurement,	
the management of staff, communications and	
community partners.	
Facilities	
One meeting room able to accommodate a hollow	Yes
square table for 74 people (@ 1m/person), classroom	
set up near hollow square for 12 staff, 40 observer	
chairs around the perimeter, and an audio-visual tech	
table and interpretation booth;	
Five meeting rooms (three must accommodate hollow	Yes
square set up for 40 participants and 20 observers, and	
two meeting rooms must accommodate hollow square	
set up for 25 participants and 15 observers) as well as	
an audio-visual tech table and interpretation booth;	
Four rooms suitable for use as offices by FCM Staff	Yes
(each approximately 500 to 800 sq.ft);	
All meeting rooms must be available at the same site,	To be discussed during bid process.
under one roof;	

All breakout rooms and function rooms must have a	No
dedicated wired internet access of 10 Megabits per	
second symmetric shared between them; the internet	
connection must be unfiltered and not require	
authentication and the latency of the connection to	
FCM's current IP is not to exceed 100 milliseconds;	
The conference facility must provide free wireless	Yes
internet services to our members for the duration of	
the rental period. This internet access shall be separate	
from the wired access provided to FCM for its	
conference support;	
The facility must be able to assign FCM I.T. equipment	To be discussed during bid process.
static IP addresses;	
The entire facility accessed by members shall have	Yes
voice and data coverage from at least one national	
cellular carrier.	
The facility will not impose audio-visual fees should	Yes
FCM decide not to use the facility's in-house audio-	
visual service provider;	
The facility should have sustainability practices in place	Yes
related to waste management, energy, air quality,	
water, procurement, sourcing local foods, the	
management of staff, communications and community	
partners;	
Bids/submissions that stipulate the use of a facility that	N/A
is either planned for, or under construction, must	
satisfy the scrutiny and meet any stipulations imposed	
by the Standing Committee on Conference Planning	
and/or the Board of Directors	
Computer Equipment	
The Host Municipality must provide complimentary	City does not have required equipment.
computer equipment as well as the services of a	Option to purchase for event or rent.
technician available on an on-call basis during the	City can provide an on-call technician at current
entire event:	negotiated wages if required after hours.
8 PCs with min. 4GB RAM, 300 gig hard drive, USB 2.0	\$1,500 for three days rental.
(or later), 1GB Ethernet port, and 17" LCD monitors; all	, , , , , , , , , , , , , , , , , , , ,
to be cleaned from all files and protected by Anti-virus	
software;	
4 laser printers, at least one of which has color	\$500 for three day rental.
printing, copying and scanning capability;	
Software (on all PCs): latest versions of Windows and	Yes
MS Office.	
mo office.	

Copy Services	
Outside quick copy services must be readily available	Yes
for the duration of the meeting, either through	163
municipal facilities or a commercial service. On the	
•	
evening preceding the board meeting, it is essential to	
have a quick copy service on call and available any time	
after 6:00 p.m. for a major photocopying job to be	
ready that evening	
Media Relations	V
In cooperation with FCM's Media Staff, the Host	Yes
Municipality will contact local media and encourage	
coverage of meetings and possible press conferences.	
Hospitality	Hospitality Expenses
The Host Municipality must host the members and	\$3,500 for rental and appetizers for 150 people.
senior FCM Staff during a Welcome Reception;	
Cocktail and Dinner. Ideally, these events will be	\$10,000 for rental, 1 cocktail / person plus a
located at or very near the hotel where the members	plated dinner for 150 people.
are staying	
The approximate number of delegates and staff is 130,	130 FCM delegates plus 20 City delegates
not including representatives or guests of the Host	
municipality.	
Travel Arrangements	
Provide the name and location of the airport, the	Yes
largest aircraft it can accommodate and the names of	
the carrier(s) serving it. Provide details on how the	
members of the Board will be transferred from the	
airport to the hotel.	
The Hotel(s) and Conference Facility be two hours or	Yes
less by ground transportation from the nearest airport	
with scheduled commercial flights of an aircraft with at	
least 30 seats;	
There be sufficient commercial flights at this airport to	Yes
accommodate the arrival and departure of 75 – 100	
people on a daily basis, including weekends.	
Local Transportation	
The Host Municipality must provide complimentary	
shuttle transportation for delegates:	
Between conference hotels and the	N/A
conference/meeting locations (if applicable);	
To the Host Municipality social events (if distance	N/A
requires it);	
For those having special needs;	Yes
During all evenings except when the dinner is held, if	N/A
the hotel/meeting facility is not located in the	
downtown core;	
,	l

Signage with the shuttle transportation schedule must be available to all delegates with shuttle pick-up/dropoff locations clearly identified through temporary exterior signage.	N/A
Sustainability	
In support of FCM's vision to ensure local governments are respected and resourced and empowered to create vibrant, sustainable communities, FCM has a core value of being a leader in environmental sustainability, promoting and supporting best practices. To achieve our vision and act in accordance with this core value, FCM incorporates the principles and practices of sustainable development into its decision-making, governance, policies, operational processes, programs, events and day-to-day activities. Greening events is an important part of our operations. A Host Municipality must commit to working with FCM to create an event that meets the environmental objectives and performance criteria of sustainable practices related to waste management, energy, air quality, water,	Yes
procurement, the management of staff, communications and community partners	
Destination Criteria	
Local events, attractions and activities.	Yes with support from NWT Tourism
Resolution of Council	11,1
Provide a certified copy of the resolution of Council or other appropriate body offering to host the event. This must be submitted in writing with your submission.	
Summary	Total Costs to the City of Yellowknife
The required facilities, equipment and services are all available within the city of Yellowknife. The City is well	\$15,500 to \$18,000  The variance in cost is due to the anticipated
positioned to officially submit a proposal to the FCM to host the board meetings.	increase in rental rate of facilities, equipment and services by 2017.

#### **ALTERNATIVES TO RECOMMENDATION:**

That the City of Yellowknife does not submit a proposal to host a Federation of Canadian Municipalities Board Meeting.

# **RATIONALE:**

The FCM estimates that 130 delegates will attend meetings hosted in Yellowknife.

- The current range in return of investment on hosting a meeting/conference is \$300 to \$450 per person per day. Therefore the economic impact to the city of Yellowknife is between \$117,000 and \$175,000 for a three day meeting/conference.
- The cost to the City of Yellowknife is approximately \$15,500 to \$18,000.
- Net benefit to the business community is approximately \$101,500 to \$157,000.

# ATTACHMENTS:

Criteria for Selection of a Host Municipality for FCM Board Meetings (DM#416310).

Prepared: January 14, 2015; RM Revised: January 21, 2015; NN

# Criteria for Selection of a Host Municipality for FCM Board Meetings

(updated December 17, 2014)

# Submission requirements/criteria:

#### 1. Membership Status:

Must be a member in good standing of FCM.

#### 2. Facilities

#### **Hotel Accommodations:**

- a. 150 guest rooms at hotel(s) rated three stars or better by the CAA, within 0.5 km of the meeting site.
- b. These hotel rooms should be in hotels that demonstrate sustainable practices related to waste management, energy, air quality, water, procurement, the management of staff, communications and community partners.

As the selection of a Host Municipality is made 2 to 3 years in advance of the actual meetings, it is not necessary to name a specific hotel. Municipalities are requested to demonstrate that they either meet the criteria or that there are hotel and transportation facilities currently under construction that would meet the criteria.

#### Facilities:

- a. One meeting room able to accommodate a hollow square table for 74 people
   (@ 1m/person), classroom set up near hollow square for 12 staff, 40 observer chairs
   around the perimeter, and an audio-visual tech table and interpretation booth;
- b. Five meeting rooms (three must accommodate hollow square set up for 40 participants and 20 observers, and two meeting rooms must accommodate hollow square set up for 25 participants and 15 observers) as well as an audio-visual tech table and interpretation booth;
- c. Four rooms suitable for use as offices by FCM Staff (each approximately 500 to 800 sq.ft);
- d. All meeting rooms must be available at the same site, under one roof;
- e. All breakout rooms and function rooms must have a dedicated wired internet access of 10 Megabits per second symmetric shared between them; the internet connection must be unfiltered and not require authentication and the latency of the connection to FCM's current IP is not to exceed 100 milliseconds:
- f. The conference facility must provide free wireless internet services to our members for the duration of the rental period. This internet access shall be separate from the wired access provided to FCM for its conference support;
- g. The facility must be able to assign FCM I.T. equipment static IP addresses;
- h. The entire facility accessed by members shall have voice and data coverage from at least one national cellular carrier. Please provide a list of carriers and what type of cell phone coverage is accessible;
- i. The facility will not impose audio-visual fees should FCM decide not to use the facility's in-house audio-visual service provider;



FÉDÉRATION CANADIENNE DES MUNICIPALITÉS

- j. The facility should have sustainability practices in place related to waste management, energy, air quality, water, procurement, sourcing local foods, the management of staff, communications and community partners.
- k. Bids/submissions that stipulate the use of a facility that is either planned for, or under construction, must satisfy the scrutiny and meet any stipulations imposed by the Standing Committee on Conference Planning and/or the Board of Directors.

Provide the name and floor plans of one or more sites that each meet these requirements.

# 3. Computer Equipment:

The Host Municipality must provide complimentary computer equipment as well as the services of a technician available on an on-call basis during the entire event:

- a. 8 PCs with min. 4GB RAM, 300 gig hard drive, USB 2.0 (or later), 1GB Ethernet port, and 17" LCD monitors; all to be cleaned from all files and protected by Anti-virus software:
- b. 4 laser printers, at least one of which has color printing, copying and scanning capability; and
- c. Software (on all PCs): latest versions of Windows and MS Office

#### 4. Copy Services

Outside quick copy services must be readily available for the duration of the meeting, either through municipal facilities or a commercial service. On the evening preceding the board meeting, it is essential to have a quick copy service on call and available any time after 6:00 p.m. for a major photocopying job to be ready that evening.

Provide the names of two or more local quick copy services or an alternative method of meeting this requirement.

#### 5. Media Relations

In cooperation with FCM's Media Staff, the Host Municipality will contact local media and encourage coverage of meetings and possible press conferences.

#### 6. Hospitality:

- a. The Host Municipality must host the members and senior FCM Staff during a
  Welcome Reception and a Cocktail and Dinner. Ideally, these events will be located
  at or very near the hotel where the members are staying;
- b. The Host Municipality's social events cannot conflict with scheduled meetings, including evening meetings;
- c. The approximate number of delegates and staff is 150, not including representatives or guests of the Host municipality.

# 7. Expenses for hospitality and other services

The Host Municipality must accept the responsibilities for all expenses associated with the Welcome Reception and the Cocktail and Dinner, as well as other services that it accepts to provide.

#### 8. Travel Arrangements:

Provide the name and location of the airport, the largest aircraft it can accommodate and the names of the carrier(s) serving it. Provide details on how the members of the Board will be transferred from the airport to the hotel. It would be preferable that

- a. The Hotel(s) and Conference Facility be two hours or less by ground transportation from the nearest airport with scheduled commercial flights of an aircraft with at least 30 seats:
- b. There be sufficient commercial flights at this airport to accommodate the arrival and departure of 75 100 people on a daily basis, including weekends.

# 9. Local Transportation

The Host Municipality must provide complimentary shuttle transportation for delegates:

- a. Between conference hotels and the conference/meeting locations (if applicable);
- b. To the Host Municipality social events (if distance requires it);
- c. For those having special needs;
- d. During all evenings except when the dinner is held, if the hotel/meeting facility is not located in the downtown core:
- Signage with the shuttle transportation schedule must be available to all delegates with shuttle pick-up/drop-off locations clearly identified through temporary exterior signage.

#### 10. Sustainability

In support of FCM's vision to ensure local governments are respected and resourced and empowered to create vibrant, sustainable communities, FCM has a core value of being a leader in environmental sustainability, promoting and supporting best practices. To achieve our vision and act in accordance with this core value, FCM incorporates the principles and practices of sustainable development into its decision-making, governance, policies, operational processes, programs, events and day-to-day activities. Greening events is an important part of our operations. A Host Municipality must commit to working with FCM to create an event that meets the environmental objectives and performance criteria of sustainable practices related to waste management, energy, air quality, water, procurement, the management of staff, communications and community partners .

#### 11. Destination Criteria

Local events, attractions and activities

Provide a bullet list form of local events, attractions, and activities occurring during the Board meetings.

### **Resolution of Council**

Provide a certified copy of the resolution of Council or other appropriate body offering to host the event. **This must be submitted in writing with your submission**.

#### **Contact Information**

Provide the name, title, and full coordinates of the person who can respond to any inquiries about your submission. Submissions must be in writing and sent by mail with an electronic copy included (the latter may be sent by email to <a href="mailto:mtrottier@fcm.ca">mtrottier@fcm.ca</a>. Written submissions should be sent to:



FÉDÉRATION CANADIENNE DES

Federation of Canadian Municipalities c/o Monique Trottier 24 Clarence Street Ottawa, ON K1N 5P3

Submissions must be signed by the appropriate Municipal Authority; it is the Municipality's responsibility to ensure that appropriate Council or other endorsement is obtained before submission. Please include a certified copy of this endorsement in your written submission.



# **MEMORANDUM TO COMMITTEE**

(For Information Only)

**COMMITTEE**: Municipal Services

**DATE:** January 26, 2015

**DEPARTMENT:** Public Safety

**ISSUE:** Minutes of the Social Issues Committee

#### **BACKGROUND:**

Attached for information of Committee are the minutes of the Social Issues Committee meetings held on November 6 and December 4, 2014.

#### **ATTACHMENTS:**

- 1. Minutes of the Social Issues Committee meeting held on November 6, 2014 (DM #401884);
- 2. Yellowknife Health and Social Services Authority Strategic Plan (DM #405474); and
- 3. Minutes of the Social Issues Committee meeting held on December 4, 2014 (DM #406439).

Prepared: January 15, 2015/ld



#### **SOCIAL ISSUES COMMITTEE**

November 6, 2014 at 12:00 noon City Hall – Lower Boardroom

# **MINUTES**

Minutes of a meeting held on Thursday, November 6, 2014 at 12:00 noon in the City Hall Lower Boardroom. The following members were in attendance:

Chair: Councillor Bussey,

Y. Adam, L. Cooke, J. Fullerton, J. Green, and

Mayor M. Heyck, ex officio.

The following advisory member was in attendance:

S. Kemeys-Jones

The following members of Administration were also in attendance:

L. Dunsmore, recording; and

D. Marchiori.

Absent: T. Bayer,

Councillor Bell, and R. Delorme-Roy.

#### **Call to Order**

1. The meeting was called to order at 12:05 p.m.

# **Disclosure of Pecuniary Interest**

2. There were no disclosures of pecuniary interest.

#### **Approval of Agenda**

 Mayor Heyck moved, Mr. Adam seconded,

That the agenda be approved as presented.

**MOTION CARRIED UNANIMOUSLY** 



# **Approval of Minutes of Previous Meetings**

Mr. Adam moved,
 Ms. Fullerton seconded,

That the minutes of the meeting held on September 4, 2014 be approved.

#### MOTION CARRIED UNANIMOUSLY

Mr. Adam moved,
 Ms. Fullerton seconded,

That the minutes of the meeting held on September 24, 2014 be approved.

#### MOTION CARRIED UNANIMOUSLY

#### **Matters Arising from Minutes of Previous Meeting**

6. Crime Stoppers – On November 26 and 27 Chair Bussey will meet with the national head of Crime Stoppers in Calgary to discuss the assistance the organization has offered to create a Yellowknife unit. Ms. Bussey will chair Crime Stoppers in Yellowknife; the other two positions on the board have been filled by Alan Cash and Brian Nagle. The Community Policing unit of RCMP "G" Division will work along with Yellowknife Crime Stoppers, to hold a proposed Town Hall meeting that will raise public awareness about the TIPS Line. The national office of Crime Stoppers has agreed to cover the cost of the TIPS line in Yellowknife for its first year of operation. Yellowknife Crime Stoppers have signed a contribution agreement with GNWT – Justice for operational funding.

#### Presentation by Mr. Les Harrison, Yellowknife Health & Social Services Authority

7. Mr. Harrison outlined how the Yellowknife Health & Social Services Authority (YHSSA) works toward its mission: "Working with people to optimize wellbeing through the provision of collaborative and culturally appropriate health and social services".

Key departments and programs of YHSSA are:

- Primary Health Care (clinics, family medicine)
- Population Health (public health, health centres, home and community care)
- Social Programs (child and family services, community mental health and adult services)

The Authority partners with community organizations to deliver many of its programs:

- NWT Disabilities Council (day shelter, early intervention)
- YWCA (family violence shelter, Lynn's Place)
- YACL (respite program, supported living, independent living, day programming)
- Salvation Army (withdrawal management, Bailey House, supported living, mental health)
- Centre for Northern Families (case management, day care spaces for CFS)
- Avens, a Community for Seniors (Aven Cottages, Aven Manor)
- Side Door (Living Room program, specialized foster care)
- Bosco Homes (Territorial Treatment Centre, specialized foster care)

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#### **Reports from sub-committees:**

8. a) Community Outreach – Chair Bussey, L. Cooke and J. Fullerton will review the presentations that Committee has received in the past few months, to identify the issues and challenges faced by community organizations. The outcome will take the format of a Report Card on Yellowknife's Social Issues. Dayle Hernblad, the City's Homelessness Coordinator, will be invited to assist with this initiative.

Action: J. Green will create a list of indicators that could be included in the Report Card, for discussion during the December 4 meeting of Committee.

Ms. Kemeys-Jones reported that Community Wellness Committees throughout the territory will soon undergo an evaluation to measure how well they are meeting their priorities. The territorial government will hire an analyst to review the results and identify trends and noteworthy statistics.

#### **Other Business**

- 9. a) Mayor Heyck reported that a group of residents met recently to discuss homelessness in Yellowknife, and a model that was used in Victoria to address the issue there. The Mayor believes there is potential for the "Housing First" initiative to work in Yellowknife.
  - b) The Chair would like members to contact her by email if committee has overlooked inviting a community organization to present. Committee has not yet heard from Alternatives North which received funding for a study on the Living Wage initiative.

Action: The Chair will invite Alternatives North to make a presentation to Committee.

Action: Members are asked to advise the Chair by email if there are other organizations that the Committee ought to invite.

### **Next Meeting**

10. Thursday, December 4, 2014, 12:00 noon in the Lower Boardroom at City Hall

# **Adjournment**

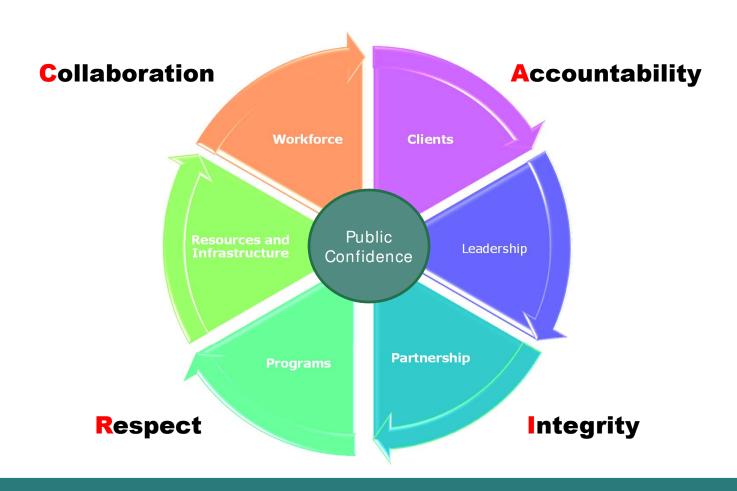
11. The meeting was adjourned at 1:20 p.m.

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# YHSSA Strategic Plan

VISION – Healthy people, healthy families, healthy communities

Mission – Working with people to optimize wellbeing through the provision of collaborative and culturally appropriate health and social services



# **Key Departments/ Programs**

- Primary Health Care
  - Clinics
  - Family Medicine
- Population Health
  - Public Health
  - Health Centers
  - Home and Community Care
- Social Programs
  - Child and Family Services
  - Community Mental Health and Adult Services

# YHSSA Social Programs

- Child and Family Services
  - Voluntary Services
  - Child Protection Services
  - Family Support
  - Foster Care
  - Adoptions

# **Community Mental Health**

- Outpatient Psychiatry (in collaboration with Stanton Hospital)
- Central Intake
- Mental Health/Addictions Counselling
- Adult Services Case Management
  - Services to Adults with Intellectual Disabilities, Brain Injury, Mental Health issues
    - Placements
    - Out of Territory Placement
    - Independent Living Support
    - Psychiatric Nursing
    - Walk-in services

# Partnerships/ Programs

- NWT Disabilities Council Day Shelter; Early Intervention
- YWCA Family Violence Shelter; Lynn's Place
- YACL Respite program; supported living; independent living;
   Day programming
- Salvation Army Withdrawal Management; Bailey House;
   Supported living Mental Health
- Center for Northern Families Case Management; Day Care spaces for CFS; Core

# Partnerships/ Programs

- Avens, A Community for Seniors Aven Cottages; Aven Manor
- Side Door Living Room Program; specialized foster care
- Bosco Homes Territorial Treatment Center; specialized foster care

# Areas for Further Development

- Early Childhood Development
- Mental Health and Addictions
- System Integration
- Intergovernmental Partnerships
- Housing
- Poverty
- Reduce Disparities



#### **SOCIAL ISSUES COMMITTEE**

December 4, 2014 at 12:00 noon City Hall – Lower Boardroom

# **MINUTES**

Minutes of a meeting held on Thursday, December 4, 2014 at 12:00 noon in the City Hall Lower Boardroom. The following members were in attendance:

Chair: Councillor Bussey,

Y. Adam,

Councillor Bell,

L. Cooke, J. Fullerton, J. Green, and

Mayor M. Heyck, ex officio.

The following members of Administration were also in attendance:

L. Dunsmore, recording, and

D. Marchiori.

Absent: T. Bayer,

R. Delorme-Roy, and S. Kemeys-Jones.

# **Call to Order**

1. The meeting was called to order at 12:10 p.m.

# **Disclosure of Pecuniary Interest**

2. There were no disclosures of pecuniary interest.

# **Approval of Agenda**

 Councillor Bell moved, Mayor Heyck seconded,

That the agenda be approved as presented.

**MOTION CARRIED UNANIMOUSLY** 



# **Approval of Minutes of Previous Meetings**

Mr. Adam moved,
 Ms. Cooke seconded,

That the minutes of the meeting held on November 6, 2014 be approved.

#### MOTION CARRIED UNANIMOUSLY

#### **Matters Arising from Minutes of Previous Meeting**

5. There were no matters arising from Minutes of the previous meeting.

# Reports from sub-committees:

6. a) Community Outreach – Members of the sub-committee will meet to discuss a contract for creation of a matrix showing services offered by community groups, and identifying any gaps or overlaps in those services. Based on this, the consultant would prepare a report for the period of January to April, 2015. Ms. Cooke will create draft terms of reference (TOR) and email the document to Committee for comment.

The Chair met with NWT Housing Corporation regarding its plans to address homelessness, and to update that agency on the work of the Community Advisory Board on Homelessness (CAB). Currently there are more than 550 people on the waiting list for assisted housing.

CAB recently received federal funding for a five-year mandate. The board will begin with the issuance of a Request for Proposals to build a foundation from which to address homelessness in Yellowknife. On the territorial level, the Anti-Poverty Fund has provided CAB with \$500,000 in funding over the next ten years. Early in the new year, CAB will begin a public information campaign about homelessness.

# **Other Business**

7. There was no other business.

#### **Next Meeting**

8. Thursday, January 15, 2015, 12:00 noon in the Upper Boardroom at City Hall

#### Adjournment

9. The meeting was adjourned at 1:00 p.m.

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