Concurrent Enrollment Options Agreement and Registration Form

➢ You have indicated that you are interested in enrolling in one or more college course(s) while a high school student. The State of Colorado provides several options for high school students who meet high school standards to begin college prior to graduating high school. The purposes of these options include promoting content standards, providing academic challenges and providing access to academic courses that may not be available at a local high school to meet high school graduation requirements. MSU Denver offers three concurrent enrollment options for high school students who meet the requirements and are approved by their high school counselor or principal.

CONCURRENT ENROLLMENT OPTIONS at MSU Denver:

- **ASCENT.** The 5th year ASCENT program allows you to take a full schedule of college course work immediately following your senior year of high school. High school students under twenty-one years of age, who have met all district's graduation requirements, have completed 12 college credit hours, and do not need remediation are eligible for this program. To enroll at an eligible post-secondary institution a student must have completed the minimum course prerequisites and all required assessments.

- **CONCURRENT ENROLLMENT.** High school students under twenty-one years of age, enrolled in the 9th - 12th grade in a school district, who demonstrate academic preparedness, are eligible for the concurrent enrollment program. Students enrolled in 12th grade at a school district may enroll in remedial courses, if approved by the school district. If a high school student is retained for instructional purposes in the 12th grade, they may not enroll in more than 9 credits concurrently during the repeat year. To enroll at an eligible post-secondary institution a student must have completed the minimum course prerequisites and all required assessments.

- **STUDENT EDUCATION & ENRICHMENT (SEE).** High school students 16 years or older may enroll in college courses at MSU Denver as a non-degree-seeking students under the SEE Program. To enroll at an eligible post-secondary institution a student must have completed the minimum course prerequisites and all required assessments. ***These enrollments are not state-funded under the School Finance Act.*** The student is not entitled to tuition reimbursement by the school district. Home-schooled students may participate in the SEE Program.

TERM	APPLICATION DEADLINE	CLASSES BEGIN	PAYMENT DEADLINE
Spring 2013	Friday, November 30, 2012 at 5:00pm	January 22, 2013	January 18, 2013
Summer 2013 (SEE Only)	Friday, April 19, 2013 at 5:00pm	May 28, 2013	May 24, 2013
Fall 2013	Friday, June 14, 2013 at 5:00pm	August 19, 2013	August 16, 2013

CHECKLIST for Enrolling in a Concurrent Enrollment Program at MSU Denver:

☐ **Submit completed Concurrent Enrollment Options Agreement Registration Form**. All students must complete and submit this form to be eligible for Concurrent Enrollment at MSU Denver. This form must be submitted for every semester the student is interested in enrolling as a concurrently enrolled Student.

☐ **Submit Application for Admissions to MSU Denver**. In addition to the Agreement Registration Form, all students must submit an Application for Admission along with a $25.00 **nonrefundable** application fee to be considered for a Concurrent Enrollment Program at MSU Denver. You can obtain an application from your high school counselor or by going to www.mscd.edu/admissions and click on "Printable Application 2012-13"

☐ **Submit Test Scores**. Students who do not have ACT/SAT scores or have below college level scores, must take the Accuplacer Tests at our Assessment and Testing Center, located in Tivoli 347 or contact them for an appointment at 303-556-3677.

	English	Reading	Math
ACT	18+	17+	19+
SAT	440+	430+	460+
Accuplacer	95+	80+	85+

☐ **Submit COF Application Form.** All post-secondary students must fill out and submit the College Opportunity Fund application online at www.CollegeinColorado.org

☐ **Attend New Student Orientation**. All new concurrently enrolled students must complete a new student orientation. Contact the New Student Orientation Office at 303-556-6931 to reserve a space. When signing up, be sure to tell the orientation staff that you are a Concurrently Enrolled High School Student.

☐ **Meet with an Academic Advisor and Register for Classes**. Contact Lucinda Conde in the Academic Advising Center at the Student Success Building, Room 170, 303-556- 3077 or conde@mscd.edu

☐ **Pay Tuition and Fees.** Students under the ASCENT and Concurrent Enrollment Program will be responsible for all books, course materials and college fees. As long as the student receives a "C" or better in his/her course(s), the school district will pay the community college tuition rate for each course and the student/parent will pay the remainder of the tuition. Students under the SEE Program will be responsible for books, course materials, tuition and fees. Please contact Henry Nguyen at 303-556-6235 from the Bursar's Office for any questions.

The student is responsible to meet all application, registration and payment deadlines at MSU Denver.
NOTE: *Students who register for classes after the Priority Registration Deadline will have a Late Registration Fee of $100 added to their tuition which the student and parent __may__ be responsible for.*
Check our website for the most updated deadlines at www.mscd.edu/admissions

For questions regarding Concurrent Enrollment Options at Metropolitan State University of Denver, please contact Cindy Nguyen in the Office of Admissions at 303-556-6885 or **pnguye37@mscd.edu**

METROPOLITAN STATE UNIVERSITY OF DENVER
Colorado Statewide Agreement
Concurrent Enrollment Options Agreement and Registration Form

☐ This student is an international student attending high school on an F1 Visa. INELIGIBLE FOR ASCENT and CONCURRENT ENROLLMENT

SECTION A: To be completed by student (PLEASE PRINT)

Name of Student _____

                       Last   First   MI

_____   _____   _____

Date of Birth (MM/DD/YY)   Age   Current Grade in School

_____

Street Address   City   State   Zip

_____   _____

E-Mail Address   Phone Number

_____   _____   _____

SASID or Social Security Number   School District   Name of High School

_____   _____   _____

Name of Parent/Legal Guardian   Term (Fall/Spring)   Year

Concurrent Enrollment Option (Circle One):

         ASCENT   **Concurrent Enrollment**   **Student Education & Enrichment (SEE)**

➤ **Attention Student**: Prior to adding, dropping or withdrawing from a class, you must see your high school counselor. Once approved from your counselor, you must meet with your MSU Denver Academic Advisor to make changes to your class schedule.

➤ **Attention Student and Parent/Guardian**: Your signature indicates that you wish the above named student to participate in a concurrent enrollment program and agree to the following:

- ✓ That advice and counsel regarding such participation has been received from your current high school.
- ✓ If the student receives a grade of "F" or an "Incomplete" or withdraws in one or more of their classes after the designated drop period, the student and parent **will** be responsible to the sponsoring School District for payment for the respective class(es).
- ✓ Students under the ASCENT and Concurrent Enrollment Program will be responsible for all books, course materials and college fees. As long as the student receives a "C" or better in his/her course(s), **the school district will pay the community college tuition rate for each course and the student/parent will pay the remainder of the tuition**.
- ✓ The course(s) fits with your Individual Career & Academic Plan (ICAP).
- ✓ In compliance with the **Family Educational Rights and Privacy Act (FERPA) of 1974**, the Student gives permission to the above noted college to report absences, disciplinary issues, and the release of grades, transcripts, in progress grades, and class schedules, as available, to the above noted High School for the courses enrolled under the Concurrent Enrollment Program at MSU Denver.
- ✓ The signatures indicate authorization of my College Opportunity Fund (COF) to the College. I authorize the High School/School District to release my SASID # to the college for the purpose of COF, at institutions which receive COF funding.

SECTION B: To be completed by Student and Parent/Guardian

I understand that this agreement entitles me/my child to enroll in college courses. I understand the following:
- ✓ I will meet the same course expectations and prerequisites as college students, as noted in the course catalog and/or syllabus.
- ✓ The course satisfies college degree, certificate and/or remedial education requirements and is in line with the students ICAP.
- ✓ Course credits may transfer if I earn a C or better in a Guarantee transfer course, or accepted by a post-secondary institution.
- ✓ The grade received in this course will appear on my official high school and college transcript.
- ✓ If I withdraw from the course at the postsecondary institution after the drop/add date, I will receive a W or F on my college transcript.
- ✓ With regard to college activities, qualified students may participate in activities but are not eligible for NCAA athletic activities.
- ✓ I will need to register for College Opportunity Funding and I understand the credits earned will be deducted from the COF lifetime account, at institutions which receive COF funding.
- ✓ I understand I may only enroll in Guarantee transfer courses and/or courses which apply to a specific pathway.

ASCENT ONLY:
- ✓ I understand the school district will hold my high school diploma and not count me as a graduate until I have completed the ASCENT Program.
- ✓ Students who wish to enroll in college classes the summer immediately following their senior year must pay their own tuition.

SEE ONLY:
- ✓ I understand that I will be responsible for all tuition and fees under the Student Education & Enrichment Program.

In signing this agreement, I authorize the college to release my transcript to my school district at the end of the course and agree to all information under Sections A and B.

Student Signature **Date**	**Parent/Guardian Signature** **Date**

SECTION C: To be completed by High School Counselor or Principal

- ☐ This student is under 21 years of age.
- ☐ The student is currently in the _____ grade.
- ☐ This student is continuing 12th grade.
- ☐ This student is eligible to enroll in basic skill courses at the college (12th grade only)

Indicate student's test scores. For students who do not have ACT/SAT scores or have below college level scores, must take the Accuplacer Tests at our Assessment and Testing Center

	English	Reading	Math
ACT			
SAT			
Accuplacer			

Name of High School Counselor/Principal (PRINT)	**Contact Number**

High School Counselor/Principal Signature	**Title**	**Date**

School District Signature (If Required)	**Title**	**Date**

SECTION D: Metropolitan State University of Denver Administration Approval

Signature	**Title**	**Date**