



Advanced Measurement Technology, Inc.



ORTEC CUSTOMER SUPPORT DEPARTMENT

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ORTEC®

Return Authorization Form

To initiate the Return Authorization process, please proceed with filling in the RA (Return Authorization) request information below. Your Customer Support Coordinator will be in contact with you regarding specific return details relating to your equipment as well as the Return Authorization Number required for your return shipment.

BILL TO:

Primary Contact _____
 Company Name _____
 Address _____
 Address Line 2 _____
 City _____
 State _____
 Country _____
 Postal Code _____
 Telephone _____
 Email Address _____

SHIP TO:

Primary Contact _____
 Company Name _____
 Address _____
 Address Line 2 _____
 City _____
 State _____
 Country _____
 Postal Code _____
 Telephone _____
 Email Address _____

END USER:

Company Name _____
 Address _____

Voltage _____
 Country _____

MODEL NUMBER

SERIAL NUMBER

DESCRIPTION OF PROBLEM *(in detail)*

MODEL NUMBER	SERIAL NUMBER	DESCRIPTION OF PROBLEM <i>(in detail)</i>

Warranty Repair _____
 Enter Original Order Number

Non-Warranty _____
 Enter Purchase Order Number

Service Contract _____
 Enter Contract Number

Important Notes

Please ensure that all equipment being returned for evaluation or repair is listed on this form. No additional equipment will be received at the Global Service Center without being issued under a formal Return Authorization Number.

Proper shipping containers are a requirement for returning items to be serviced. If you do not have the original container for return shipping, please inform your support coordinator and a quote can be issued for the proper containers required.

After completing, please return this form to your Customer Support Coordinator with a copy to

ortec.sales@ametek.com