

CANR EXCELLENCE IN GRADUATE STUDENT TEACHING AWARD CHECKLIST

ONE COPY of the materials listed below.

NO NOTEBOOKS or STAPLES. Please arrange materials in the following order:

- I. TEACHING PHILOSOPHY STATEMENT.** Candidate should provide this. **No more than 3 single spaced pages.**
 - a. Candidate's teaching philosophy.
 - b. Description of philosophical implementation.
 - c. Assessment of impact- How do you determine its effectiveness?

- II. EVIDENCE OF TEACHING EXCELLENCE** addressing the following criteria (please use the headings to distinguish each component). **No more than five pages.**
 - a. Undergraduate Credit Instruction:
 - i. Record of instructional activities. Include only actual participation in credit courses (on- or off-campus instruction) or virtual university on-line courses.
 - b. Non-Credit Instruction:
 - i. List other instructional activities including non-credit courses/certificate programs, licensure programs, conferences, seminars, and workshops.
 - c. List of Instructional Works:
 - i. List publications, presentations, papers, grants received and other works that are primarily in support of or emanating from instructional activity.
 - d. Other Evidence of Instructional Activity:
 - i. Cite other evidence of instructional productivity such as works/grants in progress or under review Address instructional goals and approaches; innovative methods or curricular development; significant effects of instruction. Include evidence of instructional awards and peer recognition.

- III. STUDENT INSTRUCTIONAL RATING SYSTEM EVALUATION OF TEACHING**
 - a. Fill in the Table provided (page 3).
 - b. Provide ONE COMPLETE set of SIRS forms from one class (if more than one section taught, only submit for one section), including responses to open-ended questions. Unit-specific student evaluations other than SIRS are acceptable.

LETTERS OF SUPPORT. (No more than three). (APPLYING SPECIFICALLY TO THE AWARD).

In every instance, the nomination must be accompanied by a letter of recommendation from the faculty member who has or had supervisory responsibility for the graduate student teaching and must be co-signed by the Chair of the candidate's home department. Another letter must be secured from a student that the candidate has taught. It is imperative that each letter of support be signed by the author or an individual who represents a collection of authors. Unsigned letters should not be included in review packets.

Course (Credits)	Semester, Year	Enrollment	Type of Course ¹	Course Structure ²	Provide KEY: e.g., 1=Superior ... 5=Inferior	SIRS Composite Profile Factors (Mean) ³				
						Instructor Involvement	Student Interest	Student- Instructor Interaction	Course Demands	Course Organization

¹ For example, integrative studies, majors (undergraduate or general), freshman, sophomore, upperclass, required or not required.

² For example, discussion, large lecture, small lecture, lecture/lab, or teaching assistant involvement.

³ Found on SIRS Summary Printouts obtained from Scoring Office.

**COLLEGE OF AGRICULTURE AND NATURAL RESOURCES
EXCELLENCE IN GRADUATE STUDENT TEACHING AWARD**

(Please complete and include this DATA FORM as a cover sheet to the candidate's nomination materials with submitted materials due February 11, 2013.)

I. DATA FORM

NOMINEE:

Nominee: _____

IMPORTANT: PRINT NAME AS IT SHOULD APPEAR ON THE AWARD

Address (Office) _____ (Home) _____

Phone _____

Phone _____

E-mail _____

Department(s) ⁴ _____

List the semesters and classes that you are teaching during the 2012-13 academic year

NOMINATOR:

Nominator: _____

Academic Rank/Title: _____

Department(s) _____

Address _____

Phone _____

E-mail _____

⁴Please list joint appointments, listing primary appointment first.