

Request for Proposal (RFP)
Environmental Services - FirstLine Schools
PROJECT # 2012024.00

1. Proposals - The Chief Operating Officer will receive electronic format proposals @ jneary@firstlineschools.org on the above referenced Project at 4200 Canal Street New Orleans, Louisiana 70119 until 2:00 P.M. local time, on January 4th, 2013, at which time all proposals duly received will be opened.

2. WORK DESCRIPTION – Environmental Services as per the Request for Proposals Scope of work.

3. BIDDING DOCUMENTS - Sets of complete Proposal Documents are available to Environmental Consultants and others to review until 24 hours before the date of opening at www.firstlineschools.org/firstline-rfps.html . The Owner will provide, at no cost, set of complete Documents requested by a prospective Environmental Consultants.

4. DEADLINE FOR AWARD - Subject to an extension of the period for holding, as permitted in LSA-R.S. 38:2215, FirstLine Schools will act within Seven (7) days after the date of opening to award the Contract or reject all Proposals. Proposal shall not be subject to withdrawal except as provided in the Request for Proposal (RFP).

5. PRE-PROPOSAL CONFERENCE – A Pre-proposal conference will be held at the **FirstLine Schools Central Office on Tuesday, December 27, 2012 at 4200 Canal Street New Orleans 70119 at 9.30:00 AM**, Local time. All Consultants (or their authorized representatives) are encouraged to attend the pre-proposal conference and the tour of the project site. The Project Manager **Landmark Consulting LLC** may issue Addenda, as the Owner considers necessary in response to questions raised at the tour and the pre-proposal conference.

6. CONTRACT(S) - One contract will be awarded to successful Consultant based upon proposal submitted being most favorable to FirstLine Schools.

7. REQUESTS FOR INTERPRETATION - All questions or inquiries concerning the Request for Proposal Documents or the scope of work shall be submitted in writing via email to **Landmark Consulting; ATTENTION: Michael A. Babatunde @ michaelb@landmarkconsultingllc.com** . **The deadline for questions is 12/24/12 @ 1:00 PM**

8. AWARD – FirstLine Schools reserves the right to waive any non-conformances in any Proposals (unless any such waiver is barred by LSA - R.S. 38:2212), to reject any and all Proposal for just cause (LSA - R.S. 38:2214(B) and to re-advertise for new Proposals.

By: _____ Published By: _____
Director of Operations Dates: (1) 12/10/12
(2) 12/17/12
(3) 12/24/12

Approved
Chief Operating Officer FirstLine Schools

Project Manager Landmark Consulting LLC