



REFERENCE: RM 00203.480 Evidence for an SSN Card for an Exchange Visitor (J-1 and J-2)

Dear Social Security Officer,

The Council on International Educational Exchange (CIEE) issues this letter in order to confirm and clarify the status of this individual, participant on our Work & Travel USA program, administered under the auspices of the U.S. State Department's Exchange Visitor Program, P-3-4320. The purpose of this program is to enable university students from abroad to gain a greater understanding and appreciation of the U.S through first-hand experience as both travellers and employees. As this trip is beyond the means of most students, the U.S. government allows them to obtain employment, not to exceed the four-month period listed on the DS-2019 form, in order to defray the cost of travel.

This individual has been admitted under Section 101 (A) (15) (J) of the Immigration and Nationality Act and is eligible to work in the U.S. according to the terms of this program. The J-1 visa status of this exchange visitor is evidenced by the DS-2019 form, which specifies CIEE as the legal sponsor, as well as by the white I-94 form in his/her passport. These forms should serve as confirmation of the participant's eligibility for employment under the Immigration Reform and Control Act of 1986 (IRCA) and of his/her lawful admission into the U.S.

In order for this visitor to work in the U.S., s/ he will need to apply for a Social Security number. In order to do so, the CIEE-sponsored participant will present the following documents:

- **Valid passport with J1 Visa stamp**
- **Form I-94 Arrival-Departure Record**
- **Form DS-2019 Certificate of Eligibility for Exchange Visitor Status**

In addition to the documents mentioned above, this letter also serves as this participant's sponsor letter, authorizing employment during the authorized dates as stated on the DS-2019 form.

If you have any questions about this procedure, please do not hesitate to contact our Portland headquarters:
CIEE, 300 Fore Street, Portland, ME 04101. ☎1-888-COUNCIL (1-888-268-6245)

Regards,

CIEE Customer Service Center