

TRAINING ROOM RENTAL AGREEMENT



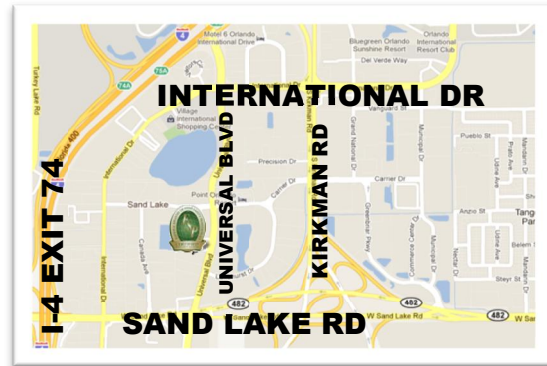
- Complete this form entirely.
- Sign and return to dchancellor@nrfsp.com to reserve your rental date and time.
- \$50 room booking fee is non-refundable and must be paid immediately upon booking. This is a deposit used toward the total rental amount.
- \$50 cancellation fee applies when renter fails to notify NRFSP of cancellation prior to 2 business days of room rental date.

Name:		# of attendees:	
Rental Date:		Rental Time:	

ADDRESS AND HOURS

7680 Universal Blvd. Suite 550
Orlando, Florida 32819

Rental times must fall between 8:30 am and 5:30 pm, Monday through Friday.



INCLUDED AMENITIES

- ✓ Room setup for up to 20 with tables and chairs (set classroom style, unless other set-up is requested)
- ✓ 55" HD-TV with ability to connect to laptop or other external video device
- ✓ White board with dry erase markers
- ✓ Same-day exam scoring (if testing is completed by 5:00 pm)
- ✓ Deli conveniently located in same building

RENTAL OPTIONS

OPTION	PRICE	TOTAL
Full-day rental: 5-9 hours	\$250 + 6.5% tax (\$266.25)	
Partial-day rental: 1-4 hours	\$175 + 6.5% tax (\$186.37)	
Wi-Fi access through dedicated Fiber connection (full day)	\$25	
Wi-Fi access through dedicated Fiber connection (partial day)	\$15	
Pads and pens (per attendee)	\$2 per attendee x _____ attendees	
Flipchart and easel	\$10	
TOTAL		

Signature: _____

Date: _____

BOOKING FEE AUTHORIZATION

- \$50 room booking fee is non-refundable and must be paid immediately upon booking. This is a deposit used toward the total rental amount.

Credit Card (by signing below, you authorize NRFSP to charge your card \$50)			
<input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> AMEX <input type="checkbox"/> Discover			
_____		_____	_____
Credit Card Number		Exp. Date	Sec. Code

Name (as it appears on credit card)			
_____		_____	
Cardholder's Signature		Date	

Billing Address	City	State	ZIP
When you complete an order by entering your credit card information, you understand and accept that you have entered into a legal and binding contract with NRFSP and accept the conditions of use and sale as stated. Under the Fair Credit Billing Act, your bank cannot hold you liable for more than \$50 of fraudulent charges on your credit card. You will bear all costs associated with a disputed credit card charge which results in action from NRFSP, otherwise known as "chargebacks."			

