

Tie Card Scanning Equipment Checkout Sheet

Name (individual checking out equipment) _____

Street address _____

City _____ State _____ Zip _____

Phone _____ Cell Phone _____

Email _____ Fax _____

Agency (organization checking out equipment) _____

Street address _____

City _____ State _____ Zip _____

Phone _____ Email _____

County where equipment will be used _____

Check Out Date _____

Return Date _____

Equipment may be checked out for a maximum of 2 weeks. Time extensions may be possible if no one is currently on the waiting list. See the calendar on the Geodetic Committee website for availability. For questions, reservations or problems with the equipment, contact:

Jenny Dubeansky
Indiana Geographic Information Council (IGIC)
140 N. Senate Avenue, Room 306
Indianapolis, IN 46204
Phone: 317-234-2924
jdubeansky@igic.org

Signature

By signing this form I agree to be responsible for the equipment. The equipment and software is under a warranty/maintenance agreement which only covers normal wear and tear. I understand that my company or I will be responsible for theft, loss, or damage due to mishandling of the equipment.

I am also responsible to see that the equipment is returned on the specified date to the IGIC office or the next individual that checks out the equipment. A new Equipment Checkout Sheet must be sent to Jenny prior to equipment transfers from one person to another.

Signature _____ Date _____

Printed _____ Company/Agency _____

FOR OFFICE USE ONLY
Date Returned