

STUDENT PERFORMANCE EVALUATION

Student Name
Host Employer
Supervisor's Name

QUESTIONNAIRE

1. What were the main responsibilities of the student?
2. What skills would have been helpful for the student to possess to better complete the work expected in his / her position?
3. How much direction and supervision did the student require?
4. Is this person someone that you would recommend the organization hiring if he or she were to become a candidate? Why or why not?
6. Strengths of student
7. Areas for improvement
8. What do you think the student gained from the practicum?

GENERAL SKILLS - GENERAL EVALUATION

1. This student has the emotional stability and maturity to handle the challenges of training.

Yes No

2. This student has the skills necessary for translating theory into practice.

Yes No

EVALUATION

Evaluation Form Key: 1 = Unsatisfactory; 2 = Needs Improvement; 3 = Satisfactory; 4 = Above Average; 5 = Outstanding

Quality of work (accurate and thorough):

Quantity of work (met goals set by department):

Use of time (efficient/effective use of time to complete tasks):

Initiative (ability to work independently):

Creativity:

Job judgment (ability to make appropriate work related decisions):

Adaptability (ability to alter activities to accommodate change):

Motivation:

Professional Image:

Evaluation Grade (based on the general skills evaluation):

Points minimum required to approve the practicum) Evaluation of Practicum is weighted by the following method:

1. Employer's Student's Performance Evaluation 50%
2. Student's Final Practicum Report 50%

The practicum passing grades are marked out of 5 points:

1. Where 1 or 2 is considered a failure and a certificate will not be awarded;
2. Where 3 is considered satisfactory and a certificate will be awarded;
3. Where 4 is considered above average and a certificate will be awarded;
4. Where 5 is considered exemplary and a certificate will be awarded.

Supervisor Signature

Date

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Career Services Coordinator Signature

Date

Comments