

ANNEXURE

GUIDELINES FOR EXECUTING THE CONTRACT AGREEMENT OF ASSISTANT ENGINEER(Electrical) /JUNIOR ENGINEER (Electrical) – 2011 BATCH ON CONTRACT BASIS

Please read the following instructions carefully before you proceed to execute the Contract Agreement of **ASSISTANT ENGINEER(Electrical)/JUNIOR ENGINEER (Electrical)** – 2011 Batch.

1. The Contract Agreement should be printed and typed on Rs.250.00 (Rupees Two Hundred Fifty only) non-judicial stamp paper, with the specific purpose of executing in favor of M.P. Madhya Kshetra Vidyut Vitaran Co. Ltd that should be notarised.
2. **The candidate and the surety should sign on all pages of the Agreement.** All cuttings, erasing, filling up the blanks by ink or over-writings if any, should be duly crossed signed by the candidate as well as his/her surety or authenticated by the executants.
3. The Surety should have his/her Permanent Income Tax account Number (**PAN No.**) which should be indicated in the Bond, legible under his/her signature. **The Surety should also attach a photocopy of his/her PAN Card, duly attested by a Gazetted Officer.**

CONTRACT AGREEMENT, JUNIOR ENGINEER (Electrical)- 2011 BATCH

THIS AGREEMENT made on day of Month of Two Thousand and....., BETWEEN: the General Manager of the M.P. Madhya Kshetra Vidyut Vitaran Co. Ltd., a Company incorporated under the Companies Act, 1956, having its registered office at Nishtha Parisar, Govindpura, Bhopal hereinafter called the "Employer" (Which term shall unless repugnant to the context mean and include its successors-in-interest and permitted assignees) of the ONE PART:

AND:

Shri, Son/Daughter of Shri Resident of in the tehsil of the District, hereinafter called the "Contract Appointee", (which term shall unless repugnant to the context mean and include its successors-in-interest and permitted assignees) of the SECOND PART:

WHEREAS the Contract Appointee has been selected by the Employer as a Contract Appointee 2011, vide its offer of appointment No MD/MK/Rec./ , Bhopal dated with a view to utilize his/her service with the Employer, whose offer has been unequivocally accepted by the contract appointee.

NOW THIS AGREEMENT WITNESSES AS FOLLOWS:

1. The Employer has appointed the candidate as contract appointee.
2. The Contract Appointee shall be engaged as Junior Engineer(Electrical)– 2011 on contract basis.
3. This Contract Engagement is for a specific period and work.
4. This contract assignment is purely on temporary basis and the persons engaged on contract shall have no rights whatsoever to claim for appointment on regular basis.
5. The contract agreement shall be terminated automatically after completion of contract period of two years and no further extension will be granted under any circumstances.
6. The Employer can terminate this agreement at any time without notice and without assigning any reason.
7. The Contract Appointee shall be paid a fixed monthly remuneration of Rs. 15,000/- (Rs.Fifteen Thousand only) during the contract period.
8. The Employer can transfer or assign to the Contract Appointee any work in his subject or associated fields either in any of its own establishment or in an establishment of any

group Company/ sister concerns/ subsidiaries whether existing or that may be set up in future.

9. The Contract Appointee agrees to diligently, faithfully and to the best of his/her ability conduct and behave himself/herself honestly and obediently towards his/her superiors and management of the Employer and will devote his/her whole time to the work assigned to him/her by the Employer and will not engage himself/herself directly or indirectly in any trade, business or occupation till the end of the period for which he/she is bound to serve the Employer.
10. The Contract Appointee shall observe secrecy and/in no way divulge or disclose to any person or persons what-so-ever, the secrets entrusted to him/her or coming to his/her knowledge in the course of his/her contract period with the Employer either in relation to its work, business or its customers.
11. The Contract Appointee shall not commit or cause to be committed any waste, damage or other injury to the property and/or goods of the Employer nor shall he/she lend any such property or goods to any persons without the permission of the management of the Employer.
12. For matter not provided for in this Contract Agreement, the Contract Appointee shall be governed as per the terms & conditions of order of appointment & the Rules and Regulation of the Employer in force from time to time.
13. In case the Contract Appointee does not comply with the terms and conditions contained in the order of appointment or the Rules and Regulations of the Employer or the covenants contained in this contract agreement, the Employer will be at liberty to initiate appropriate legal action under Order 37 of the Code of Civil Procedure.
14. The jurisdiction for all the legal matters with regard to contract agreement shall be appropriate court at Bhopal (M.P.).

IN WITNESS WHEREOF of parties hereto have signed these presents on this _____ day of _____ month of _____ year.

(Signature of Contract Appointee)

Name _____
(IN BLOCK LETTERS)

(Signature of Surety)

Name _____
(IN BLOCK LETTERS)

1. Witness

Signature _____

Name _____
(IN BLOCK LETTERS)

Occupation _____

Address _____

2. Witness

Signature _____

Name _____
(IN BLOCK LETTERS)

Occupation _____

Address _____

(Attestation of Signatures of Contract Appointee by a Notary)

Signature of Contract Appointee

Attested
Signature & Seal of
Notary Public

(For office use only)

1. Witness (Employer's)

Signature _____

Name _____
(IN BLOCK LETTERS)

Designation _____

Address _____

2. Witness (Employer's)

Signature _____

Name _____
(IN BLOCK LETTERS)

Designation _____

Address _____

Accepted _____

Signature of General Manager , For and on
behalf of MPMKVCL

Name _____ ,
(IN BLOCK LETTERS)

