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This box for University use only

POSTGRADUATE TAUGHT COURSE APPLICATION FORM (AR2)

PLEASE RETURN TO: Admissions, Brunel University, Uxbridge, Middlesex UB8 3PH UK Telephone +44 (0)1895 265265

Please print clearly in black ink

1. Application to study for MA MEng MSc LLM MMus Associate to MSc

Proposed Course Title

Proposed mode of study Full-Time Part-Time Distance Learning **Location**

please tick one

Proposed Start Date Month Year *Most courses start in September of each year. Please consult the Prospectus for variations.*

2. Personal details *This information is required to create an application record and is not used in the selection process.*

Surname/Family Name (BLOCK CAPITALS)

First Name (s) Title *(Mr/Ms/Miss/Mrs etc)*

Previous surname *if changed*

Are you: Male Female

Date of Birth

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

A full-time member of Brunel Staff: Yes No

Permanent address

Correspondence Address *if different*

Postcode

Telephone (day)

Mobile

E-mail

3. Disability/special needs *Please tick the appropriate box. If you have a physical or sensory disability which might in some way affect your studies at the University or may require special facilities or treatment, the University may use this information to make appropriate arrangements to support your studies at the University.*

I do not have a disability (00) Dyslexia (01) Blind/Partially sighted (02) Deaf/Hearing impaired (03)
 Wheelchair/Mobility problems (04) Personal care support (05) Mental health problems (06) Unseen disability (07)
 Multiple disability (08) Autistic Spectrum Disorder / Asperger's Syndrome (T)

A disability not otherwise listed (09) **Please state...**

Have you received funding for equipment or received assistance from the Disabled Student Allowance (DSA)? Yes No
If no, would you like to receive further information about the Disabled Student Allowance? Yes No
I refuse to disclose information on my disability (97)

4. Ethnicity (permanent residents of the UK only) *This information is required for statistical purposes only and is not used in the selection process.*

White English (11) Irish (12) Scottish (13) Welsh (15) Other White (19)

Black, Black British, Black English, Black Scottish or Black Welsh Caribbean (21) African (22) Other Black background (29)

Asian, Asian British, Asian English, Asian Scottish or Asian Welsh Indian (31) Pakistani (32) Bangladeshi (33)
 Other Asian background (39)

Chinese, Chinese British, Chinese English, Chinese Scottish or Chinese Welsh Chinese (34)

Mixed White and Black Caribbean (41) White and Black African (42) White and Asian (43)
 Other mixed background (49)

Other ethnic background Other ethnic background (80)

5. Have you studied previously in the UK University Sector? Yes No

If Brunel University

Which Course?

If other

At which College/University?

Please quote your previous HESA number (if known)

What made you choose Brunel? *Please tick one box only*

- Course availability (01)
 Location (02)
 Reputation (03)
 Personal recommendation (04)

What influenced you most in your decision to come to Brunel? *Please tick one box only*

- Prospectus (01)
 Course Leaflet (02)
 Open Day (03)
 Education Exhibition or Fair (04)
- School/University Staff (05)
 Past or Current Student (06)
 World-wide-web (07)

6. Academic qualifications

Summary of qualifications held on application. Please tick highest qualification held:

- Mature Student – no formal qualifications
 HNC/HND
 Other – please specify
- BTEC National
 First Degree
- Master's
 Postgraduate Certificate/Diploma
- Professional Qualifications

Examinations

Please list all main periods of study taken, whatever the result, in chronological order. Where final examination is still to take place, please give full details. If you are awaiting the result of any examination recently taken, write PENDING in the result column. Documentary evidence of known results should be sent with this form: only certified photocopies are acceptable.

Level, e.g. HND, degree or professional qualifications	Subject	Where studied	University/College/Awarding body	Results (grades or bands or GPA)	Year taken

7. English Language *Entry is conditional on the attainment of the required proficiency in the English Language (see postgraduate prospectus).*

Is English your first language? Yes No If no, please specify which English Language qualification you have taken or intend to take (a copy of your test certificate should be enclosed with this application or forwarded later).

- IELTS
 TOEFL (*paper-based*)
 TOEFL (*computer-based*)
 Other – please specify

Date taken/to be taken Score/Grade

8. Work experience *Give details of work experience, training and employment. Continue on a separate sheet if necessary.*

Job title; Responsibilities; Nature of work/training	Name of organisation	Full-time or Part-time	From		To	
			Month	Year	Month	Year
<i>Current post:</i>						
<i>Other posts:</i>						

9. Fee Status

Country of birth

Nationality
(as on passport)

Country of
permanent residence
(other than for study)

Date of first
entry to UK

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

- a) Have you lived in the UK or EEA* for the entire 3 years prior to the start of the course? Yes No
(For courses starting in autumn term the start date is taken to be 1st September)
- b) If yes, was the main purpose for your residence in the UK/EEA* to receive full-time education during any part of the 3 year period?

* EEA countries are shown on page 4

10. Finance

Details of any scholarship/grant application made for your proposed course, giving name, value and duration.

- Already awarded Result of application awaited

If you do not obtain an award: Who will pay your fees?

How will you meet your living expenses?

All students offered registration will be asked to supply details of their financial position, letters of guarantee from sponsors etc, to ensure that they can complete the course without financial hardship

11. Personal Statement Please provide any other relevant information to support your application. Continue on a separate sheet if necessary. For example: why you chose the course, why Brunel University, how this course will contribute towards your future career plans.

12. References

Please supply:

- I. One academic reference from your most recent place of study, e.g. school, college or university
- II. A reference from your present/recent employer (where applicable)

We will NOT normally request references on your behalf from your referees. It is your responsibility to ensure that all references are supplied in support of your application. All references must be submitted with the application form.

Separate forms are included for this purpose.

13. Declaration

You are required to state whether you have any criminal convictions. You are not required to give details of any spent sentences or motoring offences for which a fine and/or three penalty points were imposed, unless you have applied for any of the following courses:

Teacher Training, Social Work, Occupational Therapy or Physiotherapy, in which case you will be additionally asked to provide details of any spent convictions, cautions and bind-overs.

Do you have any Criminal Convictions? Yes No

If you are convicted of a relevant criminal offence after you have applied, you must tell the Admissions Office.

I confirm that the information given in this form is true, complete and accurate and no information requested or other material information has been omitted. I undertake to be bound by the terms as summarised in the prospectus and agree to abide by the full regulations. I give my consent to the processing of my data by the University.

DECLARATION TO BE COMPLETED BY ALL STUDENTS

I undertake to observe the Charter, Status and Ordinances and regulations of the University and such other requirements as may be approved by the Council or Senate; and to comply with the resolutions, rules and conditions which the University may make for its students from time to time.

Applicant's Signature

Date

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Check List – Before you send in your application ensure that you have:

- Fully completed every section of the form.
- Signed the Declaration
- Ticked the Criminal Convictions box
- Enclosed proof of English Language Proficiency, e.g. O-Level, GCSE, IELTS or TOEFL (if available at time of application)
- Enclosed attested translated copies of academic transcripts and certificates
- Enclosed references (remember to complete your name and course on part A of the reference form)
- Checked your Personal Statement, does it answer the questions listed?

Thank you. If all the above boxes are ticked we will be able to assess your application without delay.

The European Economic Area:- Austria, Belgium, Bulgaria, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden, Switzerland, UK.

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Administration		Date
Academic qualifications	University Attended	
English required:	<input type="checkbox"/> Yes <input type="checkbox"/> No	
References received	<input type="checkbox"/> Ref 1 rec'd <input type="checkbox"/> Ref 2 rec'd	
Offer:	<input type="checkbox"/> Unconditional <input type="checkbox"/> Conditional <input type="checkbox"/> Reject	
Comments		
Date Application received in Registry		
Action:		
Special Needs?	<input type="checkbox"/>	
Criminal Convictions?	<input type="checkbox"/>	
Fee Status	<input type="checkbox"/> H <input type="checkbox"/> HEU <input type="checkbox"/> OQ <input type="checkbox"/> O	
Decision Processed (Initials)		
HESA No:		
Fee Code:		
Bench Fee:		
Sponsor:		
If student is initially doing Associate modules, please indicate which:		