

Completed Sample

Date budget completed: July 15
 Pack No.: 1234
 District: Susquehanna
 Projected No. of Cub Scouts: 50
 Projected No. of registered adults: 10

PACK OPERATING BUDGET

UNIT DETAIL:

Cubmaster: _____
 Assistant Cubmaster: _____
 Committee chairperson: _____
 Treasurer: _____
 Popcorn chairperson: _____

Date budget completed: _____
 Pack No. _____
 District: _____
 Projected No. of Cub Scouts: _____
 Projected No. of registered adults: _____

Sample Pack Budget

| Annual Cost Per Scout/Unit | No. of Scouts/Adults | Total Unit Cost |
|----------------------------|----------------------|-----------------|
| \$ 15.00 | 60 | \$ 900.00 |
| \$ 20.00 | 1 | \$ 20.00 |
| \$ 12.00 | 50 | \$ 600.00 |
| \$ 1.00 | 60 | \$ 60.00 |
| \$ 12.00 | 50 | \$ 600.00 |
| \$ 10.00 | 50 | \$ 500.00 |
| \$ 10.00 | 6 | \$ 60.00 |
| \$ 10.00 | 50 | \$ 500.00 |
| \$ 8.00 | 50 | \$ 400.00 |
| \$ 6.00 | 10 | \$ 60.00 |
| \$ 5.00 | 50 | \$ 250.00 |

PROGRAM EXPENSES:

Registration fees (1) Total youth + adults @ \$15 ea.
 Unit charter fee (2) Yearly flat fee @ \$20
 Boys' Life (3) Total subscriptions @ \$12 ea.
 Accident insurance fees (4) Total youth + adults @ \$ ___ ea.
 Advancement (5) Ideally, 100% of youth included in activity pins, belt loops, ranks, etc. (example @ \$12 ea.)
 Recognition (5) Handbooks/neckerchiefs One for each youth @ \$10 ea.
 Pack leaders Thank-yous, veteran awards, etc.
 Special events (6) Blue and gold banquet
 Pinewood derby
 Graduation
 Special activities (6) Location
 Field trip A
 Field trip B
 Field trip C
 Camp (7) Cub Scout day camp
 Cub Scout resident camp
 Webelos resident camp
 Family camping
 Leader's fees
 Program materials (8) Ceremony supplies, bridge crossings, camping items, etc.
 Leader basic training (9) ___ leaders @ \$ ___ ea.
 Full uniforms (10) Every Cub Scout in full uniform
 Reserve fund (11) Registration scholarships
 Other expenses (12) Contingency funds

Actual Budget

| Annual Cost Per Person | No. of Cub Scouts/Adults | Total Unit Cost |
|------------------------|--------------------------|-----------------|
| \$ 15.00 | | |
| | | \$ 20.00 |
| \$ 12.00 | | |
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\$ 75.00 x 40 = \$ 3,000.00
 \$ 130.00 x 30 = \$ 3,900.00
 \$ 145.00 x 15 = \$ 2,175.00
 \$ 40.00 x 30 = \$ 1,200.00
 \$ 60.00 x 20 = \$ 1,200.00
 \$ 20.00 50 = \$ 1,000.00
 \$ 5.00 5 = \$ 25.00
 \$ 30.00 x 20 = \$ 600.00
 \$ 1.00 x 50 = \$ 50.00
 \$ 0.50 x 50 = \$ 25.00

A) TOTAL UNIT BUDGETED PROGRAM EXPENSES

INCOME:

Annual dues (monthly amount x 10 or 12 months)
 Surplus from prior year (beginning fund balance)
 Other income source (parent payments, etc.)

B) INCOME SUBTOTAL

C) TOTAL FUNDRAISING NEED (A minus B)

\$ 18,625.00
 \$ 40.00 50 = \$ 2,000.00
 \$ 500.00 1 = \$ 500.00
 \$ 2,500.00
 \$ 16,125.00

POPCORN SALE PACK BUDGET (Should equal C above)
 (Check with your local council for commission percentage and bonuses.)

Need / Commission = Pack Goal

\$ 46,071 x 35% = \$ 16,125
 Gross Sales Commission Need
 (+/- 35% includes qualifying for all bonus dollars)
 \$ 46,071 / 50 Cub Scouts = \$ 921

POPCORN SALES GOAL PER CUB SCOUT

Pack Goal / No. Cub Scouts = Cub Scout Goal

* Many packs include all or a portion of the Cub Scout Resident Camp or Day Camp fee in the annual budget. This helps ensure that all Cub Scouts have the opportunity to attend. Pack budgeting should include payments on time and qualifying for any discounts offered for early and/or on-time payments.