

What you need to tell DVLA when someone dies...

Please note: you do not need to send the death certificate.

Driving licence information

**We do not want to upset anyone with unnecessary correspondence.
To stop this happening:**

If you have the driving licence

Please send the licence and a letter telling us the date the person died to the address below. We can then close the record.

If you don't have the driving licence

Please send a letter telling us the date the person died, the full name of the person who died, their address, date of birth and driving licence number (if you have it) to the address below. We can then close the record.

DVLA
Swansea
SA99 1AB.

If you have the V5C (Registration Certificate/Log book)

Important

We do not want to upset anyone with unnecessary correspondence. To stop this happening, please send us a covering letter with your application. The letter should include the vehicle registration number, the name and address of the keeper and the date they died. Please send the letter and V5C to:

Sensitive Casework, DVLA, Swansea, SA99 1ZZ.

What to do if you want to keep the vehicle

If you are keeping the vehicle, and the tax will not run out in the next 6 weeks you should get the person now responsible for the vehicle to fill in section 6 with their details and sign section 8 of the V5C and send this to DVLA.

If you are keeping the vehicle and the tax will run out in the next 6 weeks you should tell DVLA you are the new keeper using section 6 of the V5C. You should keep section 10 (V5C/2) of the V5C and use this when you need to tax the vehicle.

To tax a vehicle at the Post Office®/local office you will need either:

- the V5C (you will need to fill in the new keeper's details in section 6), or
- an 'Application for a Vehicle Registration Certificate' (V62) and section 10 of the V5C

and also:

- a filled in 'Application for a tax disc' (V10)
- a valid insurance certificate, and
- a valid MOT certificate (if one is needed for the vehicle).

Not taxing a vehicle

If you are about to become the registered keeper and you do not want to tax the vehicle, you must keep it off the public road and make a Statutory Off Road Notification (SORN). Fill in and send us the form Statutory Off Road Notification (V890). A SORN cannot be transferred from one keeper to the next. You must make a new SORN. You should make a SORN at the same time you change the keeper details.

Changing from the Disabled tax class

You can only do this at a DVLA local office using section 6 of the V5C or filling in a V62 and attaching section 10 of the V5C. The vehicle should not be used on the public road until it has been taxed in the appropriate tax class. See 'To tax a vehicle you will need...' for more information on taxing a vehicle.

What to do if you want to sell or transfer the vehicle privately

You will need to get the person dealing with the registered keeper's affairs, or the person now responsible for the vehicle, to fill in section 6 with the new keeper details and have both parties sign section 8 of the V5C and send this to DVLA. Section 10 should be given to the new keeper. This will allow them to tax the vehicle before they get the V5C in their name, should they need to.

What to do if you want to sell or transfer the vehicle to the motor trade

You should tell DVLA immediately using section 9 of the V5C and pass the rest of the V5C to the trader.

Scrapping the Vehicle

You should take the vehicle to an Authorised Treatment Facility and they should issue a Certificate of Destruction, which you should keep as proof. If they do not give you a Certificate of Destruction immediately or you are taking your vehicle to a dismantler/scrap dealer please fill in section 9 of your V5C and send to DVLA Swansea SA99 1BD. Pass the rest of the V5C to the dismantler/scrap dealer.

If you do not have the V5C (Registration Certificate/Log book)

Important

We do not want to upset anyone with unnecessary correspondence. To stop this happening, please send us a covering letter with these applications. The letter should include the vehicle registration number, the name and address of the keeper and the date they died. Please send the letter and application to:

Sensitive Casework, DVLA, Swansea, SA99 1ZZ.

If you are keeping the vehicle you must apply for a V5C in your name.

You should do this immediately by filling out an 'Application for a Vehicle Registration Certificate' (V62) and sending the appropriate fee.

Taxing the vehicle

If the tax has run out you will need a V5C in your name before you can tax. Once you receive your V5C you can tax online at: www.taxdisc.direct.gov.uk or see 'To tax a vehicle at the Post Office® or local office you will need...' on the previous page for more information.

Not taxing a vehicle

If you are about to become the registered keeper and you do not want to tax the vehicle, you must keep it off the public road and make a Statutory Off Road Notification (SORN). Fill in and send us the form Statutory Off Road Notification (V890). A SORN cannot be transferred from one keeper to the next. You must make a new SORN. You should make a SORN at the same time you change the keeper details.

Changing from the Disabled tax class

You can only do this at a DVLA local office when the tax is being applied for and you have section 6 or 10 of the V5C. The vehicle should not be used on the public road until it has been taxed in the appropriate tax class. 'To tax a vehicle at the Post Office® or local office you will need...' on the previous page for more information on taxing a vehicle.

What to do if you want to sell or transfer the vehicle privately

You will need to get the person dealing with the registered keeper's affairs, or the person now responsible for the vehicle, to fill in a V62 with their details. We would only require the signature of the person now responsible for the vehicle.

What to do if you want to sell or transfer the vehicle to the motor trade

You will need to send us a letter stating that the keeper has died and you have sold the vehicle.

Scrapping the Vehicle

You should take the vehicle to an Authorised Treatment Facility and they should issue a Certificate of Destruction, which you should keep as proof. If they do not give you a Certificate of Destruction immediately or you are taking your vehicle to a dismantler/scrap dealer please write to us at the above address to notify us that the keeper has died, with the details prescribed above, the date you scrapped the vehicle, together with the name of the dismantler/scrap dealer.



General information about vehicle registration

You can download the forms you need from www.direct.gov.uk/motoringforms, or get them from any Post Office® branch that issues tax discs or a DVLA local office.

If you change the keeper within 6 weeks of the tax disc running out we may still issue a tax reminder in the name of the person who has died. This is because reminders are printed 6 weeks before the tax disc runs out.

If you have specific queries, such as about a personalised registration number, look at the relevant section on www.direct.gov.uk/motoring

Please remember to give us the vehicle registration number, make and model of the vehicle when you write, as we need this information to update our records.