

APPLICATION FORM

Excavation &/or deposit building materials &/or execute miscellaneous works on Public Highway

(Highways Act 1980 (Section 171))

It is a criminal offence to fail to comply with any of the conditions of a consent given by Plymouth Transport & Highways



TRANSPORT AND HIGHWAYS
PLYMOUTH.GOV.UK/HIGHWAYS

Plymouth Transport & Highways
Hatfield House
30 Burrington Way
Plymouth PL5 3LZ

All enquiries (except to make payment) to:

01752 668000

Fax: 01752 783876

Please note that any form of payment made to Amey LG Limited does NOT mean an automatic entitlement to a permit or service that Plymouth Transport & Highways provides

The target time taken to process a completed application, after fee payment has been cleared, is 3 working days

Applicant's
contact
details:

Name:	Address:	Telephone:

Agent or
Contractor
contact
details:

Name:	Address:	Telephone:

Operation
details:

Telephone number of contact &/or keyholder for out of hours:	
Type of operation (please tick all that apply):	
Excavation: <input type="checkbox"/>	Plant: <input type="checkbox"/> Deposit materials: <input type="checkbox"/> Other: <input type="checkbox"/>
Location:	
Purpose:	
IMPORTANT NOTE: Your Start and Completion dates are not agreed until you have submitted an N Notice (you must complete page 3 of this document) and it has been <u>approved</u> by our Street Works Coordinator	
Intended Start date:	Estimated Completion date [Also see (1) overleaf]:

Agreement:

I/we agree to comply with the standard terms and conditions attached to this application, which are detailed on the reverse page of this form.

SIGNED:
POSITION IN FIRM:
FOR AND ON BEHALF OF:
DATE:

Plymouth Transport & Highways is a partnership between Plymouth City Council and Amey

Director of Development (Plymouth City Council) - Anthony Payne

Amey LG Limited | company number 3612746 | registered in England & Wales | Registered address at The Sherard Building, Edmund Halley Road, Oxford, OX4 4DQ

Standard terms and conditions:

- 1) An administration / supervision fee must be paid @ £35.00 per 4-week period. Duration is calculated as follows:
 - ☐ **If not a Development Site:** Permit will normally last for exactly 4 weeks
 - ☐ **Small Development site:** Permit will last for 8 weeks minimum and 20 weeks maximum
 - ☐ **Major Development site:** Permit will last for 24 weeks minimum
- 2) Works supervisor and operatives are to be accredited under NRSWA 1991 when carrying out excavations in the public highway.
- 3) Signing and guarding is to be carried out in accordance with Chapter 8 of the Department of Transport's Traffic Signs Manual 2009
- 4) Reinstatement is to be carried out in accordance with the NRSWA 1991 Specification for the Reinstatement of Openings in the Highway.
- 5) Guarantee period is to be two years if the excavation is 1.5 metres deep or less and three years for excavations of deeper than 1.5 metres.
- 6) Works are not to commence until the permit has been approved and the consent form has been received.
- 7) A notice of completion is to be submitted within seven days of the end of the works (reinstatements only).
- 8) Any inspections carried out at the request of the applicant or as a result of any malpractice (e.g. mud deposited on the road, no traffic control etc.) will be charged for at £35 per separate inspection.
- 9) Any damage caused to the highway as a result of any of the applicant's works carried out under this permit must be made good at the expense of the applicant.
- 10) Any additional conditions to be applied to the permit will be detailed on the consent form.
- 11) All excavations are to be carried out in accordance with Health & Safety G47.

Have you attached all of these items to your application?

- ☐ A completed N Notice, which is on the next page of this document.
- ☐ Payment of administration/supervision fee @ £35.00 per 4-week period. [See (1) above]
- ☐ A copy of your current Public Liability insurance certificate (minimum cover of £5 million is required)
- ☐ A plan showing the precise location of works (and sections where necessary)
- ☐ Service drawings in respect of excavations obtained from the following:
 - ☐ Wales & West
 - ☐ South West Water
 - ☐ Western Power
 - ☐ Virgin Media
 - ☐ British Telecom
 - ☐ Cable & Wireless
 - ☐ any other owners of apparatus in the street
- ☐ A Method Statement
- ☐ A Risk Assessment
- ☐ Proof that at least one Operative and one Supervisor on site are accredited to:
 - ☐ Set out Signing and Guarding as specified in Chapter 8 of the Department of Transport's Traffic Signs Manual 2009
 - ☐ Carry out Excavations in the Public Highway as required in the New Road and Street Works Act 1991

For office use only:

Date completed application received:

PART N		NEW ROADS AND STREET WORKS ACT 1991 NOTICE OF WORKS INCLUDING RESPONSES													
TO Nicola Bleasdale 01752 237949 01752 783876 fax				PURPOSE		Notice		<input type="checkbox"/>		Follow up Notice		<input type="checkbox"/>			
						Street Authority Response		<input type="checkbox"/>				Other Response		<input type="checkbox"/>	
				REFERENCE No. RECIPIENT'S CROSS REF No.						Part			of		
										Part			of		
				REFERENCE No. ORIGINATOR'S CROSS REF No.						Part			of		
										Part			of		
FROM				DATE OF ISSUE:											
				TIME OF ISSUE (Emergency & Urgent Only):											
				EXPECTED START DATE:											
				EXPECTED COMPLETION DATE:											
NOTICE PERIOD		TYPE OF WORKS:													
		EMER'CY	URGENT (SPECIAL CASES)	URGENT	MINOR (WITH/WITHOUT EXCAV)		STANDARD		MAJOR		REINSTATMENT				
					NOTICE S54	ACTUAL START DATE S55/57	NOTICE S54	ACTUAL START DATE S55/57	NOTICE S54	ACTUAL START DATE S55/57	REMEDIAL DANGEROUS	REMEDIAL (OTHER)			
SS TT RA ET EUS	NON TRAFFIC SENSITIVE	WITHIN 2 HOURS OF WORK STARTING	WITHIN 2 HOURS OF WORK STARTING	WITHIN 2 HOURS	Duration (<4 days)		Duration (4-10 days)		Duration (>10 days)		WITHIN 2 HOURS OF WORK STARTING	BY DAILY WHERE- ABOUTS			
	TRAFFIC SENSITIVE SITUATION		2 HOURS IN ADV.		N/A	3 DAYS	N/A	10 DAYS	3 MONTHS	10 DAYS		3 DAYS			
IS SPECIAL ENGINEERING DIFFICULTY INVOLVED?		NO		IF YES		HAS THE RELEVANT AUTHORITY APPROVED THE WORKS?		YES/NO							
LOCATION DESCRIPTION OR HOUSE NAME OR NUMBER : STREET NAME: LOCAL AREA NAME: DISTRICT: POSTCODE <table border="1" style="display: inline-table; width: 100px; height: 20px; vertical-align: middle;"></table> NATIONAL GRID REF. <table border="1" style="display: inline-table; width: 150px; height: 20px; vertical-align: middle;"></table>															
DESCRIPTION OF WORKS (INCL. CONSTRUCTION METHODS – IF KNOWN) COMMENTS (TRAFFIC MANAGEMENT OR OTHER)															
ESTIMATED INSPECTION UNITS <table border="1" style="display: inline-table; width: 60px; height: 30px;"></table>															