



Student Portal Instructions

Abstract

This document is designed to provide information necessary to use student portal. Students will be able view their college information from anywhere they have access to the Internet.

*Based on Three Rivers Systems, Inc. manual
Published: 14 March 2008*

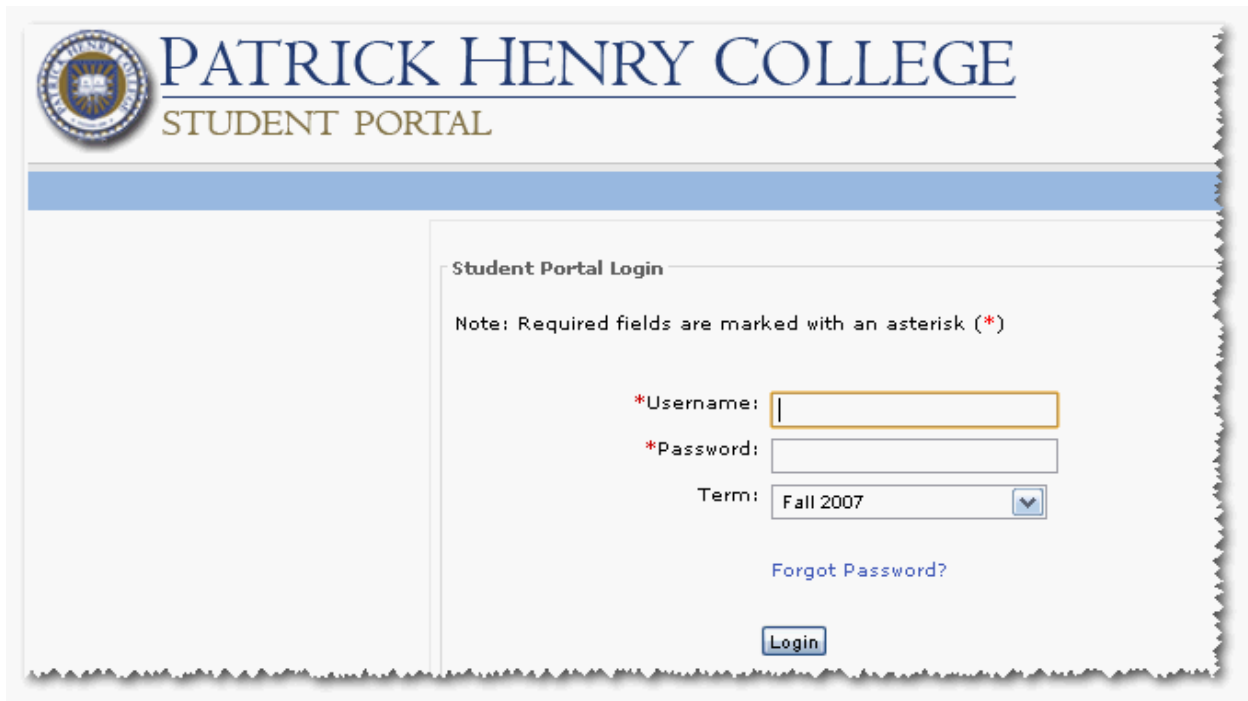
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Student Portal

The full-service student portal provides students access to their information, including online registration, degree audit, transcripts, billing, financial aid, online documents, course content, grades, and more. Students can even pay their bill online.

The following login page displays when accessing the Student Portal.



The screenshot shows the Patrick Henry College Student Portal login page. At the top left is the college's seal. To its right, the text "PATRICK HENRY COLLEGE" is displayed in a large, blue, serif font, with "STUDENT PORTAL" in a smaller, gold, serif font below it. A blue horizontal bar separates the header from the main content area. The main content area contains a "Student Portal Login" section. Below the title, a note states: "Note: Required fields are marked with an asterisk (*)". There are three input fields: "*Username:" followed by a text box, "*Password:" followed by a text box, and "Term:" followed by a dropdown menu currently set to "Fall 2007". Below these fields is a blue link that says "Forgot Password?". At the bottom of the login section is a blue "Login" button.

Logging In



Step-By-Step: Student Login

The student's **Portal User Name** and **Password** are necessary to log in. These are provided to the student. Students cannot modify their Portal User Name.

1. Enter the **Portal User Name** and **Password**.
2. Select the term to view then click the **Log In** button.

Once logged in, students can change their passwords using the **Change Password** option. Please note the password requirements.

Cody Wells
Current term: SU-07 | Change Term
Edit Profile | **Change Password** | Logout

Change Password

If you logged in with active directory then active directory controls your password

Note: Required fields are marked with an asterisk (*)

Old Password *

New Password *

Re-Type New Password *

Password validation requires at least one upper case letter [A-Z], one lower case letter [a-z], and one number [0-9].
No spaces, password must be a minimum of six (6) characters long.

Password Reset

If you forget your password, click on the **Forgot Password** link which will get you to the following screen. Enter your portal username and the email address on record with us as well as the security characters in the 'CAPTCHA' image.

Reset My Password

Reset My Password

Note: Required fields are marked with an asterisk (*)

*Username:

*Email Address:

Security Characters Image:

*Security Characters: Type the characters you see in the image above.

Click on **'Reset password'** and a link will be emailed to the email address on record with us.

Clicking on that link will take you to a page where you can reset your password.

Reset Password Confirmation

Reset Password Confirmation

Note: Required fields are marked with an asterisk (*)

Please enter your user name and your new password

*User Name:

*New Password:

*Verify Password:

Reset My Password

Navigating the Home Page

Logging in will display the Student Portal home page. The News section displays items important for students to see when accessing the portal. On the right side of the screen is a list of courses the student is registered for in that term.

PATRICK HENRY COLLEGE
STUDENT PORTAL

Friday, July 11, 2008

Linda Austin (1622)
Header: Books & B&B
Current Term: Fall 2008 (change)
Last Activity: 2 (change) Password: [] Logout

Student Portal

- Home
- Search
- Calendar
- Document Tracking
- PHC Apps
- PHC Director
- PHC Email Lists
- Job Search
- Helpdesk
- Library Resources
- York Online Green Library

Administrative Services

- Course Offering
- Degree Audit System
- Registration
- My Transcript
- My Schedule
- My Ledger
- My Personal Mail
- My Student

Student News

Spring Break - Our annual Spring Break will be the week of March 10 to 23 this year. We hope everyone has a relaxing and safe break!
Created on 1/26/2007 9:30:29 PM

Winston Lecture Series, Saturday, February 24 - The Winston Lecture series continues as Robert Winston visits our campus to speak about the dangers of keeping poisonous snakes in dorm rooms. Click here for more information.
Created on 1/25/2007 9:30:50 PM

My Courses

Enroll Again

You have no courses this term.

My Calendar

My's Events (None)

Email

Clicking on the Email link will take you to the student email login page at <https://email.phc.edu/>

ECollege

This link is only available to students who are taking DL Classes. Clicking on the link will log you directly into the ECollege portal.

Calendar

The calendar can be used as a day planner. Enter items by clicking on the blue date hyperlink in the top left corner of each day. Faculty can also add calendar entries to all their students' calendars to remind them of important class events.



Note: If a student deletes an instructor calendar item it will not be added again if the instructor changes it.

My Calendar

March 2008

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7 edit Chapter 2 test in Biology	8
9	10	11	12	13	14	15
16	17	18	19	20 edit Doctor appt at 10 AM.	21	22
23	24	25	26	27	28	29
30	31					

March 2008

Document Tracking

Students can view a list of documents that are required to be provided to the institution and the status of each document. The list is compiled from all modules with Document Tracking. Click the **IMG** link to view the document. Right-click the **IMG** link and choose **Save As** to save the document.

My Documents

Include Completed Items?

Image	Department	Date	Document	Description	Document Status	Completion Date
IMG	ADMISSIONS	10/12/2006	ADM-ACT SCORES	ACT Scores	COMPLETE	5/11/2007
	ADMISSIONS	10/10/2006	ADM-ACT SCORES	ACT Scores	INCOMPLETE	
	ADMISSIONS	10/10/2006	ADM-COL TRANSCRIPT	College Transcript	INCOMPLETE	

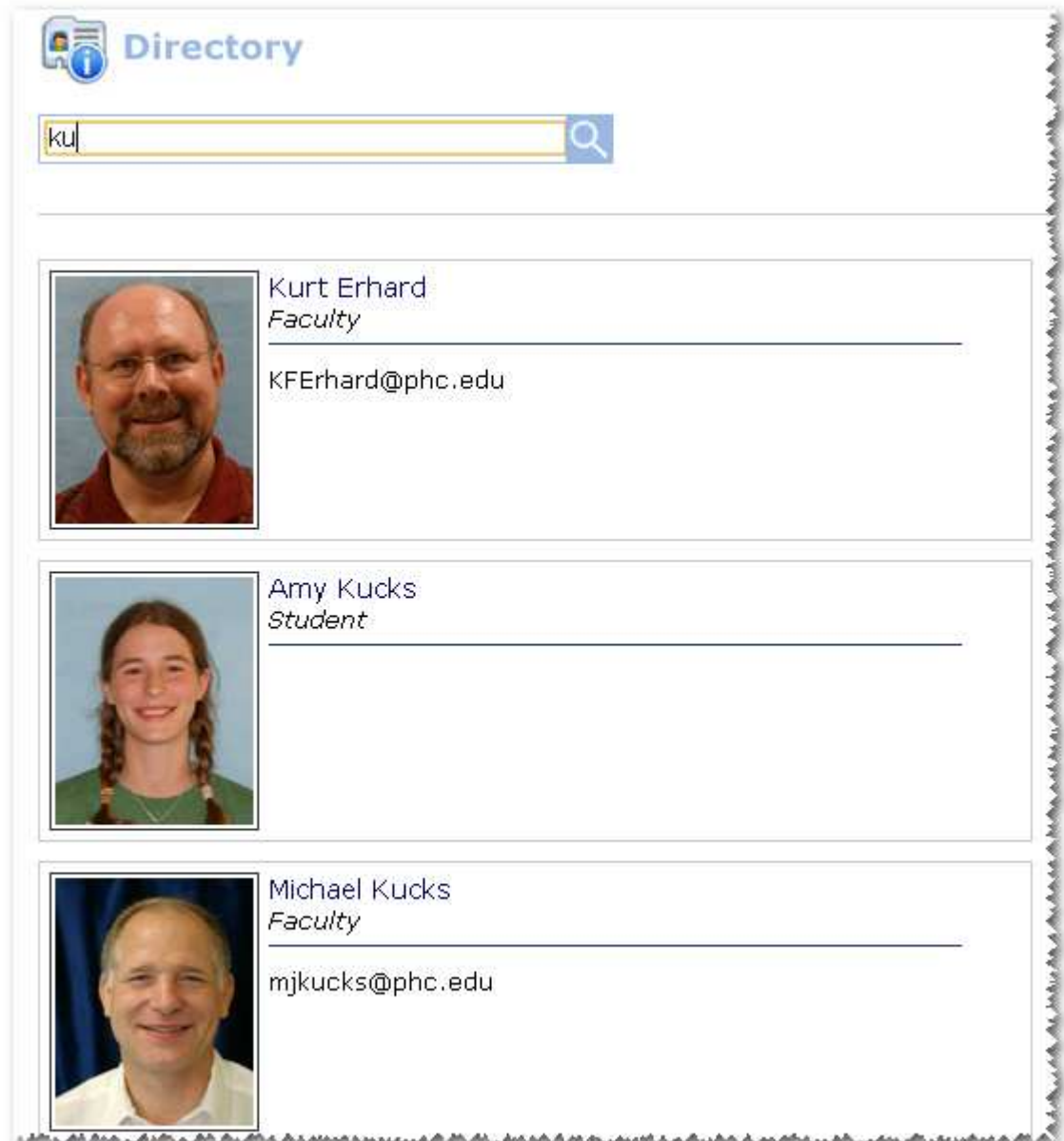
Depending on the image, you may have to have a plug-in installed on your browser in order to see the image in a browser. To save image document to your hard drive, right click on IMG and select -Save Target as-.

PHC Forms

This link takes you to a page on the PHC website that has a list of the official forms available for your use.




Directory

The **PHC Directory** page has a 'Facebook' style field that you can use to search for pictures of active student, staff or faculty members. Email addresses are listed along with the picture and name.



Directory

ku

	<p>Kurt Erhard <i>Faculty</i></p> <hr/> <p>KFERhard@phc.edu</p>
	<p>Amy Kucks <i>Student</i></p> <hr/>
	<p>Michael Kucks <i>Faculty</i></p> <hr/> <p>mjkucks@phc.edu</p>

PHC Email Lists

The PHC Email Lists page has all the lists that a student can subscribe to in order to receive announcements via email. Instructions to subscribe are at the bottom of the page.

Job Search

Use the Job Search page to view campus jobs for students.



Job Search

Job Search

Job Category: Apprenticeship -- CLA

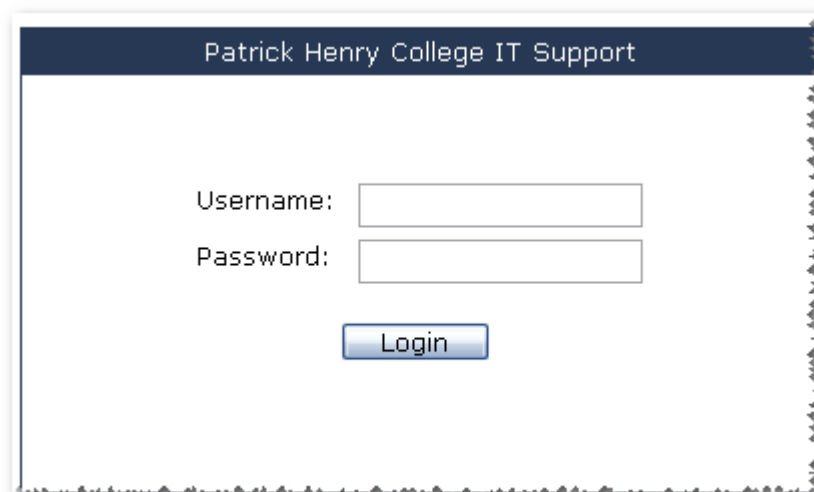
Minimum Salary: \$0.00

Search

Audio Visual Tech.
Employer: Patrick Henry College
Job Description:
Positions Available: 1
Salary Range: \$10.00 to \$10.00
Job Requirements: Audio Visual Tech for IT MWF 9:30 AM - 10:20 AM
requiring sound systems Previous sound experience a plus, but not re
[Email](#) [company](#) [contact](#)

Help Desk

Use this link to submit a helpdesk ticket to Information Technology.



Patrick Henry College IT Support

Username:

Password:

Login

Library Resources

This link gets you to a page with links to our various Library Resources



The screenshot shows a web page titled "Library Resources" with a logo on the left. Below the title is a message: "If you have problems with this menu not getting you to the appropriate database, then please email". Underneath is the "Library Portal" section, which includes the instruction: "To access a URL through CAMS' EZ-proxy portal, just paste it in the box below and click 'submit'". There is a text input field and a "Submit" button. The "Database Menu" section lists several resources: "Periodical Listing for Off-Campus Access", "Agricola", "Alternative Press Index", "Alternative Press Index Archive", "American National Biography Online", "ARBA Online (American Reference Book Annual)", and "ArticleFirst".

Vault Online Career Library

As a service to our students, career planning resources are available at this site.



The screenshot shows the "VAULT" logo in large, bold letters, with the tagline "> the most trusted name in career information™". Below the logo are four buttons: "Vault Online Career Library", "Career Library Walkthrough", "Download PowerPoint Tutorial", and "Letter to the Student".

Course Offering

The course offering section displays dates/times of classes that are being offered for the specific term selected when logging in, called Current Term.

The screenshot shows a web interface for viewing course offerings. At the top left is an information icon. The main heading is 'Course Offering'. Below this is a 'Show Filter' button. The main content area is titled 'Course Offering List' and contains a table with the following data:

Course	Course Name
ACCT201LEC01	Financial Accounting
	Instructor
	Lueke, Michael
ACCT205LEC01	Managerial Accounting

Click on Show Filter to see the list of filters available. Filters can be used to view a specific range or type of classes. This option can help find classes that are needed and will fit into existing class schedules.

You can select any combination of days and times, such as, classes on Monday and Wednesday that are between 12 PM – 8 PM. You can also include filter criteria by Campus, Departments and/or Divisions.

If you select only Monday then classes meeting on Monday will display. Classes that are on Monday *and* Wednesday also display in the list. If Monday and Wednesday are used as filtering criteria then all Monday and Wednesday classes, Monday only classes, and Wednesday only classes will display.

After selecting your filters, click on the Apply Filter button to view the course offerings that meet your criteria.

The course offering displays the credits, class start and end dates, class instructor, class location (room), and scheduled class days and times.

Degree Audit

Coming Soon To Patrick Henry College

The degree audit option allows students to monitor their progress towards a degree. It displays what classes are completed and what classes are remaining. This will help the student plan a schedule towards completion of their degree. Students' selection of classes during registration will be limited to classes listed in their Degree Audit if it exists.

Multiple programs may be evaluated if those programs are included on the record in CAMS Enterprise. Degree Audits must be applied to the student in CAMS Enterprise before a student will be able to utilize this feature. See the **Degree Audit** documentation for more information.




Step-By-Step: View a Student's Degree Audit

1. From the menu, under **Administrative Services - Degree Audit Options**, choose **My Degree Audit**.



Degree Audit

Degree Audit -> Options

Options: 

- [Select Option]
- My Degree Audit
- Degree Information

The Degree Audit screen displays.

Report	Degree	Program	Term	Credits Required	Credits Completed	Status
*detail	Bachelor of Art	Elementary Education	SU-02	120.00	0.00	Remaining

2. An asterisk next to the **detail** link indicates a recent change was made to a course within the audit, and as a result, the audit will be reevaluated and then displayed in the window.
3. Click the **detail** link to display a detailed list of courses required for the degree program. It shows the actual classes that have been completed and those remaining. Degree summary information is listed at the top of the report. It includes the Degree and Program Name, Minimum Credits Required, Credits Completed, Credits Remaining, Minimum Grade Point Average Required, Requirement Status, each Group Status and Grade Point Average Attained. If there is a formula present a link will be available to view the formula.

Bachelor of Art Elementary Education
 Min Credit Required: 120.00 Completed: 9.00 Remaining: 111.00
 Min GPA Required: 2.00 GPA Attained: 3.67

Liberal Arts Requirement (Remaining)
 Credits Required: 54.00 Credits Completed: 9.00 Minimum GPA: 2.00 GPA Attained: 3.67

Basic Education Units (Remaining)

Term	Course ID	Course Name	Credits	Grade	Status
	ECON201LEC	Micro Economics - Beginning	3.00		R
SU-92	ENG101LEC	ENGLISH COMP I	3.00	D	EH1301LEC01 Repeat
	MT100LEC	FUNDAMENTALS OF ALGEBRA	3.00		R
MAY-94	MT106LEC	COLLEGE ALGEBRA	3.00	A	MT106LEC01 C

Credits Completed 3.00 Minimum GPA 1.00 GPA Attained 4.00

C-Completed MR-Manual Map Remaining TR-Transfer Remaining Inp-In Progress
 MC-Manual Map Completed TC-Transfer Completed R-Remaining

LibArtsGroup (Remaining)

Term	Course ID	Course Name	Credits	Grade	Status
FA-01	AR160LEC	ART HISTORY I	3.00		R
	AR240PRT	CERAMICS	3.00		R
	CA102LEC	PUBLIC SPEAKING	3.00		R
Fall 2008	CMV201	BASIC PRINCIPLES OF SPEECH	3.00		CMN20101 InP
	EC350LEC	Political Economics	3.00		R
SP-01	ENG101LEC	ENGLISH COMP I	3.00	B	ENG101LEC01 C
	ENG102LEC	ENGLISH COMP II	3.00		R

Credits Required 54.00 Credits Completed 6.00 Minimum GPA 2.00 GPA Attained 3.50

C-Completed MR-Manual Map Remaining TR-Transfer Remaining Inp-In Progress
 MC-Manual Map Completed TC-Transfer Completed R-Remaining E-Extra Course

Other Courses Taken (Elective)

Degree Information

Degree Information displays all courses that are required or optional for a specific degree program. The Revision Term (typically based on the course catalog beginning and ending terms) is selected and degrees offered during the selected Revision Term display.



Degree Audit

Degree Audit -> Options

Options:

-
-
-

Click the detail link of a degree to display requirements necessary to complete it. The figure below shows only a portion of the displayed information.



Degree Audit

[Back to select degree](#)

Bachelor of Science Accounting 120 Credits Min GPA 2.00.

Requirement: Science Requirement

Min Credit Req: 6.00 Min Requirement GPA: 2.00

Biology Group

Group required= Yes Group Credits Required 6 Minimum GPA 4

Required	Credits Apply	Transfer Apply	Equivalent Apply	Prereq Required	Course	Credits	Course Title
No	Yes	Yes	Yes	Yes	BIO221LEC	2	NUTRITION
No	Yes	Yes	Yes	Yes	BIO227LEC	4	HUMAN ANAT & PHYSIOL I
No	Yes	Yes	Yes	Yes	BIO228LEC	4	HUMAN ANAT & PHYSIO II
No	Yes	Yes	Yes	Yes	BIO253	4	MICROBIOLOGY
No	Yes	Yes	Yes	Yes	BIO282	3	HUMAN ANAT & PHYSIOL I

Course Registration

Online registration is accessed via the **PreRegistration** link of the Navigation menu. Like the Course Offering page, you have the option of using filters to narrow down your choices.

Registration for multiple sections of the same courses is not allowed.

Hide Academic Information

Academic Information

Advisors: None Selected. Majors: Minors:

Hide Filter

Course ID Filter
 Dept: Course #: Type: Section:

Days and Times Filter

Mon Tue Wed Thu Fri Sat Sun

Time From: 7am To: 11pm

Add Remove

Active Filter
 Current Selections

Course Access Campus: Select/Unselect All: (Limit results to selected campus)

On Campus

Additional Options
 Class Summary Only Completed Courses Display 10 courses per page.

Apply Filter Clear Filter

Hide Pending Courses

Pending Additions to Your Schedule

Course ID Registration Type

This is your current schedule for the Fall 2009 term

Drop	Audit	Course ID	Course Name	Credits	Instructor
Current offering for Term: Fall 2009					



Step-By-Step: Register For a Class

Click **PreRegistration** on the menu. If your adviser has approved your schedule, you will progress to the unofficial registration screen. If not, you'll see a message telling you that your adviser has prevented your registration until you speak with him or her.

Students may or may not see Credit and/or Audit checkboxes and other codes, which define whether they can register for the class or not.

Courses a student is qualified to register for credit have Credit check boxes. If the "WaitList" code is above the check box then the student can put themselves on the wait list for the course. Only the registrar can determine who on the wait list will be registered for the course if a seat becomes available.

Other codes the student may see:

- PreReq – Prerequisite has not been met.
- DegAudit – the course is not in the student's degree audit as remaining.
- Full – The course is full.
- Reg – The student is already registered for the course.
- FacAppReq – The Instructor's permission is required. Only the Registrar can register this course.

Unofficial Registration

Current Offering for the FA-04 term

i Courses you are qualified to register for credit and have room available have Credit check boxes. Reasons you couldn't register (PreReq - Prerequisite not meet, DegAudit-Course is not in your degree audit as remaining, Full-Course is full, Reg-Course is already registered, FacAppReq means the Instructors Permission is required. Only the Registrar can register this course.)

Course ID	Instructor	Campus	Room	Days	Time
AC221L02	MANAGERIAL ACCOUNTING				
<input type="checkbox"/> Credit	Aragon, Micheal Jesus	Main	BEA-102	T	01:00 AM - 02:00 AM
<input type="checkbox"/> Audit	Miller, Scott J	Main	MCD-120	R	04:00 AM - 06:00 AM
AE160LEC01	AMERICAN ENGLISH FOR "INTERNATIONAL" STUDENT'S				
PreReq	Allen, Thomas T	Main	MCD-100	MT	05:00 PM - 07:50 PM
<input type="checkbox"/> Audit	Anderson, John Q	Main	MCD-100	MT	05:00 PM - 07:50 PM
AE161LEC01	AMERICAN ENGLISH FOR INT'L STUDENT				
DegAudit	Brown, Robert William	Main	HWL-110	R	10:30 AM - 11:30 AM
<input type="checkbox"/> Audit	Brown, Robert William	Main	HWL-110	T	10:00 AM - 11:00 AM
AE165LEC01	ORAL & WRITTEN COMP/INT'L STUDENTS				
DegAudit	Brown, Robert William	Main	ADMIN-122	F	11:00 AM - 12:00 PM
<input type="checkbox"/> Audit	Brown, Robert William	Main	ADMIN-122	F	11:00 AM - 12:00 PM
AE166LEC01	ADVANCED COMPOSITION/INTERNATIONAL STUDENTS * Waitlist *				
* Waitlist *	Staff	Main	N/A-0	MWF	08:00 AM - 09:30 AM
<input type="checkbox"/> Credit	Staff	Main	N/A-0	MWF	08:00 AM - 09:30 AM
<input type="checkbox"/> Audit	Staff	Main	N/A-0	MWF	08:00 AM - 09:30 AM

Click the course link to open a pop-up window with further details such as Co-Requisites, Pre-requisites, and Equivalentents.

Once a student has unofficially registered for classes they will see their schedule.

Students can then print their schedule. As long as the registered class remains unofficial the student may drop it at any time. Only the registrar can authorize unofficial classes.



Note: Students may audit classes they do not qualify to take for credit because they do not meet prerequisites or degree audit requirements.

My Schedule

Current Schedule for the SP-07 term

Course ID	Course Name	Instructor	Days	Time
AC221L15	MANAGERIAL ACCOUNTING	Graham, Hubert J	M	11:00 AM - 12:00 PM
		Lee, Russ	T	00:01 AM - 01:00 AM
CEN101LEC01	Computer Hardware Basics	Welds, Dennis	M	08:00 AM - 08:50 AM

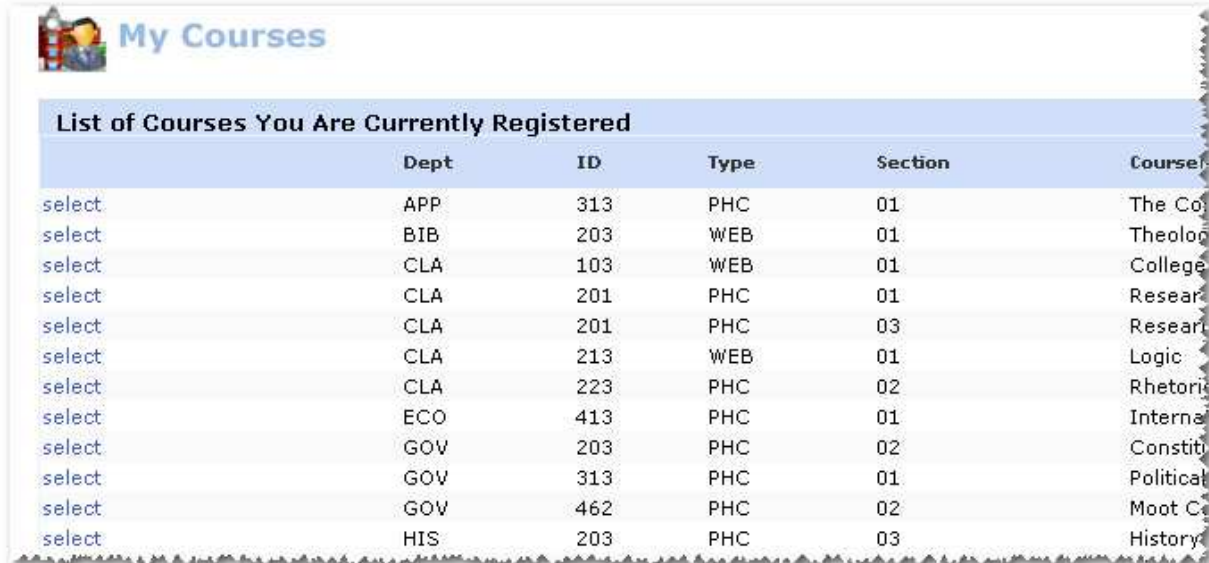
You are on a waiting list for the following courses:

Course ID	Course Name	Instructor	Days	Time
BL120LEC01	ANATOMY & PHYSIOLOGY I	Staff	N/A	-

**Note: Waiting List courses will not show on a schedule.

Registered Classes

Once a student has registered for classes, the list of classes displays when selecting **Course Management >My Courses**. The students can access the course content that the instructor has set up by clicking the hyperlink next to the course.



My Courses

List of Courses You Are Currently Registered

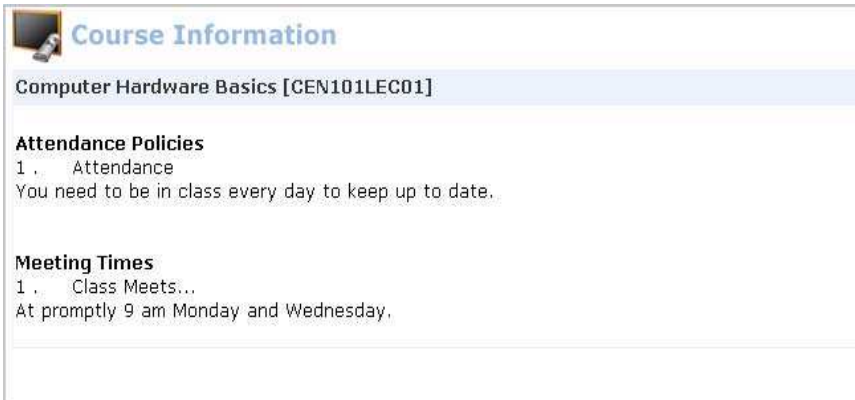
	Dept	ID	Type	Section	Course
select	APP	313	PHC	01	The Co
select	BIB	203	WEB	01	Theolog
select	CLA	103	WEB	01	College
select	CLA	201	PHC	01	Resear
select	CLA	201	PHC	03	Resear
select	CLA	213	WEB	01	Logic
select	CLA	223	PHC	02	Rhetori
select	ECO	413	PHC	01	Interna
select	GOV	203	PHC	02	Constiti
select	GOV	313	PHC	01	Political
select	GOV	462	PHC	02	Moot C
select	HIS	203	PHC	03	History

There are several areas available to the student. Some areas may not be available if the instructor has not enabled them.

Course Information

Course Information

This area displays additional information that an instructor wants students to see but is not necessary to be displayed under course announcements.



Course Information

Computer Hardware Basics [CEN101LEC01]

Attendance Policies


1 . Attendance
You need to be in class every day to keep up to date.

Meeting Times

1 . Class Meets..
At promptly 9 am Monday and Wednesday.

Course Announcements

Announcements the instructor feels are important for students to see are displayed on the main course page.




Announcements

Computer Hardware Basics [CEN101LEC01]

1. Check your Portal calendar regularly for items that may have been placed by your instructor.
2. Three unexcused absences are allowed per term.

Course Documents

The Course Documents section allows the student to download or view any documents or files that the instructor has uploaded.



Documents

Computer Hardware Basics [CEN101LEC01]

Click on the file name to view and save the file to your hard drive.

Assignments:

[Style-Guide.doc](#) - How to write well. Please read before turning in your essay.


Readings:

[sat.pdf](#) - SAT Scores documentation.

Clicking the **file name** link displays the associated file. The student must have the appropriate software installed for each file type. Students may right-click on the file name link and choose **Save As** to save the file.

Course Hyperlinks (formerly called External Links)

The instructor may have other websites or documents that are helpful or important to the students. A list of those links is available from this location.




Hyperlinks

Computer Hardware Basics [CEN101LEC01]

1. [Search Engine](#)
Google Search
2. [Web Based Email](#)
Google Mail

Faculty Contact Information

The instructor's availability and contact information are displayed here.



Faculty Contact Info

Computer Hardware Basics [CEN101LEC01]

M (8:00:00 am-8:50:00 am)

Instructor Dennis (Dennis)

Welds:

Office Location: Admin Building Rm. 101

Office Hours: 9 am to 5 pm except during posted class hours

Work Phone: Work Phone not available.


Email: Email not available.

Personal Link: <http://www.google.com>

Notes: No notes on file.

Text Book Information

Textbooks for the class are displayed here. This is a list of all the required textbooks.



Text Book Information

Computer Hardware Basics [CEN101LEC01]

1.	Computer Hardware Basics
	Author: Smith
	Publisher: Random House
	ISBN: 123-45-6578
	Cost: \$29.95

Assignments

There are three options under assignments, Upload Documents, View Graded Documents, View Assignments and Grades.


Upload Documents

If an instructor permits the uploading of course assignments students can upload their completed assignment using either the original electronic version of their assignment, such as a Word document or a scanned image.



Step-By-Step: Upload an Assignment Document.

1. Click **Upload Documents**. A list of assignments displays.


 **Document Upload**

Computer Hardware Basics [CEN101LEC01]

Allow popups in your browser in order to view documents. Right click and select save target as from view link to save documents to your local hard drive.

Assignment Date	Comment	Total Points	Category	Upload New
4/1/2007	Final Exam	100	Final Exam	Document upload not available
2/18/2007	Mid Term	100	Mid Term	Document upload not available
2/15/2007	Test 3	100	Tests	Upload Document
2/5/2007	Test 2	100	Tests	Document upload not available
1/29/2007	Test 1	100	Tests	Document upload not available
5/5/2005	Test Test	50	Tests	Document upload not available


- Click **Upload Document** for the desired assignment.

 **Document Upload**

Computer Hardware Basics [CEN101LEC01]

Test 3
2/15/2007
100 Total points

- Click **Browse** and navigate to the completed assignment. Any electronic document can be uploaded, such as MS Word, text file, or scanned image of the assignment. Select the document and then click **Upload Document**.

 **Document Upload**

Computer Hardware Basics [CEN101LEC01]

Allow popups in your browser in order to view documents. Right click and select save target as from view link to save documents to your local hard drive.

Assignment Date	Comment	Total Points	Category	Upload New
8/21/2007	Reading Week 1	100	Readings	Upload Document

Documents for Reading Week 1		Size (KB)	Insert date	Update date	View	Edit Options
Countries_for_CE.xls		49	8/14/2007 6:04:36 PM		view	Edit Delete

Assignment Date	Comment	Total Points	Category	Upload New
4/1/2007	Final Exam	100	Final Exam	Document upload not available
2/18/2007	Mid Term	100	Mid Term	Document upload not available
2/15/2007	Test 3	100	Tests	Upload Document

Documents for Test 3		Size (KB)	Insert date	Update date	View	Edit Options
Three Rivers Case Study final.doc		731.5	8/14/2007 6:01:24 PM		view	Graded (Cannot edit)

Assignment Date	Comment	Total Points	Category	Upload New
2/5/2007	Test 2	100	Tests	Document upload not available
1/29/2007	Test 1	100	Tests	Document upload not available
5/5/2005	Test Test	50	Tests	Document upload not available

The uploaded assignment is listed. The **Insert Date** displays the date and time that the assignment was uploaded, which can be used to verify if an assignment was turned in on time.

The uploaded assignment can be edited or deleted until the instructor grades the assignment. Once an assignment is graded the student will only be able to view the latest version of their uploaded assignment.

View Graded Documents

An instructor can upload a graded assignment for the student to view.

Graded Documents

Computer Hardware Basics [CEN1011LEC01]

Allow popups in your browser in order to view documents. Right click and select - Save Target As - from view link to save documents to your local hard drive.

Assignment Date	Comment	Total Points	Category
8/21/2007	Reading Week 1	100	Readings

Graded Documents for Reading Week 1	Size (KB)	Comment	Insert date	View
Style-Guide.doc orig doc- Countries_for_CE.xls	23.5	Good work.	8/14/2007 6:08:23 PM	view

4/1/2007	Final Exam	100	Final Exam
2/18/2007	Mid Term	100	Mid Term
2/15/2007	Test 3	100	Tests
2/5/2007	Test 2	100	Tests
1/29/2007	Test 1	100	Tests
5/5/2005	Test Test	50	Tests

This is a separate version of the student's uploaded assignment, which allows the student to see their version and the instructor's graded version at the same time.

View Assignments and Grades

If the instructor permits, students may view their grades for their assignment.

abc Assignments & Grades

Computer Hardware Basics [CEN1011LEC01]

8/14/2007 6:10:40 PM

Final Exam
 Weight in Total Grade: 25 %
 Drops allowed (*): 0

Date	Description	Ern/Tot	Score	Grade	Status	Comment
4/1/2007	Final Exam	90 /100	90	A-		

Tests
 Weight in Total Grade: 50 %
 Drops allowed (*): 0

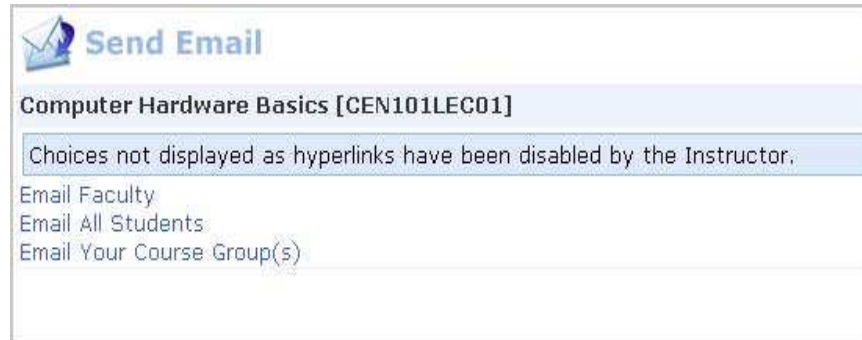
Date	Description	Ern/Tot	Score	Grade	Status	Comment
1/29/2007	Test 1	100 /100	100	A+		
2/5/2007	Test 2	90 /100	90	A-		
2/15/2007	Test 3	96 /100	96	A		

Course Communication

Email

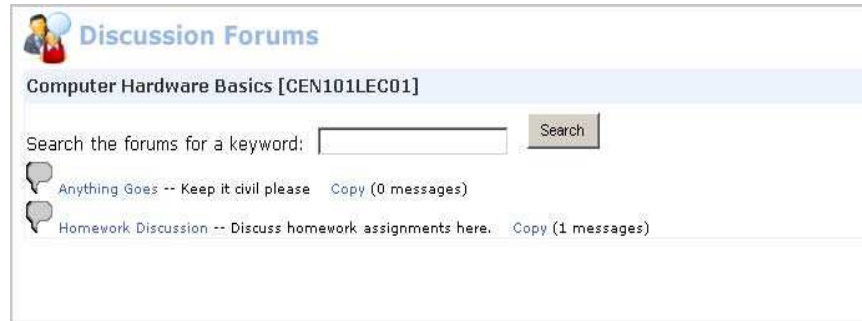
Students may email other students in the class or a group of students in the class. A student can compose an email but will never see any other student's email address. If more than one student was selected each student recipient will receive their own email with no other student's email address on the email.

If the sending student does not have an email address in the **E-mail 1** field of the address type used in the Student Portal the student will receive an error message and must update his personal information.



Discussion Forums

If an instructor has enabled this section and created a discussion group students will be able to post messages related to the topic and respond to other student's posts.



Students may copy the content of the discussion forum. An email will be sent with the information. If the student does not have an email address in the **E-mail 1** field of the address type used in the Student Portal the student will receive an error message and must update his personal information.

My Transcript

Unofficial transcripts may be viewed and printed from the Student Portal by clicking the **My Transcript** link. If a student has a hold or alert on which Stop Transcript is indicated, the student will not be able to access Transcripts. A message will display indicating that a hold is preventing viewing of the transcript.

My Transcript						
Student Portal Unofficial Transcript						
Major(s) Computer Science			Birth Date: 4/7/1985			
Degree: Associate of Art						
Transfer: Yes						
Conferred:						
Major: Chemistry						
Degree: Bachelor of Science						
Transfer: Yes						
Conferred:						
Major: Chemistry						
GPAGrouping:						
Term: SP-06						
Course	Course Name	Credits	Grade	Category	Repeat	
CEN101LEC	Computer Hardware Basics	3	C-	Curriculum	No	
CEN102LEC	Computer Hardware Troubleshooting	3	A+	Curriculum	No	
CEN201LEC	Computer Software Basics	3	A	Curriculum	No	
CEN301LEC	Computer Networking Basics	3	A	Curriculum	No	
		Attempted	Earned	GPA Hours	Grade Points	GPA
		Term	12.00	12.00	12.00	41.10 3.425
		Cumulative	12.00	12.00	12.00	41.10 3.425
Term: Fall of 2006						
Course	Course Name	Credits	Grade	Category	Repeat	
AR160LEC	ART HISTORY I	3	B	Curriculum	No	
AR240PRT	CERAMICS	3	A	Curriculum	No	

My Schedule

The Student Matrix Schedule displays a 7-day grid of scheduled classes. This graphical display will help when registering for additional classes. Students may elect to display waitlisted courses for both the web page and the printer-friendly page.

My Schedule									
<input checked="" type="checkbox"/> Show wait-listed classes?									
Start Time	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday		
7:00:00 AM			Accounting Refunds						
3:00:00 PM					Accounting Refunds				
Dept	Cls ID	Type	Section	Course Name	Instructor	Days	Room	Time	Credits
AA	122	Lec	01	Accounting Refunds	Smith, Tom J.	R	ADMIN-306	03:00 PM - 03:50 PM	3
					Welds, Dennis	R	ADMIN-306	03:00 PM - 03:50 PM	
					Smitty, Johnaton	T	ADMIN-201	07:00 AM - 07:50 AM	
Total Credits: 3									
You are on a waiting list for the following courses:									
Course ID	Course Name	Instructor	Days	Time					
AE160LEC01	AMERICAN ENGLISH FOR INTERNATIONAL STUDENTS	Smitty, Johnaton	M	11:00 AM - 11:50 AM					
		Welds, Dennis	M	11:00 AM - 11:50 AM					
		Jackson, German	T	11:00 AM - 11:50 AM					

My Ledger

The **My Ledger** option shows the student a detailed account ledger of all transactions distributed to the ledger and currently in the Billing Batch since matriculation.

- **Previous Ledger Balance** is the balance from previous terms as shown in the student's ledger
- **Term** that the transaction was associated with
- **Date** of the transaction
- **Description** of the charges
- **Debits/Credits** are the amounts of the charges/credits
- **Balance** column shows the cumulative amounts after each transaction
- **Ledger/Pre-Bill** is where the transaction is located. Ledger means the transaction is in the student's ledger and Pre-Bill means the transaction is in a Billing Batch.
- **Over All Balance** is the current balance as of this date from the student's ledger and any billing batches

Term	Date	Description	Debits	Credits	Balance	Ledger/Pre-Bill
SP-06	9/5/2005	PELL Financial Aid	\$0.00	\$2,750.00	(\$2,750.00)	PRE-Bill
SP-06	2/20/2006	Charged 3 CR for AC221L01	\$1,128.00	\$0.00	(\$1,622.00)	PRE-Bill
SP-06	2/20/2006	Charged 3 CR for AE165LA01	\$1,128.00	\$0.00	(\$494.00)	PRE-Bill
SP-06	2/20/2006	Charged 4 CR for BL121LEC01	\$1,504.00	\$0.00	\$1,010.00	PRE-Bill
SP-06	2/20/2006	Incidental Fee	\$60.00	\$0.00	\$1,070.00	PRE-Bill
SP-06	2/20/2006	Hourly Course Fee	\$30.00	\$0.00	\$1,100.00	PRE-Bill
SP-06	2/20/2006	Charged Lab Fee for AC221L01	\$22.00	\$0.00	\$1,122.00	PRE-Bill
SP-06	2/20/2006	Charged Hourly Fee for 3 CR for AC221L01	\$99.00	\$0.00	\$1,221.00	PRE-Bill
SP-06	2/20/2006	Late Registration Fee	\$25.00	\$0.00	\$1,246.00	PRE-Bill
					Previous Ledger Balance \$885.52	
					Over All Balance \$2,131.52	

[Make Payment](#)

My Financial Aid

Financial Aid lists all financial aid awards that are available, and provides the option of accepting or declining the award.

Accept		Decline		Year	Term	Date	Award Type	Status	Description	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	sp-07	SP-07	4/10/2007	PELL	IN PROGRESS	PELL Financial Aid	\$500.00		
<input type="checkbox"/>	<input type="checkbox"/>	sp-07	SP-07	4/10/2007	Quality Grant	IN PROGRESS	Quality Grant for Financial Aid	\$1,200.00		
									Total	\$1,700.00
To make further updates to awards already Accepted or Declined, please contact the Financial Aid Office.										
<input type="button" value="Submit"/>										

A student can **Accept** or **Decline** each award that is available to them. Once the award has been accepted or declined and submitted, the student cannot modify the selection in the portal.

My Grades

The grades section of the Student Portal displays the registered classes for the specific term and any grades entered. Students may view Mid-Term or Final grades. It also displays term and cumulative GPA information. Course evaluations can also be required to be completed before a student can view the grade for the course.



Note: If you have a Business Hold, with Stop Grade Card option checked, on your student record, you will not be able to access grades through the Portal. Instead, when the Grade Report page opens, a message will display on the page indicating the number of Business Alerts and direct you to see the Business Office.

My Grades						
Student Information						
Student ID	A0000001245	Student Name	Marki Jay Marston			
Phone	6366266363	Address	2903 Red Rd Ballwin, MO 63011			
Degree Prog	Biology	Advisor	None Selected			
Grades Information						
Course ID	Course Name	Credits	Grade	GPA Hrs	GPA	
AE160LEC01	AMERICAN ENGLISH FOR INTERNATIONAL STUDENTS	3.00	A	12.00	4.00	
AE165LEC01	ORAL & WRITTEN COMP/INT'L STUDENTS	3.00	B	9.00	3.00	
AC221L02	MANAGERIAL ACCOUNTING	evaluation required before grade can be released.				
AE166LEC01	ADVANCED COMPOSITION/INTERNATIONAL STUDENTS	3.00	C	6.00	2.00	
	Term	Attempted	Earned	GPA Hours	Grade Points	GPA
		12.00	12.00	12.00	39.00	3.25
	Cumulative	12.00	12.00	12.00		3.25
						100.00 %
						100.00 %

Click the printer icon to display a printer-friendly copy of the grade report.

Edit Profile

Personal information, address information, email, and website links can be changed here and will be updated in CAMS Enterprise as well. The information that displays is associated with the address type that is used for the portals.

Personal Information

Local Address Information

Address 1 *

Address 2

Address 3

City *

State *

Zip *

Email

Local Phone

Work Phone

Placement Information to be viewed by potential employers

Potential employers cannot view your placement information until authorized by career services.

Personal web site

Resume URL

Additional URL

Hide personal web links from employers

Online Bill Payment

Partial Account Payment

Our payment solution allows you to use a credit card or e-checks to make a payment. A convenience fee is charged if you use the credit card option.

Set up a Monthly Plan

We also provide you with the option to use NELNET (FACTS) to set up a monthly payment plan.

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