

TOWNSHIP OF WHITEWATER REGION



TENDER NO: PW-10-2015

Supply and Install New Garage Doors

Ross Patrol Garage

CLOSING TIME & DATE:

Thursday November 26, 2015

2:00 pm local time

TOWNSHIP OF WHITEWATER REGION**1. INSTRUCTIONS TO BIDDERS****1.1 GENERAL**

The Township of Whitewater Region (herein after known as the Township) is inviting Tenders from interested bidders for removal, disposal and replacement of new steel overhead insulated garage doors, door rails and door seals

1.2 SUBMISSION OF TENDERS

1.2.1 Bidders are to submit the following item duly completed and initialed as part of the Tender request:

- **Form of Tender – pages 1-6**
- **Any Addendums must be signed and submitted**

1.2.2 Tenders are to be in sealed envelope clearly marked:

Tender # PW-10-2015

And addressed to:

**Bill Misener, Public Works Manager
Township of Whitewater Region
Box 40
44 Main Street
Cobden, ON K0J 1K0**

1.2.3 Tenders shall be received at the above address on or before: **Thursday November 26th, 2015 at 2:00 pm local time**

1.2.4 Tenders may be mailed, couriered, or hand-delivered to the above address.

1.2.5 Faxed or emailed Tenders will not be accepted.

1.2.6 Tenders received by the Public Works Manager later than the specified closing date and time shall not be accepted.

1.2.7 Late bids will be returned unopened to a Bidder, if a return address is submitted on the return envelope.

1.3 FORM OF TENDER

1.3.1 All bids must be upon the blank Form of Tender attached hereto and the bidder is required to fill all blanks.

1.3.2 The Bidder shall complete the Form of Tender in ink or in type.

1.3.3 The Bidder shall include their full legal name, address, telephone number and signature on the Form of Tender.

1.3.4 The Bidder shall initial each page of the tender and return all such pages intact

1.3.5 If it becomes necessary to correct an error made on the Form of Tender, such correction must be initialed by the person signing the form.

1.4 WITHDRAWAL OF TENDER

Bidders will be permitted, without prejudice, to withdraw their bid unopened after it has been received by the office of the Public Works Manager, provided such request for withdrawal is received in writing by the Public Works Manager prior to the closing date and time. The withdrawal of a Tender does not disqualify a Bidder from submitting another Tender prior to the closing.

1.5 TENDER OPENING

1.5.1 Tenders will be publicly opened immediately following the Tender closing at the Township Office, 44 Main Street, Cobden, Ontario.

1.5.2 Total bid prices are read aloud and recorded on a Bid Opening sheet. A subsequent evaluation of the Bids will be conducted administratively by staff members of the Township, at a time subsequent to the opening of the Bids.

1.6 INFORMAL TENDERS

Tenders that are illegible or which contain additions not called for, erasures/overwriting/strikeouts not initialed, irregularities of any kind, or are not properly signed may be rejected as informal.

1.7 AWARD OF ITEM

1.7.1 Tenders are open for acceptance by the Township for thirty (30) days from the Tender closing date.

1.7.2 The lowest or any submission will not necessarily be accepted and the Township reserves the right not to award any item if it is deemed not to be in its best interest

2. TERMS AND CONDITIONS

2.1 GENERAL

thereof,
unless
The Instructions to Bidders, Terms and Conditions, Specifications, and Form of Tender, form the entire contract between the parties, and no variations irrespective of the wording of the Bidder's acceptance, will be effective specifically agreed to in writing by the Public Works Manager.

2.2 SATISFACTION OF BIDDER

necessary
The submission of a bid shall be deemed proof that the Bidder has satisfied himself as to all the provisions and conditions of the Tender. No plea of ignorance of such provisions/conditions or failure to make all examinations will be accepted as a basis for any claims.

2.3 REGULATIONS COMPLIANCE AND LEGISLATION

in
The successful Bidders shall ensure all activities in respect to this offering are in accordance with, and under authorization of, all appropriate requirements Federal, Provincial and Municipal laws, statutes, regulations and bylaws, including but not limited to:

- *The Environmental Protection Act (Ontario)*
- *The Occupational Health and Safety Act*
- *The Canadian Environmental Protection Act*

2.4 INDEMNIFICATION

The Bidder agrees to indemnify, defend and save harmless the Township and all Municipal Officers, employees, volunteers, servants and agents of its Boards from and against all losses, costs, damages, expenses, and claims made against the Township, resulting from or arising out of any act or omission or negligence or willful harm of the Bidder, his employees or agents, during or connected with the goods, for which the Bidder is legally responsible.

TOWNSHIP OF WHITEWATER REGION**FORM OF TENDER****SPECIFICATIONS AND CONFIRMATION**

SCOPE OF WORK: This request for tender is for the supply of all labour, materials, equipment, disposals and incidentals to replace the garage doors of the Ross garage at 2271 Mineview Rd, Cobden, Ontario

- Removal, disposal of old doors and hardware
- Replacement of new steel overhead insulated garage doors, door rails, door seals, and electric motor openers
- Include possible retro-fit of thicker bottom seals for uneven floors
- **Electric Door Openers**
 - a) Motor: 60Hz high starting torque, continuous – duty single phase capacitor start or 3 phase motor, open drip proof, protected against overload.
 - b) Reduction: First step in reduction 5L/B V-belt drive, additional steps by chain and sprockets. Input shaft is $\frac{3}{4}$ inch supported by cast iron flanged pillow block bearings. Output shaft is 1 inch with a $\frac{1}{4}$ inch keyway, supported by flanged cast iron pillow block bearings. Output shaft speed: 41 rpm.
 - c) Friction Clutch: Positioned on input shaft, easily adjustable from outside
 - d) Drive: #50 roller chain with a 50B12 sprocket on operator drive shaft. Door sprocket selected for a door travel of 6 “/s to 12”/s
 - e) Brake: Electrically activated drum type solenoid brake
 - f) Manual Operation: Chain hoist with electrical cut-off and floor level engagement device for manual operation. Hand chain on right is standard.
 - g) Radio Control Operation: One remote per door

- h) Three button (open, stop, close) push button station, one per door
- i) Primary photo device, reflective photo cell
- All doors to include 1 panel of windows
- Door openings measure 14ft 10inches wide X 14' high (to be confirmed at site meeting)
- Doors shall have the following **minimum** characteristics:
 - a) Door sections shall be all steel, no wood permitted
 - b) R-value of 14 or greater
 - c) High cycle spring: 50,000 cycles
 - d) Full vision panel with ½ inch (12.5mm) tempered double insulating glass
 - e) Colour: Exterior colour: white, Interior colour: White
 - f) Track size: 3 inch (76mm)
- A mandatory site meeting will take place at the Ross garage on Thursday November 19, 2015 at 11:00 am with Public Works Manager, please call 613-639-2358 if you have any questions

COMPLETION DATE

Work will commence after award of tender the job is to be completed before December 31, 2015.

TENDER PRICE \$ _____

HST \$ _____

TENDER TOTAL \$ _____

Page 5

Initial _____

The successful Contractor must supply proof of liability insurance and WSIB Clearance Certificate, before work can be started.

IMPORTANT:

****Tenders must be received no later than 2:00 p.m. local time, Thursday November 26th, 2015**

FIRM NAME:

ADDRESS:

AUTHORIZED SIGNATURE:

PRINT OR TYPE NAME:

DATE:

TELEPHONE:

The Township of Whitewater Region reserves the right to accept or reject any or all tenders. As well as signing the tender, bidders are asked to initial each page, of the document as well as any addendum sheets and to return all such pages intact.

TENDER SUBMISSION MUST CONTAIN ALL PAGES 1 – 6 INITIALED