

# C A B E 2 0 0 8

## Workshop Call for Presentations

General Guidelines for  
Presenter Proposal  
Application Form  
**Deadline: July 31, 2007**



Registration

Strands

Audio Visual Equipment

Room set-up

Scheduling

Notification of Scheduling

Where to Submit Proposals

33rd ANNUAL CONFERENCE  
San José McEnery Convention Center  
San José, California  
March 6-8, 2008

**ca|be**

California Association  
for Bilingual Education

# WELCOME TO C A B E 2 0 0 8!

**CABE 2008** will be held at the **San José McEnergy Convention Center** in **San José California** from **March 6 to March 8, 2008**. One of CABE's main goals is to maintain and refine professional development opportunities for educators, parents, community members and other organizations. The Annual Conference is a major educational event for school and university personnel, parents and other individuals who work with all students and specifically English Language Learners and other second language learners. Over the years, the CABE Conference has gained a reputation for providing participants with quality, in-depth and innovative professional development. **The goal for CABE 2008** is that, as educators for second language learners, we draw from our rich resources and assume a major role in promoting and supporting educational excellence for all in California. We invite you to join us by submitting presentations that represent the most current practices for English Language Learners and heritage language students.

Please submit your proposal on the enclosed form and **postmarked no later than Tuesday, July 31, 2007** or by using our online form at [www.bilingualeducation.org](http://www.bilingualeducation.org). Feel free to duplicate and share this invitation with others. **All workshop sessions are 1 hour and 15 minutes in length.**

## **CABE REQUESTS THAT YOU PLEASE ADHERE TO THE FOLLOWING GENERAL GUIDELINES:**

The Conference committee will only be able to consider proposals that are completed according to these instructions:

- Type or print legibly all information requested or you may use the online presenter application form at [www.bilingualeducation.org](http://www.bilingualeducation.org) to submit your proposal.
- CABE is unable to reimburse presenters for any expenses
- **PLEASE NOTE Only ONE PRESENTER** per session will receive complimentary registration, if a current CABE Member. Membership must be current throughout the selection process and through the conference. All additional presenters must pre-register at the appropriate registration fees. Complimentary registration is non-transferable.
- **A total of four presenters for each workshop will be listed in the conference program, and it is the responsibility of the first presenter to convey all presentation information to each additional presenter.**
- **Please do not use this form for institute presentations.** Institutes and Featured Speakers' sessions are by invitation only and must use the appropriate application form. For more information, please call CABE Headquarters at (626) 814-4441.
- **Do not use this form for commercial presentations.** If you represent a commercial entity/organization, please use the commercial presenter form that is part of the exhibitor/career fair packet to be considered for inclusion in the conference program.
- Make a copy of this presenter's form for yourself, and return by mail or fax the original signed copy to CABE headquarters if you use the online form your email is considered your signature.
- Be sure to carefully edit the description of your workshop, as it will be used in the conference program.
- If you wish to propose more than one presentation, please use a separate form for each presentation. However, please note that every effort will be made to select a variety of presenters, and you may not be selected for additional presentations.
- If you wish to receive acknowledgment of receipt of your proposal, please enclose a self-addressed, stamped postcard.
- Please type the name of your school district or agency as you would like it to appear in the program.

## **REGISTRATION**

**Only the first presenter listed in this proposal form, will receive complimentary conference registration if a current CABE Member.** If not a current CABE Member you will receive a one day registration for the day your presentation is scheduled. Please note that this complimentary registration offer for members does not include any meal events. If your proposal is selected, registration for the first presenter listed will be confirmed in your Final Confirmation Letter. All additional presenters will be required to pre-register and pay the applicable conference registration fees, proof of registration will be required for all additional presenters. The forms for pre-registration will be available at [www.bilingualeducation.org](http://www.bilingualeducation.org) or from CABE Headquarters. **PLEASE READ GUIDELINES BEFORE FILLING OUT PROPOSAL FORM!**

**FOR CABE CONFERENCE USE ONLY**

Proposal #: \_\_\_\_\_ 1st \_\_\_\_\_ 2nd \_\_\_\_\_ Accepted: yes \_\_\_\_\_ no \_\_\_\_\_  
Date Received: \_\_\_\_\_ Received by: \_\_\_\_\_ Strand Facilitator: \_\_\_\_\_

**WORKSHOP PRESENTER PROPOSAL APPLICATION FORM**  
**33rd Annual CABE Conference March 6-8, 2008**  
**San José McEnery Convention Center, San José CA**  
**POSTMARKED DEADLINE DATE: Tuesday, July 31, 2007**

Please submit your proposal(s) on this form or by using the online form at [www.bilingualeducation.org](http://www.bilingualeducation.org) postmarked no later than **Tuesday, July 31, 2007**. Feel free to duplicate and share this invitation with others.

**Please type the information requested or print legibly and return to:**  
**CABE 2008 Program Development**  
**16033 E. San Bernardino Road, Covina, California 91722**

CABE requests that all information for each presenter(s) be complete. In order to receive pertinent information about your proposal, please provide your home address. By providing this contact information applicants are assured of receiving timely information about the selection of their proposals after the proposal is reviewed. We want to expedite the process of workshop selection so registration to the conference can be completed in a timely manner.

**PLEASE NOTE: Only one presenter per session will receive complimentary registration. In order for a presenter to receive complimentary registration, membership to CABE must be current. Complimentary registration is non-transferable and is a benefit of being a CABE Member.**

**1ST PRESENTER** (All information about the workshop will be sent to this address.)

**CABE Member:**  yes  no (\*Complimentary Registration)

You must provide an email address so we can send you confirmation notices and other pertinent information.

Name: (LAST) \_\_\_\_\_ (FIRST) \_\_\_\_\_  
Title:  Ph.D.  Ed.D.  Mr.  Mrs.  Ms.  Do not list title in program  
District/Organization/Agency: \_\_\_\_\_  
Home Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ FAX: \_\_\_\_\_  
Type of Agency:  School  District  County  CSU  UC  Other University  Other Agency  
Work Phone: \_\_\_\_\_ FAX: \_\_\_\_\_  
E-mail: \_\_\_\_\_

**2ND PRESENTER**

Name: (LAST) \_\_\_\_\_ (FIRST) \_\_\_\_\_  
Title:  Ph.D.  Ed.D.  Mr.  Mrs.  Ms.  Do not list title in program  
District/Organization/Agency: \_\_\_\_\_  
Home Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ FAX: \_\_\_\_\_  
Type of Agency:  School  District  County  CSU  UC  Other University  Other Agency  
Work Phone: \_\_\_\_\_ FAX: \_\_\_\_\_  
E-mail: \_\_\_\_\_

If you have additional presenters please attach an additional sheet to this proposal. Be sure to include the full name and affiliation of the additional presenters.

**A total of four presenters for each workshop will be listed in the conference program, and it is the responsibility of the first presenter to convey all presentation information to each additional presenter.**

1. **TITLE OF PRESENTATION:** (Please print legibly—be concise, and select a title that best describes the workshop’s content. This information will be included in the conference program. If your presentation is in a language other than English please list the title in that language.)

2. **STRANDS – Please select only ONE.** Choose a strand that best identifies your workshop’s content. For presentations in content area curriculum, indicate if the focus of the presentation is in primary language instruction or SDAIE.

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> <b>Administration and Management</b><br>Workshops and institutes on administration and management of equitable programs for racially, linguistically and culturally diverse students.  | <input type="checkbox"/> <b>English Language Development</b><br>Workshops and institutes that develop educator’s expertise in teaching English to English language learners and highlight instructional methods, materials and other features of second language education.        | <input type="checkbox"/> <b>Policy Making/Legal and Political Issues</b> —workshops and institutes highlighting policy and legal/political issues affecting English Learners.   |
| <input type="checkbox"/> <b>Asian and Pacific American</b><br>Workshops and institutes on the importance of language and culture for Asian and Pacific Americans as well as their academic needs.   | <input type="checkbox"/> <b>Health Education Strand</b><br>Highlights health issues pertinent to families in the school community and how educators can open dialogue about health topics for students and parents.  | <input type="checkbox"/> <b>Research</b><br>Workshops and institutes highlighting research on proven models, recent studies on programs (3+ yrs data) , teacher action research or Doctoral/ Post Doctoral studies.   |
| <input type="checkbox"/> <b>Assessment, Evaluation &amp; Accountability</b><br>Workshops and institutes for evaluating services and results for accountability and instructional improvement for English Learners.  | <input type="checkbox"/> <b>Indigenous Languages</b><br>Workshops and institutes feature heritage language programs that are making a difference and helping students relearn their language and cultures, e.g. indigenous language groups.  | <input type="checkbox"/> <b>Standard English Learners</b><br>Workshops and institutes on Standard English Learners (SELS) for whom Standard English is not native, and whose home languages differ in structure and form from the language of school or what is referred to as standard American or academic English. |
| <input type="checkbox"/> <b>Children’s Multicultural Literature Strand</b><br>Multicultural literature providing perspectives and ideas for enriching the curriculum for diverse background.  | <input type="checkbox"/> <b>Leadership and Advocacy</b><br>Workshops and institutes geared to CABE transformative leadership development.  | <input type="checkbox"/> <b>Special Needs Education (e.g. Gate/ Spec Ed)</b><br>Workshops and institutes highlighting the educational and linguistic needs of students in special needs programs.   |
| <input type="checkbox"/> <b>Critical Pedagogy</b><br>Workshops and institutes highlighting transformative educational experiences and practices that explore and construct personal and shared understandings and critical literacy.  | <input type="checkbox"/> <b>Multicultural/Anti-bias/Diversity Education</b><br>This strand showcases workshops on strategies and features of culturally responsive instructional practices and programs respecting of students’ language and culture including student leadership. | <input type="checkbox"/> <b>New Teachers</b><br>Additional support and strategies to engage and enhance their skills and knowledge of effective instructional programs for English Learners   |
| <input type="checkbox"/> <b>Content Area Curriculum</b><br>Workshops and institutes highlighting strategies, methods, and materials pertinent to bilingual (L1) or English only (L2) settings in all areas of the curriculum, e.g., math, science, language arts, social studies, visual/ performing arts, environmental education. | <input type="checkbox"/> <b>Multicultural Environmental Education</b><br>Workshops which use environmental education strategies to promote the acquisition of language. Highlighting hands-on lessons and techniques that teach CA content standards using the environment.        | <input type="checkbox"/> <b>Two-Way Bilingual/Dual Immersion</b><br>Workshops and institutes that highlight successful programs and provide participants with the how-to’s for implementing quality programs for English Learners and English proficient students.  |
| <input type="checkbox"/> <b>Cooperative/Collaborative Learning</b><br>Workshops and institutes highlighting strategies for implementing cooperative/ collaborative learning experiences in all types of instructional settings.   | <input type="checkbox"/> <b>Parent and Community Engagement</b><br>Focus is on parent involvement and leadership development to increase the voices of parents as they become active partners in education and advocates for their children.                                       | <input type="checkbox"/> <b>Technology/Technology Integration</b><br>Institutes and workshops that feature hands-on technology information on new and innovative ways to teach English Learners by incorporating technology into school program.  |
| <input type="checkbox"/> <b>Early Childhood Education</b><br>Workshops and institutes highlighting the need to plan research-based early childhood education programs that fully integrate language and culture.  | <input type="checkbox"/> <b>ParaEducators</b><br>Workshops and institutes featuring strategies for working with students and for building bridges to the wider school community.   | <input type="checkbox"/> <b>Teacher Preparation/Professional Development</b><br>Institutes and workshops on the latest teacher preparation and professional development will provide information on many innovative, research based practices.  |

3. **LANGUAGE OF PRESENTATION:**  English  Other Language (please specify)

4. **DESCRIPTION:** Please type or print legibly— in complete sentences— a short description of your presentation. Use only the space provided as additional sheets will not be considered. This description will be used in the conference program, so please edit carefully. Be sure that your description adequately depicts the content of your presentation. We reserve the right to edit your description for program purposes. If your presentation is given in a language other than English, provide the description in that language. Use only one language per presentation.


5. **TYPE OF PRESENTATION:** (Please select only one.)  
 Demonstration  Lecture with Support Materials  Group Interaction  
 Panel Discussion  Hands on Workshop

6. **GRADE LEVEL:** (Indicate level(s) to which content of presentation applies.)  
 Preschool  Grades 6-8  Adult Education  
 Grades K-2  Grades K-8  College/University  
 Grades 3-5  Grades 9-12  All Levels

7. **INTENDED AUDIENCE:**  
 Administrators  Para-Educators  Teachers  
 Board Members  Parents  All  
 Business/Govt. Reps  Student Teachers  Others   
 College Professors & Deans  Support Staff

8. **LEVEL OF AUDIENCE:**  New to Field  Experienced  Both  
(check only one)

9. **ROOM SET-UP REQUESTED:** (Based on the type of presentation noted above, please indicate the room set up needed. Please note that your request may be subject to availability.)  
 Theater Style (chairs only)  
 Classroom Style (rectangular tables)  
 Banquet (round tables)

10. **SCHEDULING:** These are the days I **CANNOT** present my workshop  
 Thursday, March 6, 2008  Saturday, March 8, 2008  
 Friday, March 7, 2008

11. **TECHNOLOGY - INTERNET ACCESS WORKSHOPS ONLY**  
There will be two workshop rooms for presentations using the internet and a technology lab room setup for hands-on technology presentations that use the internet as part of the presentation. Priority assignment to these rooms will be given to presentations in the Technology Strand. CAFE will attempt to honor all requests for presentations in these technology rooms—if scheduling permits.

**MY WORKSHOP REQUIRES HAVING A COMPUTER WITH INTERNET ACCESS:**  yes  no  
(Note: This does not apply to presentations only using PowerPoint. ) Please mark one only!

**TYPE OF SETTING:**  Lab Setting  Teaching Station (one computer with internet access)



## STRANDS

The workshops will be organized into the strands listed. Presentations must fully address and focus on English Language Learners and/or second language students. Presentations in languages other than English are welcome. **Please mark only the one strand that best fits the content of your proposal, e.g., Primary Language Literacy, English Language Development.**

## AUDIO VISUAL EQUIPMENT

All rooms will be equipped with an overhead projector and screen. If you need to use a computer as part of your presentation, you must bring one or personally make arrangements to rent one. Presenters will be responsible for the costs and arrangements for any other equipment needed for their session(s). All A/V orders must be sent directly to the A/V company by the deadline stated on the order form. No orders will be honored during the conference. Additional Information will be included with confirmation correspondence.

## ROOM SET-UP

It is important that you please indicate your choice of room set-up under the Room Set-Up (theater, classroom, or banquet) section of the Call for Presentations Form. If there is no choice made, we will assume the room set-up to be theater style. Please note, however, that your selection is subject to availability.

## SCHEDULING

Presentations will be scheduled on a day and time that best suits the needs and goals of the conference. If you do have time constraints, please note them on the proposal form under "scheduling." However, please be aware that given the large number of proposals received, it is possible that such constraints may preclude us from scheduling your presentation into the conference.

## NOTIFICATION OF SCHEDULING

The proposals will be reviewed by the Strand Facilitators. Presenters will receive an email when their workshop(s) is selected for inclusion into the conference program. Furthermore, all presenters will receive a final confirmation letter during the last week in **November, 2007**. **Please note, only the first presenter will receive this confirmation letter. It is the responsibility of the first presenter to sign the confirmation letter, notify additional presenters and return the signed letter to CABE headquarters. Submission of the signed letter indicates that you are in agreement to the date, time and place of your workshop as scheduled. Failure to return this final confirmation letter will authorize us to remove your workshop from the final conference program.**

## WHERE TO SUBMIT PROPOSAL(S)

Please mail or fax original copy of the Presenter Proposal Application Form to:

**CABE 2008 PROGRAM DEVELOPMENT · CABE HEADQUARTERS  
16033 E. San Bernardino Road · Covina, CA 91722**

**Tel. No. (626) 814-4441 · Fax No. (626) 814-4640 · [www.bilingualeducation.org](http://www.bilingualeducation.org)**

**Postmark Deadline for all Presenter Proposal Application Forms:  
TUESDAY, July 31, 2007**

# CABE 2008

## Call for Presentations

33rd ANNUAL CONFERENCE  
San José Convention Center  
San José CALIFORNIA  
March 6-8, 2008

**Postmarked Deadline:  
Tuesday, July 31, 2007**



California Association for Bilingual Education  
16033 E. San Bernardino Road  
Covina, CA 91722-3900