

EASTERN CENTER FOR ARTS AND TECHNOLOGY

JOINT COMMITTEE MINUTES

WEDNESDAY, AUGUST 12, 2015

Dr. Art Levinowitz, President, called the public meeting of the Joint Committee to order at 8:05 p.m. with the following members in attendance:

Mrs. Michele Tinsman	Abington Bryn Athyn Cheltenham Hatboro-Horsham Jenkintown Lower Moreland Springfield Upper Dublin Upper Moreland
Ms. Carolyn Riley	
Mr. Robert Howard	
Mr. Elton Richardson	
Dr. Art Levinowitz	
Mr. Duval Dougherty	
Ken Roos, Esq.	Solicitor
Dr. Marykay Feeley	Superintendent of Record
Mr. Thomas Allen	Administrative Director

A motion carried unanimously will necessarily, by reference, include each voting member in attendance.

SALUTE TO THE FLAG

Lt. Earl Saurman led the Joint Committee and audience in a salute to the flag.

MINUTES

Mr. Duval Dougherty moved approval of the June 17, 2015 Joint Committee minutes of the regular and agenda meetings.

Motion carried unanimously.

EXECUTIVE SESSION ANNOUNCEMENT

Dr. Art Levinowitz announced that an Executive Session was held before the public meeting to discuss personnel issues.

PRESIDENT'S REPORT

Informational:

Foundation Meeting Minutes*

Dr. Art Levinowitz reviewed the July 27, 2015 Foundation meeting minutes.

SkillsUSA National Competition

Dr. Art Levinowitz reported on the results of the SkillsUSA National Competition held on June 22-26, 2015 in Louisville, Kentucky.

Action:

EASTERN's 50th Anniversary Commemoration *

Mr. Duval Dougherty moved approval of the Resolution commemorating EASTERN's 50th Anniversary.

Motion carried unanimously.

Middle Bucks Institute of Technology Acknowledgement *

Mr. Elton Richardson moved approval of the resolution for Middle Bucks Institute of Technology in gratitude for use of their Cosmetology facilities.

Motion carried unanimously.

FINANCIAL REPORT – For the Period Ending June 30, 2015 *

Informational:

The Joint Committee acknowledged receipt of the following:

- Statement of Revenues and Expenditures as presented
- Status of the capital reserve fund revenues for the period ended June 30, 2015 showing investments of \$2,949,012.25 as presented
- Status of the capital projects fund revenues for the period ended June 30, 2015 showing investments of \$970,083.08 as presented

Action:

Treasurer's Report *

Mr. Robert Howard moved acceptance of the Treasurer's Report for the period ended June 30, 2015 showing a General Fund cash balance of \$5,290,798.39 and total assets of \$5,660,716.57 and the current status of the Student Activity account.

Motion carried unanimously.

Disbursements *

Mr. Robert Howard moved approval of accounts payable checks #23586 through #23711 disbursed during the period of 6/01/2015 through 6/30/2015 in the amount of \$212,708.54.

Motion carried unanimously.

Mr. Robert Howard moved approval of expense disbursement checks #208864 through #208884, credit card refunds CCR15013 through CCR15016 and wire transfers #WT150232 through #WT150274

disbursed during the period of 6/01/2015 through 6/30/2015 in the amount of \$661,923.24.

Motion carried unanimously.

Mr. Robert Howard moved approval of payroll disbursement checks #40542 through #40681 disbursed June 12, June 18 and June 26, 2015 in the amount of \$337,503.54.

Motion carried unanimously.

Mr. Robert Howard moved approval of Capital Projects disbursement checks #0314 through #0319 (MCCP0314-MCCP0319) disbursed during the period 6/01/15 through 6/30/15 in the amount of \$163,735.90.

Motion carried unanimously.

Mr. Robert Howard moved approval of student activities disbursement checks #811007 through #811009 and WTSA1503 disbursed during the period of 6/01/2015 through 6/30/2015 in the amount of \$2,110.64.

Motion carried unanimously.

FINANCIAL REPORT – For the Period Ending July 31, 2015 *

Informational:

The Joint Committee acknowledged receipt of the following:

- Statement of Revenues and Expenditures as presented
- Status of the capital reserve fund revenues for the period ended July 31, 2015 showing investments of \$2,949,787.28 as presented
- Status of the capital projects fund revenues for the period ended July 31, 2015 showing investments of \$733,474.55 as presented

Action:

Treasurer's Report *

Ms. Carolyn Riley moved acceptance of the Treasurer's Report for the period ended July 31, 2015 showing a General Fund cash balance of \$5,161,824.56 and total assets of \$5,499,787.11 and the current status of the Student Activity account.

Motion carried unanimously.

Disbursements *

Ms. Carolyn Riley moved approval of accounts payable checks #23712 through #23815 disbursed during the period of 7/01/2015 through 7/31/2015 in the amount of \$253,312.27.

Motion carried unanimously.

Ms. Carolyn Riley moved approval of expense disbursement checks #208885 through #208889, credit card refunds CCR16001 through CCR16002 and wire transfers #WT160001 through #WT160018 disbursed during the period of 7/01/2015 through 7/31/2015 in the amount of \$149,437.30.

Motion carried unanimously.

Ms. Carolyn Riley moved approval of Capital Projects disbursement checks #0320 through #0325 (MCCP0320-MCCP032) disbursed during the period of 7/01/2015 through 7/31/2015 in the amount of \$236,643.87.

Motion carried unanimously.

Ms. Carolyn Riley moved approval of payroll disbursement checks #40682 through #40779 disbursed July 10, and July 24, 2015 in the amount of \$104,632.18.

Motion carried unanimously.

Ms. Carolyn Riley moved approval of Student Activities Disbursement check #WTSA1601 during the period of 7/1/2015 through 7/31/2015 in the amount of \$24.00.

Motion carried unanimously.

ACADEMIC AFFAIRS

Program Review

Lt. Earl Saurman, Chairperson of the Executive Advisory Committee, presented a summary of the EAC's activities and accomplishments over the past year.

Mr. Kevin Godshall from Godshall, Kane, O'Rourke Architects, LLC presented an update for the proposed Veterinary Sciences Program and other renovations as follows:

- Completion of the Veterinary Sciences Program renovations is planned to be completed by February 28, 2016 for the Open House
- Upgrading of the building control systems will be done the summer of 2016 to avoid any inconvenience while school is in session
- Drawings are ready for repair of ramp at rear of building with modified canopy (small) just awaiting permits then will go out to bid
- Plan to obtain local site permits by mid-September to start work on renovations
- Plan is to request one bid for work on the ramp, bottle farm and building controls

Informational:

The Joint Committee acknowledged receipt of the following:

- Principals' Advisory Committee meeting minutes of July 16, 2015*
- Summer Fun final report *
- Summer Cosmetology report *
- Annual Live Work report *
- The June and July 2015 Activities Reports of the students and staff *

Action:

Executive Advisory Committee *

Mr. Robert Howard moved approval of the reappointment of the Executive Advisory Committee membership.

Motion carried unanimously.

Occupational Advisory Committee *

Mr. Robert Howard moved approval of the reappointment of the Occupational Advisory Committee membership.

Motion carried unanimously.

Career and Technical Student Organization

Mr. Robert Howard moved approval of the SkillsUSA fundraising activities for the 2015-2016 school year.

Motion carried unanimously.

Program Reviews

Mr. Robert Howard moved approval of the Program Reviews for Computer Network Administration, Protective Services, and Collision Repair.

Motion carried unanimously.

Practical Nursing Program – Affiliation Agreements

Mr. Robert Howard moved approval of the one-year agreement between Christ's Home and Eastern Center for Arts and Technology effective July 1, 2015 through June 30, 2016.

Motion carried unanimously.

Mr. Robert Howard moved approval of the one-year agreement between Premier Urgent Care and Eastern Center for Arts and Technology effective July 9, 2015 through June 30, 2016.

Motion carried unanimously.

Donations

Mr. Robert Howard moved acceptance the following donations:

- A 2000 Ford Escort received from Mrs. Susan Martin for use in the Automotive Technology and Collision Repair Technology programs.
- A 1989 Ford F150 Truck received from Mr. Dennis Clair for use in the Collision Repair Technology program.
- A 2002 Chevy Cavalier received from Mr. Arthur Adams for use in the Automotive Technology program.

Motion carried unanimously.

POLICY

Action:

School Goals 2015-2016

Mr. Elton Richardson moved approval for acceptance of EASTERN's Goals for the 2015-2016 school year.
Motion carried unanimously.

New Board Policies

Mr. Elton Richardson moved approval for first reading Policy H113, *Commercial Advertising*, in the Property section and Policy C135, *Suicide Prevention and Self-harming Behavior*, in the Students section.
Motion carried unanimously.

PERSONNEL AFFAIRS

Action:

Administration

Business Education Liaison

Mr. Elton Richardson moved acceptance of the appointment of George Hartlein as Business-Education Liaison effective August 17, 2015 at the rate of \$50/hour for 600 hours/year.
Motion carried unanimously.

Professional

Culinary Arts Instructor *

Mr. Elton Richardson moved the appointment of Hayley Granacher as Culinary Arts Instructor, effective September 2, 2015, at Step B-2 of the Professional Salary Schedule for the 2015-2016 school year, providing an annual salary of \$59,535; and up to 40 hours for pre-service at the curriculum rate of \$37 per hour. Hayley Granacher will replace Joel Maruchek.
Motion carried unanimously.

Culinary Arts Mentor

Mr. Elton Richardson moved the appointment of Culinary Arts Instructor Gary Albert for up to 40 hours for orientation, planning and mentoring of the Culinary Arts Instructor at the curriculum rate of \$37 per hour.
Motion carried unanimously

Cosmetology Supervisor

Mr. Elton Richardson moved approval of the appointment of Wendy Leyden as Supervisor of Cosmetology for up to 120 hours at the current craft rate of \$37 per hour for the 2015-2016 school year.
Motion carried unanimously.

Commercial Art Instructor

Mr. Elton Richardson moved approval of the appointment of Commercial Art Instructor Nicole Mohrey for up to 50 hours to complete printing work for our 50th Anniversary Celebration at the craft rate of \$37 per hour.

Motion carried unanimously.

Substitute Instructors *

Mr. Elton Richardson moved acceptance of the attached substitute instructors for the 2015-2016 school year at the rate of \$105 per day in qualified areas of Career and Technical subjects; \$95 per day for general assignments and \$115 per day after the 10th continuous day in the same assignment for those qualified in a Career and Technical subject.

Motion carried unanimously.

Classified

Culinary Arts Instructional Aide

Mr. Elton Richardson moved the appointment of Nicole McDonnell as Culinary Arts Instructional Aide, effective September 2, 2015 at Grade III-Base of the Classified Salary Guide at the rate of \$22.56 for the 2015-2016 school year. Nicole McDonnell will replace Hayley Granacher.

Motion carried unanimously.

Practical Nursing

Adjunct Faculty

Mr. Elton Richardson moved the approval of Alice Carr, MSN, RN as an adjunct faculty member in the Practical Nursing Program for the 2015-2016 school year.

Motion carried unanimously.

Continuing Education

Adjunct Faculty

Mr. Elton Richardson moved the approval of Meghan Reiff and Leon Thurlow as adjunct faculty members in the Continuing Education Program for the 2015-2016 school year.

Motion carried unanimously.

Substitute Adult Evening School Coordinators

Mr. Elton Richardson moved approval of Gary Felmey and Steven Parke as Substitute Adult Evening School Coordinators at the craft rate of \$37 per hour. In the event a Substitute Adult Evening School Coordinator is simultaneously serving as an evening school teacher, they will be paid the higher of the two rates but not both.

Motion carried unanimously.

Summer Work

Summer Fun

Mr. Elton Richardson moved approval of David Parke as Summer Fun Instructor in Crime Scene Investigation and More at the contracted rate of \$31 per hour.

Motion carried unanimously.

FACILITIES AND FINANCIAL AFFAIRS

Informational:

Building Report *

The attached building reports for June and July activities regarding the school plant and property were presented.

Capital Project Report

The attached Capital Project report for July was presented.

Action:

Change Orders for Renovation *

Ms. Michele Tinsman moved approval of the following change orders for Cosmetology renovations:

Change Orders			
Vendor #	EASTERN #	Amount	Vendor
3	G-3	\$ (295.66)	Balton Construction
7	G-4	\$ 3,044.86	Balton Construction
8	G-5	\$ 1,878.29	Balton Construction
9	G-6	\$ 2,542.86	Balton Construction
11	G-7	\$ 5,372.81	Balton Construction
12	G-8	\$ (212.00)	Balton Construction
13	G-9	\$ 403.08	Balton Construction
14	G-10	\$ 846.15	Balton Construction
15	G-11	\$ 310.00	Balton Construction
16	G-12	\$ 305.98	Balton Construction
17	G-13	\$ 3,412.50	Balton Construction
1	H-1	\$ 697.00	Rogers Mechanical
	Total	\$ 18,305.87	

SOLICITOR

Mr. Ken Roos stated that Governor Wolf signed recent amendments to the Child Protective Services law which was an attempt to pull back on some of the more unnecessary requirements that places volunteers in schools. This will require going back and retooling the volunteer procedures (not the policy). This new law gives clarification on what kind of clearances are needed for co-op supervisors. One individual from each worksite hosting a co-op student will require clearances.

NEXT MEETING

The next meeting of the Joint Committee is Wednesday, September 9, 2015.

ADJOURNMENT

Mr. Duval Dougherty moved to adjourn the August 12, 2015 meeting of the Joint Committee at 9:03 p.m. Motion carried unanimously.

Dr. Art Levinowitz
Joint Committee President

Ms. Irene Dickinson
Joint Committee Secretary

Recording Secretary: Deborah Burge

EASTERN CENTER FOR ARTS AND TECHNOLOGY
AGENDA SESSION MINUTES
WEDNESDAY, AUGUST 12, 2015

1. STUDENT ENROLLMENT UPDATE *

Mr. Allen presented a student enrollment report for the upcoming school year.

2. OCCUPATIONAL ADVISORY COMMITTEE AND EXECUTIVE ADVISORY COMMITTEE MEMBERSHIP

Mr. Allen discussed the membership listing for the Occupational Advisory Committee and the Executive Advisory Committee.

3. EXECUTIVE ADVISORY COMMITTEE (EAC) EQUIPMENT LIST RECOMMENDATIONS *

Mr. Allen reviewed the EAC Equipment list recommendations. With the concurrence of the Joint Committee, these will be included in the 2016-2017 budget proposal.

4. COSMETOLOGY RENOVATIONS

Mr. Allen reviewed the progress of the COS renovations.

5. JOINT COMMITTEE ANNUAL DINNER *

The Joint Committee selected the Middle School and High School Principals to be recognized as part of its annual dinner in November.

6. SCHOOL DIRECTOR'S ORIENTATION

Mr. Allen discussed the plans for the School Director's Orientation which will take place on February 28, 2016 at Open House.

7. POLICY REVISIONS *

Mr. Allen and Mr. Roos recommended revisions to Policies H112, *Alcohol: Possession and Use: General Public*, under the Property Section and P103, *Dress and Grooming*, under the Personnel Section. Mr. Roos suggested further revisions are needed to suggested language and will provide for the September 2015 meeting.

8. PSBA VOTING PROCEDURES *

Dr. Levinowitz discussed the procedures for voting for PSBA officers and candidate recommendations. Members will vote for candidates at the September 2015 meeting.

9. 50th ANNIVERSARY REDEDICATION PLANS *

Mr. Allen gave details of the plans for the celebration of EASTERN's 50th year in Career and Technology education.



Foundation Board of Trustees Meeting

Monday, July 27, 2015

4:30 p.m. Seminar Room

Members Present: Tom Allen, George Marin, Steve Seu, Gary Felmey, Linda Heiberger, Patricia MacDonald, Chris McDermott

EASTERN Staff Present: Amy Shields, Irene Dickinson

1. Meeting was called to order at 4:45 p.m. by George Marin
2. **Review and Approval of Minutes – May 18, 2015**
George asked for a motion to approve the minutes. *Chris McDermott made the motion to approve and Linda Heiberger seconded the motion. The minutes were unanimously approved. Roseann Nyiri approved on 7/28/15 making this a quorum.*
3. **Approval of Financial Reports – Irene Dickinson**
Irene noted that the Foundation currently has \$205,892 in cash and investments. She presented the list of bills which were checks given to student award winners in May.

Steve Seu made the motion to approve the financial reports and list of bills. George Marin seconded the motion. This was unanimously approved. Roseann Nyiri approved on 7/28/15 making this a quorum.

Amy Shields noted that the Foundation received a check from the Giant A+ program for \$1,129.48.

Steve asked how we could grow this program further. We currently promote this program through Facebook, OAC meetings, Parents Night and Open House.

Chris McDermott suggested that we find out how many Giant A+ supporters we have, and contact them to see if they would be interested in placing an ad in our Auction Ad Book.
4. **Foundation Auction/Murder Mystery Plan of Work**
Amy asked the group to review the updated solicitation letters for further edits.

Steve asked Amy to check with Nicole to ensure that we can get the invitations printed and ready to mail by the beginning of October. In the future we will get started earlier and keep the production in house.

Chris McDermott and Irene Dickinson agreed to be on the Ad Book Subcommittee. They will make follow-up calls to those who placed ads in the past but did not this year.

Linda Heiberger has agreed to represent the Foundation at Parents Night on September 17 from 7 – 9 p.m. She will ask Roseann Nyiri to assist her in providing Auction information and getting sign-ups for Giant A+.

5. Membership

Steve noted that several members are coming to the end of their terms, and need to think about re-joining or stepping down. Several members have been unable to participate for an extended period of time and/or are retiring. Steve asked all members to think about their terms, and if they can recommend replacements for those exiting the Foundation.

Steve Seu and George Marin are also up for renewal. George indicated that he would stay on the Foundation, but step down as President.

Those members who have terms expiring include Mark Medvesky, Pat MacDonald, Gary Felmey, and Earl Saurman. John Dougherty is retiring.

6. Perfect Attendance – Tom Allen

Tom discussed a meeting he had with the Student Recognition Committee as well as some additional staff and faculty members regarding the Perfect Attendance Award. The group made the following suggestions:

- 1) Change the name to “Attendance Award”.
- 2) Currently students are permitted 5 unexcused lates and still qualify for the award. An early dismissal does not disqualify a student from the award. The committee recommends the criteria be changed to require no unexcused lateness, and no unexcused early dismissals.
- 3) Currently, college visits and field trips/industry visits do not count against a student to qualify for the award. The committee recommends these “Professional Days” continue.
- 4) Currently, funerals are considered an absence and disqualify a student for an award. The committee recommends the Director, at his/her discretion, determine circumstances around any absence for a funeral and be the final word if a student, absent for a funeral, otherwise qualifies for an award.
- 5) Currently, a student held at their participating school for make-up work is not considered an absence. The committee recommends students held at their home school for make-up work be considered an absence.
- 6) Students may be disqualified for any award up to and including the day of Awards Night.

Chris McDermott made the motion to approve these changes. Steve Seu seconded. These changes were unanimously approved. Roseann Nyiri approved via email on 7/29/15 making this a quorum.

7. Straight A Award and Foundation Award for High Achievement

Tom also brought to the Foundation Board the Student Recognition Committee's request to have the Foundation fund the Straight A award, and to provide the Foundation Award for High Achievement to every student that meets the requirements – not only one per class.

Steve asked that we review the award schedule at the next meeting before we vote on any changes to those awards. The Foundation Board agreed.

8. Meeting Dates: (all meetings are held at 4:30 p.m. at EASTERN)

- August 24, 2015
- September 28, 2015
- October 26, 2015
- November 6, 2015 – Foundation Fundraiser
- November 23, 2015

RESOLUTION

COMMEMORATING EASTERN'S 50TH ANNIVERSARY

WHEREAS, in 1966, Eastern Montgomery County Area Vocational Technical School was founded to provide the Montgomery County community with education to meet the demands of industry and the local job market; and

WHEREAS, On January 1, 1976 nine participating school districts entered into an agreement of Articles of Jointure which provided for operation of the Eastern Montgomery County Area Vocational Technical School by a Joint Committee; and

WHEREAS, on November 17, 1997 the Eastern Montgomery County Area Vocational Technical School, was registered and known as the "Eastern Center for Arts and Technology" and was hereinafter sometimes to be referred to as "EASTERN;" and

WHEREAS, the creation of a mission statement: "The Mission of Eastern Center for Arts and Technology, a leader in technology and in developing innovative, responsive programs, is to equip all students with the skills, knowledge and attitudes necessary to select, enter and succeed in a career, and to anticipate and adapt to change by providing high-quality technical instruction and specialized services;" and

WHEREAS, over the last five decades EASTERN has continued to press forward and progress to better serve its students, constantly updating and restructuring its programs, implementing new initiatives, renovating its facilities to be conducive to students' education and bringing in faculty and administration who are dedicated to helping students achieve their goals; and

WHEREAS, this commitment to student success has contributed to EASTERN graduating approximately 35,000 students since its first graduating class in 1967; and

WHEREAS, 2015 marks the 50th anniversary of this important academic institution and with this milestone EASTERN will kick off a yearlong celebration culminating with a rededication ceremony on May 18, 2016.

NOW, THEREFORE, BE IT RESOLVED, that the Joint Operating Committee of the Eastern Center for Arts and Technology congratulates EASTERN upon its 50th Anniversary.

DULY ENACTED into a resolution this 12th day of August 2015.

JOINT COMMITTEE
EASTERN CENTER FOR
ARTS AND TECHNOLOGY

Ms. Irene Dickinson, Secretary

Dr. Art Levinowitz, President

RESOLUTION

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY

WHEREAS, in the summer of 2015 the Eastern Center for Arts and Technology (EASTERN) was undergoing renovation to their Cosmetology classrooms; and

WHEREAS, the Eastern Center for Arts and Technology was in need of a location for its summer Cosmetology classes; and

WHEREAS, the Middle Bucks Institute of Technology offered their Cosmetology classrooms to be used by EASTERN during this time; and

WHEREAS, Middle Bucks Institute of Technology provided their facility at no cost to EASTERN.

NOW, THEREFORE, BE IT RESOLVED, that the Joint Operating Committee of the Eastern Center for Arts and Technology thanks Middle Bucks Institute of Technology for its generosity in providing EASTERN with the use of their Cosmetology classroom.

DULY ENACTED into a resolution this 12th day of August 2015.

JOINT COMMITTEE
EASTERN CENTER FOR
ARTS AND TECHNOLOGY

Ms. Irene Dickinson, Secretary

Dr. Art Levinowitz, President

A. STATEMENT OF REVENUES AND EXPENDITURES

For the Period Ending June 30, 2015 (unaudited)

GENERAL FUND	APPROVED BUDGET	ACTIVITY THIS MONTH	ACTIVITY TO DATE	BUDGET BALANCE	ENCUMBER	BALANCE
TOTAL REVENUE ALL DIVISIONS	10,095,778	414,809	8,734,019	1,361,759	0	1,361,759
TOTAL FUND BALANCE APPROPRIATED	500,000	0	0	500,000	0	500,000
TOTAL REVENUE/FUNDS APPROPRIATED	10,595,778	414,809	8,734,019	1,861,759	0	1,861,759
TOTAL EXPENDITURES ALL DIVISIONS	10,595,778	1,351,038	8,720,602	1,875,176	0	1,875,176
SECONDARY EDUCATION DIVISION	APPROVED BUDGET	ACTIVITY CURRENT	ACTIVITY TO DATE	BUDGET BALANCE	ENCUMBER	BALANCE
EARNINGS ON INVESTMENTS	14,000	(1,092)	13,131	869		869
REVENUE FROM STUDENT ACTIVITIES	76,710	6,219	64,543	12,167		12,167
REVENUE FROM LOCAL SOURCES	25,400	6,613	29,878	(4,478)		(4,478)
REVENUE FROM TUITION/PATRONS	6,417,953	0	6,402,952	15,001		15,001
REVENUE FROM STATE SOURCES	736,322	265,949	746,465	(10,143)		(10,143)
REVENUE FROM FEDERAL SOURCES	548,118	21,090	253,084	295,034		295,034
TOTAL REVENUE	7,818,503	298,780	7,510,053	308,450	0	308,450
FUND BALANCE APPROPRIATED	500,000			500,000		500,000
ACADEMIC SUPPORT	288,995	41,949	270,239	18,756	0	18,756
SECONDARY INSTRUCTION PROGRAMS	3,366,178	533,652	2,885,817	480,362	0	480,362
SUMMER PROGRAMS	59,172	438	51,522	7,650	0	7,650
PUPIL PERSONNEL SERVICES	545,129	53,216	513,179	31,950	0	31,950
INSTRUCTIONAL SUPPORT	67,700	3,806	51,630	16,070	0	16,070
STAFF DEVELOPMENT	77,260	303	51,720	25,540	0	25,540
JOINT COMMITTEE SERVICES	90,781	4,182	91,320	(539)	0	(539)
OFFICE OF THE DIRECTOR	354,385	34,281	344,147	10,238	0	10,238
STAFF SERVICES-CENTRAL	104,405	8,231	102,963	1,442	0	1,442
OFFICE OF THE ASSISTANT DIRECTOR	431,091	26,909	342,366	88,725	0	88,725
SUPPORT SERVICES-BUSINESS OFFICE	510,027	35,072	459,436	50,591	0	50,591
SUPPORT SERVICES-SUPPORT SERVICES	70,200	3,532	52,988	17,212	0	17,212
SUPPORT SERVICES-PHYSICAL PLANT	1,188,008	54,770	1,032,229	155,779	0	155,779
PLANNING, RESEARCH & DEVELOPMENT	98,167	0	61,669	36,498	0	36,498
SCHOOLWIDE TECHNOLOGY SERVICES	583,780	39,830	427,871	155,909	0	155,909
PUBLIC RELATIONS	214,950	16,202	207,866	7,084	0	7,084
STUDENT ACTIVITIES	29,100	4,229	23,137	5,963	0	5,963
FACILITIES,CONSTRUCTION IMPROVEMENTS	105,400	10,011	19,690	85,710	0	85,710
OTHER EXPENDITURES/FINANCING USES	0	319,824	319,824	(319,824)	0	(319,824)
BUDGETARY RESERVE	133,775	0	0	133,775	0	133,775
TOTAL EXPENDITURES	8,318,503	1,190,436	7,309,611	1,008,892	0	1,008,892
CONTINUING EDUCATION DIVISION	APPROVED BUDGET	ACTIVITY CURRENT	ACTIVITY TO DATE	BUDGET BALANCE	ENCUMBER	BALANCE
REVENUE FROM STUDENT ACTIVITIES	15,000	0	7,294	7,706		7,706
REVENUE FROM INTERMEDIARY SOURCES	0	0	0	0		0
REVENUE FROM TUITION/PATRONS	137,940	500	88,026	49,915		49,915
REVENUE FROM STATE SOURCES	24,990	2,269	14,403	10,587		10,587

REVENUE FROM FEDERAL SOURCES	0	0	0	0		0
TOTAL REVENUE	177,930	2,769	109,722	68,208		68,208
FUND BALANCE APPROPRIATED				0		0
INSTRUCTION PROGRAMS	91,841	3,128	50,343	41,498	0	41,498
ADMINISTRATIVE	85,589	5,200	61,989	23,600	0	23,600
PUBLIC RELATIONS	500	0	421	79	0	79
PASS THROUGH GRANT RECEIPTS	0	0	0	0	0	0
TOTAL EXPENDITURES	177,930	8,328	112,754	65,176	0	65,176
PRACTICAL NURSING DIVISION	APPROVED BUDGET	ACTIVITY CURRENT	ACTIVITY TO DATE	BUDGET BALANCE	ENCUMBER	BALANCE
REVENUE FROM LOCAL SOURCES	29,100	2,490	21,801	7,299		7,299
REVENUE FROM TUITION/GRANT SOURCES	429,308	(22,160)	(21,478)	450,786		450,786
REVENUE FROM STATE SOURCES	332,064	69,834	248,326	83,738		83,738
REVENUE FROM FEDERAL SOURCES	1,308,873	63,096	865,595	443,278		443,278
TOTAL REVENUE	2,099,345	113,260	1,114,244	985,101	0	985,101
FUND BALANCE APPROPRIATED						
INSTRUCTION PROGRAMS	962,665	115,891	689,913	272,752	0	272,752
SUPPORT SERVICES-PUPIL HEALTH	99,303	7,184	94,702	4,601	0	4,601
PASS THROUGH FED'L/PRIVATE RECEIPTS	490,000	0	0	490,000	0	490,000
SUPPORT SERVICES-PHYSICAL PLANT	25,420	0	26,167	(747)	0	(747)
ADMISSIONS/RECRUITMENT	43,985	4,522	45,358	(1,373)	0	(1,373)
ADMINISTRATIVE	471,972	24,677	442,097	29,875	0	29,875
AWARDS AND SCHOLARSHIPS	0	0	0	0	0	0
FEDERAL PERKINS GRANT	0	0	0	0	0	0
BUDGETARY RESERVE	6,000	0	0	6,000	0	6,000
TOTAL EXPENDITURES	2,099,345	152,275	1,298,237	801,108	0	801,108
STUDENT ACTIVITY FUNDS	BEGINNING BALANCES	CURRENT REVENUE	TO DATE REVENUE	CURRENT EXPENSES	TO DATE EXPENSES	CLOSING BALANCES
SKILLS USA	20,349	369	41,548	2,135	40,318	21,579
TOTAL FUND EQUITIES	20,349	369	41,548	2,135	40,318	21,579

B. CAPITAL RESERVE FUND (#30)

Beginning Balance:

Cash-TD Bank	\$ 867,819.10
Cash-PLGIT	\$ 16,198.89
CD Investments-PLGIT	\$ 1,736,000.00
Interest Receivable-PLGIT	<u>\$ 8,630.06</u>
Total at 5/30/2015	\$ 2,628,648.05

June 2015 Activity:

General Fund Transfer-TD Bank	\$ 319,824.00
Interest Earned-TD Bank	<u>\$ 82.72</u>
June TD Activity	\$ 319,906.72

Net Investment change	\$ 1,000.00
CD Investment Fee	\$ (370.50)
Interest Received-CD -PLGIT	\$ 1,612.00
Interest Received-Cash-PLGIT	<u>\$ 1.77</u>
June PLGIT Cash Activity	\$ 2,243.27

CD Maturity-PLGIT	\$ (248,000.00)
CD Investment-PLGIT	<u>\$ 247,000.00</u>
June PLGIT CD Activity	\$ (1,000.00)

CD Interest from Maturity	\$ (1545.75)
CD Interest Receivable-PLGIT	<u>\$ 759.96</u>
Net Interest Receivable-June	\$ (785.79)

Ending Balance:

Cash-TD Bank	\$ 1,187,725.82
Cash-PLGIT	\$ 18,442.16
CD Investments-PLGIT	\$ 1,735,000.00
Interest Receivable-PLGIT	<u>\$ 7,844.27</u>
Total at 6/30/2015	\$ 2,949,012.25

C. CAPITAL PROJECTS FUND (#31)

PLGIT Investments at 5/31/2015	\$ 1,133,803.32
LESS: Check #0314	\$ 8,525.00
LESS: Check #0315	\$ 2,250.00
LESS: Check #0316	\$ 11,270.25
LESS: Check #0317	\$ 72,345.65
LESS: Check #0318	\$ 22,680.00
LESS: Check #0319	<u>\$ 46,665.00</u>
TOTAL	\$ 163,735.90
ADD: Interest-June 2015	\$ 15.66
PLGIT Investments at 6/30/2015	\$ 970,083.08

D. TREASURER'S REPORT

GENERAL FUND			
ASSETS		LIABILITIES & FUND EQUITIES	
CASH ACCOUNT-TD BANK	2,047,497.58	INTERFUND PAYABLES	0.00
PETTY CASH ACCOUNT	501.00	INTERGOVERNMENT PAYABLE	0.00
CASH ACCOUNT-PLGIT	254,431.66	ACCOUNTS PAYABLE	31,892.66
TOTAL CASH	2,302,430.24	ACCRUED PAYROLL LIABILITIES	342,453.77
		DEFERRED INFLOWS	539,014.59
INVESTMENTS-TD BANK	-	TOTAL CURRENT LIABILITES	913,361.02
CD INVESTMENTS-PLGIT	1,983,000.00		
CD INTEREST RECEIVABLE-PLGIT	4,775.00	YEAR-TO-DATE REVENUE	8,734,019.24
TERM INVESTMENT-PLGIT	1,000,000.00	YEAR-TO-DATE EXPENDITURES	(8,720,601.81)
TERM INTEREST RECEIVABLE-PLGIT	593.15	NET REVENUE LESS EXPENDITURES	13,417.43
TOTAL INVESTMENTS	2,988,368.15		
TOTAL CASH AND INVESTMENTS	5,290,798.39		
		FUND BALANCE:	
INTERFUND RECEIVABLE	24.00	NONSPENDABLE FUND BALANCE	54,182.80
INTERGOVERNMENT RECEIVABLE	147,035.31	COMMITTED-SELF FUNDED MEDICAL	350,000.00
PN STUDENT RECEIVABLES	164,091.00	COMMITTED-PSERS RATE STABILIZATION	250,000.00
ACCOUNTS RECEIVABLE-OTHER	4,585.07	ASSIGNED-CAPITAL IMPROVEMENTS	710,000.00
TOTAL ACCOUNTS RECEIVABLE	315,735.38	ASSIGNED-POST SECONDARY-PN	1,156,327.16
		ASSIGNED-POST SECONDARY-CE	64,936.54
INVENTORIES	3,045.22	ASSIGNED-BUDGETARY FUND BALANCE	500,000.00
PREPAID EXPENSES	41,137.58	UNASSIGNED	1,648,491.62
DEPOSITS	10,000.00	TOTAL FUND BALANCE	4,733,938.12
TOTAL ASSETS	5,660,716.57		
		TOTAL LIABILITES & FUND EQUITIES	5,660,716.57
STUDENT ACTIVITY FUND			
ASSETS		LIABILITIES & FUND EQUITIES	
CASH ACCOUNT	21,603.20	ACCOUNTS PAYABLE-INTERFUND	24.00
		ACCOUNTS PAYABLE-INTERGOVT	0.00
ACCOUNTS RECEIVABLE-INTERFUND	0.00	ACCOUNTS PAYABLE	24.00
ACCOUNTS RECEIVABLE-OTHER	0.00		
TOTAL ASSETS	21,603.20	YEAR-TO-DATE REVENUE	41,547.97
		YEAR-TO-DATE EXPENDITURES	(40,317.59)
		BEGINNING FUNDS BALANCES	20,348.82
		TOTAL LIABILITES & FUND EQUITIES	21,603.20

E. DISBURSEMENTS

Check Number	Date	Vendor Name	Department	Description	Amount
23586	6/11/2015	AMY SHIELDS	PROMOTIONAL ACTIVITIES	TRAVEL	22.28
23587	6/11/2015	VERIZON	MAINTENANCE SERVICES	COMMUNICATIONS	51.93
23588	6/11/2015	BUCKS COUNTY INTERMEDIATE UNIT #22	SUPER-STAFF SERVICES	DUES AND FEES	200.00
23589	6/11/2015	BURMAX COMPANY, INC.	COSMETOLOGY	GENERAL SUPPLIES	115.69
23590	6/11/2015	CALICO INDUSTRIES INC	MAINTENANCE SERVICES	MAINTENANCE SUPPLIES	171.94
23591	6/11/2015	CAROL DUELL	PN ADMINISTRATIVE	TRAVEL	80.50
23592	6/11/2015	COMPUTERPLUS SALES & SERVICES	COMMERCIAL ART	REPAIR & MAINT - TECHNOLO	110.00
23593	6/11/2015	J.C. EHRLICH CO., INC.	MAINTENANCE SERVICES	EXTERMINATION SERVICES	448.00
23594	6/11/2015	EIGHTY PROOF SCREEN PRINTING	GENERAL FUND	STUDENT ACTIVITY	2,036.00
23595	6/11/2015	FAST SIGNS	STUDENT ACTIVITY	GENERAL SUPPLIES	108.50
23596	6/11/2015	FERNE ANDRE	ACADEMIC SUPPORT	TRAVEL	32.32
23597	6/11/2015	GARY FELMEY	STUDENT ACTIVITY	TRAVEL	291.21
23598	6/11/2015	GEPPERT RENTAL & SALES, INC.	CULINARY ARTS	GENERAL SUPPLIES	15.80
23599	6/11/2015	HAYLEY GRANACHER	STUDENT ACTIVITY	TRAVEL	159.00
23600	6/11/2015	DIRECT ENERGY BUSINESS	MAINTENANCE SERVICES	HEATING FUEL	395.94
23601	6/11/2015	HILL-ROM COMPANY INC.	STATE GRANT-SEC	NEW, CAPITAL	14,843.22
23602	6/11/2015	RICOH USA, INC.	DUPLICATING SERVICES	PURCH SVCS-OTHER	684.00
23603	6/11/2015	J & J STAFFING RESOURCES	CE ADMINISTRATIVE	PURCH SVCS-OTHER	2,134.35
23604	6/11/2015	JOSEPH GREB	ASSISTANT DIRECTOR	TRAVEL	215.69
23605	6/11/2015	LEARNING ZONE XPRESS	ADM ASST/OFFICE MGMT	BOOKS AND PERIODICALS	244.65
23606	6/11/2015	MWAVE	TECHN SVCS SECONDARY	REPAIR & MAINT - TECHNOLO	115.94
23607	6/11/2015	OFFICE BASICS INC	DUPLICATING SERVICES	PRINTING SERVICES	667.79
23608	6/11/2015	ONLC TRAINING CENTERS	COMPUTER NETWORKING	TRAINING	2,795.00
23609	6/11/2015	PECO ENERGY	MAINTENANCE SERVICES	HEATING FUEL	1,155.32
23610	6/11/2015	PENN STATE	ASSISTANT DIRECTOR	GENERAL SUPPLIES	72.00
23611	6/11/2015	PENN SCHOOL BOARD ASSOC. INC.	GENERAL FUND	MEMBERSHIP 2015-2016	1,575.00
23612	6/11/2015	TD BANK	GENERAL FUND	COSMETOLOGY CLINIC	75.00
23613	6/11/2015	RITTENHOUSE BOOK DISTRIBUTER	PN INSTRUCTIONAL-PT	BOOKS AND PERIODICALS	678.72
23614	6/11/2015	SAUERS TREE & LANDSCAPE SERV.	GROUPS MAINTENANCE	LAWN CARE SERVICES	2,547.50
23615	6/11/2015	SCHOOL CLAIMS SERVICE LLC	SUPER-STAFF SERVICES	DUES AND FEES	6.00
23616	6/11/2015	SDIC	GENERAL FUND	WORKERS COMPENSATION	100.00
23617	6/11/2015	SHI INTERNATIONAL CORP	TECH. SVC SCHOOLWIDE	SUBSCRIPTION	3,711.30
23618	6/11/2015	STAPLES INCORPORATED	COMMUNITY RELATIONS	GENERAL SUPPLIES	119.96
23619	6/11/2015	STEWART BUSINESS SYSTEMS	GENERAL FUND	PRINTING SERVICES	961.65
23620	6/11/2015	TRANSPORTATION SERVICES, INC	STUDENT ACTIVITY	CONTRACTED CARRIERS	3,200.00
23621	6/11/2015	UNITED PARCEL SERVICE, INC.	DUPLICATING SERVICES	COMMUNICATIONS	350.00
23622	6/11/2015	WASTE MANAGEMENT OF PA INC.	MAINTENANCE SERVICES	DISPOSAL SERVICES	777.87
23623	6/11/2015	WELDON AUTO PARTS-NAPA	STATE GRANT-SEC	EQUIP, REPLACEMENT	6,595.00
23624	6/11/2015	WEX BANK	VEHICLE MAINTENANCE	GAS & OIL - VEHICLES	103.45
23625	6/11/2015	WM LAMPTRACKER INC	MAINTENANCE SERVICES	MAINTENANCE SUPPLIES	169.90
23626	6/19/2015	AMAZON.COM, INC.	TECH. SVC SCHOOLWIDE	BOOKS AND PERIODICALS	90.38
23627	6/19/2015	VERIZON	MAINTENANCE SERVICES	COMMUNICATIONS	34.52
23628	6/19/2015	BURMAX COMPANY, INC.	GENERAL FUND	SUMMER PROGRAMS	693.60
23629	6/19/2015	COMMONWEALTH OF PENNA	SECONDARY	RETIREMENT CONTRIBUTION	407.72

Check Number	Date	Vendor Name	Department	Description	Amount
23630	6/19/2015	CREST HEALTHCARE SUPPLY	MAINTENANCE SERVICES	MAINTENANCE SUPPLIES	219.20
23631	6/19/2015	EPLUS TECHNOLOGY, INC.	TECH. SVCS SECONDARY	TECHNOLOGY EQUIP REPLACE	1,775.89
23632	6/19/2015	FAST SIGNS	STUDENT ACTIVITY	GENERAL SUPPLIES	204.39
23633	6/19/2015	FERNE ANDRE	ACADEMIC SUPPORT	TRAVEL	12.65
23634	6/19/2015	GEPPERT LUMBER COMPANY INC	MAINTENANCE SERVICES	MAINTENANCE SUPPLIES	243.40
23635	6/19/2015	GRAINGER, W.W. INCORPORATED	MAINTENANCE SERVICES	MAINTENANCE SUPPLIES	1,523.84
23636	6/19/2015	GROVE SUPPLY COMPANY INC	MAINTENANCE SERVICES	CONSTRUCTION SERVICES	1,690.00
23637	6/19/2015	DIRECT ENERGY BUSINESS	MAINTENANCE SERVICES	HEATING FUEL	686.24
23638	6/19/2015	HOME DEPOT	MAINTENANCE SERVICES	MAINTENANCE SUPPLIES	841.17
23639	6/19/2015	RICOH USA, INC.	DUPLICATING SERVICES	PURCH SVCS-OTHER	1,085.00
23640	6/19/2015	J & J STAFFING RESOURCES	CE ADMINISTRATIVE	PURCH SVCS-OTHER	1,101.60
23641	6/19/2015	JANINE LIPINSKI	PN ADMINISTRATIVE	TRAVEL	162.50
23642	6/19/2015	SUMMER FUN PATRON	GENERAL FUND	SUMMER FUN REFUND	100.00
23643	6/19/2015	MCCARTHY MASONRY & CONCRETE	MAINTENANCE SERVICES	REPAIR & MAINT OF BLDG	8,170.00
23644	6/19/2015	M&H PROMOTIONS	COMMUNITY RELATIONS	GENERAL SUPPLIES	1,704.46
23645	6/19/2015	NEW HORIZONS COMPUTER LEARN	TECH. SVC SCHOOLWIDE	TRAINING	2,975.00
23646	6/19/2015	PATRICIA KILMARTIN	STAFF DEVELOPMENT	IN SERVICE EXPENSES	35.07
23647	6/19/2015	PAUL B. MOYER & SONS, INC.	CONSTRUCTION TECH.	GENERAL SUPPLIES	1,860.24
23648	6/19/2015	PECO ENERGY	MAINTENANCE SERVICES	HEATING FUEL	792.37
23649	6/19/2015	R W MALLON, INC.	COLLISION REPAIR	GENERAL SUPPLIES	224.73
23650	6/19/2015	RICOH USA, INC.	DUPLICATING SERVICES	PURCH SVCS-OTHER	481.00
23651	6/19/2015	PROFORMA SJM AGENCY, INC.	PERKINS, ACADEMIC SUPPORT	ADVERTISING	1,058.00
23652	6/19/2015	TERESE FUSCO	GENERAL FUND	PN MISC	75.00
23653	6/19/2015	TOOL AND EQUIPMENT SOLUTIONS	STATE GRANT-SEC	EQUIP, REPLACEMENT	9,774.75
23654	6/19/2015	VERIZON	MAINTENANCE SERVICES	COMMUNICATIONS	29.71
23655	6/19/2015	VERONICA STANLEY	ACADEMIC SUPPORT	TRAVEL	113.16
23656	6/23/2015	AMAZON.COM, INC.	CE ADMINISTRATIVE	GENERAL SUPPLIES	53.99
23657	6/23/2015	APPLE COMPUTER, INC	COMMERCIAL ART	TECH EQUIP REPLACE	5,466.00
23658	6/23/2015	VERIZON	MAINTENANCE SERVICES	COMMUNICATIONS	161.87
23659	6/23/2015	BURMAX COMPANY, INC.	GENERAL FUND	SUMMER PROGRAMS	2,830.21
23660	6/23/2015	CDW GOVERNMENT, INC.	COMMERCIAL ART	TECH EQUIP REPLACE	5,395.50
23661	6/23/2015	BLICK ART MATERIALS	GENERAL FUND	SUMMER PROGRAMS	151.60
23662	6/23/2015	DIRECT ENERGY BUSINESS, LLC	MAINTENANCE SERVICES	ELECTRICITY	9,515.23
23663	6/23/2015	ENERGY PRODUCTS CO	MAINTENANCE SERVICES	REPAIR & MAINT - BOILERS	525.70
23664	6/23/2015	GRAINGER, W.W. INCORPORATED	MAINTENANCE SERVICES	MAINTENANCE SUPPLIES	71.08
23665	6/23/2015	GROVE SUPPLY COMPANY INC.	AIR CONDITIONING/HEATING	GENERAL SUPPLIES	1,571.70
23666	6/23/2015	HAVERFORD SYSTEMS, INC.	TECH SVC SCHOOLWIDE	REPAIR & MAINT - TECHNOLO	730.00
23667	6/23/2015	KIERAN MCKENNA FLOORING, INC.	FACILITY IMPROVEMENTS	CONSTRUCTION SERVICES	7,736.00
23668	6/23/2015	MONTGOMERY COUNTY IU	PERKINS GUIDANCE SERV.	PURCH SVCS-OTHER	19,500.00
23669	6/23/2015	OFFICE DEPOT, INC	MAINTENANCE SERVICES	GENERAL SUPPLIES	125.10
23670	6/23/2015	PCA INDUSTRIAL & PAPER SUPPLY	MAINTENANCE SERVICES	CUSTODIAL SUPPLIES	550.62
23671	6/23/2015	PECO ENERGY	MAINTENANCE SERVICES	ELECTRICITY	2,320.58
23672	6/23/2015	SUNGARD PUBLIC SECTOR	BUSINESS SERVICES	PROF ED SVS-TRAINING	175.00
23673	6/23/2015	APA/AQUA PENNSYLVANIA, INC.	MAINTENANCE SERVICES	WATER SEWAGE SERVICES	1,002.55
23674	6/23/2015	REUTER AND HANNEY, INC.	MAINTENANCE SERVICES	REPAIR & MAINT.OF EQUIP.	480.00
23675	6/23/2015	SAM'S CLUB DIRECT	CULINARY ARTS	GENERAL SUPPLIES	1,097.16

Check Number	Date	Vendor Name	Department	Description	Amount
23676	6/23/2015	SAM'S CLUB DIRECT	CULINARY ARTS	GENERAL SUPPLIES	231.79
23677	6/23/2015	SCULLY WELDING SUPPLY CORP	WELDING	GENERAL SUPPLIES	76.90
23678	6/23/2015	SHERWIN-WILLIAMS	MAINTENANCE SERVICES	MAINTENANCE SUPPLIES	336.80
23679	6/23/2015	SHI INTERNATIONAL CORP	TECH SVCS SECONDARY	TECH EQUIP REPLACE	6,880.00
23680	6/23/2015	SINGER EQUIPMENT COMPANY INC	MAINTENANCE SERVICES	MAINTENANCE SUPPLIES	109.00
23681	6/23/2015	TRANSPORTATION SERVICES, INC	COSMETOLOGY	SUMMER PROGRAMS	810.00
23682	6/29/2015	AMERICAN AIR DISTRIBUTING, INC.	GENERAL FUND	SUMMER PROGRAMS	435.94
23683	6/29/2015	APPLE COMPUTER, INC	COMMERCIAL ART	TECH EQUIP REPLACE	20,331.00
23684	6/29/2015	ASSET CONTROL SOLUTIONS, INC.	SUPER FISCAL SVS-HEAD	PURCH SVCS-PROFESSIONAL	455.40
23685	6/29/2015	BURMAX COMPANY, INC.	GENERAL FUND	SUMMER PROGRAMS	659.93
23686	6/29/2015	FLEX A CHART MFG & SHOW RMS	SECONDARY	EQUIP,REPLACE, NONCAP	768.58
23687	6/29/2015	DENNEY ELECTRIC SUPPLY	ELECTRICAL TECHNOLOGY	GENERAL SUPPLIES	2.42
23688	6/29/2015	J.C. EHRLICH CO., INC.	MAINTENANCE SERVICES	EXTERMINATION SERVICES	448.00
23689	6/29/2015	ENERGY PRODUCTS CO	MAINTENANCE SERVICES	REPAIR & MAINT - BOILERS	3,681.50
23690	6/29/2015	GRAINGER, W.W. INCORPORATED	MAINTENANCE SERVICES	REPAIR & MAINT.OF EQUIP.	69.56
23691	6/29/2015	GUY M COOPER, INC.	MAINTENANCE SERVICES	REPAIR & MAINT.OF EQUIP.	200.00
23692	6/29/2015	IRENE E. DICKINSON	SUPER FISCAL SVS-HEAD	TRAVEL	56.03
23693	6/29/2015	J & J STAFFING RESOURCES	CE ADMINISTRATIVE	PURCH SVCS-OTHER	1,055.70
23694	6/29/2015	MEGHAN REIFF	SECONDARY	TUITION REIMBURSEMENT	1,207.50
23695	6/29/2015	PAETEC COMMUNICATIONS	MAINTENANCE SERVICES	TRANSPRT/COMMUNICATION	2,285.46
23696	6/29/2015	APA/AQUA PENNSYLVANIA, INC.	MAINTENANCE SERVICES	WATER SEWAGE SERVICES	90.10
23697	6/29/2015	PHILIP ROSENAU CO., INC	MAINTENANCE SERVICES	CUSTODIAL SUPPLIES	107.87
23698	6/29/2015	R W MALLON, INC.	GENERAL FUND	SUMMER PROGRAMS	452.34
23699	6/29/2015	SALSBURY INDUSTRIES	ALLIED HEALTH	NEW, CAPITAL	3,542.61
23700	6/29/2015	SCULLY WELDING SUPPLY CORP	WELDING	GENERAL SUPPLIES	1,508.23
23701	6/29/2015	UNIFIRST CORPORATION	MAINTENANCE SERVICES	CUSTODIAL SUPPLIES	235.50
23702	6/29/2015	UNIFIRST CORPORATION	MAINTENANCE SERVICES	CUSTODIAL SUPPLIES	74.86
23703	6/29/2015	UNITED STATES ROOFING CORP	MAINTENANCE SERVICES	REPAIR & MAINT- ROOFS	1,667.51
23704	6/29/2015	VALLEY POWER INCORPORATED	MAINTENANCE SERVICES	REPAIR & MAINT.OF EQUIP.	1,503.41
23705	6/29/2015	WASTE MANAGEMENT OF PA INC.	MAINTENANCE SERVICES	DISPOSAL SERVICES	1,606.38
23706	6/30/2015	APPLE COMPUTER, INC	COMMERCIAL ART	TECHNOLOGY EQPT REPLACE	2,259.00
23707	6/30/2015	FITZGERALD'S TIRE SERVICE, INC	VEHICLE MAINTENANCE	REPAIR & MAINT-VEHICLES	49.00
23708	6/30/2015	JOEL MARUCHECK	STUDENT ACTIVITY	TRAVEL	200.58
23709	6/30/2015	SUNGARD PUBLIC SECTOR	BUSINESS SERVICES	REPAIR & MAINT - TECHNOLO	2,681.00
23710	6/30/2015	SAM'S CLUB DIRECT	GENERAL FUND	SUMMER FUN	644.14
23711	6/30/2015	SHI INTERNATIONAL CORP	TECH SVC SCHOOLWIDE	TECHNOLOGY,NONCAPITAL	10,220.60
Accounts Payable Total					\$212,708.54
208864	6/15/2015	GBA PREMIUM ACCOUNT	GENERAL FUND	DENTAL INSURANCE	3,144.70
208865	6/15/2015	PHEAA	GENERAL FUND	WAGE ATTACHMENT	140.42
208866	6/15/2015	PSBA INC INSURANCE TRUST	GENERAL FUND	LIFE / AD & D INSURANCE	2,648.39
208867	6/15/2015	PSBA INC INSURANCE TRUST	GENERAL FUND	UNEMPLOYMENT CONTRIB.	34.20
208868	6/26/2015	AMERICAN HERITAGE LIFE INS.	GENERAL FUND	ALLSTATE	293.90
208869	6/26/2015	PN STUDENTS 2014-2015	GENERAL FUND	PN TUITION REFUNDS	990.00
208870	6/26/2015	HAB-EIT	GENERAL FUND	WAGE TAX WH PAYABLE	13,156.19
208871	6/26/2015	CITY OF PHILA. - WAGE TAX	GENERAL FUND	WAGE TAX WH PAYABLE	953.96
208872	6/26/2015	COLLECTOR OF OP TAXES	GENERAL FUND	MISCELLANEOUS WH PAY	58.80
208873	6/26/2015	PN STUDENTS 2014-2015	GENERAL FUND	PN TUITION REFUNDS	5,005.00
208874	6/26/2015	PN STUDENTS 2014-2015	GENERAL FUND	PN TUITION REFUNDS	1,113.00
208875	6/26/2015	PN STUDENTS 2014-2015	GENERAL FUND	PN TUITION REFUNDS	2,324.00

Check Number	Date	Vendor Name	Department	Description	Amount
208876	6/26/2015	PN STUDENTS 2014-2015	GENERAL FUND	PN TUITION REFUNDS	3,440.00
208877	6/26/2015	PN STUDENTS 2014-2015	GENERAL FUND	PN TUITION REFUNDS	5,005.00
208878	6/26/2015	PN STUDENTS 2014-2015	GENERAL FUND	PN TUITION REFUNDS	67.00
208879	6/26/2015	PN STUDENTS 2014-2015	GENERAL FUND	PN TUITION REFUNDS	575.00
208880	6/26/2015	PN STUDENTS 2014-2015	GENERAL FUND	PN TUITION REFUNDS	1,960.00
208881	6/26/2015	PN STUDENTS 2014-2015	GENERAL FUND	PN TUITION REFUNDS	3,637.00
208882	6/26/2015	PN STUDENTS 2014-2015	GENERAL FUND	PN TUITION REFUNDS	5,005.00
208883	6/26/2015	PN STUDENTS 2014-2015	GENERAL FUND	PN TUITION REFUNDS	3,440.00
208884	6/26/2015	PN STUDENTS 2014-2015	GENERAL FUND	PN TUITION REFUNDS	5,005.00
CCR15013	6/9/2015	SUMMER FUN PATRON	GENERAL FUND	SUMMER FUN REFUND	218.47
CCR15014	6/22/2015	SUMMER FUN PATRON	GENERAL FUND	SUMMER FUN REFUND	218.47
CCR15015	6/22/2015	SUMMER FUN PATRON	GENERAL FUND	SUMMER FUN REFUND	218.47
CCR15016	6/25/2015	SUMMER FUN PATRON	GENERAL FUND	SUMMER FUN REFUND	225.00
WT150232	6/1/2015	SOUTHEASTERN PA SCHOOLS TRUST -MCIU	GENERAL FUND	MEDICAL/RX INSURANCE	52,916.61
WT150233	6/1/2015	SE PA SCHOOLS TRUST -MCIU	GENERAL FUND	MEDICAL/RX INSURANCE	20,895.47
WT150234	6/1/2015	IRS- 941 PAYMENT	GENERAL FUND	FEDERAL WH PAYABLE	36,231.24
WT150235	6/1/2015	CBIZ PAYROLL	GENERAL FUND	DUES AND FEES	45.29
WT150236	6/2/2015	CBIZ PAYROLL	GENERAL FUND	FLEX SPENDING	868.08
WT150237	6/3/2015	TD BANK	GENERAL FUND	DUES AND FEES	66.86
WT150238	6/3/2015	COMMONWEALTH OF PENNA	GENERAL FUND	PSERS WH PAYABLE	33,221.88
WT150239	6/3/2015	COMMONWEALTH OF PENNA	GENERAL FUND	PSERS WH PAYABLE	809.01
WT150240	6/3/2015	COMMONWEALTH OF PENNA	GENERAL FUND	STATE WH PAYABLE	3,982.66
WT150241	6/3/2015	AXA EQUITABLE	GENERAL FUND	TSA WH PAYABLE	1,533.31
WT150242	6/3/2015	TSA CONSULTING GROUP INC.	GENERAL FUND	TSA WH PAYABLE	6,862.66
WT150243	6/3/2015	EMCO EDUCATORS ASSOCIATION	GENERAL FUND	UNION DUES WH PAYABLE	61.50
WT150244	6/3/2015	EASTERN EDUCATION FOUND.	GENERAL FUND	DONATION TO FOUNDATION	97.00
WT150245	6/4/2015	TSA CONSULTING GROUP INC.	GENERAL FUND	TSA PAYABLE	8,657.80
WT150246	6/4/2015	EASTERN PROCUREMENT SYSTEM	GENERAL FUND	CONFERENCE EXPENSES	2,973.57
WT150247	6/8/2015	U.S. DEPARTMENT OF EDUCATION	GENERAL FUND	FEDL GRANT RECEIPTS-RET.	285.00
WT150248	6/10/2015	STATE OF NEW JERSEY - GIT	GENERAL FUND	STATE WH PAYABLE	499.91
WT150249	6/15/2015	IRS- 941 PAYMENT	GENERAL FUND	FEDERAL WH PAYABLE	36,868.20
WT150250	6/16/2015	CBIZ PAYROLL	GENERAL FUND	FLEX SPENDING	868.08
WT150251	6/17/2015	COMMONWEALTH OF PENNA	GENERAL FUND	STATE WH PAYABLE	4,045.81
WT150252	6/17/2015	AXA EQUITABLE	GENERAL FUND	TSA WH PAYABLE	1,533.31
WT150253	6/17/2015	TSA CONSULTING GROUP INC.	GENERAL FUND	TSA WH PAYABLE	6,862.66
WT150254	6/17/2015	EASTERN EDUCATION FOUNDATION	GENERAL FUND	DONATION TO FOUNDATION	196.00
WT150255		NOT USED	N/A	N/A	-
WT150256	6/19/2015	COMMONWEALTH OF PENNA	GENERAL FUND	PSERS-ER	60,885.57
WT150257	6/19/2015	COMMONWEALTH OF PENNA	GENERAL FUND	PSERS-ER	62,130.09
WT150258	6/19/2015	COMMONWEALTH OF PENNA	GENERAL FUND	PSERS-ER	64,019.58
WT150259	6/19/2015	IRS- 941 PAYMENT	GENERAL FUND	FEDERAL WH PAYABLE	67,622.03
WT150260	6/23/2015	TSA CONSULTING GROUP INC.	GENERAL FUND	TSA WH PAYABLE	13,076.04
WT150261	6/23/2015	EASTERN EDUCATION FOUNDATION	GENERAL FUND	DONATION TO FOUNDATION	280.00
WT150262	6/23/2015	U.S. DEPARTMENT OF EDUCATION	GENERAL FUND	FEDL LOAN RECEIPTS-RET.	4,700.00
WT150263	6/23/2015	U.S. DEPARTMENT OF EDUCATION	GENERAL FUND	FEDL GRANT RECEIPTS-RET.	2,865.00
WT150264	6/24/2015	COMMONWEALTH OF PENNA	GENERAL FUND	STATE WH PAYABLE	7,413.49
WT150265	6/29/2015	IRS- 941 PAYMENT	GENERAL FUND	FEDERAL WH PAYABLE	43,613.28

Check Number	Date	Vendor Name	Department	Description	Amount
WT150266	6/29/2015	STATE OF NEW JERSEY - GIT	GENERAL FUND	STATE WH PAYABLE	337.03
WT150267	6/30/2015	CBIZ PAYROLL	GENERAL FUND	FLEX SPENDING	902.70
WT150268	6/30/2015	COMMONWEALTH OF PENNA	GENERAL FUND	STATE WH PAYABLE	4,712.16
WT150269	6/30/2015	AXA EQUITABLE	GENERAL FUND	TSA WH PAYABLE	1,533.31
WT150270	6/30/2015	TSA CONSULTING GROUP INC.	GENERAL FUND	TSA WH PAYABLE	3,041.55
WT150271	6/30/2015	EASTERN EDUCATION FOUNDATION	GENERAL FUND	DONATION TO FOUNDATION	58.00
WT150272	6/30/2015	COMMONWEALTH OF PENNA	GENERAL FUND	PSERS WH PAYABLE	38,697.18
WT150273	6/30/2015	COMMONWEALTH OF PENNA	GENERAL FUND	PSERS WH PAYABLE	1,237.35
WT150274	6/30/2015	TSA CONSULTING GROUP INC.	GENERAL FUND	TSA PAYABLE	5,540.00
General Fund Expense Disbursement Total					\$661,923.24
MCCP0314	6/30/2015	GKO ARCHITECTS	CAPITAL PROJECTS	VETERINARY SCIENCES	8,525.00
MCCP0315	6/30/2015	GKO ARCHITECTS	CAPITAL PROJECTS	COSMETOLOGY	2,250.00
MCCP0316	6/30/2015	AKC MECHANICAL LLC	CAPITAL PROJECTS	COSMETOLOGY RENOVATION	11,270.25
MCCP0317	6/30/2015	BALTON CONSTRUCTION	CAPITAL PROJECTS	COSMETOLOGY RENOVATION	72,345.65
MCCP0318	6/30/2015	ROGERS MECHANICAL	CAPITAL PROJECTS	COSMETOLOGY RENOVATION	22,680.00
MCCP0319	6/30/2015	WESCOTT ELECTRIC COMPANY	CAPITAL PROJECTS	COSMETOLOGY RENOVATION	46,665.00
Capital Projects Fund Total					\$163,735.90
811007	6/19/2015	NICOLE L MOHREY	SKILLS-USA EXPENSES	UNIFORM JACKETS	924.00
811008	6/23/2015	SAM'S CLUB DIRECT	SKILLS-USA EXPENSES	PICNIC EXPENSES	916.78
811009	6/29/2015	SKILLSUSA STORE C/O E GROUP	SKILLS-USA EXPENSES	SKILLSUSA AWARD	59.98
WTS1503	6/24/2015	EASTERN CENTER - GENERAL FUND	SKILLS-USA EXPENSES	MISC -SKILLSUSA	209.88
Student Activity Total					\$2,110.64

A. STATEMENT OF REVENUES AND EXPENDITURES
For the Period Ending July 31, 2015

GENERAL FUND	APPROVED BUDGET	ACTIVITY THIS MONTH	ACTIVITY TO DATE	BUDGET BALANCE	ENCUMBER	BALANCE
TOTAL REVENUE ALL DIVISIONS	10,108,760	398,824	398,824	9,709,936	0	9,709,936
TOTAL FUND BALANCE APPROPRIATED	500,000	0	0	500,000	0	500,000
TOTAL REVENUE/FUNDS APPROPRIATED	10,608,760	398,824	398,824	10,209,936	0	10,209,936
TOTAL EXPENDITURES ALL DIVISIONS	10,608,760	509,168	509,168	10,099,592	5,450,948	4,648,644
SECONDARY EDUCATION DIVISION	APPROVED BUDGET	ACTIVITY CURRENT	ACTIVITY TO DATE	BUDGET BALANCE	ENCUMBER	BALANCE
EARNINGS ON INVESTMENTS	12,000	1,481	1,481	10,519		10,519
REVENUE FROM STUDENT ACTIVITIES	76,025	35,629	35,629	40,397		40,397
REVENUE FROM LOCAL SOURCES	27,000	1,488	1,488	25,512		25,512
REVENUE FROM TUITION/PATRONS	6,524,609	307,040	307,040	6,217,569		6,217,569
REVENUE FROM STATE SOURCES	864,860	0	0	864,860		864,860
REVENUE FROM FEDERAL SOURCES	623,922	0	0	623,922		623,922
TOTAL REVENUE	8,128,416	345,638	345,638	7,782,778	0	7,782,778
FUND BALANCE APPROPRIATED	500,000			500,000		500,000
ACADEMIC SUPPORT	292,992	3	3	292,989	231,568	61,421
SECONDARY INSTRUCTION PROGRAMS	3,636,608	39,772	39,772	3,596,836	1,640,500	1,956,336
SUMMER PROGRAMS	59,961	43,413	43,413	16,548	0	16,548
PUPIL PERSONNEL SERVICES	593,786	37,806	37,806	555,980	384,210	171,770
INSTRUCTIONAL SUPPORT	43,000	2,390	2,390	40,611	0	40,611
STAFF DEVELOPMENT	71,175	3,471	3,471	67,704	0	67,704
JOINT COMMITTEE SERVICES	101,413	42,748	42,748	58,665	13,158	45,508
OFFICE OF THE DIRECTOR	495,064	28,472	28,472	466,592	328,896	137,696
STAFF SERVICES-CENTRAL	0	8,183	8,183	(8,183)	95,549	(103,732)
OFFICE OF THE ASSISTANT DIRECTOR	378,746	25,291	25,291	353,455	301,230	52,226
SUPPORT SERVICES-BUSINESS OFFICE	485,570	40,104	40,104	445,466	406,773	38,694
SUPPORT SERVICES-SUPPORT SERVICES	62,600	4,038	4,038	58,562	20,464	38,098
SUPPORT SERVICES-PHYSICAL PLANT	1,339,744	76,695	76,695	1,263,049	835,503	427,546
PLANNING, RESEARCH & DEVELOPMENT	105,736	0	0	105,736	0	105,736
SCHOOLWIDE TECHNOLOGY SERVICES	620,119	56,386	56,386	563,733	381,813	181,920
PUBLIC RELATIONS	229,918	13,553	13,553	216,365	123,250	93,115
STUDENT ACTIVITIES	61,984	40	40	61,944	0	61,944
FACILITIES,CONSTRUCTION IMPROVEMENTS	0	6,375	6,375	(6,375)	8,840	(15,215)
OTHER EXPENDITURES/FINANCING USES	0	0	0	0	0	0
BUDGETARY RESERVE	50,000	0	0	50,000	0	50,000
TOTAL EXPENDITURES	8,628,416	428,737	428,737	8,199,679	4,771,752	3,427,927
CONTINUING EDUCATION DIVISION	APPROVED BUDGET	ACTIVITY CURRENT	ACTIVITY TO DATE	BUDGET BALANCE	ENCUMBER	BALANCE
REVENUE FROM STUDENT ACTIVITIES	14,000	0	0	14,000		14,000
REVENUE FROM TUITION/PATRONS	146,849	758	758	146,091		146,091
REVENUE FROM STATE SOURCES	21,883	0	0	21,883		21,883
TOTAL REVENUE	182,732	758	758	181,974		181,974
FUND BALANCE APPROPRIATED				0		0
INSTRUCTION PROGRAMS	73,990	643	643	73,348	2,720	70,628
ADMINISTRATIVE	105,942	5,421	5,421	100,521	196	100,325

PUBLIC RELATIONS	2,800	0	0	2,800	0	2,800
TOTAL EXPENDITURES	182,732	6,063	6,063	176,669	2,916	173,753
PRACTICAL NURSING DIVISION	APPROVED BUDGET	ACTIVITY CURRENT	ACTIVITY TO DATE	BUDGET BALANCE	ENCUMBER	BALANCE
REVENUE FROM LOCAL SOURCES	27,000	810	810	26,190		26,190
REVENUE FROM TUITION/GRANT SOURCES	375,000	38,220	38,220	336,780		336,780
REVENUE FROM STATE SOURCES	343,003	0	0	343,003		343,003
REVENUE FROM FEDERAL SOURCES	1,052,609	13,398	13,398	1,039,211		1,039,211
TOTAL REVENUE	1,797,612	52,428	52,428	1,745,184	0	1,745,184
FUND BALANCE APPROPRIATED						
INSTRUCTION PROGRAMS	1,113,206	16,997	16,997	1,096,209	0	1,096,209
SUPPORT SERVICES-PUPIL HEALTH	34,795	5,491	5,491	29,304	97,724	(68,420)
SUPPORT SERVICES-PHYSICAL PLANT	25,425	35	35	25,390	25,385	5
ADMISSIONS/RECRUITMENT	51,023	1,701	1,701	49,322	0	49,322
ADMINISTRATIVE	573,163	50,144	50,144	523,019	553,170	(30,151)
TOTAL EXPENDITURES	1,797,612	74,368	74,368	1,723,244	676,279	1,046,964
STUDENT ACTIVITY FUNDS	BEGINNING BALANCES	CURRENT REVENUE	TO DATE REVENUE	CURRENT EXPENSES	TO DATE EXPENSES	CLOSING BALANCES
SKILLS USA	21,579	2	2	0	0	21,581
TOTAL FUND EQUITIES	21,579	2	2	0	0	21,581

B. CAPITAL RESERVE FUND (#30)

Beginning Balance:

Cash-TD Bank	\$ 1,187,725.82
Cash-PLGIT	\$ 18,442.16
CD Investments-PLGIT	\$ 1,735,000.00
Interest Receivable-PLGIT	<u>\$ 7,844.27</u>
Total at 6/30/2015	\$ 2,949,012.25

July 2015 Activity:

Interest Earned-TD Bank	\$ 100.88
Interest Received-Cash-PLGIT	\$ 11.41
CD Interest Received/Accrued-PLGIT	\$ 7,759.00
CD Interest-Maturity-PLGIT	\$ 449.80
CD Interest Receivable-PLGIT	\$ 212.94

Note: *Six CD Investments matured and reinvested at \$248,000 each. No change in CD Investment balance in July 2015.*

Ending Balance:

Cash-TD Bank	\$ 1,187,826.70
Cash-PLGIT	\$ 26,662.37
CD Investments-PLGIT	\$ 1,735,000.00
Interest Receivable-PLGIT	<u>\$ 298.21</u>
Total at 7/31/2015	\$ 2,949,787.28

C. CAPITAL PROJECTS FUND (#31)

PLGIT Investments at 6/30/2015	\$ 970,083.08
LESS: Check #0320	\$ 2,279.00
LESS: Check #0321	\$ 2,572.00
LESS: Check #0322	\$ 24,815.78
LESS: Check #0323	\$ 154,931.59
LESS: Check #0324	\$ 967.50
LESS: Check #0325	<u>\$ 51,078.00</u>
TOTAL	\$ 236,643.87

ADD: Interest-July 2015	\$ 35.34
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PLGIT Investments at 7/31/2015	\$ 733,474.55
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D. TREASURER'S REPORT

GENERAL FUND			
ASSETS		LIABILITIES & FUND EQUITIES	
CASH ACCOUNT-TD BANK	1,918,957.29	INTERFUND PAYABLES	0.00
PETTY CASH ACCOUNT	426.00	INTERGOVERNMENT PAYABLE	0.00
CASH ACCOUNT-PLGIT	253,423.04	ACCOUNTS PAYABLE	(4,768.70)
TOTAL CASH	2,172,806.33	ACCRUED PAYROLL LIABILITIES	361,269.31
		DEFERRED INFLOWS	506,274.59
INVESTMENTS-TD BANK	-	TOTAL CURRENT LIABILITES	862,775.20
CD INVESTMENTS-PLGIT	1,983,000.00		
CD INTEREST RECEIVABLE-PLGIT	5,850.56	YEAR-TO-DATE REVENUE	398,824.42
TERM INVESTMENT-PLGIT	1,000,000.00	YEAR-TO-DATE EXPENDITURES	(509,168.06)
TERM INTEREST RECEIVABLE-PLGIT	167.67	NET REVENUE LESS EXPENDITURES	(110,343.64)
TOTAL INVESTMENTS	2,989,018.23		
TOTAL CASH AND INVESTMENTS	5,161,824.56		
		FUND BALANCE:	
INTERFUND RECEIVABLE	-	NONSPENDABLE FUND BALANCE	54,182.80
INTERGOVERNMENT RECEIVABLE	147,035.31	COMMITTED-SELF FUNDED MEDICAL	350,000.00
PN STUDENT RECEIVABLES	164,091.00	COMMITTED-PSERS RATE STABILIZATION	250,000.00
ACCOUNTS RECEIVABLE-OTHER	180.27	ASSIGNED-CAPITAL IMPROVEMENTS	710,000.00
TOTAL ACCOUNTS RECEIVABLE	311,306.58	ASSIGNED-POST SECONDARY-PN	1,156,327.16
		ASSIGNED-POST SECONDARY-CE	64,936.54
INVENTORIES	13,363.67	ASSIGNED-BUDGETARY FUND BALANCE	500,000.00
		UNASSIGNED	1,661,909.05
PREPAID EXPENSES	3,292.30	TOTAL FUND BALANCE	4,747,355.55
DEPOSITS	10,000.00		
TOTAL ASSETS	5,499,787.11	TOTAL LIABILITES & FUND EQUITIES	5,499,787.11
STUDENT ACTIVITY FUND			
ASSETS		LIABILITIES & FUND EQUITIES	
CASH ACCOUNT	21,581.09	ACCOUNTS PAYABLE-INTERFUND	0.00
		ACCOUNTS PAYABLE-INTERGOVT	0.00
		ACCOUNTS PAYABLE	0.00
ACCOUNTS RECEIVABLE-INTERFUND	0.00		
ACCOUNTS RECEIVABLE-OTHER	0.00	YEAR-TO-DATE REVENUE	1.89
		YEAR-TO-DATE EXPENDITURES	0.00
TOTAL ASSETS	21,581.09	BEGINNING FUNDS BALANCES	21,579.20
		TOTAL LIABILITES & FUND EQUITIES	21,581.09

E. DISBURSEMENTS

Check Number	Check Date	Vendor Name	Department	Description	Amount
23712	7/9/2015	GRAINGER, W.W. INCORPORATED	MAINTENANCE SERVICES	REPAIR & MAINT OF EQUIP	1,543.46
23713	7/9/2015	SUNGARD PUBLIC SECTOR	BUSINESS SERVICES	REPAIR & MAINT –TECH.	1,125.00
23714	7/9/2015	SCHOOL CLAIMS SERVICE	SUPER-STAFF SERVICES	DUES AND FEES	84.00
23715	7/9/2015	SDIC	GENERAL FUND	WORKERS COMPENSATION	889.95
23716	7/9/2015	SNAP-ON-INDUSTRIAL	SECONDARY	EQUIP,REPLACEMENT	771.75
23717	7/9/2015	VALLEY POWER INCORPORATED	MAINTENANCE SERVICES	REPAIR & MAINT OF EQUIP	658.35
23718	7/9/2015	WASTE MANAGEMENT OF PA INC.	MAINTENANCE SERVICES	MAINTENANCE SUPPLIES	737.39
23719	7/9/2015	WEX BANK	VEHICLE MAINTENANCE	GAS & OIL, VEHICLES	146.68
23720	7/10/2015	SEAN P. MACKEY	SUMMER PROGRAMS	GENERAL SUPPLIES	104.00
23721	7/10/2015	ARDSLEY AUTO TAG SERVICE	VEHICLE MAINTENANCE	DUES AND FEES	75.00
23722	7/10/2015	PN STUDENT 2015-2016	GENERAL FUND	PN TUITION REFUNDS	5,789.00
23723	7/10/2015	EDMENTUM INC.	SECONDARY	SUPPLIES & FEES-TECH	1,650.00
23724	7/10/2015	HARRIS SCHOOL SOLUTIONS	SUPER-STUDENT SVS-HEAD	PROF ED SVS-TRAINING	850.00
23725	7/10/2015	WILLIS OF PENNSYLVANIA, INC	JOINT COMMITTEE SERV.	FIDELITY BOND	208.00
23726	7/10/2015	I-CAR EDUCATION FOUNDATION	COLLISION REPAIR	SUPPLIES & FEES-TECH	1,100.00
23727	7/10/2015	RICOH USA, INC.	DUPLICATING SERVICES	PURCH SVCS-OTHER	1,769.00
23728	7/10/2015	WEBSITES MADE EZ	SUPER-STUDENT SVS-HEAD	SUBSCRIPTIONS	750.00
23729	7/10/2015	JOHNSON CONTROLS INC.	MAINTENANCE SERVICES	REPAIR & MAINT - HVAC	2,578.25
23730	7/10/2015	MAILFINANCE, INC.	DUPLICATING SERVICES	PURCH SVCS-OTHER	825.00
23731	7/10/2015	MIDDLE STATES ASSOCIATION OF	GENERAL FUND	DUES AND FEES	2,600.00
23732	7/10/2015	MITCHELL1	AUTOMOTIVE TECHNOLOGY	SUPPLIES & FEES-TECH	1,099.00
23733	7/10/2015	PAESSP	ASSISTANT DIRECTOR	PROF ED SVS-TRAINING	300.00
23734	7/10/2015	PASBO	GENERAL FUND	DUES AND FEES	425.00
23735	7/10/2015	PENN STATE UNIVERSITY	ASSISTANT DIRECTOR	PROF ED SVS-TRAINING	150.00
23736	7/10/2015	PA RESTAURANT AND LODGING	CE ADMINISTRATIVE	DUES AND FEES	200.00
23737	7/10/2015	PENNA STATE UNIVERSITY	TECH SVC SCHOOLWIDE	CONSULTANT SVCS, TECH	50.00
23738	7/10/2015	PENNA INSTITUTE OF CPA	SUPER FISCAL SVS-HEAD	DUES AND FEES	325.00
23739	7/10/2015	SDA MECHANICAL SERVICES, INC.	MAINTENANCE SERVICES	REPAIR & MAINT - HVAC	4,807.00
23740	7/10/2015	SDIC	GENERAL FUND	WORKERS COMPENSATION	5,525.00
23741	7/10/2015	STANLEY CONVERGENT SEC SOLUTION INC	MAINTENANCE SERVICES	SECURITY/SAFETY SERVICES	1,424.58
23742	7/10/2015	STEWART BUSINESS SYSTEMS	GENERAL FUND	PRINTING AND BINDING	961.65
23743	7/10/2015	TRANSPORTATION SERVICES, INC	SUMMER PROGRAMS	CONTRACTED CARRIERS	405.00
23744	7/10/2015	VISUAL SOUND	TECH SVC SCHOOLWIDE	TECH EQUIP REPLACE	26,807.50
23745		VOID	N/A	N/A	0.00
23746	7/22/2015	ASBO	SUPER FISCAL SVS-HEAD	DUES AND FEES	219.00
23747	7/22/2015	VERIZON	MAINTENANCE SERVICES	COMMUNICATIONS	87.51
23748	7/22/2015	BLUETARP FINANCIAL	MAINTENANCE SERVICES	MAINTENANCE SUPPLIES	1,254.67
23749	7/22/2015	CDW GOVERNMENT, INC.	TECH SVC SCHOOLWIDE	REPAIR & MAINT - TECH	2,198.00
23750	7/22/2015	DVASBO	GENERAL FUND	DUES AND FEES	150.00
23751	7/22/2015	EIGHTY PROOF SCREEN PRINTING	SUMMER PROGRAMS	GENERAL SUPPLIES	880.00
23752	7/22/2015	GENERAL BINDING CORPORATION	ASSISTANT DIRECTOR	GENERAL SUPPLIES	125.63
23753	7/22/2015	GKO ARCHITECTS, LLC	ARCHITECT & ENGINEER	PURCH SVCS-PROFESSIONAL	2,253.00
23754	7/22/2015	GRAINGER, W.W. INCORPORATED	MAINTENANCE SERVICES	REPAIR & MAINT OF EQUIP	8,385.25
23755	7/22/2015	GUY M COOPER, INC.	MAINTENANCE SERVICES	REPAIR & MAINT OF BLDG	380.00
23756	7/22/2015	DIRECT ENERGY BUSINESS	MAINTENANCE SERVICES	HEATING FUEL	185.82

Check Number	Check Date	Vendor Name	Department	Description	Amount
23757	7/22/2015	WILLIS OF PENNSYLVANIA, INC	GENERAL FUND	SCHOOL INSURANCES 2015-2016	81,725.00
23758	7/22/2015	INTERNAL REVENUE SERVICE	GENERAL FUND	DUES AND FEES	162.00
23759	7/22/2015	J & J STAFFING RESOURCES	CE ADMINISTRATIVE	PURCH SVCS-OTHER	1,101.60
23760	7/22/2015	J.P. MASCARO & SONS	MAINTENANCE SERVICES	DISPOSAL SERVICES	621.00
23761	7/22/2015	OFFICE BASICS INC	MAINTENANCE SERVICES	CUSTODIAL SUPPLIES	464.67
23762	7/22/2015	PCA INDUSTRIAL & PAPER SUPPLIES	MAINTENANCE SERVICES	CUSTODIAL SUPPLIES	917.70
23763	7/22/2015	PECO ENERGY	MAINTENANCE SERVICES	ELECTRICITY	2,209.28
23764	7/22/2015	SUNGARD PUBLIC SECTOR	BUSINESS SERVICES	REPAIR & MAINT - TECHN	2,389.50
23765	7/22/2015	APA/AQUA PENNSYLVANIA, INC.	MAINTENANCE SERVICES	WATER SEWAGE SERVICES	540.90
23766	7/22/2015	PSBA INC INSURANCE TRUST	GENERAL FUND	UNEMPLOYMENT CONTRIB.	2,173.13
23767	7/22/2015	COMMONWEALTH OF PENNA	GENERAL FUND	PSERS RETIREMENT PAY.	4,565.54
23768	7/22/2015	RICOH USA, INC.	DUPLICATING SERVICES	PURCH SVCS-OTHER	481.00
23769	7/22/2015	SAR AUTOMOTIVE EQUIPMENT	AUTOMOTIVE TECHNOLOGY	REPAIR & MAINT.OF EQUIP.	403.00
23770	7/22/2015	SAUERS TREE & LANDSCAPE SERVICE INC	GROUNDS MAINTENANCE	LAWN CARE SERVICES	2,547.50
23771	7/22/2015	SDIC	GENERAL FUND	WORKERS COMPENSATION	8,841.00
23772	7/22/2015	SHAPIRO FIRE PROTECTION COMPANY, INC	MAINTENANCE SERVICES	REPAIR & MAINT -FIRE EQUIP	2,050.15
23773	7/22/2015	SHERWIN-WILLIAMS	MAINTENANCE SERVICES	MAINTENANCE SUPPLIES	87.36
23774	7/22/2015	STANLEY CONVERGENT SEC SOLUTION INC	MAINTENANCE SERVICES	SECURITY/SAFETY SERVICE	50.67
23775	7/22/2015	STEVE PARKE	COLLISION REPAIR	PROF ED SVS-TRAINING	675.94
23776	7/22/2015	UNIFIRST CORPORATION	MAINTENANCE SERVICES	CUSTODIAL SUPPLIES	175.06
23777	7/22/2015	UNITED PARCEL SERVICE, INC.	DUPLICATING SERVICES	COMMUNICATIONS	350.00
23778	7/22/2015	VALLEY POWER INCORPORATED	FACILITY IMPROVEMENTS	CONSTRUCTION SERVICES	2,285.00
23779	7/22/2015	VERIZON	MAINTENANCE SERVICES	COMMUNICATIONS	5.88
23780	7/23/2015	BURMAX COMPANY, INC.	SUMMER PROGRAMS	GENERAL SUPPLIES	42.50
23781	7/23/2015	ERIN DERBY	STAFF DEVELOPMENT, SEC	PURCH SVS PROFESSIONAL	115.00
23782	7/23/2015	GRAINGER, W.W. INCORPORATED	MAINTENANCE SERVICES	REPAIR & MAINT OF EQUIP	104.34
23783	7/23/2015	GUY M COOPER, INC.	FACILITY IMPROVEMENTS	CONSTRUCTION SERVICES	2,275.00
23784	7/23/2015	HOBART	MAINTENANCE SERVICES	REPAIR & MAINT OF EQUIP	479.00
23785	7/23/2015	SDA MECHANICAL SERVICES, INC.	MAINTENANCE SERVICES	REPAIR & MAINT -HVAC SYS	495.00
23786	7/23/2015	SECURITY DATA TECHNOLOGIES	SECONDARY	NEW, CAPITAL	12,055.00
23787	7/23/2015	VALLEY POWER INCORPORATED	MAINTENANCE SERVICES	REPAIR & MAINT OF EQUIP	637.75
23788	7/23/2015	WISLER PEARLSTINE	LEGAL SERVICES	PURCH SVCS- PROFESSIONAL	2,922.20
23789	7/31/2015	AMAZON.COM, INC.	GENERAL FUND	BOOKS AND PERIODICALS	84.29
23790	7/31/2015	VERIZON	MAINTENANCE SERVICES	COMMUNICATIONS	56.09
23791	7/31/2015	BURMAX COMPANY, INC.	GENERAL FUND	INVENTORIES/RESALE	10,318.45
23792	7/31/2015	EDUCATION TO GO, INC	CE INSTRUCTIONAL	SUPPLIES & FEES-TECH	642.50
23793	7/31/2015	J.C. EHRLICH CO., INC.	MAINTENANCE SERVICES	EXTERMINATION SERVICES	448.00
23794	7/31/2015	GEORGE ALLEN WASTEWATER MGT	MAINTENANCE SERVICES	REPAIR & MAINT.OF EQUIP.	950.00
23795	7/31/2015	HOME DEPOT	MAINTENANCE SERVICES	MAINTENANCE SUPPLIES	304.00
23796	7/31/2015	WILLIS OF PENNSYLVANIA, INC	JOINT COMMITTEE SERVICES	FIDELITY BOND	30.00

Check Number	Check Date	Vendor Name	Department	Description	Amount
23797	7/31/2015	AMSAN	MAINTENANCE SERVICES	CUSTODIAL SUPPLIES	53.85
23798	7/31/2015	J & J STAFFING RESOURCES	CE ADMINISTRATIVE	PURCH SVCS-OTHER	1,101.60
23799	7/31/2015	JPC ENTERPRISES, INC.	MAINTENANCE SERVICES	CUSTODIAL SUPPLIES	615.44
23800	7/31/2015	PN STUDENT 2015-2016	GENERAL FUND	PN TUITION REFUNDS	59.00
23801	7/31/2015	MOORE MEDICAL LLC	NURSING SERVICES	GENERAL SUPPLIES	71.23
23802	7/31/2015	NEW PIG CORPORATION	AUTOMOTIVE TECHNOLOGY	NEW, CAPITAL	1,980.03
23803	7/31/2015	PAETEC COMMUNICATIONS	MAINTENANCE SERVICES	TRANSPORT/COMMUNICA T	3,507.81
23804	7/31/2015	PAPER MART, INC.	MAINTENANCE SERVICES	GENERAL SUPPLIES	284.40
23805	7/31/2015	PHILIP ROSENAU CO., INC	MAINTENANCE SERVICES	CUSTODIAL SUPPLIES	594.60
23806	7/31/2015	PN STUDENT 2015-2016	GENERAL FUND	PN TUITION REFUNDS	1,083.00
23807	7/31/2015	SAM'S CLUB DIRECT	SUMMER PROGRAMS	GENERAL SUPPLIES	306.95
23808	7/31/2015	SCHOOL SPECIALTY, INC.	MAINTENANCE SERVICES	GENERAL SUPPLIES	9.78
23809	7/31/2015	SHERWIN-WILLIAMS	MAINTENANCE SERVICES	MAINTENANCE SUPPLIES	117.72
23810	7/31/2015	SHI INTERNATIONAL CORP	TECH SVC SCHOOLWIDE	SOFTWARE,ADMINI	5,814.75
23811	7/31/2015	SNAP-ON-INDUSTRIAL	AUTOMOTIVE TECHNOLOGY	EQUIP,REPLACE, NONCAP	3,108.81
23812	7/31/2015	TOWNSHIP OF UPPER MORELAND	MAINT. SUPERVISION	DUES AND FEES	135.00
23813	7/31/2015	TRANSPORTATION SERVICES, INC	SUMMER PROGRAMS	CONTRACTED CARRIERS	4,050.00
23814	7/31/2015	UNIFIRST CORPORATION	MAINTENANCE SERVICES	CUSTODIAL SUPPLIES	188.40
23815	7/31/2015	WASTE MANAGEMENT OF PA INC.	MAINTENANCE SERVICES	MAINTENANCE SUPPLIES	594.46
Accounts Payable Total					253,312.27
208885	7/14/2015	GBA PREMIUM ACCOUNT	GENERAL FUND	DENTAL INSURANCE	3,219.70
208886		N/A	MULTI-STUB CHECK	N/A	0.00
208887	7/14/2015	PSBA INC INSURANCE TRUST	GENERAL FUND	GROUP INC PROTECT INSUR	2,713.60
208888	7/24/2015	AMERICAN HERITAGE LIFE INS CO	GENERAL FUND	ALLSTATE	96.68
208889	7/24/2015	CITY OF PHILA - WAGE TAX	GENERAL FUND	WAGE TAX WH PAYABLE	5.68
CCR16001	7/23/2015	SUMMER FUN PATRON	GENERAL FUND	SUMMER FUN REFUND	225.00
CCR16002	7/23/2015	SUMMER FUN PATRON	GENERAL FUND	SUMMER FUN REFUND	225.00
WT160001	7/3/2015	TD BANK	GENERAL FUND	BANK FEES	106.23
WT160002	7/6/2015	PA UNEMPLOYMENT COMPENSATION	GENERAL FUND	UNEMPLOYMENT COMP WH PAY	926.74
WT160003	7/7/2015	EASTERN PROCUREMENT SYSTEM	GENERAL FUND	MEETING EXPENSES	1,666.21
WT160004	7/7/2015	SOUTHEASTERN PA SCHOOLS TRUST -MCIU	GENERAL FUND	MEDICAL/RX INSURANCE	54,311.11
WT160005	7/7/2015	SOUTHEASTERN PA SCHOOLS TRUST -MCIU	GENERAL FUND	MEDICAL/RX INSURANCE	26,521.08
WT160006	7/13/2015	IRS- 941 PAYMENT	GENERAL FUND	FEDERAL WH PAYABLE	18,943.42
WT160007	7/14/2015	CBIZ PAYROLL	GENERAL FUND	FLEX SPENDING	836.54
WT160008	7/15/2015	COMMONWEALTH OF PENNA	GENERAL FUND	STATE WH PAYABLE	2,046.70
WT160009	7/15/2015	AXA EQUITABLE	GENERAL FUND	TSA WH PAYABLE	1,533.31
WT160010	7/15/2015	TSA CONSULTING GROUP INC.	GENERAL FUND	TSA WH PAYABLE	3,141.55
WT160011	7/15/2015	EASTERN EDUCATION FOUND.	GENERAL FUND	DONATION TO FOUNDATION	91.00
WT160012	7/16/2015	COMM OF PA DEPT OF REVENUE	GENERAL FUND	SALES TAX	217.24
WT160013	7/27/2015	IRS- 941 PAYMENT	GENERAL FUND	FEDERAL WH PAYABLE	24,588.39
WT160014	7/28/2015	CBIZ PAYROLL	GENERAL FUND	FLEX SPENDING	836.54
WT160015	7/29/2015	COMMONWEALTH OF PENNA	GENERAL FUND	STATE WH PAYABLE	2,752.72
WT160016	7/29/2015	AXA EQUITABLE	GENERAL FUND	TSA WH PAYABLE	1,533.31
WT160017	7/29/2015	TSA CONSULTING GROUP INC.	GENERAL FUND	TSA WH PAYABLE	2,841.55
WT160018	7/29/2015	EASTERN EDUCATION FOUND.	GENERAL FUND	DONATION TO FOUNDATION	58.00
General Fund Expense Disbursement Total					149,437.30
MCCP0320	7/31/2015	GKO ARCHITECTS, LLC	CAPITAL PROJECTS	COSMETOLOGY-CAP PROJ	2,279.00
MCCP0321	7/31/2015	GKO ARCHITECTS, LLC	CAPITAL PROJECTS	VETERINARIAN SCIENCES	2,572.00

Check Number	Check Date	Vendor Name	Department	Description	Amount
MCCP0322	7/31/2015	AKC MECHANICAL LLC	CAPITAL PROJECTS	COSMETOLOGY RENOV	24,815.78
MCCP0323	7/31/2015	BALTON CONSTRUCTION, INC.	CAPITAL PROJECTS	COSMETOLOGY RENOV	154,931.59
MCCP0324	7/31/2015	ROGERS MECHANICAL COMPANY	CAPITAL PROJECTS	COSMETOLOGY RENOV	967.50
MCCP0325	7/31/2015	GREENE MANUFACTURING INC.	CAPITAL PROJECTS	COSMETOLOGY RENOV	51,078.00
Capital Projects Fund Total					236,643.87
WTS1601	7/9/2015	EASTERN CENTER - GENERAL FUND	STUDENT ACTIVITIES FUND	REIMBURSE UNIFORM PATCHES	24.00
Student Activity Total					24.00

**EASTERN CENTER FOR ARTS AND TECHNOLOGY
PRINCIPALS' ADVISORY COMMITTEE MEETING
THURSDAY, JULY 16, 2015**

MINUTES

Representatives were present from the following schools:

Mr. Angelo Berrios	Abington
Mr. Ernest Johnson	Abington
Ms. Iris Parker	Cheltenham
Mr. Dennis Williams	Hatboro-Horsham
Mr. Thomas Roller	Jenkintown
Mr. Bill Miles	Lower Moreland
Dr. Charles Rittenhouse	Springfield
	Upper Dublin
Mr. Joe Carracappa	Upper Moreland
Ms. Lindsey Stock	Upper Moreland
Mr. Larry Cannon	Upper Moreland
	Superintendent Liaison
Mr. Thomas Allen	EASTERN
Mr. Joseph Greb	EASTERN
Ms. Allison Larson	EASTERN

1. WELCOME AND INTRODUCTIONS

Mr. Thomas Allen, Director, welcomed the Principals and Assistant Principals and conducted introductions.

2. PRINCIPALS' CONTACT INFORMATION UPDATE *

Contact information for the Principals for the upcoming school year was updated.

3. JUNE 1 STUDENT ENROLLMENT *

Mr. Allen discussed the June 1 student enrollment report. Three programs are at capacity: Allied Health, Protective Services and Commercial Art. Still accepting students in all other programs.

4. PROGRAM WAITING LIST

EASTERN has two programs that currently have a waiting list for the upcoming school year. Mr. Greb provided a description of the process EASTERN follows when a program has a waiting list and the timelines for getting students from the waiting list into a program.

5. BEGINNING OF THE YEAR SCHEDULE *

The Principals reviewed the beginning of the year schedule for students who attend EASTERN. The first day of school at EASTERN will be September 9, 2015.

6. SKILLS-USA NATIONAL COMPETITIONS OUTCOMES

Mr. Greb provided an update on the SkillsUSA National Competitions held June 22-26, 2015 in Louisville, Kentucky.

7. MEMORANDUM OF UNDERSTANDING *

Mr. Allen discussed the Memorandum of Understanding between EASTERN and the Sending School Districts with clarification regarding students placed in school for reasons other than the level IV infraction list. Mr. Allen clarified that a student who has been removed from their high school for reasons other than those listed on the MOU is still eligible to attend EASTERN just as they had been previously.

8. PROGRAMS AT EASTERN

Mr. Greb discussed EASTERN's current program offerings and planned future offerings for the Principals' information.

9. TRANSCRIPT REQUIREMENTS FOR NEW STUDENTS *

Mr. Allen reminded Principals that they need to supply transcripts for incoming juniors by August 1, 2015.

10. NOCTI RESULTS

Principals asked that NOCTI results be provided to all high schools to help with the SPP data validation process.

11. MEETING DATES FOR 2015-2016 SCHOOL YEAR

Following are the remaining meeting dates for the 2015-2016 Principals' Advisory Committee meetings at 12:30 p.m. in the Seminar Room at EASTERN. Lunch will be served.

- Thursday, October 8, 2015
- Thursday, January 28, 2016
- Thursday, April 28, 2016

FINAL REPORT SUMMER FUN PROGRAM 2015

This is the 31st year for the Summer Fun Program at EASTERN. Summarized below are the summer fun enrollments for this and the preceding five years.

Courses	2010	2011	2012	2013	2014	2015
Computer Art/Digital Photography	26	25	26	20	14	16
Cooking and Baking	26	30	31	30	17	-
Junior Chef (formerly Cooking & Baking)						20
Pastry Boss (formerly Cooking & Baking)						21
Crime Scene Investigation	17	16	11	15	8	14
Drawing and Painting	15	19	-	13	14	14
Electronics & Robotics	12	-	15	15	10	-
Future Design Engineers	8	17	-	-	-	-
Video Gaming Programming	7	-	-	16	16	17
Auto Mechanics/Collision Repair	16	25	24	12	20	15
Fun With Fashion	10	-	6	-	12	-
Looking Good	16	21	23	15	13	16
Medical Zone	14	-	-	-	-	-
Welding 2011		10	-	-	-	-
World of Construction	8	14	22	9	-	15
Total	175	177	158	145	124	148

Districts Represented	2010	2011	2012	2013	2014	2015
Abington	47	70	47	53	55	47

Bryn Athyn	-	-	2	-	-	-
Cheltenham	16	11	10	17	10	10
Hatboro-Horsham	29	18	22	25	21	19
Jenkintown	10	7	8	1	2	11
Lower Moreland	11	19	24	5	8	9
Springfield	18	14	11	7	6	9
Upper Dublin	19	22	10	18	11	15
Upper Moreland	20	15	21	17	9	20
Other	5	1	3	2	2	8
Total	175	177	158	145	124	148

LIVE WORK AT EASTERN

Career and Technical Education students' skill development progresses from demonstration through guided practice to independent practice and mastery. At an advanced point in this learning cycle, there are benefits to the development, making, or repair of a useful, durable, concrete project or service intended for use. Projects of this type are described as "Live Work" and become an integral part of the instructional process.

Carefully selected live work projects fulfill instructional needs that cannot be otherwise achieved while providing a cost benefit to the school through student use of material purchased by others. EASTERN students become involved in durable projects which benefit the greater community. Live work projects, along with expanded learning opportunities such as internships and cooperative education placements often provide the culminating activities for student demonstration of skill mastery. All live work performed is expected to meet industry standards of professional quality. Student performance of services, repairs and construction generates significant financial benefit to the school.

There are several conditions which govern the acceptance of live work:

- The written plan is developed in cooperation with the recipient of the services performed by the students.
- The Assistant Principal/Supervisor reviews and approves the request.
- Live work is scheduled with the instructional needs of students as the first priority. Work accepted must involve the type and level of competencies necessary to fulfill the instructional needs of specific students - instructor assistance is limited to that assistance included as part of the normal instructional process.
- Only work that relates to the course of study and is compatible with the program and production capacity of the assigned shop is accepted.
- Drawings or written guidelines must be developed before accepting the job.
- A bill-of-materials must be agreed upon before the start of the job. The teacher makes the decision to order the parts and materials for the job or to have the customer provide them, prior to the start of production.
- A school shop training laboratory should not become a competitor with business and industry.

Projects will be accepted in the following priority.

1. Projects for Eastern Center for Arts and Technology public relations and Administrative/Board activities
2. Projects for Eastern Center for Arts and Technology instructional programs--curricular or co-curricular
3. Projects for participating schools and districts
4. Projects for non-profit or governmental organizations
5. Projects for private individuals – non business

**LIVE WORK REPORT
SEPTEMBER 2014 – JUNE 2015**

Automotive and Collision

- Maintained EASTERN vehicles
- Maintained EASTERN snow plows and salt spreaders
- Brake Service & Diagnostic repair of EASTERN vehicle; prepared vehicle for use on the road
- Repair & Refinishing of vehicle for American Red Cross

Commercial Art/Photography

- Designed all EASTERN publications, promotional items and Web layouts
- Produced invitations, menu covers, backdrops and handouts
- Student of the Month, family & Board Photo's
- District 2 Fall Leadership programs, multimedia presentations & printed materials

Construction

- Repaired overhang at the front entrance

Cosmetology

- Upper Dublin Club Ophelia Day of Beauty
- Abington Student Involvement Day
- Clinic for Manna on Main in Lansdale
- Clinic for MS Society

Culinary Arts

- Prepared refreshments for Joint Committee meetings, Principals meetings, AAC meetings, Administrative meetings, Counselor/Special Ed. meetings, Authority meetings, Foundation meetings, Parents' Night, Open House, Awards Night, Shared View meetings, Career Expo, OAC and EAC meetings and numerous in-service functions.
- Provided/served meals for Joint Committee dinner, Advisory Appreciation Brunch, In-service lunches, Administrative Professionals Day, Student Recognition Committee Luncheon meeting, NOCTI judges and EASTERN's SkillsUSA District competitions.
- School Community functions included:
 - Willow Grove Chamber of Commerce Taste of Willow Grove
 - Lower Moreland PTA lunch
 - Kiwanis Club of Old York Road breakfast buffet
 - Willow Grove Rotary lunches
 - St. Luke's Peace and Justice Luncheon
 - Willow Grove Chamber Women's Group luncheon
 - Abington Retired Citizens of Alverthorpe luncheon
 - Montgomery County Association for the Blind luncheon
 - Copper Beech BBQ Picnic
 - Shared Information with Hatboro businesses luncheons

- Upper Dublin Community Day
- Horsham Rotary luncheon

Electrical Technology

- Installed and replaced motion sensors throughout the building

ACTIVITIES REPORT

A. STUDENT ACTIVITIES

Career and Technical Student Organization

Joseph Flint from Abington High School and Nicole Hetzel from Upper Moreland High School competed at the SkillsUSA National Competition from June 22-26, 2015 in Louisville, Kentucky. With students competing from across the United States, we are pleased to report that Joseph placed fifth in the Criminal Justice competition and Nicole placed ninth in the Pin Design competition.

B. PROFESSIONAL ACTIVITIES

1. In-Service

In-service activities took place June 12-18, 2015. Some topics covered were PA529 Program, School Improvement Report, FEMA SID/Incident Command System for Schools and SkillsUSA.

2. Conferences

On June 29-July 1, 2015, Collision Repair Technology instructor Steve Parke attended a High School Instructor's Seminar at Ohio Technical College in Cleveland, Ohio, where he received updates in collision repair and refinishing.

On July 5-10, 2015, Allison Larson attended the NASRO (National Association of School Resource Officers) Conference in Orlando Florida.

On July 12-15, 2015, Amy Shields attended the National School PR Association Conference in Nashville, TN. Notable seminars attended included Social Media in our Schools: Wrangling Risks and Roping in Opportunity, Effective Communications to make Times of Change a Little Less Strange, Singing Off the Same Sheet of Music: Being an Effective School Spokesperson When Working with PIOs from Other Agencies; A Video is Worth 1.8 Million Words; SchoolMessenger: 7 Steps to Improve School and Teacher Websites, and The Power of the Twitterverse.

On July 13-15, 2015, Allison Larson and Eileen Collins attended the ClassMate User Group Conference in Bethlehem, PA.

On July 29-31, 2015, Tom Allen and Allison Larson attended the PACTA Summer Leadership Conference in State College, PA.

3. Other

On June 2, 2015, Gary Felmey attended a SkillsUSA PA State Board Meeting in State College, PA.

EASTERN's Safety and Wellness Committee met on June 12, 2015.

On July 6-10, 2015, Computer Network Administration instructor Karon Crickmore attended Microsoft Training which included Installing and Configuring Windows Server 2012.

C. SCHOOL VISITATIONS

On June 2, 2015, a sophomore from Abington High School visited the Cosmetology program.

On June 15, 2015, Amy Shields provided a tour to an Archbishop Wood High School sophomore and his mother. He indicated interest in the Automotive Technology program.

On July 2, 2015, Amy Shields provided a tour to an Upper Moreland High School junior and his mother. This student indicated interest in the Automotive Technology program. George Stahl, EASTERN's Long-Term Substitute Automotive Technology Instructor, was available to speak with him further about the class.

On July 7, 2015, Amy Shields provided a tour to an Archbishop Wood High School sophomore and his mother. This student indicated interest in the Automotive Technology program. George Stahl, EASTERN's Long-Term Substitute Automotive Technology Instructor, was available to speak with him further about the class.

EASTERN's Summer Fun program for middle school students concluded on July 17, 2015. EASTERN welcomed parents and family members from 10:00 a.m. to 11:30 a.m. Students from Junior Chef and Pastry Boss made cookies for parents and family members. Looking Good students styled their parents hair and painted their nails. All Summer Fun programs involved the parents in the last day of events. Once families were finished, they traveled to other classrooms.

On July 27, 2015, Amy Shields provided a tour to a Bishop McDevitt student who indicated an interest in the Cosmetology program.

D. LIAISON

On June 3, 2015, Amy Shields and Erin Derby presented to Upper Moreland High School business classes. Amy provided an overview of all EASTERN programs, and Erin provided a more in-depth presentation regarding the Office Management program.

On June 4, 2015, Amy Shields and Erin Derby presented to all Abington High School business classes throughout the day. Amy provided an overview of all EASTERN programs, and Erin provided a more in-depth presentation regarding the Office Management program.

On June 5, 2015, Ferne Andre presented EASTERN awards at Jenkintown High School's awards program.

On June 9, 2015, Ferne Andre presented EASTERN awards at Springfield High School's awards program.

On June 18, 2015, Amy Shields presented an overview of EASTERN and the Summer Fun programs to the Horsham Rotary at Otto's Brauhaus in Horsham during the Rotary's monthly breakfast meeting.

E. OTHER

From July 8 through August 17, 2015, Katelyn Smink will serve as EASTERN's Organizational Advancement Intern, reporting to Amy Shields. Job responsibilities include news releases, mail merges, website revisions, and other communications functions as required. Katelyn is preparing to enter her senior year at Penn State University.

During July, "Welcome to EASTERN" postcards were sent to all new incoming EASTERN students signed by their individual program instructors.

Executive Advisory Committee Members Reappointments

2015-2016

Member Name	Industry Segment	Term Expiration
Gary Bissig	Manufacturing / Engineering	6/30/2017
Joseph Daino Jr.	Hospitality	6/30/2017
John Di Benedetto	Construction	6/30/2018
Byron Goldstein	Marketing	6/30/2018
Susan Hoffman	Technology	6/30/2016
Andrew Ippolito	Education	6/30/2016
Denise Lavery Frasca	Health Care	6/30/2016
Jeff Lustig	Construction	6/30/2017
Roseann Nyiri	Business	6/30/2018
Meghan Patton	Health Care	6/30/2017
Olga Stylianou	Student Representative	6/30/2016
Earl Saurman	Public Safety	6/30/2016
Michele Tinsman	Joint Operating Committee Representative	
Karen Wiley Sandler	Education	6/30/2017

Occupational Advisory Committee Members Reappointments

2015-2016

Allied Health

Member Name	Industry Segment	Term Expiration
Marilyn Harris	Community Health Education	6/30/2018
Alice Houriet	Practical Nursing Program	6/30/2017
Holly Selzle	Home Care	6/30/2018
Caree Updyke	Hospital	6/30/2017
Pam Roberts	Post-Secondary Education	6/30/2018
Thora Williams	Clinical Coordinator	6/30/2016

Automotive Technology

Member Name	Industry Segment	Term Expiration
John Burkhauser	Post-Secondary Education	6/30/2017
Matthew S. Conard	Auto Technician Dealership	6/30/2017
Dan Curnell	Shop Foreman/Team Leader Positions	6/30/2018
Brady Degen	Former Student Representative	6/30/2017
Jonathan Hafft	Former Student Representative	6/30/2017
Sean Haggerty	Student Representative	6/30/2016
Elizabeth Maiter	Supplier	6/30/2018
Russell McAlpine	Auto Repair Facilities	6/30/2017
Francesco Paviglianiti	Auto Technician	6/30/2018
Eric Prentice	National Automotive Retailer	6/30/2018
Bill Pritz	Auto Repair Facilities	6/30/2016
Greg Ricciardi	Dealer Service Manager	6/30/2016

Don Schnell	Auto Technician	6/30/2016
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Collision Repair Technology

Member Name	Industry Segment	Term Expiration
Patrick Beavers	Independent Shop	6/30/2017
Jack Cosenza	Dealer Body Shop Manager	6/30/2018
Ryan Driesbach	Student Representative	6/30/2016
Ryan Gardiner	Manufacturer	6/30/2017
James Klotz	Restoration Shop/Accessories	6/30/2018
Robert Mallon	Supplier	6/30/2018
Jonathan Mehrman	Former Student Representative	6/30/2018
Derek Paterson	Insurance Appraiser	6/30/2016
Ken Piccari	Dealer Body Shop Manager	6/30/2016
Joe Waslow-Washington	Dealer Body Shop Manager	6/30/2016
William Zacny	Insurance Appraiser	6/30/2016

Commercial Art

Member Name	Industry Segment	Term Expiration
Beth Brodovsky	Graphic Design	6/30/2018
Mark Cernero	Post-secondary Education	6/30/2018
Carmina Cianciulli	Post-secondary Representative	6/30/2018
Katrina Clowers-Taylor	Former Student Representative	6/30/2017
Nicole Peck	Student Representative	6/30/2016
Randi Sargent	Designer/Flash Designer Printer	6/30/2016
Greg Stefanowski	Printer	6/30/2017

Computer Network Administration

Member Name	Industry Segment	Term Expiration
Ian Carder	PC Hardware/Software Support	6/30/2018
Carol Ann Casciato	Network Administrator & Network Design	6/30/2017

Robert Dyke	Software Development	6/30/2018
Cliff Hamilton	Network Administrator	6/30/2018
Marie Hartlein	Post-secondary Education	6/30/2017
Donald Horsfall	Network Design & Communications	6/30/2017
Michael Landi	PC Hardware/Software Support	6/30/2017
Edward May	Network Administrator	6/30/2016
Sam Mikulski	Student Representative	6/30/2016
Amy Pertuset	Former Student Representative	6/30/2017
Paul Smith	Network Security	6/30/2016
Suga Suganthan	Post-secondary Education	6/30/2016

Construction Technology

Member Name	Industry Segment	Term Expiration
Tim Bade	Finish Carpenter	6/30/2018
Ed Christy	Specialty Contractor	6/30/2017
Perry Dovberg	Former Student Representative	6/30/2017
Steven Farides	Student Representative	6/30/2016
Paul Geppert	Building Materials	6/30/2017
Fred Poffari	General Contractor Residential	6/30/2017
Joseph Jacquelin	Finish Carpenter	6/30/2016
Mike Thornton	Renovations & Remodeling	6/30/2016
George Wetton	General Contractor Residential	6/30/2018

Cosmetology

Member Name	Industry Segment	Term Expiration
Kathleen Carver	Spa Salon Operator	6/30/2016
Leah Davis	Salon Manager	6/30/2018
Megan Fiscus	Former Student Representative	6/30/2016
Sandy Hummel	Private Salon Owner	6/30/2016
Donna Lanzetta	Product/Process Specialist	6/30/2018

Gabrielle Monterosso	Hair Stylist	6/30/2018
Nicole Serianni	Student Representative	6/30/2016

Culinary Arts

Member Name	Industry Segment	Term Expiration
Charles DiCarne	Home Meal Replacement	6/30/2018
Ron Goldstein	Grocery/Retail Prepared Foods	6/30/2018
Zachary Hulayev	Full Service Restaurant	6/30/2018
Amy Jackson	Catering	6/30/2018
David Lademann	Catering	6/30/2017
Francine Marz	Education & Work Transition	6/30/2017
Paul McCormick, Sr.	Higher Education & Work Transition	6/30/2016
Nicole McDonnell	Full Service Restaurant	6/30/2016
Shanna Mooney	Student Representative	6/30/2016
Jeff Penn	Country Club	6/30/2016
Robin Ricca-Bouden	Sanitation Specialist	6/30/2018
Antonio Vitello	Catering	6/30/2016

Electrical Technology

Member Name	Industry Segment	Term Expiration
Joe Farrington	Electrical Contractor #3	6/30/2017
Luke Gallagher	Student Representative	6/30/2016
Philip F. Hauber	Electrical Contractor #2	6/30/2018
Jeff Orkin	Electrical Contractor #1	6/30/2016
Clifford Patton	Local Utility Representative	6/30/2017

Heating Ventilation and Air Conditioning

Member Name	Industry Segment	Term Expiration
Steve Borell	Commercial Heating/Air Conditioning	6/30/2018

Nicholas F. Ciasullo III	Plumbing & Heating Wholesaler	6/30/2017
Paul DellaMonica	Heating/Air Conditioning Contractor	6/30/2018
Mark Goodman	Plumbing & Heating Wholesaler	6/30/2016
Kevin Kubachka	Student Representative	6/30/2016
Bruce Lane	Commercial Heating/Air Conditioning	6/30/2017
David Parkes	Heating/Air Conditioning Mechanic	6/30/2016
David Ulirich	Former Student Representative	6/30/2018

Office Management

Member Name	Industry Segment	Term Expiration
Latonia Ayscue	Human Resources	6/30/2017
Katie Braun	Executive Administrative Assistant Education	6/30/2017
Patricia Canning	Executive Administrative Assistant Education	6/30/2018
Chane Clark	Executive Administrative Assistant Business	6/30/2017
Autumn Clark	Student Representative	6/30/2016
Cynthia Giannini	Legal Office Manager	6/30/2018
Marlene Moran	Executive Administrative Assistant Business	6/30/2017
Leslie Ramirez	Former Student Representative	6/30/2018
Theresa Sullivan	Post-Secondary	6/30/2016

Protective Services

Member Name	Industry Segment	Term Expiration
Steve Catherman, Jr.	Police Department Line Officer	6/30/2016
Timothy Flannagan	Industrial Security Administrator	6/30/2017
Brian Focht	Fire Department Line Officer	6/30/2017
John Fugelo	Fire Department Line Officer	6/30/2018
Samuel Gallen	Police Department - Administrator	6/30/2017
Andrew Gerth	Fire Department Line Officer	6/30/2018
Alex Levy	Police Department Supervisor	6/30/2016
Charles Moritz	Commercial Security Administrator	6/30/2016

Walter Nelson	Student Representative	6/30/2016
Joseph O'Neil	Fire Department Fire Marshal	6/30/2016
Robert Waeltz	Police Department Line Officer	6/30/2017
Edward Wurster	Fire Department Fire Marshal	6/30/2017

Veterinary Science

Member Name	Industry Segment	Term Expiration
David Parke	Animal Trainer	6/30/2018
Katie Smith	Education	6/30/2018
Jody Weaver	Certified Vet Tech	6/30/2018
Erica Wolbramsky	Veterinarian	6/30/2018

Welding Technology

Member Name	Industry Segment	Term Expiration
Steven Catherman, Sr.	Contractor	6/30/2016
Neil Goldberg	Welding Engineer	6/30/2017
Jason Hammer	Student Representative	6/30/2016
Sam Hirlehey	Supplier	6/30/2018
Paul Lowry	Contractor	6/30/2018
Ray Saccarelli	Welding Engineer	6/30/2016
Jason Tucker	Journeyman	6/30/2016

EASTERN GOALS 2015-2016 SCHOOL YEAR

GOAL 1 – STUDENT SUCCESS

- Conduct EASTERN’s Program Discovery process taking into account labor market analysis, participating high school courses, etc. for review by the Executive Advisory Committee.
- Conduct a review of EASTERN’s Student Success processes.
- Update program informational materials to explain multiple pathway option for each program, including direct to work entry, certification, two-year college degree, four-year college degree, and military.

GOAL 2 – STUDENT RECRUITMENT

- Train students from each program to be Program Ambassadors and host middle school students and other guests.
- Schedule Program Ambassador visits to participating high schools and middle schools.
- Develop outreach activities aimed at parents of middle school students resulting in an increase in their understanding of EASTERN’s programs.

GOAL 3 – EXTERNAL PARTNERSHIPS

- Create a Business Liaison position to serve as a liaison with the business community.
- Inventory all relevant business associations and organizations in EASTERN Montgomery County.
- Develop marketing materials targeted to the business community.
- Scale-up EASTERN’s student placement program.

GOAL 4 – OPERATIONAL SUSTAINABILITY

- Rebuild data reporting capacities by developing reporting systems for student performance that is available to all stakeholders.

GOAL 5 – PROFESSIONAL DEVELOPMENT

- Provide staff development, embedded coaching and support to improve teacher knowledge, understanding and implementation of instructional strategies that improve student performance on the NOCTI and Keystone Exams.

GOAL 6 – TECHNOLOGY

- Upgrade Classmate from a client based application to a web based application.
- Evaluate Exchange email compared to other on-line email services.

GOAL 7 – PROGRAM DEVELOPMENT

- Complete program reviews in Commercial Art, Electrical Technology and Office Management.
- Complete planning, renovations, and marketing and start-up of the Veterinary Sciences program.

GOAL 8 – STRATEGIC PLANNING

- Complete the Pennsylvania Department of Education Comprehensive Planning for 2015-2021.
- Conduct a Middle States self-study evaluation in the spring 2016.

GOAL 9 – PERSONNEL

- Provide for the induction of new teachers in: Welding Technology, Protective Services, Allied Health, Student Success and others as needed.
- Provide support to new teachers through a simulated student teaching model.

GOAL 10 – OTHER

- Celebrate EASTERN's 50th year anniversary through activities and promotions.
- Research and recommend a plan of action for the addition of a transition program designed to place IEP students in the workforce.
- Host and manage SkillsUSA District 2 competitions.

Policy Number: H113
Title: Commercial Advertising
Section: Property

Commercial Advertising

The purpose of this policy is to permit selected commercial advertisements on EASTERN property. The Board also recognizes that in certain instances and within certain limitations, it may be in the best interest of EASTERN to enter into relationships with corporations, businesses, and community-based organizations for exclusive advertising rights.

This Policy does not, nor does it seek to, create a forum for all types of advertising or to provide a general public forum for purposes of communication. Rather, recognizing the special nature and function of the public school setting and only to the extent that it does not interfere with the same, the intent is to make use of a limited portion of EASTERN's property in order to generate financial support from commercial sponsors for District programs and activities.

"Commercial advertising" means promotion of products, services and other promotional opportunities.

Only commercial advertising, whether by for-profit or not-for-profit entities, is permitted. Noncommercial advertising is barred to maintain EASTERN's position of neutrality on political, religious and other public issues.

The Director shall review all proposed agreements to ensure compliance with this Policy.

In the absence of express written agreements with other organizations, such as the EASTERN Foundation, revenues generated from commercial advertising shall be used for the sole benefit of EASTERN and be deposited into the general fund and shall not be tendered with restrictions.

Adopted:

Director Procedure Number: DH113
Title: Commercial Advertising
Section: Property

Commercial Advertising

Definitions

Commercial advertising – Promotion of products, services and other promotional opportunities.

Sponsorship – Any payment of money or other economic benefit to EASTERN in exchange for recognition.

Sponsorship Agreement – An agreement between EASTERN and a private entity to provide private financial support for EASTERN programs and activities in exchange for advertising, signage, announcements and other promotional opportunities at EASTERN activities.

Responsibility

The Director shall advise the Board of any new commercial advertising/sponsorship agreements within thirty (30) days.

Subject to the conditions below, EASTERN may, by express written agreement with the EASTERN Foundation, delegate the marketing of and proceeds from commercial advertising to the EASTERN Foundation.

Required Conditions to be Contained in Sponsorship Agreements

1. Advertising will not be displayed inside classrooms, in areas where students in class may view the advertisements, or in any other area that may be disruptive to student learning.
2. No Sponsorship Agreements shall require or contemplate that students would be required to listen to, read or be subjected to commercial advertising in the classroom or as part of their curricular instruction.
3. Advertisements shall not be disruptive or jeopardize the safety of students, staff and/or the public by their content or physical properties.
4. No student or staff information (e.g., names, addresses, telephone numbers or e-mail addresses), regardless of whether permitted under federal or state law, shall be made available to sponsors as part of any Sponsorship Agreement for purposes of distribution or dissemination of advertising.
5. All proposed advertisements are subject to any applicable license, consent, condition or similar approval which may be required by any governmental authority as well as all applicable statutes, regulations, ordinances and case law as may be currently or hereafter in effect.
6. No sponsor shall be permitted to use EASTERN's intellectual property (e.g., team names, slogans, logos, or designs constituting trademark or services marks whether or not registered) unless such use is identified in an approved Sponsorship Agreement or approved in writing by EASTERN.
7. Advertising signs should not be construed as an endorsement by EASTERN of the product or service being advertised.
8. EASTERN shall provide no personally identifiable data about a student to the sponsor of a commercial activity. Students shall not be required to complete any survey or questionnaire that is designed to provide marketing information to a vendor or business about their interests and preferences for a particular vendor, business, or product.
9. The sponsor shall represent that its activities and trademarks do not violate the trademark, patent, copyright, trade secret, or any other intellectual property rights of any person or entity, and that the sponsor will defend EASTERN and hold it harmless in any litigation for misappropriation of trade

secrets, unfair competition and trademark, patent, copyright infringement, or any other intellectual property claim which may arise out of the sponsor's advertisement.

Exclusive Sponsorship Agreements

Exclusive Sponsorship Agreements are Sponsorship Agreements that limit EASTERN's ability to sell advertisements to businesses that compete with the sponsor which is a party to the Sponsorship Agreement.

The following conditions apply to whether EASTERN will agree to an Exclusive Sponsorship Agreements:

1. There is no other current or expected advertising presence of a competing sponsor.
2. It is the expectation that Exclusivity Rights will be sold on a three year agreement basis, but if requested, the term may be negotiated for a shorter duration.
3. Sponsors who want to renew their Exclusivity Rights agreements will need to provide EASTERN or its agent with its intent to renew 90 days prior to the end of their existing agreement.
4. Restaurants will not be considered for Exclusive Sponsorship Agreements.

Prohibited Commercial Activities

Advertising may:

1. not advocate or campaign for a particular candidate or political party;
2. not promote or encourage hostility toward any ethnic, religious or racial group;
3. not promote or denigrate a particular religion or religious practice in a manner that suggests that EASTERN is endorsing a particular set of religious beliefs;
4. not be derogatory towards or incite discrimination against any group or person based upon race, color, age, creed, religion, gender, ancestry, national origin, sexual orientation or handicap/disability of the group or person;
5. not promote or encourage hostility, disorder, violence, or disregard for violation of legal obligations;
6. not be libelous, or interfere with or advocate interference with the rights of any individual or the operations of EASTERN;
7. not promote the use of tobacco products, smoking accessories, alcoholic beverages, illegal substances or related paraphernalia; provided however, that establishments that serve alcohol may sponsor advertisements if they legally permit children under the age of 21 in their establishment;
8. not promote the use of firearms or other forms of weaponry;
9. not promote obscenity or pornography in the context of being inconsistent with prevailing standards such as adult publications or videos;
10. not use sexual content, sexual overtones, or any material that is otherwise not suitable for children;
11. not advocate either for or against promotion of birth control products or programs, abortion, or any other related services; or
12. not actively promote, as a significant part of its business or other primary functions, other activities which are not in the best interest of the students, staff or schools, in the opinion of EASTERN in concert with established EASTERN policy and in consultation with the Director and Solicitor or other legal counsel.

Adopted:

Policy Number: C135
Title: Suicide Prevention and Self-harming Behavior
Section: Students

Suicide Prevention and Self-harming Behavior

The Joint Committee, recognizing the significantly high national rate of adolescent suicide and other self-harming behavior, is committed to addressing suicide and other self-harming behavior on a school-wide level. The Joint Committee also recognizes its responsibility to provide education on youth suicide awareness and prevention and to establish methods of suicide prevention, intervention and response.

I. Self-Harming Behavior

Although EASTERN is not legally responsible for student self-harming behavior, all efforts will be made to ensure the safety of students.

“Self-harming behavior” includes but is not limited to threats of suicide, excessive risk taking, purposeful self-injury, and evidence of excessive alcohol consumption or harmful drug use.

II. Suicide Prevention

The Joint Committee recognizes that suicide is a potential threat to the health, safety and welfare of its students and school community. The Joint Committee also recognizes its responsibility to provide education on youth suicide awareness and prevention and to establish methods of suicide prevention, intervention and response.

Therefore the Joint Committee directs the Director to develop guidelines and procedures, in compliance with state law and regulations, utilizing a multifaceted approach to suicide prevention which integrates school and community-based supports.

III. Other Self-harming Behavior

It is the policy of EASTERN to take all signs of self-harming behavior seriously. Once evidence of self-harming behavior is made known to an EASTERN employee, the employee must intervene and immediately in accordance with the procedures outlined in the accompanying Director Procedure.

Adopted:

Director Procedure Number: DC135
Title: Suicide Prevention and Self-harming Behavior
Section: Students

Suicide Prevention and Self-harming Behavior

EASTERN shall utilize a multifaceted approach to suicide prevention which integrates school and community-based supports.

1. Youth Suicide Awareness and Prevention Education

A. Protocols for Administration of Employee Education

As part of EASTERN's professional development plan, professional educators in the school building serving students shall participate in four (4) hours of youth suicide awareness and prevention training every five (5) years.

B. Resources for Parents/Guardians

EASTERN may provide parents/guardians with resources including, but not limited to, health promotion and suicide risk, characteristics and warning signs; and information about local behavioral/mental health resources.

2. Methods of Prevention

A. Early Identification Procedures

Early identification of individuals exhibiting any suicidal risk factors or of individuals exhibiting warning signs is crucial to EASTERN's suicide prevention efforts. To promote awareness, EASTERN employees, students and parents/guardians should be educated about suicidal risk factors and warning signs.

B. Referral Procedures for At-Risk Students

Any EASTERN employee or student who has identified a student with one (1) or more risk factors or who has any indication that a student may be contemplating suicide shall contact the Supervisor. The Supervisor will speak to the individual of whom the referral was made and will consult with the Student Success Coordinator, other Administrators or teachers to validate the concern.

The Supervisor will contact the parent to discuss concerns and ask the parent for an immediate conference. The student will leave with the parent.

The Supervisor will contact the student's District of Residence by contacting the student's High School Principal and/or Vice-Principal and/or Guidance Counselor for referral to the SAP Team.

EASTERN shall document the reasons for referral, including specific warning signs and risk factors identified as indications that the student may be at risk.

3. Reporting Procedures

When referring a student suspected of a attempting suicide or engaging in self-harming behavior, the Supervisor, in consultation with the student's District of Resident-based mental health specialist or qualified medical personnel, will follow the following steps:

- contact the student's parents and/or guardians as listed in the student's emergency contact;
- do an initial risk assessment to determine the severity of the situation;
- report the behavior to the student's District of Residence by contacting the student's High School Principal and/or Vice-Principal and/or Guidance Counselor;
- refer according to the Student Assistance Procedure;
- protect the confidentiality of the student while addressing the concerns of any other child or children; and
- involve police or emergency services if student is in immediate danger and parents cannot be located or are unable or unwilling to help

EASTERN employees shall be responsible for effective documentation of incidents involving suicide prevention, intervention and response. The documentation of incidents should be provided to the student's District of Residence.

A. Re-Entry Procedures

A student's excusal from school attendance after a mental health crisis and the student's return to school shall be consistent with state and federal laws and regulations and with the recommendation of the student's District of Residence.

4. Suicide Awareness and Prevention Resources

EASTERN shall notify its employees, students and parents/guardians of this policy and shall post the policy on EASTERN's website.

A listing of resources regarding suicide awareness and prevention shall be attached to this policy.

References:

School Code – 24 P.S. Sec. 1526
State Board of Education Regulations – 22 PA Code Sec. 12.12

Adopted:

Suicide Prevention Resources for Schools

General Information (many with webinar sessions)

1. **PA Youth Suicide Prevention Initiative** <http://www.paspi.org/>
Mission -The Pennsylvania Youth Suicide Prevention Initiative is a multi-system collaboration to reduce youth suicide.
Vision -Youth suicide prevention will be embraced and incorporated into the fabric of every community in Pennsylvania to address the social and emotional needs of youth at risk and survivors of suicide.
2. **Suicide Prevention Resource Center** <http://www.sprc.org/>
SPRC is the nation's only federally supported resource center devoted to advancing the *National Strategy for Suicide Prevention*. They provide technical assistance, training, and materials to increase the knowledge and expertise of suicide prevention practitioners and other professionals serving people at risk for suicide. They also promote collaboration among a variety of organizations that play a role in developing the field of suicide prevention.
 - a. **Toolkit for High Schools** <http://store.samhsa.gov/product/SMA12-4669>
Assists high schools and school districts in designing and implementing strategies to prevent suicide and promote behavioral health. Includes tools to implement a multi-faceted suicide prevention program that responds to the needs and cultures of students. Released in June 2012.
3. **American Foundation for Suicide Prevention** <http://www.afsp.org/>
The American Foundation for Suicide Prevention has been at the forefront of a wide range of suicide prevention initiatives – each designed to reduce loss of life from suicide. They are investing in groundbreaking research, new educational campaigns, innovative demonstration projects and critical policy work. And they are expanding their assistance to people, whose lives have been affected by suicide, reaching out to offer support and offering opportunities to become involved in prevention.
4. **American Association of Suicidology** <http://www.suicidology.org/home>
AAS is a membership organization for all those involved in suicide prevention and intervention, or touched by suicide. AAS is a leader in the advancement of scientific and programmatic efforts in suicide prevention through research, education and training, the development of standards and resources, and survivor support services.
5. **Services for Teens At Risk (STAR Center)** <http://www.starcenter.pitt.edu/>
Services for Teens At Risk (STAR-Center) is a comprehensive research, treatment, and training center. Funded by the State of Pennsylvania's General Assembly in 1986 to address adolescent suicide and depression, the program provides individual assessment and treatment to teens that are experiencing depression and suicidality. They also provide community education services about depression and suicidality to schools, social service agencies, churches and other organizations that request them.
6. **The Trevor Project** <http://www.thetrevorproject.org/>
The Trevor Project is the leading national organization providing crisis intervention and suicide prevention services to lesbian, gay, bisexual, transgender, and questioning youth.

Comprehensive School Guide

1. **Youth Suicide Prevention School Based Guide** <http://theguide.fmhi.usf.edu/>
The Youth Suicide Prevention School-Based Guide is designed to provide accurate, user-friendly information. The Guide is not a program but a tool that provides a framework for schools to assess their existing or proposed suicide prevention efforts (through a series of checklists) and provides resources and information that school administrators can use to enhance or add to their existing program. First, checklists can be completed to help evaluate the adequacy of the schools' suicide prevention programs.

Second, information is offered in a series of issue briefs corresponding to a specific checklist. Each brief offers a rationale for the importance of the specific topic together with a brief overview of the key points. The briefs also offer specific strategies that have proven to work in reducing the incidence of suicide, with references that schools may then explore in greater detail. A resource section with helpful links is also included. The Guide provides information to schools to assist them in the development of a framework to work in partnership with community resources and families.

Training for School Staff

- 1. Society for Prevention of Teen Suicide** <http://www.sptsusa.org/>
The mission of the Society for the Prevention of Teen Suicide is to reduce the number of youth suicides and attempted suicides by encouraging overall public awareness through the development and promotion of educational training programs for teens, parents and educators. The free, interactive series Making Educators Partners in Suicide Prevention is designed to be completed at the viewer's own pace. Pennsylvania school staff requiring Act 48 hours may submit the certificate of completion to c-paschool@pa.gov or fax it to 717-783-4790, along with your Dept. of Education Professional ID number, to have these hours submitted.
- 2. More Than Sad Program** <http://www.morethansad.org/index.html>
The More Than Sad Program of the American Foundation for Suicide prevention provides education about factors that put youth at risk for suicide, in particular depression and other mental disorders. The program includes two sets of materials-one for teens and one for teachers and school personnel. Instructional materials accompany the More Than Sad Program, including a power point presentation - <http://www.morethansad.org/materialspts.html>
American Foundation for Suicide Prevention(<http://www.afsp.org/>) - PA AFSP chapters will make the "More Than Sad" DVD available **free** to all high and middle schools in PA that request one.
Contact Pat Gainey to receive your copy.
Patricia Gainey, Regional Director, American Foundation for Suicide Prevention, Greater Philadelphia Regional Office 3535 Market Street, Suite 4047 Philadelphia, PA 19104; Office: (215)-746-7256
- 3. Suicide Prevention Resource Center -Best Practice Registry** <http://www.sprc.org/bpr>
The purpose of the Best Practices Registry (BPR) is to identify, review, and disseminate information about best practices that address specific objectives of the *National Strategy for Suicide Prevention*. The BPR is a collaborative project of the Suicide Prevention Resource Center (SPRC) and the American Foundation for Suicide Prevention (AFSP). It is funded by the Substance Abuse and Mental Health Services Administration (SAMHSA). Many of the best practice resources listed have to be purchased.
- 4. Well Aware** <http://www.wellaware.org/>
Well Aware has been actively involved in national suicide prevention efforts since 2003. Their work is centered on strategic communications, and applying this to advance awareness, knowledge and practice so as to reduce suicide in America. They offer free webinars on youth suicide and prevention. Many of their webinars such as "Cyberbullying and Suicide: What Schools Must Do to Protect Students and Districts, March 29, 2011" are archived.

Material for Students

- 1. More Than Sad Program** <http://www.morethansad.org/index.html>
The More Than Sad Program of the American Foundation for Suicide prevention provides education about factors that put youth at risk for suicide, in particular depression and other mental disorders. The program includes two sets of materials one for teens and one for teachers and school personnel. Instructional materials to accompany More Than Sad Program, including a power point presentation - <http://www.morethansad.org/materialspts.html>

American Foundation for Suicide Prevention (<http://www.afsp.org/>) - PA AFSP chapters will make the "More Than Sad" DVD available **free** to all high and middle schools in PA that request one. **Contact Pat Gainey to receive your copy.** Patricia Gainey, Regional Director, American Foundation for Suicide Prevention, Greater Philadelphia Regional Office 3535 Market Street, Suite 404 Philadelphia, PA 19104; Office: (215)-746-7256

2. **Suicide Prevention Resource Center Best Practice Registry** <http://www.sprc.org/bpr>
The purpose of the Best Practices Registry (BPR) is to identify, review, and disseminate information about best practices that address specific objectives of the *National Strategy for Suicide Prevention*. The BPR is a collaborative project of the Suicide Prevention Resource Center (SPRC) and the American Foundation for Suicide Prevention (AFSP). It is funded by the Substance Abuse and Mental Health Services Administration (SAMHSA). Many of the best practice resources listed have to be purchased.

Postvention Assistance

1. **Services for Teens At Risk (STAR Center)** <http://www.starcenter.pitt.edu/>
Services for Teens At Risk (STAR-Center) is a comprehensive research, treatment, and training center. Funded by the State of Pennsylvania's General Assembly in 1986 to address adolescent suicide and depression, the program provides individual assessment and treatment to teens that are experiencing depression and suicidality. They also provide community education services about depression and suicidality to schools, social service agencies, churches and other organizations that request them. Any PA school can contact the STAR-Center for assistance in the aftermath of a suicide or other tragic loss. STAR-Center can also provide in-service training and resource materials on a variety of mental health related topics.
2. **Suicide Prevention Resource Center Postvention Toolkit**
<http://www.sprc.org/sites/sprc.org/files/library/AfteraSuicideToolkitforSchools.pdf>
This toolkit is designed to assist schools in the aftermath of a suicide (or other death) in the school community. It is meant to serve as a practical resource for schools facing real-time crises to help them determine what to do, when, and how. The toolkit reflects consensus recommendations developed in consultation with a diverse group of national experts, including school-based personnel, clinicians, researchers, and crisis response professionals. It incorporates relevant existing material and research findings as well as references, templates, and links to additional information and assistance.

SUBSTITUTE TEACHER LISTING – 2015-2016 SCHOOL YEAR

<u>COURSE</u>	<u>TEACHER</u>	<u>EXPERIENCE</u>
Allied Health Cosmetology	Mary Amici	Substitute Instructor 2014-2015
General Assignment	J. Robert Beck	Guest Teacher at MBIT
Culinary Arts	Patrick Bryson	Substitute Instructor 2014-2015
General Assignment	Joyce Clark	Substitute Instructor 2008-2015
Allied Health School Nurse	Paula Eirsman	Substitute Instructor 2014-2015
Cosmetology	Mark Folkman	Substitute Instructor 2009-2015
Culinary Arts	Robert Gallant	Substitute Instructor 2014-2015
Cosmetology	Sandra Hummel	Substitute Instructor 2011-2015
Allied Health School Nurse	Linda Kalita	Retired Allied Health Instructor
Construction Technology Protective Services	Eric Maier, Jr.	Substitute Instructor 2014-2015
Allied Health Office Management	Geanina Matara	Substitute Instructor 2014-2015
Construction Technology Electrical Technology HVAC Technology Welding Technology	Bruce McCaffrey	Substitute Instructor 2010-2015
Collision Repair Technology Commercial Art	Kelly Meissner	Substitute Instructor 2012-2015
Culinary Arts	Joan Millan	Substitute Instructor 2011-2015
Allied Health School Nurse	Jennifer Mount	Charge Nurse

Commercial Art Office Management	Sandra Pachuta	Presenter for Antonelli Institute
Protective Services	David Parke	Summer Fun Instructor 2015
Automotive Technology Collision Repair Technology	John Reich	Substitute Instructor 2007-2015
Culinary Arts	Linda Ritz-Cioci	Substitute Instructor 2014-2015
Collision Repair Welding Technology	Shawn Rudden	Substitute Instructor 2012-2015
Protective Services	John Samony	Owner of JMS Consultants
Commercial Art Cosmetology	Greg Shields Kimberly Stein	Substitute Instructor 2008-2015 Substitute Instructor 2012-2015
Cosmetology	Robbin Swift	Substitute Instructor 2013-2015
Welding Technology	William Tiernan	Substitute Instructor 2014-2015
Electrical Technology	Marlin Zellners	Substitute Instructor 2004-2015

BUILDING REPORT – JUNE 2015

PROJECT WORK

Completed all Schedule Preventive Maintenance Jobs/Tasks –HVAC, Mechanical Equipment, Life Safety Materials / Equipment.

Completed all requested supply runs and bulb replacements

Ensured Staff Support Presence for All Scheduled Night Classes

Completed all requested Setups and Prep Plans for scheduled events/meetings

Facilitated Monthly Fire Drills as Requested

Opened jammed lockers/desks as requested

Unclogged toilets/sinks as reported/discovered

- Water Running from Sink Faucet
- Adjust Bells for Summer Fun
- Make Key For Credenza Closet
- Discard Designated Books
- Repair Air Tank Bleed Line
- Vendor to Remove Scrap Metal
- Setup Tables & Chairs for Summer Fun
- Set up Seminar Room for Board Meeting
- Repair Shredder
- Repair Squeaky Door
- Re-secure Dehumidifier Hose
- Remove Cyber Locks from Cosmetology
- Repair Sink Sensors
- Adjust Flusher at Men's Urinal
- Disassemble and Remove Washer/Dryer from Cos
- Repair Bathroom Door
- Prepare Coffee For In-Service Days
- Setup Equipment for Room 104 Summer Fun
- Repair Book Shelf
- Placed needed tables and chairs
- Setup for EAC Meeting
- Repair Pull Down Screen
- Repair keyboard tray Room 149
- Clean and Modulate Hidden Heater
- Setup for End-of-the-Year Luncheon
- Repair ballast at lavatory light
- Setup for Career Expo
- Arrange Cosmetology Equipment for Purchases

- Place Locking Filing Cabinet
- Electrical outlet installation
- Electrical work during summer

- Filing cabinets need hanging folder slots
- Remove old blaster cabinet and install new

WORK COMPLETED BY OUTSIDE CONTRACTORS

06/09	United States Roofing	(Roof Repairs)
06/10	Wescott Electric	(Cosmetology Reno Planning)
06/10	SDT Technologies	(Cosmetology Reno Planning)
06/10	Sauers Landscaping	(Exterior Work/Plant Removal)
06/12	Bolton Construction	(Demolition Materials Delivery)
06/12	Kieran McKenna Flooring	(Room 156 Flooring)
06/15	Energy Products	(Annual Boiler Cleanout)
06/16	GPRS	(Underground Radar – Cosmetology Reno)
06/18	Johnson Controls	(Quarterly Service)
06/19	GKO Architects	(Cosmetology Reno Status Review)
06/22	SDA Mechanical	(HVAC Service)
06/23	SDA Mechanical	(HVAC Service)
06/24	Ehrlich	(Monthly Pest Control Service)
06/24	SDT Technologies	(Paint Booth Alarms Install)
06/24	Guy M Cooper	(Room 156 Plumbing Work)
06/25	SDT Technologies	(Paint Booth Alarms Install)
06/29	Hobart	(Walk in Freezer Service)

BUILDING REPORT – JULY 2015

PROJECT WORK

Completed all Schedule Preventive Maintenance Jobs/Tasks –HVAC, Mechanical Equipment, Life Safety Materials / Equipment.

Performed requested supply runs and bulb replacements, Ensured Staff Support Presence for All Scheduled evening events.

Completed all requested Setups for scheduled events/meetings, Facilitated Fire Drills as requested.

Reviewed Daily Safety Intel. Received UPS/FedEx, Ordered Materials Deliveries.

Monitored/Adjusted temperatures via Ubiquity and Meta Sys as needed.

Performed daily open and close disarm/alarm procedures.

Documented daily power factor metering and hygrometer tracking data.

- Arranged kitchen equipment for floor care (detach/re-attach gas lines).
- Replaced ceiling tiles in admin area offices per summer coordination sheets.
- Affirmed replacement need for overhead doors Auto Bay with Apex Door rep.
- Confirmed signed approval for Cabinet-maker vendor for Allied Health renovation.
- Scraped/sanded culinary exterior dock door and repainted.
- Repaired exhaust fan in Practical Nursing rear Locker room.
- Cut/Installed door numbers on room 156 doorways.
- Received/Transported Lockers/Medical Beds to Room 156.
- Installed/mounted additional shelving in room 156 rear storage area.
- Hung bulletin board in room 156 theory.
- Replaced non-working outlets in masonry area and warehouse.
- Disassembled-Re-Attached 480V Welding unit Power Feeds for Welding Units.
- Facilitated send back return of laptop cart with freight carrier.
- Completed designated areas of summer floor care / detail cleaning projects.
- Completed re-assignment of all locker locks to current year combinations.
- Assisted SSM tech with access and wall interior inspection at vet science bldg.
- Worked with Air Vent Inc tech during site service work.
- Assisted Consolidated Engineers rep w/ Vet Science Bldg Inspection.
- Assisted ELE program lead with fixture change out in admin conference room.
- Created action plan via group meeting w/TMS lead and ELE Contractor to affirm intel for data/power locations.
- Repaired broken vacuum cleaners.
- Replaced wall pack light at front of building.
- Installed outlet at ELE Theory.
- Completed training for all new hires
- Repaired eyewash stations in designated areas.
- Assisted roofing contractor to repair leak origin.

- Touchup paint on walls in hallway.
- Replaced door bumpers /lock plates.
- Performed wasp elimination.
- Affirmed wall letter painting need with rep.
- Hung curtain track/runners/curtains in Room 156.
- Painted overhead vent in room 156.
- Assembled room 156 shelving.
- Painted faculty ladies restroom partitions.
- Completed repair/painting in room 114.1/115
- Prepped equipment/staff for potential ECS event.
- Replaced contactor in pro serve rooftop AC unit
- Received return of scaffolding from D. Wilson.
- Received Washer/Dryer Units for Cosmetology.
- Repaired Room 146 chairs.
- Repaired welding cables.

WORK COMPLETED BY OUTSIDE CONTRACTORS

07/01	Energy Products	(Boiler Service)
07/07	Guy M Cooper	(Plumbing-Backflow Test)
07/08	Shapiro Fire	(Fire Extinguisher Inspection)
07/10	Shapiro Fire	(Fire Extinguisher Inspection)
07/13	Guy M Cooper	(Underground drain clog removal)
07/14	AutoTech Inc	(Paint Booth Annual Service)
07/14	Guy M Cooper	(Room 156 Sink Install)
07/15	Consolidated Engineers	(Vet Science Bldg. Inspection)
07/27	SSCM	(Asbestos site assessment/inspection)
07/30	Air Vent Inc	(Annual Kitchen Vent Cleanout)
07/30	Consolidated Engineers	(Vet Science Bldg. Assessment)
07/30	GKO Architects	(Vet Science Bldg. Assessment)