

ANSC Payroll Action Request Form

Date: _____

Employee Name: _____

Employee Email: _____

Supervisor's Name: _____

Supervisor's Email: _____

Hourly Rate: _____

(Undergraduates are paid \$7.25 to \$12.00/hr)

(Graduates are paid \$7.25 to \$16.65/hr without a wage exemption form)

Type of Action

New – Add to Payroll KFS account number: _____

Change From KFS #: _____ To KFS #: _____

Delete – From our Payroll Account Number



On submit this form will be sent to by email to Sheryl Grey, room 1109.