

# BEDFORD

UNDERWRITERS, LTD.

WHOLESALE INSURANCE BROKERS  
[www.bedfordunderwriters.com](http://www.bedfordunderwriters.com)

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## SUPPLEMENT\* FOR MEDICAL SPA/ANTI-AGING CLINICS

**\*ATTACH THE COMPLETED CLINICS (MEDICAL, PUBLIC HEALTH, DENTAL, ETC.) PROFESSIONAL LIABILITY INSURANCE APPLICATION SM668 WITH THIS SUPPLEMENTAL.**

All questions MUST be completed in full.

If space is insufficient to answer any question fully, attach a separate sheet.

### I. GENERAL INFORMATION

1. Full name of Applicant: \_\_\_\_\_
2. Date continuous operations began: \_\_\_\_\_  
If the Applicant is a start-up operation, attach a copy of the Applicant's' business plan.
3. Website: \_\_\_\_\_

### II. OPERATIONS

1. What is the professional specialty of the clinic? \_\_\_\_\_
2. (a) Provide a list of the Applicant's Medical Director(s): \_\_\_\_\_  
(b) Attach a CV for each of the Applicant's Medical Directors and a description of their duties.
3. Provide the percentage of the Applicant's patients/clients in the following categories:

|  |         |                           |         |
|--|---------|---------------------------|---------|
| (a) Beauty Shop (nails, hair, facials) | _____ % | (b) Patient/Client Ages:  |         |
| Dental                                 | _____ % | Less than 12 years old    | _____ % |
| Massage                                | _____ % | 12 to 18 years old        | _____ % |
| Medical Spa/Anti-Aging                 | _____ % | Greater than 18 years old | _____ % |
| Research or Experimental               | _____ % | TOTAL                     | 100%    |
| Surgical                               | _____ % |                           |         |
| Weight Control                         | _____ % |                           |         |
| Other (specify) _____                  | _____ % |                           |         |
| TOTAL                                  | 100%    |                           |         |

### III. PROFESSIONAL SERVICES

1. List all manufactured equipment used in the Applicant's practice and the purpose for which each is used:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
2. Does all labeling of and use of drugs have FDA approval? ..... [ ] Yes [ ] No  
If No, explain. \_\_\_\_\_
3. Does the Applicant take before and after pictures of every patient? ..... [ ] Yes [ ] No  
If No, explain. \_\_\_\_\_

4. Provide the following information for each type of procedure that is performed and attach a Training Certificate, CV, Client Selection Protocol and Informed Consent for each procedure:

| Procedure   | Performed By (include name of all individuals performing each procedure) | Is Training Certificate Attached? (Yes/No) | Is CV Attached? (Yes/No) | Is Client Selection Protocol Attached? (Yes/No) | Is Informed Consent Attached? (Yes/No) | Number of Procedures |
|---|--|--|--------------------------|---|--|----------------------|
| Acne Blue Light Treatment   |  |  |                          |   |  |                      |
| Botox Injections  |  |  |                          |   |  |                      |
| Chemical Peels<br>Specify Solution<br>Strength _____                |  |  |                          |   |  |                      |
| Electrolysis  |  |  |                          |   |  |                      |
| Hair Transplants  |  |  |                          |   |  |                      |
| Laser Hair Removal  |  |  |                          |   |  |                      |
| Laser Skin Treatment<br>Specify Type<br>_____                       |  |  |                          |   |  |                      |
| Massage   |  |  |                          |   |  |                      |
| Microdermabrasion   |  |  |                          |   |  |                      |
| Other Injections<br>Specify Type (fat, collagen, silicone)<br>_____ |  |  |                          |   |  |                      |
| Permanent Makeup/<br>Micropigmentation                              |  |  |                          |   |  |                      |
| Other<br>_____  |  |  |                          |   |  |                      |

5. Are any of the procedures listed in question 4 above performed by a physician or dentist?\* ..... [ ] Yes [ ] No  
If Yes, do all physicians and dentists carry Professional Liability Insurance? ..... [ ] Yes [ ] No

\* If coverage is requested for any physicians or dentists submit a separate Application for Physicians & Surgeons Professional Liability Insurance (MM-30000) for each physician or Application for Dentists Professional Liability Insurance (SM666) for each dentist.

#### IV. STAFF

1. Does the Applicant employ anyone? ..... [ ] Yes [ ] No  
If Yes, indicate by profession the number of individuals employed:

\_\_\_\_ Aesthetician                      \_\_\_\_ Registered Nurse  
 \_\_\_\_ Electrologist                      \_\_\_\_ Technician (specify type) \_\_\_\_\_  
 \_\_\_\_ Massage Therapist                      \_\_\_\_ Other (describe) \_\_\_\_\_

2. Does the Applicant supervise anyone other than its own employees? ..... [ ] Yes [ ] No  
If Yes,

(a) Indicate by profession the number of individuals supervised:

\_\_\_\_ Aesthetician                      \_\_\_\_ Registered Nurse  
 \_\_\_\_ Electrologist                      \_\_\_\_ Technician (specify type) \_\_\_\_\_  
 \_\_\_\_ Massage Therapist                      \_\_\_\_ Other (describe) \_\_\_\_\_

- (b) Provide a detailed explanation of the responsibilities for each profession and specify the relationship to the Applicant.

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## V. HISTORY

1. List the Applicant's prior Professional Liability Insurance for each of the last three (3) years, including the current year:  
If none, check here [ ]

| Insurance Company | Limits of Liability | Deductible (if any) | Premium | Inception/Expiration Dates (MM/DD/YYYY) | Claims Made or Occurrence Form | Retroactive Date |
|-------------------|---------------------|---------------------|---------|---|--------------------------------|------------------|
|-------------------|---------------------|---------------------|---------|---|--------------------------------|------------------|

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2. List the Applicant's prior General Liability Insurance for each of the last three (3) years, including the current year:  
If none, check here [ ]

| Insurance Company | Limits of Liability | Deductible (if any) | Premium | Inception/Expiration Dates (MM/DD/YYYY) | Claims Made or Occurrence Form | Retroactive Date |
|-------------------|---------------------|---------------------|---------|---|--------------------------------|------------------|
|-------------------|---------------------|---------------------|---------|---|--------------------------------|------------------|

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## V. GENERAL LIABILITY (To be completed by the Applicant if applying for General Liability)

1. Complete the following for each of the Applicant's locations:

(a)

| Location Number | Name of Facility | Address | Description of Facility | Does the Applicant Maintain a Garage? (Yes/No) | Is There an Adjacent Exposure? (Yes/No) |
|-----------------|------------------|---------|-------------------------|--|---|
|-----------------|------------------|---------|-------------------------|--|---|

|   |  |  |  |  |  |
|---|--|--|--|--|--|
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
| 4 |  |  |  |  |  |

(b)

|   | Location 1 | Location 2 | Location 3 | Location 4 |
|---|------------|------------|------------|------------|
| Square Footage                                |            |            |            |            |
| Year Built                                    |            |            |            |            |
| Year Remodeled                                |            |            |            |            |
| Number of Stories                             |            |            |            |            |
| Type of Construction (frame, brick, concrete) |            |            |            |            |
| Percentage of Building Occupied by Applicant  |            |            |            |            |
| Other occupants? (Yes/No)                     |            |            |            |            |

2. Are all of the Applicant's locations equipped with:
- (a) Complete Sprinkler System? .....[ ☐ Yes [ ☐ No
  - (b) At least two clearly marked exits on each floor? .....[ ☐ Yes [ ☐ No
  - (c) Self-closing fire doors on each floor? .....[ ☐ Yes [ ☐ No
  - (d) Automatic fire alarm system connected to a local fire department? .....[ ☐ Yes [ ☐ No
  - (e) Smoke detectors? .....[ ☐ Yes [ ☐ No
  - (f) Emergency electrical system? .....[ ☐ Yes [ ☐ No
  - (g) Heat sensors? .....[ ☐ Yes [ ☐ No
  - (h) Fire escape(s)? .....[ ☐ Yes [ ☐ No
  - (i) Posted emergency evacuation procedures? .....[ ☐ Yes [ ☐ No
  - (j) Properly maintained fire extinguishers? .....[ ☐ Yes [ ☐ No
3. Does the Applicant have a written safety program in place? .....[ ☐ Yes [ ☐ No  
If Yes, attach a copy of the written safety program.
4. Does the Applicant have written procedures for incident reporting? .....[ ☐ Yes [ ☐ No
5. Do any of the Applicant's locations have any:
- (a) Exposure to flammables, explosive, chemicals? .....[ ☐ Yes [ ☐ No
  - (b) Catastrophe exposure? .....[ ☐ Yes [ ☐ No
  - (c) Exposure to radioactive materials? .....[ ☐ Yes [ ☐ No
6. Do any of the Applicant's operations involve storing, treating, discharging, applying, disposing, or transporting hazardous materials? .....[ ☐ Yes [ ☐ No
7. Does the Applicant:
- (a) Loan or rent machinery or equipment to others? .....[ ☐ Yes [ ☐ No
  - (b) Own any elevators or escalators? .....[ ☐ Yes [ ☐ No
- If Yes,
- (i) Provide the model of the elevator(s) and/or escalator(s): \_\_\_\_\_
  - (ii) Are the elevators and/or escalators serviced by the Applicant or under a maintenance contract? .....[ ☐ Yes [ ☐ No
- (c) Own or rent any parking facility? .....[ ☐ Yes [ ☐ No
  - (d) Provide any recreational facility? .....[ ☐ Yes [ ☐ No
  - (e) Have a swimming pool on the premises? .....[ ☐ Yes [ ☐ No
  - (f) Sponsor any sporting or social events? .....[ ☐ Yes [ ☐ No
8. Has any claim for General Liability ever been made against any person(s) or entity(ies) proposed for this insurance? .....[ ☐ Yes [ ☐ No  
If Yes, attach a Shand Morahan & Company, Inc. Supplemental Claim form for each one.
9. Is (are) any person(s) or entity(ies) proposed for this insurance aware of any fact, circumstance or situation which may result in a General Liability claim, such that would fall under the proposed insurance? .....[ ☐ Yes [ ☐ No  
If Yes, provide details for each incident. \_\_\_\_\_

Signing this Supplement does not bind the Company to provide or the Applicant to purchase the insurance.

It is understood that information submitted herein becomes a part of our application for insurance and is subject to the same declarations, representations and conditions.

Must be signed by director, executive officer, partner or equivalent within 60 days of the proposed effective date.

\_\_\_\_\_  
Name of Applicant

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date