

Holdrege Firefighters Scholarship Guidelines and Instructions

MISSION OF THE PCCF SCHOLARSHIP PROGRAM

The Phelps County Community Foundation, Inc. (PCCF) shall promote the giving of scholarship grants as an incentive to encourage area individuals in their pursuit of a higher education

STUDENT ELIGIBILITY

- 1) All scholarship recipients must be enrolled in an accredited college, university, technical or vocational school that qualifies as a tax-exempt institution.
- 2) Unless otherwise stated, all scholarships shall be for the purpose of tuition and fees required for enrollment or attendance at an educational institution or for books, supplies and equipment required for courses of instruction, under the policies of the school or educational institution. Room and board is not covered unless otherwise stated.
- 3) The funding of all scholarships will be made directly to the school of higher education and designated for the use of the specific student selected, upon verification of enrollment of the student.
- 4) Any unused scholarship funds will be returned to the Foundation and placed in the appropriate scholarship fund.
- 5) Applications, including all attachments, must be postmarked **no later than February 15th** or hand-delivered no later than **5:00 p.m. on February 15th**.

SPECIFIC QUALIFICATIONS FOR THE HOLDREGE FIREFIGHTERS SCHOLARSHIP

Applicant Must Be:

- 1) A high school graduate, (or GED,) whose parent, step-parent or guardian is an active member of the Holdrege Volunteer Fire Department with 10 years of active service or is who is a past member of the Holdrege Volunteer Fire Department who has served 10 years of active duty, or a high school graduate, (or GED,) whose parent, step-parent or legal guardian has died while an active member of the Holdrege Volunteer Fire Department;
- 2) A minimum GPA of 2.0 on a scale of 4.0 is required;
- 3) Must demonstrate financial need;

HOW TO APPLY

- 1) **Holdrege Firefighters Scholarship Application** (page 2-3).
 - Complete, print and sign the 2013 Holdrege Firefighters Scholarship pages.
- 2) **Financial Information Summary Form(s)** (Pages 4-5)
 - Complete the information in the student section at the top of the page (pages 5-6) and return it with this application. Student and parent/guardian must sign. If you have not determined which school you will be attending, you may attach two "financial Information Summary" forms.
 - File a "Free Application for Federal Student Aid" (FAFSA) by March 1, 2013 or as soon as possible thereafter. This is mandatory. If all required paperwork is not submitted on time, the application for those awards will not be considered. The FAFSA is available from your high school guidance counselor, the financial aid office at your college, and on the internet (www.fafsa.ed.gov). Do not send PCCF your FAFSA forms or Income Tax Returns. We receive your financial need information only from the college after you file your FAFSA.
- 3) **Letters Of Recommendation*** (pages 6-7)
 - Include 2 Letters of Recommendation using only the Scholarship Recommendation Form. We will accept ONLY ONE academic recommendation from a member of your school faculty (i.e. teacher, administrator or coach).
- 4) **Transcript***
 - Include your official high school or college grade transcript.
- 5) **Photograph***
 - Enclose a wallet-size photograph suitable for publication. Please print name on back of photo with soft tip pen. (The Foundation considers receipt of photo as applicant's permission to publish.)
- 6) **Envelope***
 - Enclose a letter size (No. 10) self-addressed, stamped envelope.
- 7) **Application Deadline - February 15, 2013**
 - Applications, including all attachments, must be postmarked no later than February 15th or hand-delivered no later than 5:00 p.m. on February 15th. Do not submit additional pages. Resumes will not be accepted.

Return Completed Application to: Phelps County Community Foundation Scholarship Committee • 504 4th Avenue • Holdrege NE 68949

**If you are applying for a Phelps County Community Foundation Scholarship we do not need another copy of these items*

QUESTIONS

For questions call 308-995-6847 or email: lcpcf@phelpsfoundation.org

2013 Holdrege Firefighters Scholarship Form

Administered by the Phelps County Community Foundation, Inc.

PCCF Use Only	
Date Received:	Code:

Mr. Ms. Mrs. Last Name: _____ First Name: _____

Permanent Mailing Address: _____

City: _____ State: _____ Zip: _____

Social Security #: _____ Birth Date: _____

Home Phone: _____ E-mail Address: _____

High School Attended: _____

Year of Graduation: _____ Or Date of GED Certification
(please attach GED certification copy): _____

School Planning to attend or currently attending: _____

Parent Guardian Parent/Guardian Name(s): _____

Parent/Guardian Address (if Different than yours): _____ City: _____ State: _____ Zip: _____

Father's Occupation: _____ Employer: _____

Mother's Occupation: _____ Employer: _____

Please explain your financial need for this scholarship award*:

Describe your career goals:

List places and dates of employment:



Applicant Name: _____
Last Name First Name

PCCF Use Only
Code:

ACTIVITIES AND HONORS, VOLUNTEER AND COMMUNITY PROJECTS

(College Students: Do Not Include High School Information)

Academic

Athletic

Music

Speech & Drama

Church & Community

Other

APPLICATION CHECKLIST

All Applications Must Be Returned to the Phelps County Community Foundation No Later Than February 15, 2013

- Completed and signed Holdrege Firefighters Application (pages 2-3)
- Financial Information Summary form(s)* with only the top authorization portion completed (pages 4-5)
- TWO letters of recommendation*. These letters must be on our forms and must contain the required information. (pages 6-7)
- Copy of high school or college transcript*.
- A wallet-size photograph* suitable for publication. Please print name on back of photo with soft tip pen. (The Foundation considers receipt of photo as applicant's permission to publish.)
- A letter-sized (No. 10) self-addressed, stamped envelope*.

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REQUIRED SIGNATURE

I authorize my High School, College, University, Vocational or Technical School to provide the Phelps County Community Foundation with any of my personal records or transactions for the purpose of evaluating this scholarship request.

Applicant's Signature

Date



FINANCIAL INFORMATION SUMMARY

(For FAFSA Required Scholarships Only)

PCCF Use Only	
Date Received:	Code:

SCHOLARSHIP APPLICANT

Complete the information in this section and return to the Phelps County Community Foundation by February 15, 2013 with your application.

I authorize:

College/University: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

To release the information requested below to Phelps County Community Foundation for consideration during the scholarship application process.

Student Name: _____ Social Security #: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____
(Required if applicant is under 18 years old)

FINANCIAL AID OFFICE

The above-named student has applied for a scholarship administered by the Phelps County Community Foundation. Please complete the information on this form and return directly to the address below. The Scholarship Committee wishes to thank you for your assistance and requests that this form be postmarked no later than April 15, 2013.

Phelps County Community Foundation, Inc. • 504 4th Avenue • Holdrege, NE 68949 • (308) 995-6847

PLEASE ENTER THE RESULTS OF YOUR CALCULATIONS USING FEDERAL METHODOLOGY:

This financial aid package is based on: Estimated information, verification pending Verified Information

College Cost/Budget for 2013/2014 \$ _____

Parent Contribution (-) \$ _____

Student Contribution (-) \$ _____

Other Known Scholarships/Grants (-) \$ _____

Calculated Need for 2013/2014
(Need = Cost – Parent – Student – Scholarships) \$ _____

This student was evaluated as: a dependent an independent student

Does the student demonstrate financial need under the Federal Methodology? Yes No

If the student did not demonstrate need according to federal guidelines, do you believe there are circumstances that would warrant special consideration? Please explain:

Signature of person who completed this form: _____

Typed/printed name and title: _____ Phone Number: _____

**FAILURE OF COLLEGE TO RETURN THIS FORM BY APRIL 15th
WILL PRECLUDE THE STUDENT S APPLICATION FROM SCHOLARSHIP CONSIDERATION.**



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Scholarship Recommendation Form

DEADLINE: FEBRUARY 15, 2013

<i>PCCF Use Only:</i>	
Date Received:	Code:
Committee:	

The student named below is applying for a scholarship from the Phelps County Community Foundation. Your recommendation is needed as part of the application process. Please complete this form (attachments will not be accepted) and return it by FEBRUARY 15.

Student Name:
Rating is made with: <input type="checkbox"/> Detailed Knowledge of Student <input type="checkbox"/> Some Knowledge of Student <input type="checkbox"/> Limited Knowledge of Student
Years Known: <input type="checkbox"/> All his/her life <input type="checkbox"/> 1 – 3 Years <input type="checkbox"/> 3 – 5 Years <input type="checkbox"/> 5 – 10 Years <input type="checkbox"/> Other_____
Relationship To Student: (check only one) <input type="checkbox"/> Academic <input type="checkbox"/> Personal <input type="checkbox"/> Employer <input type="checkbox"/> Other_____

Please Mark Most Appropriate Response	Unknown	Below Average	Average	Good	Very Good	Excellent
COOPERATION: Consider willingness to work with people in various capacities; loyalty.	<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5
EMOTIONS: Consider the way he/she reacts in various situations when stress is likely.	<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5
INITIATIVE, INDUSTRY: Consider ability to see things to do, resourcefulness, aggressiveness.	<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5
JUDGEMENT, COMMON SENSE: Consider ability and foresight in making everyday decisions.	<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5
LEADERSHIP: Does he/she provide direction and guidance to peers?	<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5
PERSONALITY: Consider mannerisms and appearance, general impression on others.	<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5
RELIABILITY: Consider dependability, honesty.	<input type="checkbox"/> 0	<input type="checkbox"/> 1	<input type="checkbox"/> 2	<input type="checkbox"/> 3	<input type="checkbox"/> 4	<input type="checkbox"/> 5

Additional Comments Regarding The Student: (limit response to 50 words or less)
Please note we are already provided with the applicant's academic and extracurricular activities and scores. **DO NOT** use the applicants name in your response as applications are selected anonymously.

Overall Recommendation: Highly Recommended Recommended Recommended With Reservation Not Recommended

Signed: _____ Printed Name: _____ Date: _____
Address: _____ City/State/Zip: _____ Phone: _____

FOR A FILLABLE PDF FORM VISIT OUR WEBSITE WWW.PHELPSCOUNTY.ORG
MAIL FORM TO: Phelps County Community Foundation • Attn: Scholarship Committee • 504 4th Avenue • Holdrege, NE 68949

