



# The Corporation of the Township of Douro-Dummer Public Works Department

## 2014-01 Equipment and Truck Rental Request for Proposal

### Information to Bidders

#### 1. RPF

Quotations will be received by:

#### **The Corporation of the Township of Douro-Dummer**

Attn: David Clifford, C. A. O.

894 South Street

P. O. Box 92

Warsaw, ON K0L 3A0

#### **Re: 2014 Equipment and Truck Rental Quotation**

#### *Quotation Copies*

One copy of the quotation, properly signed and sealed, shall arrive at the office of the C. A. O. of the Township of Douro-Dummer, 894 South Street, P. O. Box 92, Warsaw, ON K0L 3A0

#### *Submission of Quotation*

Quotations must be submitted on the form of quotation supplied by the Township.

Quotations must be legible, written in ink or typewritten. Erasures, over-writing or strike outs must be initialed by the person signing on behalf of the company.

#### **Fax and E-mail Quotations are not acceptable.**

#### *Quotation Closing*

Quotations must be delivered to the above address before 12:00:00 Noon Local Time, Friday, February 7, 2014.

The quotation form must be signed by a designated signing officer of the bidding firm.

Equipment and Truck Rental "as per the attached list"

This will be on an as-needed basis for the 2014 season.

Please quote on any equipment that is available from your company.

#### 2. **Quotation Award**

The lowest of any proposal will not necessarily be accepted and the Township reserves the right to award any portion thereof.

### 3. **Bid Acceptance**

**The successful proponent shall also be required to provide:**

- A copy of a current WSIB Clearance Certificate
- A copy of current liability insurance policy in a minimum amount of \$2,000,000 with the Township of Douro-Dummer as a named insured.
- Proof of Accessibility Customer Service Training as per legislative requirements under the Accessibility for Ontarians with Disabilities Act (AODA).

Proposal shall be in writing and be received by the undersigned on the attached form, by **12:00 noon on Friday, February 7, 2014.**

**Fax and E-mail Quotations are not acceptable.**

### 4. **Basis of Rejection of Proposals**

Proposals not conforming to the following requirements will be disqualified:

- Must be legible, in ink, by typewriter or by printer
- Must be in possession of the Municipality by the closing date and time
- Must be on the form provided
- Must be signed and sealed by an authorized official of the bidding organization
- Must not be restricted or modified in any way
- Fax and E-mail submissions will not be accepted

The lowest of any proposal will not necessarily be accepted and the Township reserves the right to award any portion there of.

### 5. **Inquiry**

Any questions regarding this quotation should be directed to:

**Harold Nelson**, Manager of Public Works  
894 South Street, P. O. Box 92  
Warsaw, ON K0L 3A0  
Telephone: (705) 652-8402  
Fax: (705) 652-5044  
Email: publicworks@dourodummer.on.ca

## **Safety Standards**

It is the responsibility of the Contractor to Work in a safe and orderly manner so as not to constitute any safety hazards. The following standards are some of the standards which shall be comply with by the Contractor when working on the project:

- 1.1** The Contractor shall be responsible for the placement of appropriate physical barriers between the Work area, public and staff occupied areas.
- 1.2** The Contractor shall control pedestrian and vehicular traffic as required and in accordance with current manual of Traffic Control Devices.
- 1.3** When operating equipment in a School Zone or Playground appropriate physical barriers and personnel shall be in place to ensure the safety of the public.
- 1.4** No loose clothing shall be worn in the vicinity of moving or rotating equipment.
- 1.5** The Contractor shall not operate or tamper with Owner equipment unless given express permission to do so.
- 1.6** Housekeeping standards are to be maintained in the Work area. Debris and material are not to be allowed to accumulate.
- 1.7** Keep extension cords and hoses off the floor and out of traffic aisles. Highlight any tripping, slipping, or bump hazards by using cones, hazard tape or other means appropriate to the situation.
- 1.8** The Contractor shall have and use a "Lock, Tag and Try" procedure that, as a minimum, meets the requirements of the Regulations made under the Occupational Health and Safety Act.
- 1.9** The Contractor is responsible for ensuring that all reasonable precautions for the protection and safety of Workers in addition to those listed above are maintained.
- 1.10** The Contractor shall provide written notice to the Owner in advance of the need to close any exit or emergency exit, electrical system etc. that may affect a potential evacuation of an Owner's Workplace or facility.
- 1.11** The Contractor and the Owner shall communicate through a designated channel/liaison person at all times to avoid any confusion or misunderstanding

## 2014 Equipment Rental Rates

\*\*Operators are included with all rates

\*\* Please indicate N/A for any equipment that is not available

<b>Equipment Rental</b>	<b>Size</b>	<b>Rate Per Hour</b>
Rubber Tire Excavator		
Rubber Tired Loader (3 yards or greater)		
Track Excavator (1 yard)		
Track Excavator (2 yard)		
Bucket Truck (Tree Removal)		
Log Truck with Boom		
<b>Bull Dozer's</b>		
D3 or D4 equivalent Dozer		
D6 or equivalent Dozer		
<b>Truck Rental</b>	<b>Capacity (Cubic Yards)</b>	<b>Rate Per Hour</b>
Tandem Truck with Rock Box		
Tandem Truck with Gravel Box		
Tri Axle Truck with Gravel Box		
Tri Axle Trailer with Hopper		
Articulated Dump Truck (30 tonne or under)		

**Submitted by,**

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Name of Firm or Individual

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Signature of Firm Official

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Name of Firm Official- Print

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Address (Include postal code)

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Telephone No. (include area code)

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Fax No. (include area code)

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Email Address

## Declaration of Accessibility Compliance Form

Company Name:

\_\_\_\_\_

Print Name:

\_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

I/we acknowledge that as a Contractor/Consultant of The Corporation of the Township of Douro-Dummer, we are bound to comply with all accessibility Standards under the Accessibility for Ontarians with Disabilities Act, 2005 as amended from time to time.

I/we declare that I/we have read, understand and will meet or exceed all enacted accessibility Standards as amended from time to time.

I/we further declare that I/we will undertake to ensure all sub-contractors hired by us in completion of our work will also comply with the above Standards.

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_