

Version #: 1.0 | Date: 18 November 2011 | Description: Updated for 2012

MEMBER ADVISORY GROUP NAME:

STANDARDS MEMBER ADVISORY GROUP

CHARTER EFFECTIVE DATE AND DURATION:

1 January 2012 to 31 December 2012

MEMBER ADVISORY GROUP OPERATIONAL ALIGNMENT:

(Identify sections from PMI's operational plan which directly relate to the work of the Advisory Group.)

- The PMI Standards MAG will provide membership and professional support and expertise for the PMI Standards Program and other member-volunteers in the formulation and execution of the operational PMI Standards Program to achieve the strategic objectives established by the PMI Board and the operational direction established through the approved annual program plan and budget

MEMBER ADVISORY GROUP MISSION:

(Identify how the Advisory Group will support PMI operational program objectives.)

- To enable marketplace, knowledge expert and other member and stakeholder input in the planning and execution of the PMI Standards Program in support of the overall PMI Standards Program Vision, Mission and Purpose

MEMBER ADVISORY GROUP PURPOSE:

(Overall charge, purpose or focus of this committee in helping PMI Staff.)

1. To advise and support PMI Global Operations Center with annual operational PMI Standards Program responsibilities and accountabilities through advice, counsel and direct participation, when appropriate
2. To consult with PMI members external to the Standards MAG, or other experts, when appropriate
3. To provide member input into specific programs, projects or procedure
4. To assist in the recruitment and guidance of member-volunteers for projects
5. To assist in the communications about the program
6. To monitor the program and projects

MEMBER ADVISORY GROUP CATEGORY:

- Member Voice (Provides member feedback and reaction)
 - Member Subject Matter Expert (Serves as subject matter expert (SME) on project management program content)
 - Member Monitor (Monitors and prepares environmental scans on defined member/market segments)
 - Other (Describe): Insert description if applicable or delete text
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DELIVERABLES:

(Products the Advisory Group is tasked to produce.)

- Draft and submit subsequent year's charter for approval by the second Monday in October

As a result of the Standards MAG's efforts, the following results will occur:

- Standards' needs are properly understood
 - Standards development projects are properly chartered (research and development phases)
 - Standards project leadership teams are balanced and consist of individuals with the right expertise and skills
 - Standards project teams know what is expected of them
 - Standards projects and project teams progress in accord with their charter and other approved requirements
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ACCOUNTABILITY, REPORTING REQUIREMENTS (AGENDA, NOTE-TAKING AND REPORTING TEMPLATES):

(Reports to PMI GOC through whom, when, how and about what?)

- The PMI Standards MAG works with the PMI Standards Manager
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RESOURCES AND BUDGET:

(In terms of budget, staff, etc.)

- PMI staff assigned by the PMI President and CEO
 - As approved in annual budget
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MEMBER ADVISORY GROUP COMPOSITION:

- Six individuals with geographic, employment and professional distribution and strong interest in PMI standards
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METHOD OF MEMBER ADVISORY GROUP MEMBER SELECTION/NOMINATION, TERM:

- Solicitation of interest from PMI members followed by selection for five one-year terms by the PMI Standards Manager with the advice of PMI's President and CEO

VOLUNTEER ENGAGEMENT LIAISON AND CONTACT INFORMATION:

Name: Elaine Lazar
E-mail Address: Elaine.lazar@pmi.org
Phone: +1-610-356-4600 x5053

AUTHORITY & LIMITATIONS:

(Authority, prohibited activities/actions.)

- PMI Standards Member Advisory Group provides advice, support and recommendations to the PMI Standards Manager, who has the responsibility and accountability for the annual operations to the PMI President and CEO
 - Budget is directed by the respective PMI GOC Manager from whom expenditure authorization must be obtained and approved. The advisory group may not appropriate nor reallocate targeted funds in the operational budget
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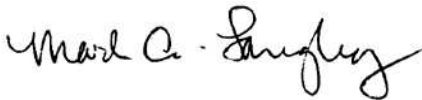
APPLICABLE GOVERNING DOCUMENTS:

(Identify sections from PMI's governance documents related to roles and responsibilities of this committee, including any boundaries and limitations)

- PMI Code of Ethics and Professional Conduct
 - Strategic Plan, specifically Core Value on Volunteerism: Volunteers and effective volunteer partnerships with staff are the best way to accomplish the Institute's goals and objectives
 - Institute Policies:
 - Confidentiality Policy
 - Conflict of Interest Policy
 - Contractor/Volunteer Electronic Systems and Communications
 - Volunteer Records Management Policy
 - Volunteer Travel Policy
 - PMI Volunteer Expense Report
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APPROVAL:

All charters must annually be approved by the President and Chief Executive Officer for the subsequent year and posted to the [Governance page on PMI.org](#).



2 January 2012

Mark A. Langley
PMI President and CEO

Date