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The Assessing Officer shall identify each element that has been assessed and considered satisfactory. Where an element is not applicable (N/A), the reasons for the element being N/A must be recorded in this checklist.

Note: Each element must contain written procedures appropriate to the nature of the operation and complexity of the organisation.

Document Evaluation	SATISFACTORY	NOT APPLICABLE
Responsibility	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>
Recording	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>
Reporting	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>
Investigating	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>
Keeping of defective aircraft or aircraft components	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>
Major defects	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>
Operation of aircraft with defects	Yes <input type="checkbox"/>	N/A <input type="checkbox"/>

Inspection and Test	SATISFACTORY	NOT APPLICABLE
There are no Inspections or Tests applicable to this subject		

Assessing Officer's record of comments relevant to the assessment under AOCM section 7.7.5.12

[illegible]

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Date