

第十一届中国国际养老 辅具及康复医疗博览会

2016.6.8-10
上海新国际博览中心

展商手册



www.china-aid.com

Dear Exhibitor,

Welcome to Shanghai for CHINA AID 2016!

We hope the Manual provides you with the necessary information you need for your participation in CHINA AID 2016. We try our best to ensure that the information is as comprehensive and accurate as possible. If you find any error, please let us know immediately so that we can correct it for other exhibitors.

Please take time to read this Exhibitor Manual carefully and fill in the form necessary.

The Exhibitor Manual is not designed to replace other assistance provided by organizers, or any of the contractors listed. We are all here to provide you with the best possible service to meet your needs.

If you encounter any difficulty with any of the services listed in this Manual, please contact the Organizer - we will try our best to help you.

Best wishes for every success in your business !

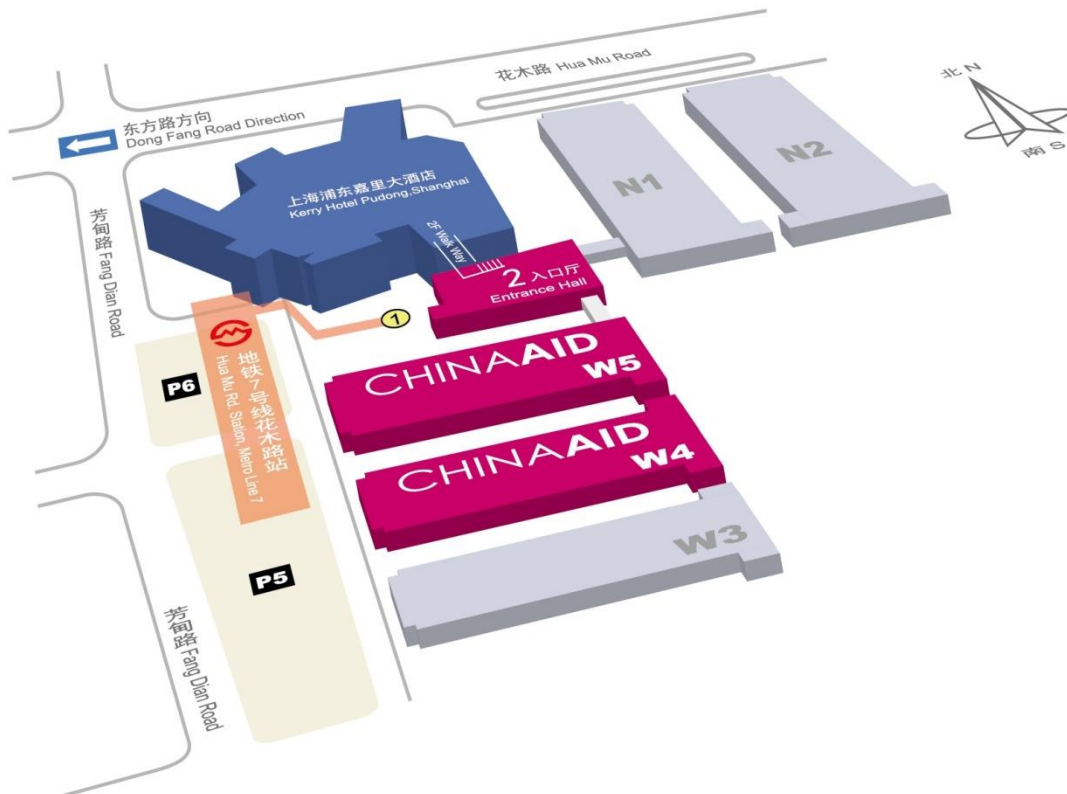
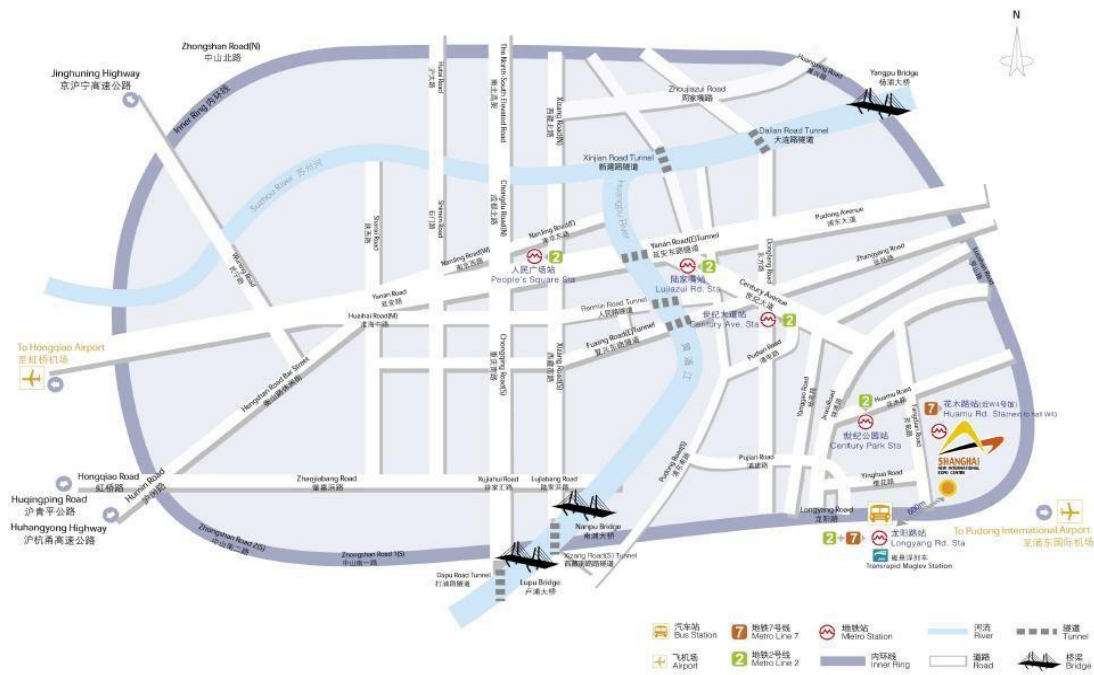
**Organizing Committee
CHINA AID 2016**

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MAP OF EXHIBITON HALL AREA

Geographic Location 地理位置



HOW TO GET TO SNIEC

FLIGHT	<p>SNIEC is located half way between Pudong International Airport and Hongqiao Airport, 33 km away from Pudong International Airport to the east, and 32 km away from Hongqiao Airport to the west.</p> <p>Pudong International Airport --- SNIEC By taxi: about 35 minutes; around RMB115 By maglev line: only 8 minutes; RMB50 for single ticket: (RMB 40 with air ticket); RMB80 for round- trip ticket By airport bus line: take lines No. 3 and No. 6; about 40 minutes, RMB16 By Metro: Take Line 2 to get off at Longyang Road Station where you can walk or continually interchange Line 7 to SNIEC directly; about 40 minutes; RMB 6</p> <p>Hongqiao Airport --- SNIEC By taxi: about 35 minutes; around RMB95 By Metro: Take Line 2 to get off at Longyang Road Station where you can walk or interchange Line 7 to SNIEC directly; about 40 minutes; RMB 6</p>
TRAIN	<p>Shanghai Railway Station --- SNIEC By taxi: Two places stand over 16km apart; around RMB 45. By Metro: Take Line 1 to People's Square, then interchange Line 2 to get off at Longyang Road Station where you can walk or interchange Line 7 to SNIEC directly; about 35 minutes; around RMB 4</p> <p>Shanghai South Railway Station --- SNIEC By taxi: Two places stand over 20km apart, about 25 minutes, around RMB 55. By Metro: Take Line 1 to People's Square, then interchange Line 2 to get off at Longyang Road Station where you can walk or interchange Line 7 to SNIEC directly; about 45 minutes, around RMB 5</p> <p>Shanghai Hongqiao Railway Station --- SNIEC By taxi: Two places stand over 35km apart, about 35 minutes, around RMB 70. By Metro: Take Line 2 to get off at Longyang Road Station where you can walk or interchange Line 7 to SNIEC directly about 50 minutes; around RMB 6.</p>
CAR	<p>SNIEC locates at the intersection of Long Yang and Luo Shang roads that lead from the city center over the Nan Pu Bridge and Yang Pu Bridge through Pudong,.</p> <p>Park lots: There are 4603 park lots dedicated to visitors at the centre.</p> <p>Car park charges: RMB 5 = one hour; maximum daily charge = RMB 40; rates apply to cars and all other light vehicles.</p>
BUS	<p>A number of public bus lines run through SNIEC, fixing stations near by SNIEC: 989, 975, 976, Da Qiao No.5, Da Qiao No.6, Huamu No.1, Fang Chuang Line, Dong Chuang Line, Airport Line No.3, Airport Line No.6.</p>
METRO	<p>Take Line 1 to Chan Shu Road Station; take Line 2 to Jing An Temple Station; take Line 3 to Zhen Ping Road Station; take Line 4 to Zhen Ping Road Station or Dong An Road Station, then interchange Line 7 to SNIEC directly.</p> <p>Take Line 3 or Line 4 to Zhongshan Park Station; take Line 1 or Line 8 to People Square Station; take Line 4 or Line 6 to Century Avenue Station, then interchange Line 2 to get off at Longyang Road Station where you can walk or interchange Line 7 to SNIEC directly.</p>

CHINA AID 2016

Time Schedule

Exhibitors Registration & Stand Arrangement

	6 June (Monday)	7 June (Tuesday)
Venue Opening Hours	9:00 – 20:00 Exhibitors registration & stand arrangement (for raw space only)	9:00 – 22:00 Exhibitors registration & Stand arrangement
	13:30 –20:00 Exhibitors registration & stand arrangement (for standard stands)	

*Exhibitors should finish the stand building during the opening hours. If overtime working is required, please apply for it from the organizer before 15:00 P.M. per day. Surcharge for OT is needed as well.

Exhibition Dates & Opening Hours

	8 June Wednesday	9 June Thursday	10 June Friday
Opening Hours	9: 30-17: 00	9: 30-17: 00	9: 00-15: 00
Exhibitor Working Hours	9: 00-17: 30	9: 00-17: 30	9: 00-17: 30

*All the booths will be out of electric supply after closing hall. If electric power for 24 hours is needed, please give clear indication when you apply for electric power.

Exhibition Removal Time

	10 June Friday
Power Supply Cut-off	15:00
Exhibition Removal	15:30-21:00

(Attention: Any exhibitor shouldn't remove until 15:00, otherwise the organizer reserves the right of Interfering by the Security.)

Main Service Suppliers and Contact Addresses

Organizers:

Intex Shanghai Co., Ltd.

Address: Room 801-804, 55 Lou Shan Guan Road, Shanghai 200336, China

Contact person: Ms. Michelle Ma, Mr. Orin Song, Ms. Shally Shi

Tel: +86-21- 6295 7553, 6295 6682, 6295 1215

Fax: +86-21- 6278 0038

Email: mazhiwen@intex-sh.com; songxiaobo@intex-sh.com; shihuiyuan@intex-sh.com

Booth Construction Contractor:

ViewShop Exhibits & Display (Shanghai) Co., Ltd.

Room 1917-1918, No.638 Hengfeng Road(Huasen Diamond Business Plaza), 200070, Shanghai, China

Tel: +86(0)21-32513138-604

Fax: +86(0)21-32513139

Contact person: Ms. Zhang

Email: amy.zhang@viewshop.net

Freight Forwarder:

APT Showfreight Shanghai Co., Ltd.

Room 901/902, Modern Plaza Tower 1,369 Xian Xia Road, Shanghai 200336 PR China

Contact Person: Mr. Felix Fei

Tel: +86 (21) 6124 0090

Fax: +86 (21) 6124 0091

Email: enquiry@aptshowfreight.com

Official travel agent

Shanghai Vision Expo & Meeting Solutions Co.,Ltd

Unit 703,New Caohejing Building, 509 Caobao Road,Shanghai 200233, China

Contact Person: Ms. Jenny Zhang / Mr. Billy Xu

Tel: (86 21) 5481 6051/5481 6052

Fax: (86 21) 54816032

Email: jenny@shanghai-vision.com; billy@shanghai-vision.com

Exhibition Hall

Shanghai New International Expo Centre

Address: 2345 Longyang Road, Pudong New Area Shanghai P.R.C. 201204

Tel: +86 21 28906888 28906666

Fax: +86 21 28906777

E-mail: info@sniec.net

Web site: www.shexpocenter.com

GENERAL INFORMATION, RULES & REGULATIONS

Location: SNIEC -- Shanghai New International Exhibition Center (2345 Long Yang Road) Located in the "Eastern Manhattan"---- Pudong District, Shanghai, Shanghai New International Expo Center is surrounded by Lu Jia Zui Financial & Trade Zone, Jing Qiao exporting and processing area, and Zhang Jiang High-tech zone. The transport system is highly developed. The Exhibition Center is 35 kilometers from Pudong International Airport in the east, 32 kilometers from Hongqiao Airport in the west. Metro Line 7, Line 2, maglev train, and many urban transport lines are congregated here. The nearby has various levels of hotels, recreational facilities, places of interest and shopping centers which make business and recreation more convenient and easier.

Vehicles shall apply for access cards prior to entering loading area. Security staffs have the right to prevent vehicles violating administrative rules from entering loading area. For more information, please visit: (http://www.sniec.net/organize_contractor.php)

Stand Space

The exhibitors are not allowed to change the booth that arranged in the contract. Any question regarding the location and size of the booth should contact to the organizer, otherwise the exhibitor shall comply with the organizer's arrangement.

Stand Construction

The Organizer has appointed the official contractor for all shell scheme package stands. However, exhibitors may employ a contractor of their choice to construct stand interiors.

1. Shell Scheme (minimum size: 9 sq. m) :

Including space rental; security; stand construction and dismantling, exhibitor passes, catalogue entry; 2.5M normal-quality partition wall; carpet; 1 information table; 2 folding chairs; fascia with company name both in Chinese and English, 2 spotlights, 1 power socket, 1 wastepaper basket.

2. Raw Space Stand

A space only site is an uncarpeted area marked out to the correct dimensions. These dimensions must not be exceeded. No carpet or stand fitting is provided to space only stands.

Exhibitors are responsible for their own stand design and construction. The exhibition contractor can provide a fully comprehensive stand design and construction service according to your needs.

If you are considering erecting a modular stand, please note that you are responsible for constructing and decorating the side and back walls facing onto your site to a height of **2.5** meters. The minimum height for dividing walls is **2.5** meters. Walls above **2.5** meters must be clad and decorated on both sides from **2.5** meters upwards by the exhibitor. Such walls overlooking adjoining stands must also be finished to a high standard in plain colors only. All stand fittings should not exceed **7.5** meters in height.

Agent for Construction and Transportation

Exhibitor has the right to designate qualified agents for construction & transportation of exhibition stands, but the designation is subject to prior written approval of Exhibition Hall. The agents for construction of exhibition stands and transportation must agree to comply with regulations of Exhibition Hall, and payment of deposit for administration fee is required prior to entering exhibition center. Exhibition Hall staff has the right to forbid organizations without proper qualifications to work in exhibition center.

For more information about the working pass please visit:

(http://www.sniec.net/organize_contractor.php)

Contact telephone: 86- 21-20906888)

Special decoration booth standard deposit

The exhibitor with special decoration booth is responsible for removing all garbage and waste within the exhibiting area.

	ITEM	PRICE PER (RMB)
1	Area $\leq 100\text{m}^2$	5.000RMB/booth
2	Area $> 100\text{m}^2$	10.000RMB/booth

* Important Note:

(1) Raw space exhibitor/contractor must go to the official stand-fitting contractor ViewShop onsite service counter, confirm settlement of all outstanding balance. Settle stand construction deposit of RMB 5000/10000 in cash to ViewShop and receipt will be provided.

(2) After the stand is dismantled and cleaned out, the staff of the exhibition hall will check the floor and if it is intact and clean, upon full dismantling of booth structure and no damage done to exhibition hall facility, ViewShop will return RMB5000/10000 cash deposit on at ViewShop onsite service counter. Otherwise, ViewShop has the right to charge the compensation.

Special decoration booth Management Fee

The company with special decoration booth should pay Management Fee to Exhibition Hall. The cost is **RMB 20/m²**.

Electricity, Water and Telephone Services:

Services are available from **the official contractor-ViewShop**, please fill in the

APPENDIX- I and submit to **ViewShop by email** before **29th April, 2016**.

Later orders: Surcharge will be charged for any late orders received after the deadline.

Surcharge for cancel orders, relocation and any late orders received on-site.

For more information please contact **the official contractor-ViewShop**.

Additional Furniture, Electrical Rental

The Form must be filled in completely by every exhibitor who requires the service. Please fill in the **APPENDIX- I** and submit to the official stand-fitting contractor-ViewShop by email before **29th April, 2016**. Later orders: Surcharge will be charged for any late orders received after the deadline.

Surcharge for cancel orders, relocation and any late orders received on-site.

Show Catalogue (Compulsory)

The Organizer will publish the Show Catalogue. It will be given to exhibitors for free, and sell to conference delegates and trade visitors at CHINA AID 2016. The Directory will be a valuable reference for visitors to find their suppliers or business partners. Your company name, address, website, telephone number and stand number will be entered free of charge in the Catalogue together. Please use the exhibitor account which given by the Organizer to visit our official website and finish the exhibitors forms---- **Catalogue Info** before **29th April, 2016**.

Badges (Compulsory)

Every representative and employee of the exhibitor must bear an Exhibitor Pass to gain access. Please use the exhibitor account which given by the Organizer's to visit our official website and finish the exhibitors forms----**Badge** before **29 April, 2016**.

All badges will be available at the registration counter during 6-7 June. 2016.

Fascia Board

Please use the exhibitor account which given by the Organizer to visit our official website and finish the exhibitors forms----**Fascia Board** before **29 April, 2016**. Please type carefully before you upload your data. The organizer will not be responsible for any error caused by your typing mistake. Any change in color or type of fascia and floor covering must be carried out by the official stand-fitting contractor-**ViewShop**, after approval from the organizer. The cost involved must be borne by the exhibitor.

Trade Buyer Invitation

The organizer will provide the exhibitors with a certain quantity of VIP Visitor tickets so that the exhibitors can invite their most important customers. The kind of VIP visitors will be treated by special VIP service. If you need VIP Visitor tickets, please fill in the **FORM One** enclosed and e-mail to the Organizer before **29th April, 2016**.

Seminars

CHINA AID 2016 offers an excellent opportunity for your company to hold its own seminar. It provides an additional stage to your stand at the exhibition. You can use your seminar to promote your product and service. If you have needs, please fill in **FORM Two** and email the Organizer before **29th April, 2016**.

Interpreters

CHINA AID 2016 provides Interpretation for overseas exhibitors. Please fill in **FORM Three** enclosed and email the Organizer before **29th April, 2016**.

Advertising

There are several options of sponsorship, advertisements on Show Catalogue, **outdoor advertisements** and Tickets for your choice. These are very effective ways to increase

your exposure to different kinds of target customers and industry authorities. Please fill in the **FORM-4** enclosed and e-mail to the Organizer before **29th April, 2016**.

Apply for “Industry Mover”

CHINA AID offers an excellent opportunity for the exhibitors who want to share their idea and experience as an “Industry Mover”. We will provide a special place with necessary facilities such as chairs and AV system. (CHINA AID will help to arrange the audience but has no responsibility about it.)

If you want to be an Industry Mover, please fill in the **FORM-6** enclosed and e-mail to the Organizer before **29th April, 2016**.

CAUTION

1. Customs and Duties: Exhibitors need to be aware that the Chinese Customs Authorities April levy duties or taxes on taxable goods or giveaways or where goods are over/under declared or which are to remain in the country. Any such taxes cannot be accurately predicted in advance as they are subject to the discretion of the individual examining officer.

As a general guide, there are no duties/taxes for brochures, magazines or leaflets. Gift items such as watches, clocks will attract duty/taxes. For T-shirts, ties, notepads, pens, sample products there is likely to be some duty/taxes however this will depend on the numbers of pieces to be given away during the show. The official freight forwarder---**EURASIA FCI** will be pleased to assist any exhibitor requiring additional information or assistance.

2. The exhibition hall is open from 09:00-20:00 on 6th June and from 09:00-22:00 on 7th June. All people must leave the exhibition hall before that time. Overtime work after 20:00 or 22:00 will be charged on site by operation department from exhibition hall before 15:00(PM) each day. Please allow sufficient time for your preparation. Until 15:00 (10th June, 2016) all exhibits must remain intact and stands fully manned. Exhibitors will not be permitted to remove exhibit material until the close of the exhibition. It is strongly recommended that at least one member of your staff be on your stand after the exhibition closes on the closing day to ensure safety of your exhibit material whilst dismantling is taking place.

3. All Exhibitors are advised that small, portable and valuable items are mostly at risk after the exhibition closes each day as well as during build-up and breakdown. Please do not leave valuable exhibit material unattended on your stand at any time during the exhibition and keep any such items locked away each day before leaving the Hall. **The organizers and exhibition hall do not assume any liability for these matters.**

4. No exhibits, articles for display or advertisement are allowed to be placed in lobby without approval.

5. The Organizers have arranged for stands to be cleaned before the opening of the exhibition and each open day there will be general cleaning of the exhibition hall and stands. Exhibitors should make their own arrangements for the removal of items not intended for display purposes and for rubbish resulting from unpacking exhibits, such as carton boxes and crates from their stand. All non-display items should be cleared from the

exhibition hall before the exhibition opens.

Visitor

Entry to the exhibition during CHINA AID 2016 is free of charge to all in possession of a ticket. Exhibitors can order free supplies of visitor promotional material to mail out to potential customers. All exhibition visitors will be required to complete a registration form on site to exchange for a personalized badge.

Apply for tickets

The organizer will provide the exhibitors with a certain quantity of visitor tickets so that the exhibitors can invite their customers from other parts of the world to visit the exhibition. If you need tickets, please use the exhibitor account which given by the Organizer to visit our official website and finish the exhibitors forms---- **Visiting Tickets** before **29th April, 2016**.

Stands Construction (APPENDIX- I)

The official stands construction contractor-ViewShop

Safety Precautions

Please refer to the **APPENDIX- I (1)**

Freight Forwarding (APPENDIX- II)

Exhibitors wishing to send exhibits in advance to the exhibition should consign them to the official freight forwarder who is experienced in exhibition work and can provide a full handling and case storage service.

As the official freight forwarder--- **APT** and on-site handling contractor, it will provide custom clearance, transportation, on-site handling, storage and re-export arrangements. It is also recommended that exhibitors request a detailed quotation for any services required before material to be shipped is consigned.

A full door-to-door service is available for exhibitors who wish to use this service. If you require, please refer to the Shipping Information included in this manual from **APT** and contact them directly. You should check carefully the deadline for shipment stated therein to ensure safe arrival of your consignment.

Accommodation

CHINA AID 2016 appoints first class hotels to cater for its valued exhibitors and clients, **Favorable rates** are applicable during CHINA AID 2016. For reservation, you can use your account to log in our official website and read the **Hotels Booking** or find these information in the **APPENDIX-III** enclosed. If you need hotels, please be sure of sending an e-mail to Shanghai Vision Expo & Meeting Solutions Co.,Ltd before the deadline.

Checklist of Forms

The list of forms will remind you that you should return the reply forms to the organizations concerned before the deadline. Thank you for your cooperation!

Ite	Content	Page	Deadline DD/MM/YYYY	Comment
	Catalogue Info		29 th April 2016	
	Badge		29 th April 2016	
	Fascia Board		29 th April 2016	
	Visiting Tickets		29 th April 2016	
Form One	Trade Buyer Invitation	11	29 th April 2016	
Form Two	Application for seminar room	12	29 th April 2016	
Form Three	Interpreters and stand attendants	13	29 th April 2016	
Form Four	Advertisements in the exhibition catalogue Outdoor Advertisements	14	29 th April 2016	
Form Five	Visa Application	16	29 th April 2016	
APPENDIX- I	Stand Construction Information			
APPENDIX- I (1)	Safety Precautions			
APPENDIX- II	Freight Forwarder Information			
APPENDIX-III	Hotel Information			

Note:

Please send forms in **APPENDIX- I** to the official Stand Construction directly before the deadlines; send forms in **APPENDIX- II** to the official Freight Forwarder directly; send forms in **APPENDIX-III** to Shanghai Vision Expo & Meeting Solutions Co.,Ltd directly.

Form One



Trade Buyer Invitation

Deadline :
29th April, 2016

Contact Person : Mr. Xiaobo Song
Email : songxiaobo@intex-sh.com

Tel : +86-21-62956682
Fax : +86-21-62780038

The organizer will provide the exhibitors with a certain quantity of **VIP Visitor** tickets so that the exhibitors can invite their most important customers. The kind of VIP visitors will be treated by special VIP service. If you need **VIP Visitor** tickets, please fill in the following form and return it by fax to the organizer ASAP.

VIP Visitor Details:

Contact Person		Title	
Company Name			
Address		Zip Code	
Telephone		MP	
Fax			

Contact Person		Title	
Company Name			
Address		Zip Code	
Telephone		MP	
Fax			

Contact Person		Title	
Company Name			
Address		Zip Code	
Telephone		MP	
Fax			

Exhibitor Company Information

Company Name _____ Booth No _____
Address _____ Zip Code _____
Telephone _____ Fax _____
Contact Person _____ Title _____

PLEASE KEEP A COPY FOR YOUR RECORD

Form Two



Application For Seminar Room

Deadline :
29th April, 2016

Contact Person : Mr. Xiaobo Song
Email : songxiaobo@intex-sh.com

Tel : +86-21-62956682
Fax : +86-21-62780038

Exhibitors may hold their seminars. Full cost should be made payable to **Intex Shanghai Co., Ltd**, before 15th May, 2016.

Cost: RMB 4500/1.5 Hours

The detail of bank account is as follows:

IN FAVOR OF: INTEX SHANGHAI CO LTD

ACCOUNT BANK: Bank of China, Shanghai Branch Hong Qiao Ji Chang Sub-Branch

ACCOUNT NO. 452059254795 (For payment in US\$)

Swift Code: Swift code: BKCHCNBJ300

CAPACITY Classroom/Theatre	RENTAL / 1.5 Hours	BOOKING
60/100	RMB 4500	hours

Sum: RMB _____

Subject of the Seminar: _____

Rental includes: 2 microphones, drinking machine, tables and chairs.

Seminar order is accepted on first-come-first-serve basis.

Company Name			Stand No.	
Address			Post Code	
Tel		Fax		
Contact Person		Job Title		

Signature: _____ **Date:** _____

(Company seal) : _____

PLEASE KEEP A COPY FOR YOUR RECORDS

Form Three



Interpreters and Stand Attendants

Deadline :
29th April, 2016

Contact Person : Mr. Xiaobo Song
Email : songxiaobo@intex-sh.com

Tel : +86-21-62956682
Fax : +86-21-62780038

	Move-In		Open Time			Amount (RMB)	Special qualification needed
	6.6	6.7	6.8	6.9	6.10		
No. of interpreters RMB 600/day/person (English)							
No. of interpreters RMB 900/day/person (Japanese)							
No. of interpreters RMB 1000/day/person (German)							
No. of attendants RMB 400/day/person							

Total Amount: RMB _____

Note:

1. Booth attendants have limited command of foreign languages only.
2. Please specify **Other Languages** for interpretation: _____
Fees may vary from language to language.

3. Bank transfer should be remitted to the account below before 15th May 2016.

The detail of bank account is as follows:

IN FAVOR OF: **INTEX SHANGHAI CO LTD**

ACCOUNT BANK : Bank of China, Shanghai Branch Hong Qiao Ji Chang Sub-Branch

ACCOUNT NO. **452059254795** (For payment in US\$)

Swift Code: **BKCHCNBJ300**

4. The above cost covers working hours of the exhibition only (9:00am-17:00pm). Overtime is applicable for special needs and an extra fee of 50% will be charged.
5. For late orders received after the deadline or on-site, an extra fee of 50% will be charged and availability will not be guaranteed

Company Name		Stand No.	
Address		Post Code	
Tel		Fax	
Contact Person		Job Title	

PLEASE KEEP A COPY FOR YOUR RECORDS

Form Four



Advertisements

Deadline :
29th April, 2016

Contact Person : Mr. Xiaobo Song
Email : songxiaobo@intex-sh.com

Tel : +86-21-62956682
Fax : +86-21-62780038

Company			Booth No.	
Address			Ad Type	
Contactor		Title		
Tel		Fax		

Sum of advertising fee: RMB _____

Signature: _____ Date: _____

(Company seal) : _____

Films for print advertisement shall be provided to Xiaobo Song, Deadline is 29 April, 2016.
The size for full page of catalogue is: **170mm(w) x 250mm(h)** Allow 3mm for each bleed
The size for admission ticket is : **210mm(w) x 90mm(h)** Allow 3mm for each bleed
Full cost should be made payable to **Intex Shanghai Co., Ltd.** Before 15 May, 2016.
The detail of bank account is as follows:

IN FAVOR OF: INTEX SHANGHAI CO LTD

ACCOUNT BANK : Bank of China, Shanghai Branch Hong Qiao Ji Chang Sub-Branch

ACCOUNT NO. **452059254795** (For payment in US\$)

Swift Code: **Swift code: BKCHCNBJ300**

Advertisement order is accepted on first-come-first-serve basis.

PLEASE KEEP A COPY FOR YOUR RECORDS

A

Visitor Tickets

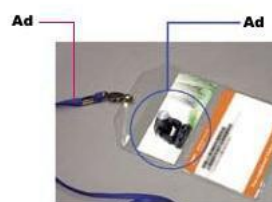


Company advertisement will be printed at the back of the ticket.

Cost: RMB 6,000 per 10,000 pcs ☐ Reserve

B

Badge Ad.



Company advertisement will be printed at the badge OR badge sling

Cost: RMB 10,000 per 5,000 pcs (at the badge)
RMB 6,000 per 5,000 pcs (badge sling) ☐ Reserve

C

Show Bag



Company advertisement on one side of the show bag, to be distributed to all visitors together with the fair catalogue until stock out. (Show logo on the other side of show bag)

Cost: RMB20000 per 5000 pcs ☐ Reserve

D

Show pre-view brochure Ad.



Company advertisement on the back of the show pre-view brochure, to be distributed to trade visitors before the show.

Cost: RMB 600/per ☐ Reserve

E

Show guidance brochure Ad.



Company LOGO on the back of the Show guidance brochure, to be distributed to all visitors in the show.

COST: RMB 600/per ☐ Reserve

F

Paste Ad.



Company advertisement pasted on the exhibition hall floor and lobby floor.

COST:RMB 600/per, Minimum order quantity: 4 ☐ Reserve

G

Catalog Ad

Position	Unit Quantity	Price (RMB)	Please tick
Printing Advertisement			
Back Cover of Catalog	1 page	10,000	
Inside Front Cover	1 page	9,000	
Inside Back Cover	1 page	8,500	
Inside Page	1 page	6,000	
CD Cover		3,000	

Form Five



Visa Application

Deadline : 29th April, 2016

Contact Person : Mr. Xiaobo Song
 Email : songxiaobo@intex-sh.com

Tel : +86-21-62956682
 Fax : +86-21-62780038

Foreign visitors are required to obtain a faxed **Visa Notification** from the Chinese authority for entry VISA application from your local Chinese Embassy. Please send your personal data in the following form **by email to songxiaobo@intex-sh.com** or please type in **TYPEWRITTEN** form to avoid possible errors and fax before the deadline. **The application fee for each person is USD40.00 which should be transferred to Intex Shanghai Co Ltd by T/T 7days after the date of faxing this form.** The bank details are as follows:

Beneficiary: Intex Shanghai Co., Ltd.

Deposit bank: Bank of China, Shanghai Branch
Hong Qiao Ji Chang Sub-branch

Bank account No.: 452059254795

Swift Code: BKCHCNBJ300

Passport Name	
Nationality	
Date of Birth	
Gender	
Passport No	
In/Out P.R.C Date	
Job Title	
Educational Level	
Name of Company	
Address of Company	
Telephone No	
Fax No	
Desired place to get visa	

Company Name		Stand No.	
Contact Address		Zip Code	
Tel		Fax	
Contact Person		Title	

Signature of Authorized Person: _____ **Date:** _____

(Company Seal) _____

Please keep a copy with you.



Form Six
Industry Mover

Deadline :
29th April, 2016

Contact Person : Mr. Xiaobo Song
Email : songxiaobo@intex-sh.com

Tel : +86-21-62956682
Fax : +86-21-62780038

CHINA AID offers an excellent opportunity for the exhibitors who want to share their idea and experience as an "Industry Mover". We will provide a special place with necessary facilities such as chairs and AV system. (CHINA AID will help to arrange the audience but has no responsibility about it.)

If you want to be an Industry Mover, please fill in the **FORM-6** enclosed and e-mail to the Organizer before **29th April, 2016**.

Industry Mover means to promote the community and the development of industry. To ensure the quality of activities and effect, CHINA AID will request speaker to provide their speech PPT after they applied. Organizers strictly forbid speech content involves any form of **reactionary, violence, pornography, illegal and infringing**.

CHINA AID reserves the final interpretation.

Industry Mover Application

Speech Topic			
Speaker			
Exhibitor		Booth No.	

APPENDIX- I
Stand Construction Information
(APPENDIX- I (1)
Safety Precautions)

Please Return to:

VIEWSHOP EXHIBITS & DISPLAY (SHANGHAI) CO., LTD.



Room 1917-1918, No.638 Hengfeng Road (Huasen Diamond Business Plaza), 200070, Shanghai, China

Tel: +86(0)21-32513138*604 Fax: +86(0)21-32513139

Contact: Ms. Zhang

Mail: amy.zhang@viewshop.net

Show Name: China Aid 2016

Show Time: June 8-10, 2016

Venue: SNIEC W3W4W5

Deadline: April 29, 2016

【 FORM 1 】 COMPANY NAME ON FASCIA BOARD

Please indicate company name in Chinese and in English in the boxes below for printing on the fascia board.

[1] ENGLISH NAME: PLEASE WRITE IN BLOCK LETTERS

[2] CHINESE NAME: PLEASE WRITE CLEARLY

If we don't receive your Fascia Board details before the above deadline, we will arrange the Fascia Board according to the information supplied by Organizer.

If you would like to make any changes on the Fascia Board On-site, you have to pay the extra charge(**RMB100 for each**).

If you want to put your logo on the Fascia Board, please send a sample to us before the deadline.

The production cost is RMB100/piece. (The logo must not be larger than **200mm * 200mm**.)

☐ I would like to put my company logo on the fascia board at **RMB 100/piece**.

All orders must be accompanied with full payment either:

BENEFICIARY BANK NAME: BANK OF CHINA SHANGHAI ZHABEI SUB-BRANCH

ADDRESS: NO. 218 HENGFENG ROAD SHANGHAI CHINA

SWIFT CODE: BKCHCNBJ300

BENEFICIARY A/C NO: 4429-62465001

BENEFICIARY NAME: VIEWSHOP EXHIBITS & DISPLAY (SHANGHAI) CO.,LTD

EXHIBITOR'S AUTHORIZATION

Contact Person _____ Position _____

Company Name _____ Booth No. _____

Tel. _____ Fax. _____ Email _____

Date _____ Signature & Company Chop _____

Please Return to:

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Show Name: China Aid 2016

Show Time: June 8-10, 2016

Venue: SNIEC W3W4W5

Deadline: April 29, 2016

【 FORM 2 】 RENTAL OF ADDITIONAL FURNITURE(for Schell Scheme)

	Items	Dimension	Unit Price(RMB)	Quantity	Amount
AS01	Information Counter	[1000(L) x 500(W) x 750(H)mm]	90		
AS02	Lockable Cupboard	[1000(L) x 500(W) x 750(H)mm]	150		
AS03	Low Display Cube	[500(L) x 500(W) x 500(H)mm]	80		
AS04	Tall Display Cube	[500(L) x 500(W) x 1000(H)mm]	100		
AS05	Low Glass Showcase	[1000(L) x 500(W) x 1000(H)mm]	250		
AS06	Tall Glass Showcase(small)	[500(L) x 500(W) x 2000(H)mm]	300		
AS07	Tall Glass Showcase(large)	[1000(L) x 500(W) x 2000(H)mm]	300		
AS08	Cargo Rack	[1000(L) x 500(W) x 2000(H)mm]	400		
AS09	TV-Video Stand	[750(L) x 500(W) x 1000(H)mm]	150		
AS10	Catalogue Holder A4 (Metal)	[950(L) x 50 (W) x 280(H)mm]	50		
AS11	Flat Shelf	[1000(L) x 300(W)]	40		
AS12	Sloped Shelf	[1000(L) x 300(W)]	60		
AS13	Lockable Door	[950(W) x 2000(H)mm]	200		
AS14	Folding Door	[950(W) x 2000(H)mm]	250		
AS15	Coat Hanger(4 Hooks)	[1000(L)mm]	50		
AS16	Panel	[1000(W) x 2500(H)mm]	80		
AS17	Wastepaper Basket	[250(L) x 170(W) x 290(H)mm]	20		
MT01	Round Table	[800(Φ) x 750(H)mm]	150		
MT02	Square Table	[650(L) x 650(W) x 700(H)mm]	120		
C01	Folding Chair	[460(L) x 400(W) x 455(H)mm]	20		
C02	Black Leather Arm Chair	[570(L) x 440(W) x 455(H)mm]	100		
C03	Glisso	[480(L) x 550(W) x 800(H)mm]	150		
S01	One Seat Sofa	[700(W) x 700(D) x 455(H)mm]	400		
S02	Sofa	[1500(W) x 700(D) x 450(H)mm]	600		
CT01	Coffee Table	[550(L) x 550(W) x 450(H)mm]	180		
CT02	Coffee Table	[1000(L) x 550(W) x 450(H)mm]	260		
BT01	Bar Table	[600(Φ) x 1000(H)mm]	200		
BS01	Bar Stool	[460(L) x 400(W) x 455(H)mm]	100		
BS02	Bar Stool	[370(L) x 850(H)mm]	150		
M01	Magazine Rack A	[380(L) x 1500(H)mm]	260		
M02	Magazine Rack B	[270(L) x 250(D) x 1200(H)mm]	150		
D01	Square table	[1200(L) x 600(W) x 750(H)mm]	180		
D02	Registration table(blue cover)	[1200(L) x 600(W) x 750(H)mm]	350		
SP01	Gridding		250		
SP02	Barricade for queue	[1200(H) mm]	80		
SP03	Plant	[1000(H)mm]	100		

*For more furniture rental, please contact our staff.

*Late orders: 50% surcharge will be imposed for orders received after deadline.100% surcharge for relocation of items.

Only 30% of the rental charge will be refunded for all cancellation of orders.

*Please fax the layout of your booth to us with your order forms so that we can arrange accordingly.

*Please make sure the payment have to be made before **April 29**, and please fax your bank slip indicating your booth No. and the show name for our reference. If we are unable to receive your payment before **April 29** (based on our bank's record), your order will be cancelled automatically.

*Exhibitors have a right to make rental items good, any damages or losses, VIEWSHOP has the right to charge the compensation.

EXHIBITOR'S AUTHORIZATION

Contact Person _____ Position _____

Company Name _____ Booth No. _____

Tel. _____ Fax. _____ Email _____

Date _____ Signature & Company Chop _____

Please Return to:

VIEWSHOP EXHIBITS & DISPLAY (SHANGHAI) CO., LTD.



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Contact: Ms. Zhang

Mail: amy.zhang@viewshop.net

Show Name: China Aid 2016

Show Time: June 8-10, 2016

Venue: SNIEC W3W4W5

Deadline: April 29, 2016

展具租赁图片

Rental Furniture Picture



AS01

咨询桌
Information Counter
1000L x 500W x 750H mm



AS02

锁柜
Lockable Cupboard
1000L x 500W x 750H mm



AS03

矮身展示台
Low Display Cube
500L x 500W x 500H mm



AS04

高身展示台
Tall Display Cube
500L x 500W x 1000H mm



AS05

矮身玻璃柜
Low Glass Showcase
1000L x 500W x 1000H mm



AS06

高身玻璃柜
Tall Glass Showcase
500L x 500W x 2000H mm



AS07

高身玻璃柜
Tall Glass Showcase
1000L x 500W x 2000H mm



AS08

货架
Cargo Rack
1000L x 500W x 2000H mm



AS09

电视柜
TV-Video Stand
750L x 500W x 1000H mm



AS10

资料架
Catalogue Holder (metal)
950L x 50D x 280H mm



AS11

平层板
Flat Shelf
1000L x 300W mm



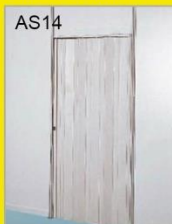
AS12

斜层板
Sloped Shelf
1000L x 300W mm



AS13

锁门
Lockable Door
950W x 2000H mm



AS14

折门
Folding Door
950W x 2000H mm



AS15

衣帽钩
Coat Hanger (4 Hooks)
1000L mm



AS16

展板
Panel
1000W x 2500H mm



AS17

废物箱
Wastepaper Basket
250L x 170W x 290H mm



MT01

白色圆桌
Round Table
800L x 750H mm



MT02

方台
Square Table
650L x 650W x 700H mm



C01

折椅
Folding Chair
460W x 400D x 455H mm



C02

皮椅
Black Leather Chair
570W x 440D x 455H mm



C03

葫芦椅
Glisso
480W x 550mm x 800H mm



S01

沙发
One Seat Sofa
700W x 700D x 455H mm



S02

沙发
Sofa
1500W x 700D x 450H mm

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Mail: amy.zhang@viewshop.net

Show Name: China Aid 2016

Show Time: June 8-10, 2016

Venue: SNIEC W3W4W5

Deadline: April 29, 2016

CT01



单人咖啡台
Coffee Table
550L x 550W x 450Hmm

CT02



双人咖啡台
Coffee Table
1000L x 550W x 450Hmm

BT01



吧桌
Bar Table
600Ø x 1000 H mm

BS01



吧椅
Bar Stool
460W x 400D x 455H mm

BS02



吧椅
Bar Stool
370 x 850Hmm

M01



杂志架 A
Magazine Rack A
380 x 1500Hmm

M02



杂志架 B
Magazine Rack B
270 x 250 x 1200Hmm

D01



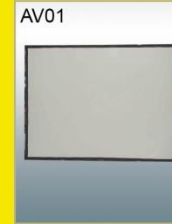
长条桌
Square table
1200L x 600W x 750H mm

D02



签到桌 (蓝色围裙)
Registration table
1200L x 600W x 750H mm

AV01



投影设备
Projector & Screen

AV02



LCD
LCD (42"50")

E01



冰箱
Refrigerator(90L)
550W x 550mm x 860Hmm

E02



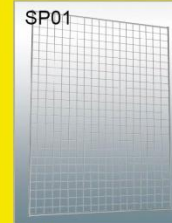
双门冰箱
Refrigerator(140L)
550W x 550mm x 1350Hmm

E03



饮水机
Water Dispenser

SP01



网格片
Gridding

SP02



围栏
Barricade for queue
1200H mm

SP03



植物
Plant
1000H mm

L01



150W金卤灯
150W HQI floodlight

L02



50W石英长臂射灯
50W halogen longarm spotlight

L03



100W长臂射灯
100W Long Arm Spotlight

L04



40W日光灯
40W Fluorescent Tube

P01



插座
Power Socket (Square Pin)
Max.500W



上海怡展展览服务有限公司
新怡展(上海)展览展示有限公司
Viewshop Exhibits & Display(Shanghai)Co., Ltd.

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Please Return to:

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Tel: +86(0)21-32513138*604 Fax: +86(0)21-32513139

Contact: Ms. Zhang

Mail: amy.zhang@viewshop.net

Show Name: China Aid 2016

Show Time: June 8-10, 2016

Venue: SNIEC W3W4W5

Deadline: April 29, 2016

【 FORM 3 】 RENTAL OF ADDITIONAL LIGHTING AND ELECTRICITY (for Schell Scheme)

Items	Dimension	Unit Price (RMB)	Quantity	Amount
A. Spotlight & Socket				
L01	HQI Floodlight	150W	150	
L02	Halogen Long arm Spotlight	50W	100	
L03	Long-arm Spotlight	100W	100	
L04	Fluorescent Tube	40W	100	
P01	Power Socket(Square Pin)	Max.500W (only for standard booth)	100	

B. TV & Projector

AV01	Projector 2500Lumini (include 100 inch projector screen)	1 day (RMB3000 for deposit)	2500+3000		
		3 days (RMB3000 for deposit)	3000+3000		
AV02	42" LCD	3 days (RMB2000 for deposit)	2000+2000		
	50" LCD	3 days (RMB3000 for deposit)	3500+2000		
AV03	DVD Player	3 days (RMB500 for deposit)	300+500		
AV04	Laptop	3 days (RMB2000 for deposit)	800+2000		

C. Others

E01	Refrigerator 90L	90L	700		
E02	Refrigerator 140L	140L	1000		
E03	Water Dispenser		350		

Late orders: **50%** surcharge will be imposed for orders received after deadline.

100% surcharge for relocation of items.

Only 30% of the rental charge will be refunded for all cancellation of orders.

***Socket is not for lighting use, but for electricity supply of low power equipment only, which is lower than the maximum power of socket. For high power equipments, please order power supply additionally.**

***If you need the more facilities order excluded in the list, please contact with me a.s.a.p.**

All ordered items must be marked on the location plan in form **F7**.

EXHIBITOR'S AUTHORIZATION

Contact Person _____ Position _____

Company Name _____ Booth No. _____

Tel. _____ Fax. _____ Email _____

Date _____ Signature & Company Chop _____

Please Return to:**VIEWSHOP EXHIBITS & DISPLAY (SHANGHAI) CO., LTD.**

Room 1917-1918, No.638 Hengfeng Road (Huasen Diamond Business Plaza), 200070, Shanghai, China

Tel: +86(0)21-32513138*604 Fax: +86(0)21-32513139

Contact: Ms. Zhang

Mail: amy.zhang@viewshop.net

Show Name: China Aid 2016

Show Time: June 8-10, 2016

Venue: SNIEC W3W4W5

Deadline: April 29, 2016

【 FORM 4 】 Power Point-For Lighting AND Hanging Points

Declaration of exhibitor nominated stand contractor for raw space (Required)

Stand contractor:		
Contact person:	Onsite phone no.:	
Address:		
Tel.:	Fax:	E-mail:

If the exhibitors who have booked the "RAW SPACE STANDS" have chosen other contractors as the appointed contractors, please fill in the following form completely and send/fax to VIEWSHOP.

D. Power Point-For Lighting Use (50% additional for outdoor application)

	Items	Unit Price (RMB)	Quantity	Amount
1	15 Amp Three Phase Power Point	1120		
2	30 Amp Three Phase Power Point	1680		
3	40 Amp Three Phase Power Point	1890		
4	60 Amp Three Phase Power Point	2800		

E. Hanging Points

1	Hanging Point	Load capacity 150kg/Point	1850		
2	Hanging Banner	≤5sqm, per side	1850		
		>5sqm, per side, per SQM	450		

*Exhibitors are not allowed to carry these equipment by themselves. If exhibitor has any special order in furniture rental, please contact us directly.

*All raw space exhibitors must order one number power main for lighting if they need power.

*Main power for lighting/ for machine should be ordered separately.

*This form must be filled and submitted together with a detailed hanging sign drawing to VIEWSHOP before deadline. The filled hanging point quantity in order form is just estimated quantity. The final calculation of the quantity of hanging points can only be done after the hall owner has positioned the hanging structure onsite and the amount of hanging points at the ceiling is defined. Then these hanging points at the ceiling will be invoiced to the exhibitor.

*Late orders: **50% surcharge will be imposed for orders received after deadline.**

100% surcharge for relocation of items.

30% refundable for all cancellation of orders.

*Please refer to the bank details of our company in Form 1 for remittance.

* Exhibitors are required to mark on the **Form 7 (Stand Layout)** the position of all items ordered. The official contractor will install at their discretion if they do not receive this stand layout before move in.

On-site requests for re-positioning will be subject to a relocation charge of 100% on the rental price.

****Important Notice**

Exhibitors of raw space stand should pay a deposit fee guaranteeing that you will clean out your exhibition area at the dismantling time to the official contractor.

Please pay deposit **RMB5000** for area **equal or** under 100 SQM

Please pay deposit **RMB10000** for area **over** 100 SQM

The exhibitors / contractors are recommended to pay the build-up deposit by **CASH** during move-in time and get the stamped receipt from Official Contractor.

After the stand is dismantled and cleaned out, the staff of the exhibition hall will check the floor and if it is intact and clean, upon full dismantling of booth structure and no damage done to hall facility, VIEWSHOP will return RMB10000/20000 cash deposit on at VIEWSHOP onsite service counter. Otherwise, VIEWSHOP has the right to charge the compensation

To those unpaid booth, organizer has right to reject its build-up and stop the power supplies, etc.

EXHIBITOR'S AUTHORIZATION

Contact Person _____ Position _____

Company Name _____ Booth No. _____

Tel. _____ Fax. _____ Email _____

Date _____ Signature & Company Chop _____

Please Return to:

VIEWSHOP EXHIBITS & DISPLAY (SHANGHAI) CO., LTD.



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Contact: Ms. Zhang

Mail: amy.zhang@viewshop.net

Show Name: China Aid 2016

Show Time: June 8-10, 2016

Venue: SNIEC W3W4W5

Deadline: April 29, 2016

【 FORM 6 】 Power Point-For Machine Use AND RENTAL OF ADDITIONAL FACILITIES

	Items	Unit Price(RMB)	Quantity	Amount
F. Power Point-For Machine Use(50% additional for outdoor application)				
1	15 Amp Three Phase Power Point	1120		
2	30 Amp Three Phase Power Point	1680		
3	40 Amp Three Phase Power Point	1890		
4	60 Amp Three Phase Power Point	2800		
5	100 Amp Three Phase Power Point	4620		
G. Compressed Air (no outdoor application)				
1	0.5HP-5HP($\leq 0.4\text{M}^3/\text{Min}$ & $8-10\text{kgf}/\text{cm}^2$), $\varnothing 10\text{mm}$,	4200		
2	6HP-10HP($\leq 0.9\text{M}^3/\text{Min}$ & $8-10\text{kgf}/\text{cm}^2$), $\varnothing 19\text{mm}$,	4900		
3	10 Bar, $1\text{m}^3/\text{Min}$, $\varnothing 25\text{mm}$	5600		
H. Water Supply (50% additional for outdoor application)				
1	Water supply to booth, with 10m pipe up & down, $\varnothing 15\text{mm}$,	2800		
2	Water supply to machine, with 10m pipe up & down, $\varnothing 20\text{mm}$, $\text{P}4\text{kg}/\text{cm}^2$	4200		
I. Telephone Line (without internet function) & Internet Access				
1	Local DD	Just for local telephone	840	
2	Domestic DD	RMB1000 for deposit	1120+1000	
3	Telephone line IDD	RMB4000 for deposit	3220+4000	
4	1M Fiber-based	1 Public static IP address	4620	
5	2M Fiber-based	1 Public static IP address	4760	
6	1M Fiber-based	1 Public dedicated IP address	6580	
7	2M Fiber-based	1 Public dedicated IP address	6720	

*Exhibitors are not allowed to carry these equipment by themselves. If exhibitor has any special order in furniture rental, please contact us directly.

***Main power for lighting/ for machine should be ordered separately.**

*For water supply and air compressor, exhibitors are required to bring along their adaptor for connection to their equipment. (All rental charges are for the whole exhibition period.)

*Exhibitors have to bring their own special regulating units if they require very specific water temperature or water pressure.

*** Exhibitors of shell scheme should pay RMB 3000 deposit in cash if they apply for hall facility (RMB6500 for 200A) when you move-in. Upon full dismantling of booth structure and no damage done to hall facility, VIEWSHOP will return RMB3000/6500 deposit in cash onsite.**

*The deposit for the IDD/DDD should be remitted together with the rental fee. Correspondence will be charged separately. We will return the rest of the correspondence to your remittance account.

*All items ordered are on rental basis. Exhibitors will therefore have to make a good of any damages or losses; otherwise VIEWSHOP has the right to charge the compensation.

***Late orders: 50% surcharge will be imposed for orders received after deadline.**

100% surcharge for relocation of items.

30% refundable for all cancellation of orders.

*Please refer to the bank details of our company in Form 1 for remittance.

*Exhibitors are required to mark on the **Form 7 (Stand Layout)** the position of all items ordered. The official contractor will install at their discretion if they do not receive this stand layout before move in.

On-site requests for re-positioning will be subject to a relocation charge of 100% on the rental price.

EXHIBITOR'S AUTHORIZATION

Contact Person _____ Position _____

Company Name _____ Booth No. _____

Tel. _____ Fax. _____ Email _____

Date _____ Signature & Company Chop _____

Please Return to:

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Show Time: June 8-10, 2016

Venue: SNIEC W3□W4□W5

Deadline: April 29, 2016

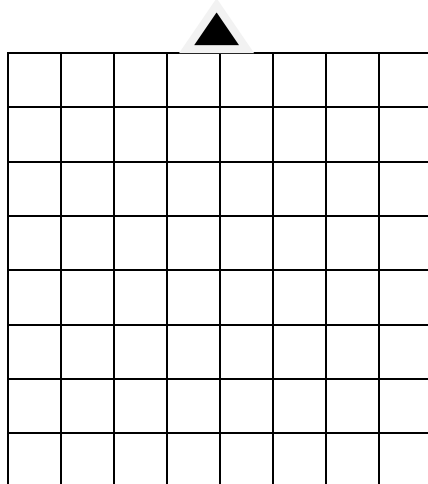
【 FORM 7 】 FACILITIES LOCATION

If you have ordered some service, please fill in completely and returned/faxed it to **VIEWSHOP** before the **deadline**.

All items must be marked on the location plan below.

(Scale: 1 = 1 square meter)

Hall _____



Hall _____

- | | |
|--|------------------------------|
| | 100W Spotlight 短臂射灯 |
| | 100W Long arm Spotlight 长臂射灯 |
| | 40W Fluorescent Tube 日光灯 |
| | 13A/220V Power Socket 单相插座 |
| | ___A/380V Power Point 三相电源 |
| | Air Compressor 空气压缩机 |
| | Water in/out 上下水源 |
| | Telephone 电话 |

CONDITIONS

*The conditions for rental of furniture and electrical installation are:

*All items ordered are on rental basis and those items will have to be without any damages or losses when return.

*Any failure regarding rental furniture/installation must be lodged the day before the exhibition commences. Otherwise all items are deemed that be received in good order.

Exhibitors are not permitted to fix their own spotlight or fluorescent light. Special lighting by exhibitors should be handled by **VIEWSHOP** for installation at a nominal price.

*Exhibitors are required to mark on the **Form 7 (Stand Layout)** the position of all items ordered. The official contractor will install at their discretion if they do not receive this stand layout before move in. On-site requests for re-positioning will be subject to a relocation charge of 100% on the rental price.

EXHIBITOR'S AUTHORIZATION

Contact Person _____ Position _____

Company Name _____ Booth No. _____

Tel. _____ Fax. _____ Email _____

Date _____ Signature & Company Chop _____



The Important Notice of Special Booth Drawings

The provisions of the booth design drawings:

A. File: no larger than 5MB.

The file should be named by "Booth number + Exhibitor name + date"

B. Please submit the following drawings in duplicate:

- a. Booth perspective drawing (1 front-side & two sides)
- b. Floor plan
- c. Structural drawing with dimension
- d. Detailed booth materials checklist
- e. Facilities location

C. All drawings submitted to the assigned drawing inspector for review shall be dimensioned in Arabic numbers. DO NOT only specify by grid, in which case, the drawings may be returned without approval. All drawings must be specified in detailed dimensions (M)

D. The documents must have signature & company chop, or we will not acceptable.

The builder shall be responsible for any delay thus caused.

Specially notes:

1. All the raw space exhibitors should submit the design drawings to the VIEWSHOP by themselves or the contractors. All the drawings must be reviewed by VIEWSHOP (The stand design drawings of more than 4.5m of single layer booths or two-story booths **must be reviewed and approved by Grade A National Registered Structural Engineer**) , or you cannot be permitted to enter into the venue to construct.
2. You cannot deal with move-in without anyone of the final drawings、Appendix I and Appendix II. Please send all to us before deadline.

**Appendix I****Special decoration booth design building regulation (Required)**

The exhibitors and contractors are strictly committed to obeying the following rules and complete the form.

	ITEM	REGULATION	I AGREE	NOTES
1	THE MAXIMUM HEIGHT FOR BOOTH CONSTRUCTION	According to the organizer of the limited high requirements, and the higher is not be allowed		
2	EXTINGUISHER	≤36sqm at least one pair >36sqm at least two pairs		
3	BANNED MATERIALS	All materials used in the construction and decoration of a exhibitor must be frame retardant.		
4	WALL REQUIREMENT	All exposed walls must be finished on all sides at the expense of exhibitor who owns the walls (fire prevention)		
5	ADDITIONAL APPROVAL	Apply to VIEWSHOP Before the deadline		
6	LOCATION PLAN	Mark location of the Additional facilities on the floor plan, otherwise VIEWSHOP will install at their discretion		
7	BOOTH CARPET	All the carpeting and floor coverings must have class B1 flame spread rating		
8	ELECTRICIAL REQUIREMENT	All wires must wear tube processing		
9	BUILDING APPROVAL	1 Indoor One-storey Booth NOT lower than 4.5m 2 The stand design drawings of more than 4.5m or two-story booths must be reviewed and approved by Grade A National Registered Structural Engineer		
10	HANGING POINT & ADVERTISING BANNER	Apply to VIEWSHOP with a detailed hanging sign drawing before deadline. Hanging point quantity will be calculated by SNIEC onsite.		

Notes:

- 1、 All the above forms must be completed and signed by the exhibitor / constructor (supervisors in charge of the work), otherwise not be allowed to construct.
- 2、 All the criteria in the form must be fully complied during Set up/Dismantle period.
- 3、 In the event that the exhibit hall and the hall facilities is damaged or destroyed due to negligence or failure on the part of the exhibitor/ constructor to comply with the

Please Return to:

VIEWSHOP EXHIBITS & DISPLAY (SHANGHAI) CO., LTD.



Room 1917-1918, No.638 Hengfeng Road (Huasen Diamond Business Plaza), 200070, Shanghai, China

Tel: +86(0)21-32513138*604 Fax: +86(0)21-32513139

Contact: Ms. Zhang

Mail: amy.zhang@viewshop.net

Show Name: China Aid 2016

Show Time: June 8-10, 2016

Venue: SNIEC W3W4W5

Deadline: April 29, 2016

criteria in the form, the official contractors will deduct from the deposit after coordinated with the organizers and venues.

- 4、 All the electrician and welder are requested to have the relevant industry training certificates.
- 5、 The contractor should check up the electricity detail and close the booth main power every day of the show time.
- 6、 The constructor will adhere to all rules and regulations and shall complete their assigned services within the official time limits of move-in and move-out as soon as published by Show Management. Exhibitors are responsible for the action of their constructor.

7、 BUILDING APPROVAL

(1)The drawings must be inspected by the drawing approval company appointed by SNIEC(Hah)

(2)The drawings, which are reviewed by registered structural engineer, must be re-inspected by the drawing approval company appointed by SNIEC(Hah)

(3) For construction and design drawings for indoor one-storey booths NOT lower than 4.5m or two-storey booth without approval of top level certified structural engineer, the organizer keeps the right to prevent the construction by such exhibitors / contractors in the scope of the exhibition centre.

Company name: _____

Booth Number: _____ Contact person Signature: _____

The contractor Signature: _____ On-side Mobile Phone: _____

DATE: ____ / ____ / ____

Please Return to:

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Shanghai New International Expo Centre Co., Ltd.

上海新国际博览中心有限公司

Appendix 2

Safety Commitment of the Erection Contractor

We, the erection contractor (hereinafter referred to as "the Contractor"), are committed to strictly obeying the following rules during exhibition hall improvements, booth erection, and dismantling operations within the confines of the Shanghai New International Expo Centre Co., Ltd. (hereinafter referred to as the "SNIEC"), so as to ensure the common facilities within the SNIEC are well protected, the construction work is carried out in a safe manner, and the SNIEC is kept quiet, safe, and clean.

1. The Contractor shall strictly abide by the laws, rules and regulations on work safety, fire safety, and labor protection promulgated by the state and Shanghai municipal governments and relevant administrative departments.
2. The Contractor shall take charge to educate its on-site workers on work safety, ensuring that the workers carry all relevant work permits, and ensuring that all its workers work with their helmets on and, when working at heights above 2 meters, wear safety harnesses. The Contractor shall urge its transport staff to work according to all relevant safety regulations, and take protective measures to ensure work safety and fire safety according to regulations. The Contractor shall designate a person, who shall be readily recognizable at the site, to take charge of on-site day-to-day safety supervision.
3. The workers of the Contractor shall closely follow the rules on the operation and use of the facilities and equipment in and out of the exhibition hall, and facilitate the checking and supervision of the SNIEC's staff on the improvement work.
4. During work execution, the Contractor shall strictly follow the SNIEC's rules on work safety and fire safety; and shall bear all responsibilities and consequences in result of the failure

上海浦东新区龙阳路 2345 号
电话: (0086)-21-2890 6666
传真: (0086)-21-2890 6777
e-mail: info@sniec.net

2345 Longyang Road Pudong Shanghai
Tel: (0086)-21-2890 6666
Fax: (0086)-21-2890 6777
e-mail: info@sniec.net

Please Return to:

VIEWSHOP EXHIBITS & DISPLAY (SHANGHAI) CO., LTD.



Room 1917-1918, No.638 Hengfeng Road (Huasen Diamond Business Plaza), 200070, Shanghai, China

Tel: +86(0)21-32513138*604 Fax: +86(0)21-32513139

Contact: Ms. Zhang

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上海新国际博览中心有限公司

the stipulated rules.

5. For work at height, the worker shall be a holder of a work-at-height permit or other relevant qualifications, and take all appropriate safety measures. Should there be any accident, the Contractor shall bear all responsibilities, liabilities and consequences.
6. During work execution, the Contractor shall keep the constructions, structures, facilities, equipment, and fittings in the exhibition hall clean and well protected. Should there be any damage or pollution, compensation shall be made according to the SNIEC's "Damage Price List of Constructions and Structures" and "Damage Price List of Facilities, Equipment, and Fittings".
7. Fire and explosion prevention rules shall be strictly observed. Smoking is prohibited in the exhibition hall. No explosives and inflammables (such as paint, banana oil, dimethyl benzene, etc) may be taken into the exhibition hall. No fire, electric furnace and welding equipment may be used within the exhibition hall.
8. Materials must not be stored at the fire exits. All fire exits, safety passages, and common walkways must be kept free of any obstructions.
9. During work execution, no action shall be carried out that may affect the structures and safety of the building.
10. Workers must not undertake other transport tasks that are irrelevant to the designated exhibition, or solicit work from other concurring exhibitions.
11. The Contractor must not subcontract the work of exhibition booth erection or dismantling to individual persons, other private entities or entities that do not carry legal person status and relevant certifications.
12. The Contractor must not use the materials and facilities for improvement that have been

上海浦东新区龙阳路 2345 号
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2345 Longyang Road Pudong Shanghai
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expressly banned by national laws and regulations.

Should there be any consequences due to the Contractor's failure to follow the aforementioned rules, the Contractor will be liable for punishment from the SNIEC, the sponsors of the exhibition, and the security staff of the exhibition hall, and bear all possible resulting economic and legal liabilities.

No. & Name of the Booth:

Seal of the Contractor:

Signature of the Person in Charge:

Date: ____/____/____(DD/MM/YY)

上海浦东新区龙阳路 2345 号
电话: (0086)-21-2890 6666
传真: (0086)-21-2890 6777
e-mail: info@sniec.net

2345 Longyang Road Pudong Shanghai
Tel: (0086)-21-2890 6666
Fax: (0086)-21-2890 6777
e-mail: info@sniec.net

APPENDIX- II

Freight Forwarder Information



CHINA AID 2016
8 - 10 JUNE 2016
SNIEC, SHANGHAI, P.R.CHINA

Shipping Manual

APT Showfreight Shanghai Co., Ltd.
Room 2005, Modern Plaza Tower 1,
369 Xian Xia Road, Shanghai 200336 PR China
Tel: 86 (21) 6124 0090
Fax: 86 (21) 6124 0091
Email: enquiry@aptshowfreight.com

TIME SCHEDULE

Censorship Material to APT Shanghai Office

Arrival of censorship brochures & souvenir by Courier but **20 APR 2016**
excluding films and video tapes / discs

Seafreight to Shanghai Port

Documents Deadline **16 MAY 2016**

Exhibits Arrival Deadline **21 - 22 MAY 2016**

Airfreight to Shanghai PVG Airport

Documents Deadline **19 MAY 2016**

Exhibits Arrival Deadline **23 - 24 MAY 2016**

DOCUMENT REQUIREMENT

- ☐ 1 original Bill of Lading or 1 copy of Express Bill of Lading or 1 copy of Master Air Waybill and 1 copy of House Air Waybill
- ☐ 1 copy of List of Exhibits (the legitimate document accepted by Customs, refer to the appendix) or ATA Carnet with POA / 1 copy of Insurance Policy (if insured)

CONSIGNMENT INSTRUCTION

All cargoes must be consigned "**Freight Prepaid**" to the following consignee, otherwise a 5% outlay commission will be imposed on all "Freight Collect" consignments. Each AIR shipments should be under ONE MASTER Air Waybill with ONE back to back HOUSE Air Waybill (not for each exhibitor) and the HAWB must be manifested by airline. Additional charges will be incurred for wrong consignee details.

Seafreight to Shanghai Seaport

Consignee:

APT Showfreight Shanghai Co., Ltd
Room 2005, Modern Plaza Tower 1
369 Xian Xia Road, Shanghai 200336
PR China
Tel: 21 6124 0090 / Fax: 21 6124 0091

Notify:

CHINA AID 2016

Exhibitor Name: XXX Booth No.: XXX

Airfreight to Shanghai PVG Airport

Consignee on both Master AWB & House AWB:

SKY INTERNATIONAL LOGISTICS CO., LTD
506 AREHOUSE NO.180 AIRPORT HIGHWAY
PUDONG INTERNATIONAL AIRPORT
SHANGHAI, CHINA (201202)

Tel: +86 21 5683 3173 / Attn: LILY CHEN

Notify on both Master AWB & House AWB:

APT Showfreight Shanghai Co., Ltd
Tel: +86 21 6124 0090
Fax: +86 21 6124 0091

CHINA AID 2016

Exhibitor Name: XXX Booth No.: XXX

Please be noted that if only MAWB is issued, the shipment may not be distributed to our assigned warehouse right after the shipment arriving Shanghai airport. Therefore, a HAWB which is manifested by airline for the whole shipment must be issued in addition so as to avoid any extra terminal and/or storage charges levied.

TEMPORARY IMPORTATION

The Chinese Authorities permit exhibits to be imported into China on temporary import

basis on approved trade shows. Temporary import is allowed for 3 months from the date of entry and must be re-exported unless duties and taxes are paid in the event of conversion to permanent import. Extension of temporary import is allowed subject to Customs' approval.

ATA Carnet is accepted for temporary import in China, but ONLY for purpose as 'Exhibition & Fairs'.

LATE ARRIVALS

An early arrival surcharge will be applicable if the shipment arrives before the stipulated deadlines and will bill exhibitor as per outlay plus 10% reimbursement fee.

A late arrival surcharge, 30% based on basic handling rate, will be applicable if the shipment arrives after the stipulated deadline.

In the event of late arrivals, APT Showfreight will make all reasonable efforts to ensure delivery before the show opens; however, no guarantee can be given. The surcharge will apply regardless of delivery date to the show site. APT Showfreight also reserves the right to reject handling any cargo that arrives at the Shanghai seaport / airport only 7 days prior to the show open date. All additional charges incurred due to the late arrivals shall be borne by the exhibitors.

CASE MARKINGS

For easy identification of exhibits, all packages must be marked as follows:

CHINA AID 2016

C/O APT Showfreight Shanghai Co., Ltd

Name of Exhibitor: _____

Stand Number: _____

Case Number: _____

Gross Weight/Net Weight : _____

Dimensions : _____

RESTRICTIONS

All exhibitors are advised that all promotional materials to be imported or giveaways during the exhibition must not indicate or deem to indicate that Tibet or Taiwan is a Country.

PRINTED / PUBLICITY MATERIALS

The Ministry of Foreign Economic Relations and Trade in China stipulates that all advertising materials (like printed matters and giveaway items) and technical information materials in all media shall be allowed display or use at the exhibition only after customs has inspected and approved the censorship clearance.

Exhibitors are requested to submit samples of literatures (2 copies each) and souvenirs (2 each) in advance to APT Showfreight with a List of Exhibits (LOE). All these materials will be handed over to the Chinese Customs for inspection in advance. These materials should arrive at APT Showfreight no later than **45 days before show opening**.

Films/slides/video tapes/ CDs, VCDs, DVDs are not allowed to distribute & consume

during the show. For demonstration purpose, the censorship must be submitted 45 days prior the shipment arrival and 100% returned to the origin once the exhibition closed. APT will not take any responsibility of the shipment detained/delayed due to lack of video products temporary import license.

In addition, exhibitors are advised that brochures, giveaways and souvenirs are subject to import duties as assessed by the Chinese Customs which must be payable. The import of drinks, cigarettes and foodstuff to exhibitions not related with food & beverage are restricted.

HAND-CARRY EXHIBITS

Exhibitors are strongly advised not to hand-carry goods for this exhibition as it could be detained by the Chinese Customs at the airport, Exhibitors should immediately hand over the detention receipt and the duly filled List of Exhibits to our staff at the fairground to load the goods from the airport. These exhibits will then have to be returned as a shipment.

The handling charges for the hand-carry items will be the same as our inbound airfreight charge, plus late arrival surcharges as applicable.

CONTROLLED ITEMS IN CHINA

In case the shipment contains any controlled items by the Chinese Government, we strongly recommend that the list of exhibits should be faxed or e-mailed to APT Showfreight for checking prior to the shipment departure from the country of origin.

If required, APT Showfreight will apply necessary license/ permit on behalf of the exhibitors, but under no circumstances that APT Showfreight can guarantee such license will be granted.

The importation of Foodstuff, Beverage, Watches, Cosmetics items, and etc. are subject to an import permit in China, even for exhibition purpose. Without Chinese Customs' approval and authorization, these items cannot be distributed/ tasted/ sold and/or consumed during the exhibition.

If exhibitors need to ship any controlled items to China, exhibitors are required to submit to APT Showfreight the following documents/ information for application of import permit to China at least **60 (Sixty) days** prior to the shipment departure from the country of origin:

- a. Catalogue/ Brochure of commodities
- b. Export Permit Issued by the Products' Originating Country/ Place
- c. Certificate of origin and/or Health Certificate
- d. Commercial Invoice and Packing List / List of Exhibits

Relevant guidelines and permit application fee in China for controlled items will be quoted upon request.

COURIER SERVICE

We do not recommend to send it via courier service (DHL, FedEx, UPS) as the cargo might be detained by customs and it still need to do the customs clearance as normal airfreight shipment, unless the shipment is very small and low value otherwise airfreight is a better choice. Please contact with us before sent out shipment by courier.

If exhibitor insist to send by courier service (there is a risk that the cargo might be detained and can't be delivered in time which is beyond our control) please send it to our contact as follows:

APT Showfreight Shanghai Co Ltd
Room 2005, Modern Plaza Tower 1, 369 Xian Xia Road, Shanghai, 200336
Tel : 86-21-61240090
Contact : Mr Felix Fei

Please let us have air waybill copy once available. Please also note that even shipment is not detained by customs, handling charges from free arrival our office upto your booth will still be occurred **@ USD153.00/shipment +duty/tax (as per outlay+10% handling fee)**. But if shipment is detained by customs, handling charges will be the same as normal airfreight shipment as per tariff. .

HEAVY AND OVERSIZE EXHIBITS

Please contact us for a separate quotation if any of your exhibits exceeding 3000kg or any dimension exceeding L3.0m x W2.2m x H2.2m.

If exhibitors have heavy and oversize exhibits, you must be on-site early to direct the operation of uncrating and positioning. If crane or forklift is required for installation of equipment, please send your requirement to us as early as possible so that we could arrange contracting such equipment in advance. A quote will be given after receiving your enquiry.

PACKING OF EXHIBITS

Exhibitors shall be responsible for the consequences of improper packing

A. Protection against Damage and Rain

As the exhibits are repeatedly loaded and unloaded during transportation, shocking/bumping will sometimes be inevitable. Moreover, exhibits will be placed outdoors many times, including open-air storage at the exhibition centre before and after the exhibition. Therefore, exhibitors must take necessary precautions against damage and rain, since we cannot assume any responsibility for the damage, especially when the return exhibits are to be packed with used-packing materials (the case as well as aluminium foil, plastic covers, etc., very often would have been damaged already during unpacking).

B. The Case

The case must be strong enough to avoid damage during transportation as well as unpacking, and in particular, be suitable for repacking and for sale for return movement after the exhibition. Packing in cartons is not considered suitable for repeated handling, especially for valuable or delicate equipment.

C. Vacuum Packing Service

APT can provide Vacuum Packing Service. Please order it to APT at least 2 days before required service.

MOVE-IN DAYS

Exhibits will be transferred to the exhibition venue during the move-in days. Representatives of APT Showfreight will be available to help the exhibitors with the move-in logistics including unpacking and storage of empties as applicable. However, a responsible representative of the exhibitor must be available on-site during the move-in period for supervision. In some circumstances, however, the customs at the ports or fair site may inspect the case without your presence.

MOVE-OUT DAYS

Prior to the move-out days, exhibitors will be given a 'Return Shipping Instructions' to fill in based on the List of Exhibits given at time of entry of goods into China. Exhibitors are

required to advise APT Showfreight if the goods will be re-exported, sold or disposed, as applicable.

During move-out days, representatives of APT Showfreight will be on-site to help exhibitors with return of empty cases, repacking, re-export, etc. as applicable. In order to ensure the closing of the exhibition can be operated smoothly, those exhibitors having heavy and oversized exhibits may be required to repack their exhibits on the next day. Our on-site operational staff will inform exhibitors the exact arrangements. Similarly, during exhibition closing, exhibitors must also supervise the dismantling and repacking of exhibits, especially for delicate or heavy equipment. When used-packing materials repack exhibits, the packing is regarded as no longer suitable to protect the equipment against damage/moisture compared with the original. Exhibitors shall therefor bear the responsibility for the consequences arising therefrom.

In the event of non-compliance of return instructions, all goods left at the exhibition venue shall be subject to disposal by the Chinese Customs and all charges relating to the disposal including duties and taxes if any, shall be borne by the exhibitor.

Exhibitors must pay special attention to the following Customs' regulations:

- Items other than those declared exhibits (e.g. personal effects, souvenir bought in China) are absolutely not allowed to be returned together with exhibits.
- Violations of these regulations will result in confiscation and heavy fines imposed by the Customs.
- **Battery, powder, liquid and gel are controlled items by airline. If exhibitors can't provide certificate for safe transport of chemical goods, please take out above items before re-pack.**

RE-EXPORT

The re-export formality will require about 2 weeks prior to the re-export shipment out of China. If the exhibitor needs the goods to be re-exported urgently, please advise representatives of APT Showfreight on-site of your request as applicable.

SOLD GOODS / DISPOSAL

All goods sold or disposed or given away or not re-exported shall be subject to import duty and taxes of the CIF value or appraised value by Customs whichever is greater. The duty varies with commodities and the VAT is 17% of CIF value. The Procedures for Sold Goods are as follows:

- Exhibitors are required to confirm by written to APT Showfreight before show opening date that exhibits will be sold to local buyer and need APT to handle as permanent import formalities.
- The buyer is required to present to Customs the invoice/packing list and sales contract for the processing of permanent import and payment of duty and taxes.
- After the duties and taxes are paid, buyer will be allowed to take delivery of the goods from the Customs bonded warehouse.
- For exhibits pending sale or waiting for signing of the sales contract, the exhibits will be transferred and kept in the Customs bonded warehouse subject to a maximum period of ONE (1) MONTH. After the period of one (1) month, the exhibits must either be re-exported or sold.

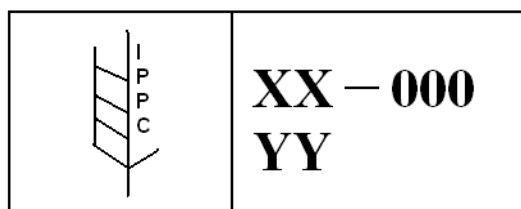
For sold exhibits, all duties and taxes must be paid and all import formalities must be completed within one month time. Failure to comply, cargo will be forfeited by the Customs. Sold goods pending conversion to permanent import shall be transferred to Customs bonded warehouse for storage. Additional charges shall be for account of the exhibitor unless assigned to the buyer.

FUMIGATION RULES IN CHINA

Effective 1 January 2006, ALL CARGOS WITH SOLID WOOD PACKING MATERIAL (WPM) to China (such as wood block cases, lath cases, pallets, frames, drums, axes, chocks, stow-wood, crossties and so on), fumigation must be arranged in the country of origin before sending the cargo to China.

To ensure the WPM is properly treated either by Heat Treatment (HT) or Methyl Bromide (MB), following information **MUST** be marked or stamped on the outside packing as the below sample:

WOOD PACKING MATERIALS WITHOUT ACCEPTABLE STAMP OR NOT IN COMPLIANCE WITH THE ABOVE REQUIREMENTS WILL BE DESTROYED. If the IPPC stamp was unclear/ half-printed/ hidden, the CIQ department will force to destroy the case with penalty before our delivery.



Where:
IPPC - Abbreviation of "International Plant Protection Convention";
XX - International Standardization Organization (ISO) two letter country code;
000 - Wood packing producing enterprise code approved by official plant quarantine authorizations in export counties or territories;
YY - The phytosanitary treatment measures, Methyl Bromide Fumigating - MB, Heat Treatment - HT

HIRE OF LABOUR OR EQUIPMENT ETC.

If additional labour or equipment required, please contact us for quotation at least 48 hours before move-in.

INSURANCE

It is the responsibility of each exhibitor to arrange Marine (Transport) Insurance covering transport to the exhibition, during the exhibition, till the return of the exhibits to domicile/ exhibits sold locally, including the period the exhibits are handled by APT Showfreight Limited. Our tariff is computed on the basis of volume and weight and has no correlation with the value of exhibits which means the cost of insurance cover is not included in our charges.

ADDITIONAL SERVICES

For additional services not listed above, an individual quotation will be given upon receipt of requirements.

TERMS OF PAYMENT

Inward : Upon presentation of invoice/ prior to delivery to booth.
Outward : Upon presentation of invoice/prior to delivery to premises.

All payments must be made without any deduction or deferment on account of any claim, counterclaim or offset.

Details of our bank account:

Beneficiary Bank Name: HSBC Hong Kong
Beneficiary Bank Code: 004

SWIFT Address: HSBCHKHKKH
Account Number: 813-221496-838
Account Name: APT SHOWFREIGHT LIMITED
Bank Address: NO 1, QUEEN'S ROAD CENTRAL, Hong Kong
 (Remitting bank charges are to be borne by the exhibitor)

TERMS AND CONDITIONS

APT Showfreight Limited does not take any responsibility for:

- a) Exhibits which are not allowed by the organizer or Chinese Customs to be sold or displayed at the fairground.
- b) Any tax/duty for sold exhibits
- c) Loss of goods whilst on display at the venue

All business is only transacted in accordance with our Standard Trading Conditions. A copy is available upon request.

Use of APT Showfreight Limited's services – be it partly or in full – and any requirement for additional services at any time before, during or after the exhibition express orally and/or in writing and/or by conduct, implies acknowledgement and acceptance of the foregoing.

INWARD / OUTWARD HANDLING TARIFF FOR SEA-FREIGHT

From arrival Port of Shanghai to exhibition booth or vice versa, services include: customs clearance and handling at port, transport from port to exhibition booth or vice versa, handling of empty cases, un-packing/ re-packing wooden cases, positioning etc. on-site handling services.

1.	Consignment service charge	USD83.00 /consignment (HBL) /exhibitor
2.	Basic handling charge	USD85.00 per cbm or 1,000 kg (<5cbm)
		USD83.00 per cbm or 1,000 kg (5-10cbm)
		USD81.00 per cbm or 1,000 kg (>10cbm)
	a) Min. Charge for LCL	USD186.00 /consignment (HBL) /exhibitor
	b) Min. Charge for FCL	USD2,018.00 /20' GP; USD4,036.00 /40' GP; USD4,387.00 /40' HQ, 45' GP
3.	Terminal handling charge*	USD57.00 per cbm or 1,000 kg, whichever is the greater
	a) Min. Charge for LCL	USD170.00 /consignment (HBL) /exhibitor
	b) FCL terminal charge*	USD279.00 /20' GP; USD361.00 /40' GP

**Current and actual cost levied by Container Freight Stations (CFS), all third parties' charges incurred including D/O change fee will be billed at cost + 10% handling fee.*

4. Container Haulage to / from CFS

20' container	USD289.00 /20'
40 container	USD392.00 /40'
5. Additional charge for shipment being shipped/departure to/from Yang Shan port	USD129.00 /TEU/exhibitor

INWARD / OUTWARD HANDLING TARIFF FOR AIR-FREIGHT

From arrival Shanghai Pudong Int'l Airport to exhibition booth or vice versa, services include: customs clearance and handling at airport, transport from port to exhibition booth or vice versa, handling of empty cases, un-packing/ re-packing, positioning etc. on-site handling services.

1. Consignment service charge	USD83.00 /consignment (HAWB) /exhibitor
2. Basic handling rate	USD1.05 per kg (<500kg), based on actual or volumetric weight, whichever is the greater,
	USD1.00 per kg (500-1000kg)
	USD0.80 per kg (>1000kg)
Min. Charge	USD113.00 per consignment (HAWB) per exhibitor
3. Airport terminal charge*	USD0.45 per kg based on actual or volumetric weight, whichever is the greater, min.USD50.00 per consignment(HAWB) per exhibitor

** Current and actual cost levied by Airport, all third party's charges not listed above will be charged at cost + 10% handling fee.*

IMPORTANT :

1. The above rates (for both seafreight and airfreight) exclude stand dressing, assembly of display panels or machinery or decoration of any kind. If these special services are required, it will be subject to a mutual agreement with the exhibitor and additional charges will be levied.
2. Each AIR shipment should be under one Master AWB with one House AWB and the HAWB must be manifested by airline. All shipments not following our shipping instructions will incur additional agency fees, which will be billed at cost as per outlay plus 5% reimbursement fee.
3. For all consolidation, a Consolidation Cargo Manifest must also be provided.
4. For ATA carnet shipment, it is a “**MUST**” to have ATA Carnet number on MAWB.

ON-SITE HANDLING SERVICES

On-site handling services include delivery of exhibits from free arrival fairground upto booth or vice versa, unpacking, repacking, positioning and/or handling of empty cases during the show period.

Handling Rate **USD28.00** per cbm or 1,000 kg, whichever is the greater

Minimum Charge **USD28.00** per consignment per exhibitor

***On-site handling charge is subject to 6% VAT.*

HEAVY-LIFT SURCHARGES

Please contact us for a separate quotation if any of your exhibits exceeding 3,000kg or any dimension exceeding L3.0m x W2.2m x H2.2m.

EDI CUSTOMS DATA ENTRY FEE

EDI Data Entry fee **USD20.00** per page,min.**USD20.00** per consignment per exhibitor

QUARANTINE CHARGES

Air or Break Bulk **USD13.00** per package

20 **USD65.00** per 20' container ;

40 **USD113.00** per 40' container ;

45 45' container: **As per outlay** ;

Other charges such as **fumigation, sanitary treatment** will be billed as per outlay.

All battery, powder, liquid and gel are controlled dangerous items by airline, please take out these items during re-pack. Otherwise, the whole shipment will be detained by airport security office.

VALUABLE OR DANGEROUS CARGO

Exhibitors have to send us a specific form with company letterhead for valuable (unit price exceeding **USD100,000.00** per piece) and dangerous cargo. The completed forms should reach us before shipment dispatched, relevant charges will be quoted upon request.

ATA CARNET HANDLING FEE ATA

If ATA Carnet is used for temporary import, an ATA Carnet handling fee is applicable to exhibitor at **USD135.00** per Carnet per entry or exit endorsement.

Please note that the individual MAWB or B/L must be issued for cargo which is sent under ATA Carnet. Kindly consult APT Showfreight for the detailed consignment instruction for issuing the individual MAWB or B/L.

STORAGE IN SHANGHAI PORTS AFTER ARRIVAL OR BEFORE RETURN

The customs bonded storage charge is applicable for all overseas shipment for the time from arriving vessel/plane in Shanghai to the first day of the move in, and for the time from last day of move out period to the time of dispatching in Shanghai by vessel/plane and bill exhibitor as per outlay.

Sea cargo **LCL: USD8.00** / cbm /week
(3 days free storage period)

FCL: USD11.00/TEU/day

Air Cargo **USD 6.00/10 kg / day**
(3 days free storage period)

GIVEN-AWAY OR CONSUMED EXHIBITS

Customs formality fee for given-away or consumed items on which tax/duty are levied during the exhibition

Handling charges **USD103.00/ consignment/exhibitor**

Customs duty & tax **At cost + 10% APT prepay handling fee**

CUSTOMS BONDED STORAGE

Goods not re-exported and pending 'sold goods procedure' or storage for another exhibition shall be transferred from the fairground to Customs Bonded Warehouse for temporary storage. The following charges shall apply as additional to the exhibitor unless it is assigned to the buyer.

Transferring cargo from **USD48.00** per cbm or 1,000 kg whichever is the greater
the booth to the customs
bonded warehouse

Minimum **USD77.00** per consignment per exhibitor

Storage Charge **USD1.30** per cbm per day, min. **USD39.00** /cbm/month

If any exhibits, which are required to be, transferred from the Customs bonded warehouse to the fairground, the above handling charge is also applicable. Additionally, Customs cover application fee **USD161.00** per application per exhibitor will be levied for such transfer.

REMARKS

Above rates exclude: insurance coverage, any additional services not listed above, Customs and CIQ inspection fee, overtime storage due in pier, airport terminal / Freight Forwarder's warehouse, seaport/airport storage charges and removal charges due to late receipt of negotiable shipping documents, container grounding / lifting at show site, container storage at show site, any duty / tax payable to the Chinese government and endorsement of relevant government departments, which will be charged at cost plus 10% reimbursement fee.

APPENDIX-III

Hotel Information

OFFICIAL HOTEL DESCRIPTION

1. Jumeirah Himalayas Hotel

☆☆☆☆☆

1108 Mei Hua Road, Pudong



The hotel room and suites combine the ancient Chinese Lu Ban system of Feng Shui with a contemporary edge. The 5,000 sqm landscaped Roof Garden has BBQ pits and a 300 sqm event space. The 495 sqm Himalayas Ballroom is adjacent and available as backup for all occasions. The Grand Ballroom has 12 m high ceiling, is 864 sqm and can be divided via soundproofed wall for multiple setups. Projectors and screens in ceiling, plus the latest AV and IT throughout. 405 modern room and suites, guests may access the internet wired or wirelessly on their computer, or via high definition internet protocol TV and a wireless keyboard. High-tech gym with kinesis exercise room, hot yoga studio and relaxation area with hot stone bath and steam rooms.

It takes 5 minutes walk away from the exhibition venue.

30 minutes from Pudong Int'l Airport and 45 minutes from Hongqiao Int'l Airport by car

2. Renaissance Shanghai Pudong

☆☆☆☆☆

100 Changliu Road, Pudong



Located on the fringe of the dynamic new business district of Pudong, the Renaissance Shanghai Pudong Hotel is the ideal place to stay for business or pleasure. The hotel is a thoughtful blend of traditional Chinese decoration and contemporary Western ambience -- a truly modern hotel with a distinct flavor of old Shanghai. Hotel also boasts 369 guestrooms with the architectural style conveying the unique charm of Shanghai.

It takes 8 minutes to the exhibition venue by taxi. Taxi fare is around RMB 14.

45 minutes from Pudong Int'l Airport and 30 minutes from Hongqiao Int'l Airport by car.

3. Dongjiao State Guest Hotel

☆☆☆☆☆

800 Jinke Road, Pudong



The Dongjiao State Guest Hotel (Dongjiao Binguan) is Shanghai's largest garden-style state guest house occupying about 1200 acres of landscaped grounds. Gardens, lawns and stands of trees cover 80% of the total area, making for a uniquely peaceful atmosphere within easy reach of Zhangjiang High-Tech Park Pudong and excellent transportation links connecting the Dongjiao to the rest of metropolitan Shanghai and, via Pudong International

Airport, the rest of China, the region and the world. With its pleasant environment and comprehensive facilities, the Dongjiao is an strong choice for international business travelers.

It takes 10 minutes to the exhibition venue by taxi. Taxi fare is around RMB 20.

40 minutes from Pudong Int'l Airport and 45 minutes from Hongqiao Int'l Airport by car.

4. Dorsett Shanghai

☆☆☆☆

800 Hua Mu Road, Pudong



Dorsett Shanghai stands as a landmark symbolizing chic and charm. Pudong's main thoroughfare, and facing the picturesque Century Park, Dorsett Shanghai meets your preferences for the perfect combination of style, grace and comfort.. Ideallocation, a contemporary setting offering freshness and space in its well-appointed guestrooms, exquisite facilities for dining,

entertainment and recreation; and service style that meets your every need with warmth and a sincere desire to give you the ultimate stay experience.

It takes 7 minutes to the exhibition venue by taxi. Taxi fare is around RMB 14.

45 minutes from Pudong Int'l Airport and 30 minutes from Hongqiao Int'l Airport by car

5. Parkview Hotel

☆☆☆☆

555 Dingxiang Road, Pudong



Parkview Hotel, adjacent to Shanghai Oriental Art Centre, is strategically located in the heart of Pudong New Area. This luxurious hotel is designed by the renowned French architect Paul Andréa, who also designed the art centre. Here you can take a panoramic view of the city's land mark, Century Plaza. Our 209 guestrooms offer all the comforts of home and are ideal for business and leisure travelers. All rooms

are accessible to broadband Internet and Video-On-Demand.

It takes 10 minutes to the exhibition venue by taxi. Taxi fare is around RMB 14.

45 minutes from Pudong Int'l Airport and 45 minutes from Hongqiao Int'l Airport by car.

6. Courtyard by Marriott Pudong

☆☆☆☆

838 Dongfang Road, Pudong



Courtyard by Marriott Pudong is centrally located in Lujiazui, the financial district in newly developed Pudong, with convenient access to major banks and international convention center. Only minutes away from the Bund and Peoples's Square, and within easy walking distance of Oriental Pearl Tower. Designed for the executives on the move, each of our 318 rooms features a full range of business amenities. The hotel also features four Executive floors with an exclusive executive lounge.

It takes 15 minutes to the exhibition venue by taxi. Taxi fare is around RMB 25.

45 minutes from Pudong Int'l Airport and 30 minutes from Hongqiao Int'l Airport by car.

7. Grand Metropark Jiayou Hotel ☆☆☆☆ **159 New Golden-Bridge Road, Pudong**



Shanghai Grand Metropark Jiayou Hotel is a Baroque style building designed according to the standard of a five-star business hotel. The hotel boasts of 327 deluxe guest rooms, several restaurants serving varied cuisines, a multifunctional banqueting hall with a capacity of over 300 guests, meeting rooms of different styles, Riverside Lounge and many other first –rate facilities. The hotel will be an ideal place for you to hold business conferences

and besides, our entertainment facilities will help to ease all your weariness after a day's work.

It takes 15 minutes to the exhibition venue by taxi. Taxi fare is around RMB 25.

20 minutes from Pudong Int'l Airport and 45 minutes from Hongqiao Int'l Airport by car.

8. Holiday Inn Express Shanghai New Jinqiao ☆☆☆ **450 Jia Qiao Road, Pudong**



Holiday Inn Express Shanghai New Jinqiao is located in Jinqiao Export Processing Zone. It is within short walking distance to Waigaoqiao Free Trade Zone and Shanghai New International Expo Center, nearby China Pilot Free Trade Zone and 30 minutes' drive from Shanghai World Financial Center. It is within 20 minutes distance to the upcoming Shanghai Disneyland Resort.

It takes 15 minutes to the exhibition venue by taxi. Taxi fare is around RMB 28.

25 minutes from Pudong Int'l Airport and 50 minutes from Hongqiao Int'l Airport by car.

9. Hotel ibis Shanghai World Expo ☆☆☆ **800 Cheng Shan Road, Pudong**



Located in Pudong New District, the Ibis Shanghai World Expo 165 room is near several Shanghai attractions including New International Expo Centre, The Oriental Pearl TV Tower, Science and Technology Museum, Century Park and Oriental Art Center. All guestrooms feature free high speed Internet, flat screen television with international satellite channels, air conditioning, coffee/tea maker, and in-room safe. Non-smoking and handicap accessible rooms are available. On site parking is free. Located in the

Pudong District, Ibis Shanghai World Expo is just 4-min walking distance from Metro station.

The hotel provided complimentary parking and an 8 hours breakfast.

It takes 15 minutes to the exhibition venue by taxi. Taxi fare is around RMB 25.

40 minutes from Pudong Int'l Airport and 40 minutes from Hongqiao Int'l Airport by car.

HOTEL INFORMATION

Deadline: May 6th, 2016

No.	Category	Name of Hotel	Type of Room	Daily Room Rate	Breakfast	Distance from Hotel to Venue
1	5 Star	Jumeirah Himalayas Hotel	Deluxe Single Room	RMB 1,150+15% (Free Internet)	One	5 minutes By walking
			Deluxe Double Room	RMB 1,300+15% (Free Internet)	Two	
2	5 Star	Renaissance Shanghai Pudong	Deluxe Single / Double Room	RMB 800+15% (Free Internet)	One / Two	8 minutes By taxi
3	5 Star	Dongjiao State Guest Hotel	Deluxe Single / Double Room	RMB 780 net (Free Internet)	One / Two	10 minutes By taxi
4	4 Star	Dorsett Shanghai	Deluxe City view Single Room	RMB 750 net (Free Internet)	One	7 minutes By taxi
			Deluxe City view Double Room	RMB 750 net (Free Internet)	Two	
5	4 Star	Parkview Hotel	Superior Single Room	RMB 550 net (Free Internet)	One	10 minutes By taxi
			Superior Double Room	RMB 600 net (Free Internet)	Two	
6	4 Star	Courtyard by Marriott Pudong	Deluxe Single / Double Room	RMB 600 net (Free Internet)	One / Two	15 minutes by taxi
7	4 Star	Grand Metropark Jiayou Hotel	Business Single / Double Room	RMB 380 net (Free Internet)	One / Two	15 minutes By taxi
8	3 Star	Holiday Inn Express Shanghai New Jinqiao	Standard Single / Double Room	RMB 388 net (Free Internet)	One / Two	15 minutes By taxi
9	3 Star	Hotel ibis Shanghai World Expo	Standard Single / Double Room	NTBA (Free Internet)	One / Two	15 minutes by taxi

Remarks:

➤ All hotel bookings are subject to availability. Please submit your Reservation Form to **Shanghai Vision Expo& Meeting Solutions Co., Ltd.** on or before **May 6th, 2016** should you wish to make your hotel reservation. Reservation made after the deadline can't be guaranteed.

➤ Cancellation must be made in writing and **7 days** prior to arrival. **3 days'** advance notice is required to modify a confirmed reservation. Late cancellations will cause a penalty of one night room charge. **(excluding Jumeirah Himalayas Hotel)**

➤ If the guest is a "no show" on the arrival day, the hotel will charge one night of room rental as the "no show" penalty.

➤ **Jumeirah Himalayas Hotel:**

Cancellation for **Jumeirah Himalayas Hotel** must be made in writing and **21 days** prior to arrival. **14 days** advance notice is required to modify a confirmed reservation. Late cancellations for **Jumeirah Himalayas Hotel** will cause a penalty of one night of room charge.

If the guest is a "no show" on the arrival day, the **Jumeirah Himalayas Hotel** will charge **one** nights of room charge as the "no show" penalty.

➤ **5 room and above is regard as group reservation, based on the above terms and conditions, group reservation add additional clauses, if the clause conflicts with basic policy of amendment or cancellation, should carry out additional clauses. Shanghai Vision Expo & Meeting Solutions Co., Ltd reserves the right of interpretation for supplementary terms.**

➤ Once you have submitted your hotel reservation form to **Shanghai Vision Expo& Meeting Solutions Co., Ltd.** A hotel booking confirmation will be sent to you either by fax or email. Credit card is required to guarantee the booking of arrival. Hotel has possible to do credit card pre-authorization on arrival date of the situations in which hotel is on high occupancy. On the arrival day, guests should be proceeding to the hotel reception counter to check in. All room rental charges plus all incidental charges must be settled upon check out at the hotel cashier counter.

HOTEL BOOKING FORM

Deadline: May 6th, 2016

*Title:	<input type="checkbox"/> Mr. <input type="checkbox"/> Ms. <input type="checkbox"/> Mrs.
*Company Name:	_____
*Guest Name:	Surname:_____
	First Name:_____
*Official Hotel Recommend:	<input type="checkbox"/> Jumeirah Himalayas Hotel <input type="checkbox"/> Renaissance Shanghai Pudong <input type="checkbox"/> Dongjiao State Guest Hotel <input type="checkbox"/> Dorsett Shanghai <input type="checkbox"/> Parkview Hotel <input type="checkbox"/> Courtyard by Marriott Pudong <input type="checkbox"/> Grand Metropark Jiayou Hotel <input type="checkbox"/> Holiday Inn Express Shanghai New Jinqiao <input type="checkbox"/> Hotel ibis Shanghai World Expo
*Room Type:	<input type="checkbox"/> Single <input type="checkbox"/> Double
*Breakfast:	<input type="checkbox"/> One <input type="checkbox"/> Two
*Arrival Date:	_____
*Departure Date:	_____
Special Requirements: (Hotel will try best to assign instead to confirm)	<input type="checkbox"/> Smoking <input type="checkbox"/> Non-smoking <input type="checkbox"/> Early Arrival <input type="checkbox"/> Late Departure
Hotel Limo Airport Pickup Service: (Should be charged extra service fee)	<input type="checkbox"/> Yes Arrival Flight/Time:_____
	<input type="checkbox"/> Yes Departure Flight/Time:_____
*Type of Credit Card:	<input type="checkbox"/> Visa <input type="checkbox"/> Master <input type="checkbox"/> Amex <input type="checkbox"/> JCB
*Credit Card Number:	_____
*Expiry Date: (Expire Date should be after departure date)	_____

✧ Please read the hotel information and notice carefully when fill in this reservation form.

* is compulsory fields. CC

Please send this form to: Shanghai Vision Expo & Meeting Solutions Co.,Ltd Attn: Ms. Jenny Zhang/Mr. Billy Xu Tel: (86 21) 5481 6051/5481 6052 Fax: (86 21) 5481 6032 Email: jenny@shanghai-vision.com billy@shanghai-vision.com PLEASE MAKE A COPY FOR YOUR RECORD	*Contact Person:_____
	*Email:_____
	Tel: _____-_____-_____
	Fax: _____-_____-_____
	Company:_____
	Address:_____
	Booth No.:_____
	*Signature:_____
	Date:_____

INVITATION LETTER APPLICATION

PLEASE FAX OR EMAIL THIS FORM TO:

SHANGHAI VISION EXPO & MEETING SOLUTIONS CO.,LTD.

Add: Unit 703,New Caohejing Building, 509 Caobao Raod,Shanghai 200233

Tel:(86 21)5481 6051/5481 6052 * 802 Fax:(86 21)5481 6032

E-mail: Sharon@shanghai-vision.com

Contact: Ms. Sharon ZHANG

Please supply information as listed below for Visitors who need an invitation letter for a visa application. Accurate information is essential. Full details must be clearly typed.

Company Name:			
Address:			
Telephone:		Fax:	
Surname:		First Name:	
Gender:		Nationality:	
Passport No:		Date of Birth:	
Date of Arrival:		Job Title:	
Date of Departure:			
Will you apply Chinese visa in your state of nationality?			
If not, please specify in which country you will submit your visa application.			

APPLICATION FEE: USD 25 PER PERSON

Payment Method (By Credit Card):	<input type="checkbox"/> Visa	<input type="checkbox"/> Master
Credit Card No.:	No:	Expiry Date: Date: (MM/YY)
Security Code:	Printed on the signature side of the credit card, the last 3 digits after the credit card number	
Name of Card Holder:	Amount:	USD

Cardholder's Signature:

Date:

*All the visa invitation letter will only be processed with full prepayment of the application fee.

Remarks:

1. Please make photocopies of this Form if more than one applicant requires visa invitation letter.
2. Please fill in the application form in capital letters or type and return it to us as soon as possible, and we will precede your visa invitation letter immediately.
3. Once approved, we will send you an invitation letter by fax or email and debit your credit card accordingly.
4. Please take this invitation letter together with your passport to your embassy or consulate to apply visa.
5. Your embassy or consulate may have an additional charge for their paperwork

Attention:

Please be reminded that all applicants' passports must be valid for at least **SIX MONTHS** beyond the intended date to enter China or any other destination.

PLEASE SEND THE APPLICATION FORM TOGETHER WITH YOUR PASSPORT COPY