

## **EXHIBITOR SERVICE KIT**

April 7-8, 2014 Rio All-Suite Hotel & Casino, Las Vegas, NV

## MEETING ROOM RENTAL FORM

Deadline: Friday, March 7, 2014 (pending availability)

If you would like to organize a meeting with your customers and/or staff, please fill out the form below and return to Car Rental Show. Space is limited and will be assigned on a first come-first serve basis. All audio-visual, catering, and special requests are the responsibility of the exhibitor/sponsor. The **\$650** fee includes one-day room rental and standard room set-up. Please schedule your meeting around the prime show hours on April 7-8. Time and location will be subject to approval by show management.

\*Participating company's staff rooms must be booked in the headquarters hotel. Rio All-Suite Hotel & Casino, in

order to qualify for meeting room rental. Company Name: \_\_\_\_\_\_ Contact Name: Billing Address: State: Zip: City: Meeting Room Rental \$650.00 1<sup>st</sup> Choice Date Requested:\_\_\_\_\_ 1<sup>st</sup> Choice Time: 2<sup>nd</sup> Choice Date Requested:\_\_\_\_\_ 2<sup>nd</sup> Choice Time: 3<sup>rd</sup> Choice Date Requested: 3<sup>rd</sup> Choice Time: Room Set up:(theater, reception, classroom) # of Anticipated guests: Please list any special needs: Amex Visa M/C Discover Check Enclosed Please charge my credit card: Total \$ \_\_\_\_ Card # Exp. date

**Payment Terms:** Payment in full is due no later than **March 14, 2014 Cancellation Terms:** Cancellation must be made in writing prior to March 14 and is subject to a \$300 cancellation fee. Cancellations made after March 14 are non-refundable.

Authorized Signature

Order Deadline: Friday, March 7, 2014

Please fax completed form to (310) 533-2511 or email to lorena.cardenas@bobit.com